

**Librarian Association of the University of California
Executive Board Conference Call
Thursday, November 3, 2016 1-3pm
Join from PC, Mac, Linux, iOS or Android: <https://ucla.zoom.us/j/3358687463>**

**Agenda – also located in Box under LAUC > LAUC Exec Board 2016-17 > Agendas
Filename: LAUCExBd161103agenda**

- A. Roll Call (A. Horne)
- Excused: Becky Imamoto, Min Lin (Peggy Tahir will represent Min-Lin Fang for UCSF)
- B. Announcements/Housekeeping
- C. Approval of minutes, 2016 (A. Horne)
- Transition minutes
 - Minutes of September 1, 2016
 - Minutes of October 6, 2016
- D. Review of action items from October 6 (A. Horne)
- E. LAUC Systemwide Reports
1. Research and Professional Development (C. Arbagey)
 2. Web Manager (J. Shiroma)
 3. Diversity (C. Lee)
 4. Committee on Professional Governance (M. Yonezawa)
 5. Nominating Committee (D. Mizrachi)
- F. LAUC Advisory to External Groups
1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (S. Koskinen) – Final report not uploaded. Next meeting scheduled for November 30, 2016
 2. Shared Libraries Facilities Board/SLFB (K. Ferry).
 3. Shared Content Leadership Group/SCLG (B. Imamoto) – see email attachment of
 4. UCOLASC (University Committee on Library and Scholarly Communication) upcoming visit by DP (October 7, February 24, and May 17). Agenda listed as "confidential".
 - 5.
- G. Ongoing Business
1. Progress on Position Papers: Sent by Diane to Adam Siegel with our comments and due November 14, 2016 to Diane Mizrachi. Papers with the Executive Board's comments are uploaded to Box at https://app.box.com/files/0/f/11582857944/Position_Papers
 2. Standing committees
 - a. [Committee on Professional Governance \(CPG\)](#)
 - b. [Diversity](#)
 - c. [Research and Professional Development \(RPD\)](#)
- H. New Business
1. Task forces – comments and questions
- I. Round Robin of Divisions – These will go to UCOLASC, if possible
- General library changes or plans for changes (change in strategic direction, factors pressing upon current or projected operations. Could include new buildings or space re-configurations);
 - Your LAUC's next meeting and what's on the agenda, especially for the 50th anniversary (I'd like to visit some of your campus meetings, but I need to know when to see if it's possible);

- General changes, if any, for this year in how librarians will be conducting their business/new trends;
 - Librarian professional development (This would include programs via your divisional LAUC. In addition, however, any non-LAUC professional development that arises as a function of your library priorities and strategic directions. I don't know that you have any planned right now);
 - What progress is being made from the main set of interests expressed from the last call?
 - Librarian personnel changes, including retirements, hires, and new positions (this is less important as some of these other points without context). This might also include such information as whether there's something unusual about that hire
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- UCB -
 - Recruitments: Head of Archival Processing (closed 10/21; currently interviewing); Art Librarian (closed 10/28; currently interviewing); Learning & Research Communities Librarian (closes 11/7); Manuscript Cataloger (closes 11/14; term 24 month position).
 - Moffitt Library will reopen to the public on November 27th 2016 after an extensive remodel of the 4th and 5th floors. These floors have been converted into a flexible learning space "designed as a hub for undergraduates eager to prepare for careers in new ways — by learning to navigate data, access technology and work collaboratively with students from diverse disciplines." Article about the new space, including a video, here: <http://news.berkeley.edu/2016/11/01/reimagined-and-revitalized-moffitt-library-opens-wednesday/>
 - The Law Library has converted its weekend reference hours to appointment only, instead of fixed reference desk shifts. They made this decision based data they collected about weekend traffic at the desk. Fall 2016 was a trial period and it seems to be working.
 - LAUC-B Fall Assembly is scheduled for November 15th, and the speaker is Günter Waibel, Executive Director of CDL.
 - LAUC-B Committee on Affiliated Library Affairs Fall Assembly is scheduled for December 6th on the topic "Research: Trials and Tribulations"; it will be a panel of UCB librarians talking about their research projects.
 - The Film Library and Study Center of BAMPFA (UC Berkeley Art Museum and Pacific Film Archive) became an Affiliated Library at Berkeley in October 2016. They currently have no one in the librarian series on their staff. LAUC-B will discuss at our next meeting whether and how to make a statement about the importance of having a professional librarian at the institution that can be involved, among other things, in LAUC and LAUC-B.
 - LAUC-B's CAPA held its annual review workshop on October 27th to discuss the review process and how to prepare dossiers. The UL spoke and gave his thoughts after having gone through his first review cycle (he came to Berkeley in October 2015). A major topic of discussion was clarifying the "one or more activities" besides the primary job and how you don't have to have something in every category every year.
 - UCD –
 - Recent general membership to discuss the proposed change in the Delegation of Authority of Librarian reviews with UL. Executive Board drafted a letter for the VP Academic Affairs focusing on both areas of agreement and disagreements, which was sent on 11/01/2016.
 - Waiting on new normative guidelines for librarian reviews. These are being developed by library administration and we have been told that LAUC-D will receive them in draft form after the first of the year for review and comment.
 - Amy Studer, has been named Interim Head of Blaisdell Medical Library.
 - UCI –
 - UCLA –
 - UCM –

- UCR –
- UCSB –
- UCSC –
 - Local executive board working on a proposal to adjust expectations and duties of executive board and local committee members. We’re currently down to 17 librarians and need to be as efficient and strategic as possible. Next two membership meetings will focus on CAPA report from last year and workshop for this year’s review cycle.
 - About 7 librarians and library staff members are actively working through the certificate program for the campus Diversity and Inclusion Program for Staff and Faculty, which requires attendance at 9 different workshops and lectures on topics such as LGBT Issues in the Workplace & Beyond, Communicating Across Generations and Developing Diversity Change Agents.
 - Within the library, we’re in the middle of two librarian recruitments, Head of Research Support Services and Project Archivist with at least two more librarian recruitments planned within the next few months. On campus, the University Librarian is actively involved in recruitments for the Executive Vice Chancellor, Chief Campus Counsel, and CIO/Vice Chancellor for IT.
 - The Library management team has completed the [strategic plan](#) for the year. The structure and goals align the library with campus strategic goals. Next steps include library departments planning projects to accomplish those goals.
- UCSD –
 - Recent membership meeting vote on changes to ARPM: revisions to bring ARPM in line with APM, change to Ad hoc procedure
 - CAPA Academic Review trainings; based on LAUC call, ask UL to attend training to discuss expectations for reviewers
 - R&PD webinar and presentation on visual literacy
 - Diversity working on public website, new training on “Moving Toward Multicultural Competence” offered through UC Learning Center; Fall Food Drive, annual holiday cookie event
- UCSF –

J. Adjournment

Next conference call date/time: Thursday, December 1, 1-3pm