

12 January, 2011

Virginia Allison and Holly Tomren  
Co-Chairs, LAUC-I Research & Professional Development Committee  
University of California, Irvine Libraries  
PO Box 19557  
Irvine CA 92623-9557

Dear Virginia and Holly,

This letter is an application for a LAUC Presentation Grant.

**Summary and current status of the research project/activity**

Present a paper for a session on born-digital manuscripts at the Society of American Archivists meeting, (Chicago, August, 2011.) Session proposal has been accepted.

**Description and timetable**

Session "Reading Spaces in Digital Places: A Quick and Dirty Approach for Making Born-Digital Personal Papers Available Online" to be presented, along with Michelle Light and John Novak, at SAA conference held August 22-27, 2011. Session not yet scheduled.

**Summary of budget**

Registration	\$ 319
Airfare	\$ 425
Hotel	\$ 750 (5 nights @ \$150)
Per Diem	\$ 325 (\$65 * 5 days)
Ground Transportation:	\$ 150 (for taxicabs to/from airports in Santa Ana and Chicago)

Total: \$1969

Requesting: \$ 500

**Member of bargaining unit represented by the UC-AFT**

Yes

**Session abstract:**

This session will highlight recent work at the UC Irvine Libraries to make available the born-digital manuscripts of two critical theory scholars. We will focus on two innovations other institutions might emulate: 1) a web accessible, virtual reading room that mimics the controlled environment of visiting a physical reading room and addresses concerns about legacy gift agreements, copyright laws, and privacy concerns; and 2) a pragmatic approach to making born-digital personal “papers” available efficiently with limited IT and processing staff. The speakers will address a variety of decision points in making these materials available, such as terms of gift agreements, copyrights of the donors and their correspondents, the privacy of colleagues mentioned in the papers, the significance of different forms of technology in creating a personal record (e.g., word processing documents saved on floppy disks compared to websites or email), and ways to adapt traditional approaches of arrangement and description to the born-digital environment.

**Name of sponsoring institution**

Society of American Archivists

**Funds requested from other sources**

None

Please see memo from department head, Michelle Light, granting release time.

Sincerely,

Dawn Schmitz  
Archivist  
Department of Special Collections and Archives  
University of California, Irvine

[Enclosure]

**UNIVERSITY OF CALIFORNIA, IRVINE  
THE UCI LIBRARIES**

**SPECIAL COLLECTIONS AND ARCHIVES  
Office memorandum**



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**To: LAUC Research and Professional Development Committee**

**From: Michelle Light, Acting Head of Special Collections and Archives**

**Date: 12 January, 2011**

**Re: Release time for Dawn Schmitz's presentation at SAA**

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**This memo is to confirm that I will grant Dawn Schmitz leave to attend the Society of American Archivists meeting (Chicago, August 22-27, 2011) to present a paper in the session "Reading Spaces in Digital Places: A Quick and Dirty Approach for Making Born-Digital Personal Papers Available Online."**