

TO: LAUC Members
FROM: Heather Briston, LAUC Research & Professional Development Committee (LAUC R&PD)
RE: Call for Research Proposals, 2024/2025

Dear LAUC community,

I am pleased to initiate LAUC Statewide's Call for Research Proposals for the 2024/2025 grant program. Members may apply during two cycles*:

1. **The first call, issued in Fall 2024, allows applications for research, mini, and presentation grants (with funds being awarded in January 2025).**
2. The second call, issued in Spring 2025, allows applications for mini and presentation grants (with funds being awarded in March 2025).

*We encourage you to apply as soon as possible, as **funds may be depleted during the first call.**

Read below for an overview of the grant process. A detailed calendar appears at the end of this letter, and additional grant information is listed on the [LAUC website](#).

Purpose

The purpose of the grants program is to support LAUC members' research activities. Research funds allow UC librarians a unique opportunity to engage in scholarly research and creative activity that enhances our contributions to the University and to our profession.

Types of Grants

We offer the following three types of grants (listed in order of priority for funding). LAUC members may apply for one, two, or all three types of grants.

- (1) **Research grants** (\$5,000 maximum) fund small to large projects by either one librarian or a group of librarians. Funds may be used in the current or following fiscal year (7/1/24 – 6/30/26).
- (2) **Mini Grants** (\$500 maximum) are designed to encourage librarians to develop research ideas or to see a project to completion. Funds may be used in the current or following fiscal year (7/1/24 – 6/30/26).
- (3) **Presentation Grants** (\$600 maximum) provide travel assistance to present at scholarly conferences. Funds must be used in the current fiscal year (7/1/24 – 6/30/26).

Restrictions

Any applicant who has not submitted the required end of funding (EOF) report for a previous LAUC grant shall be disqualified from consideration for a new grant. The annual pool of viable applications varies in number, type of grant, and amount of support requested, typically exceeding the amount of available funding.

Resources

The [R&PD page](#) on the LAUC website features many helpful documents, including links to guidelines, forms, and past projects. Be sure to closely read and download all of the forms and guidelines for the type of grant(s) you wish to pursue.

Calendar

Deadline	Who	Action
Sept. 30, 2024	LAUC R&PD Chair	Issues first call for proposals for Research Grants, Mini Grants, and Presentation Grants
Nov. 12, 2024	Grant Applicants	Submit proposals to divisional R&PD committees
Nov. 25, 2024	Divisional Committees	Forward applications to LAUC R&PD
Jan. 31, 2025	LAUC R&PD	Awards grants from first call
Jan. 31, 2025	LAUC R&PD	Issues second call for Mini Grants and Presentation Grants
Feb. 14, 2025	Grant Applicants	Submit proposals to divisional committees
Mar. 3, 2025	Divisional Committees	Forward applications to LAUC R&PD
Mar. 24, 2025	LAUC R&PD	Awards grants from second call
Apr. 21, 2025	LAUC R&PD Chair	Requests status reports from recipients of all in-progress research grants and prepares final report for LAUC Executive Board and UCOP
Jun. 16, 2025	LAUC R&PD Chair	Submits final report to UCOP

On behalf of the Research and Professional Development Committee, I encourage you to consider applying for a grant through this program, and we look forward to reading your proposals.

Sincerely,

Heather Briston, JD, MSI (she/her)
 Chair, LAUC Research and Professional Development Committee, 2024/2025
 LAUC VP/President Elect
 Program Director, Scholarship Tools and Methods
 UC San Diego Library
 9500 Gilman Drive #0175R
 La Jolla, CA 92093-0175
hbriston@ucsd.edu
<https://orcid.org/0000-0002-9545-1693>