

To: LAUC members

From: Heather Smedberg, Chair, LAUC Research and Professional Development Committee (LAUC R&PD)

RE: Call for Research Proposals 2018/2019

I am pleased to initiate the Call for Research Proposals for the LAUC University-wide Research Grants for Librarians program for 2018-2019. LAUC offers members two opportunities to apply for University-wide grants:

1. Research, mini and presentation grant applications will be taken in fall 2018, for which monies will be made available by January 2019
2. In the winter of 2019, applications for mini grants and presentation grants will be taken for which funds will be awarded in March 2019.

The detailed calendar below indicates dates for submission and evaluation of proposals.

Guidelines for LAUC grants are listed on this page of the LAUC website:

<https://lauc.ucop.edu/guidelines-for-lauc-grants>

The purpose of the grants is to support research activities by LAUC members. Research funds allow University of California librarians a unique opportunity to engage in scholarly research and creative activity that enhances our contributions to the University and our profession. Assistance in preparing a grant and lists of previously funded projects are available from your divisional research committees, who are always willing to help in the development of new research projects.

We offer three types of grants:

- (1) Research grants fund small to large projects and may be designed as a group project involving other librarians. Funds awarded may be used in the current or following fiscal year and are limited to a maximum of \$5,000.
- (2) Mini-Grants are limited to a maximum of \$500 and are designed to encourage librarians to develop research ideas or to see a project to completion. The award may be used in the current or following fiscal year.
- (3) Presentation Grants are limited to a maximum of \$600 and are designed to provide some travel assistance to present a paper or poster at scholarly conferences, occurring between July 1, 2018 and June 30, 2019. These funds must be spent within the fiscal year of the award.

Research Grants and Mini Grants may be spent during the fiscal year of application and/or the following fiscal year. Presentation Grants are limited to presentations that have taken place or will take place during the fiscal year of application. The priority for funding of these is as follows: 1) Research Grants, 2) Mini-grants, 3) Presentation Grants and LAUC members may apply for one, two, or all three types of grants.

There are a few restrictions that apply to the grant awarding process. For example, any applicant who has not submitted the required end of funding (EOF) report for a previous LAUC grant shall be disqualified from consideration for a new grant. The annual pool of viable applications varies in number, type of grant, and amount of support requested, typically exceeding the amount of available funding. As such, the LAUC Research and Professional Development Committee retains flexibility in the distribution of awards.

The "[Research and Professional Development Committee](http://lauc.ucop.edu/committees/rpd/index.php)" page on the LAUC website features many helpful documents, including links to guidelines, forms, past projects, the complete calendar of the program, and the roster of the statewide LAUC R&PD: <http://lauc.ucop.edu/committees/rpd/index.php>

Be sure to closely read and download all the forms and guidelines for the type of grant which you wish to pursue. You may need signatures from supervisors or other administrators. Please note that one paper copy (with required signatures) AND an email copy of your proposal must be submitted to the Chair of your divisional research committee by October 26, 2018.

### LAUC Research and Professional Development Calendar

By Date	Action	Who
Sept. 1, 2018	First call for proposals for Research Grants, Mini Grants, and Presentation Grants distributed	LAUC R&PD Chair
Oct. 26, 2018	Proposals due to divisional research committees	Grant Applicants
Nov. 9, 2018	Divisional research committees forward applications to R&PD	Divisional Committees
Jan. 11, 2019	R&PD awards grants from first call	LAUC R&PD Committee
Jan. 22, 2019	R&PD issues second call for Mini Grants and Presentation Grants that have taken place or will take place during the fiscal year of application.	LAUC R&PD Committee
Feb. 15, 2019	Proposals due to divisional research committees	Grant Applicants
March 1, 2019	Divisional research committees forward applications to R&PD	Divisional Committees
March 18, 2019	R&PD awards grants from second call	LAUC R&PD Committee
April 15, 2019	R&PD requests status reports from recipients of all in-progress research grants and prepares final report for LAUC Executive Board and UCOP	LAUC R&PD Committee
June 14, 2019	R&PD final report sent to UCOP	LAUC R&PD Committee

On behalf of the Research & Professional Development Committee, I encourage you to consider applying for a grant through this program, and we look forward to reading your work.

Heather Smedberg, Chair, LAUC Research and Professional Development Committee 2018-2019

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