

FOR DISTRIBUTION

May 4, 2008

TO: LAUC Membership

FROM: Sam Dunlap, LAUC President 2008-2009

RE: Recruitment of LAUC Representatives to Systemwide Advisory Groups

LAUC is soliciting volunteers to serve as Representatives to two of the Systemwide advisory groups. LAUC representation on the advisory groups is vital to carrying out our duties and responsibilities as stated in Article II, Sections 1- 4 of the LAUC Bylaws. Representatives on the advisory committees are expected to act as the voice of the LAUC membership and bring forward relevant comments, concerns and issues. In addition, these Representative positions offer LAUC members an opportunity both to represent LAUC on important advisory groups and serve as a valuable experience for personal and professional growth. Travel to meetings of the advisory groups is supported by LAUC statewide funds.

Openings:

The following two LAUC Representative positions will be open as of September 2009. Detailed information on the groups' charges, current activities and rosters are available on their websites. You may also contact the outgoing LAUC Representatives for more insights into the groups' work.

Library Technology Advisory Group (LTAG), 2-year term

<http://libraries.universityofcalifornia.edu/ltag/>

Outgoing LAUC Representative: Susan Chesley Perry (chesley@ucsc.edu)

Systemwide Operating and Planning Advisory Group (SOPAG), 3-year term

<http://libraries.universityofcalifornia.edu/sopag/>

Outgoing LAUC Representative: Mary Linn Bergstrom (mlbergstrom@ucsd.edu)

Responsibilities:

LAUC representatives on Systemwide advisory committees are expected to:

- * Prepare for meetings by reading agendas and documents
- * Participate in meetings as a full group member by:
 - helping create the agenda and making certain that there is time on the agenda as needed to present LAUC input
 - taking assignments from the Chair

- expressing their own point of view as a UC librarian
- pointing out where LAUC input would be desirable/valuable and seeking this input and bringing it back to the group
- encourage the wide distribution of information to LAUC members and other audiences

* Keep the LAUC Executive Board and membership informed of developments through distribution of meeting highlights and minutes, and regular reports to the membership and the Board. These reports should include a summary of the issues addressed by the committee and the representative's work on these issues, e.g. questions asked, personal opinions expressed, LAUC membership feedback presented to the committee, etc. In the absence of a single LAUC membership listserv, the means for communicating with the membership is through the LAUC President and the LAUC Executive Board.

Application Process:

Submit your application to the LAUC President (sdunlap@ucsd.edu), and your local LAUC Division Chair. The application consists of a statement of interest in the position and your relevant background. You may attach a brief resume if desired. All applications are shared with the statewide Executive Board.

Please submit all applications by Friday, June 26th.

The LAUC Executive Board will develop a list of three candidates for the positions. These will be forwarded to the Convener of the University Librarians Group with a copy to the Chair of SOPAG. They will make the final selection, giving consideration to the overall composition of each group.

Sam Dunlap
LAUC President, 2008-2009