



Office of the LAUC President

Daniel Greenstein
Vice Provost – Academic Planning, Programs and Coordination
University of California
Office of the President
1111 Franklin Street, 11th Floor
Oakland, CA 94607-5200

RE: LAUC Budget Request

Dear Vice Provost Greenstein,

Enclosed is the LAUC Budget for FY 2009-10 and a Budget Request for 2010-11.

You will notice that our budget does not include operating expenses. LAUC is highly regarded by the campuses, which locally support the work of the librarians within LAUC and pay for supplies, conference calls and other miscellaneous expenses. Often these funds come out of the budgets of the University Librarians and sometimes from other campus funding sources. The campus budgets have also been subject to severe cuts, but they continue to support LAUC.

The Librarians Association of the University of California is an official unit of the University authorized to serve in an advisory capacity to the Office of the President on professional and governance matters of concern to all librarians. One of those functions is to advise your office on the award of research grants to LAUC members. The UC-AFT contract for librarians provides \$24,300 in research funds to represented librarians, and the Office of the President has authorized an additional \$8,100 to fund research grants to non-represented librarians. I have included this research funds line of \$32,400 in the LAUC budget so that they are not forgotten and so that LAUC can continue to make sure the funds are properly allocated and properly spent. This is not an amount though that I feel we have any authority to change. Therefore, each year we include the total amount in any budget request. In fiscal year 2009-2010, however, your office, upon LAUC's recommendation, awarded a total of only \$17,834.50. This represents a savings to the Office of the President of \$14,565.50 for FY 2009-10.

The LAUC bylaws (approved 3/29/09 by UCOP) require that the membership meet in Assembly at least once during the year. We have traditionally held two assemblies, one at a northern campus and one at a southern campus, per year. In

light of the fiscal crisis, LAUC agreed to hold only one Assembly this year. We will also hold only one Assembly next year on the assumption that the fiscal crisis will continue into FY 2010-11. A larger than normal group is coming to our one Assembly, perhaps because it is the only opportunity this year to conduct business in person as a group and communicate in person across campuses. Holding only one meeting still will represent significant savings in travel costs (at least \$7,000).

In keeping with our standard practice, we held an in-person transition meeting of the old and new LAUC Executive Boards on August 17, 2009. The cost of this meeting was \$5,756.66. It is very useful for the two Boards to meet, since there is near total changeover each year (only the President and Vice-President continue on the new Board as Past President and President, and some ex officio members may or may not continue). However, in the interest of saving travel costs in FY 2010-2011, we will plan a conference call for the old Board to advise the new Board on continuing initiatives and issues, and hold an in-person meeting of only the new Board, which will cut the travel cost approximately in half.

As more statewide groups and committees are meeting only by conference call, I have reduced the travel costs by \$5,000.00 to \$10,000 for FY 2009-10 and will continue that reduction for the next budget year.

The President's funds have been \$14,000 for many years. A primary purpose of these funds is to hire part-time assistance for the President to be able to meet the essential responsibilities of the primary job as librarian and conduct the business of LAUC. Since salaries go up but the funds remain the same, practical assistance has been reduced. These funds also cover conference call charges for meetings of the Executive Board and other meetings called by the President, the President's official travel to in-person meetings, travel awards for new LAUC members to attend a LAUC Assembly, miscellaneous expenses not paid for locally, service recognition events, and new initiatives that may arise during the year. In some years, the funds are used to replace the LAUC computer. The current computer was purchased in FY2006-07.

Please do not hesitate to contact me if you would like more information for further clarification on LAUC's budget request.

Thank you,

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LAUC Budget Request FY2009-1010

Professional Research funds (grants awarded)	\$ 17,834.50
Total Research Funds	\$ 17,834.50
LAUC Assembly	\$ 10,065.90
LAUC Spring Assembly April 2009 Expenses not paid until 2009-10 fiscal year	\$ 1,210.97
Executive Board Transition Meeting August 17, 2009	\$ 5,756.66
Travel by LAUC representatives or costs of electronic communications	\$ 10,000.00
President's Funds	\$ 14,000.00
Total LAUC Budget	\$ 41,033.53
TOTAL	\$ 58,868.03

LAUC Estimated Budget for FY2010-2011

Professional Research funds

Amount provided to represented librarians per the UC-AFT contract	\$ 24,300.00
Research funds for non-represented librarians	\$ 8,100.00
Total Research Funds	\$ 32,400.00
LAUC Assembly as required by Bylaws	\$ 10,000.00
LAUC Executive Board Transition Meeting	\$ 3,000.00
Travel by LAUC representatives or costs of electronic communications	\$ 10,000.00
LAUC President's Funds*	\$ 14,000.00
Total LAUC Budget	\$ 37,000.00
Grand Total	\$ 69,400.00

* Transfer to UCR for LAUC Vice President/President Elect Michael Yonezawa after July 1, 2010. Unspent funds will be returned to UCOP June 30, 2012.