



November 3, 2015

LAUC Journal Task Force
Librarians Association of the University of California

TO: Laura Smart, Chair, LAUC Journal Task Force
FR: Diane Mizrahi, LAUC President
RE: 2015-16 Charge, LAUC Journal Task Force

I am pleased to appoint you 2015-16 Chair of the LAUC Journal Task Force for a term beginning immediately and ending September 30, 2016.

Administrative Structure

Please note that LAUC Committees fall under LAUC Executive Board purview. The LAUC President sets overall priorities for committee work by means of the committee's charge. The primary duty of each LAUC committee is to fulfill the charge given to it by the LAUC President. Once a committee's charge has been fulfilled, the committee may address other issues, with the approval of the LAUC President.

Committee Background and Significance

The purpose of the Statewide LAUC Journal Task Force is to propose recommendations to create a LAUC Journal or other Open Access options for LAUC members to disseminate their scholarly and creative work. Membership in this Task Force shall consist of a Chair, and four additional members.

Statewide LAUC's theme for 2015-2016 is the celebration of our achievements and milestones. One avenue for recording our work is ensuring that our members utilize Open Access tools, including e-scholarship, that enable easy dissemination and contain intuitive search and finding tools.

Charges

- Begin with a close reading of the LAUC Report from 2005 which studies the feasibility of founding a LAUC sponsored, open access, peer-reviewed e-journal
<https://lauc.ucop.edu/sites/default/files/attached-files/report-spring-2005.pdf>
 - Determine how circumstances have changed, specifically publication processes, new technologies, changes in costs
- Survey LAUC members to uncover their current OA practices; perceived barriers to using OA
- Investigate 3 scenarios
 - A formal scholarly journal covering issues/research in academic libraries through e-scholarship
 - Needs: Editor & editorial board; Reviewers; Budget; Others...
 - An informal publication where LAUC members can submit pre-prints, interesting reports, talks and presentations; conference reports, original datasets...

- No publication, but recommendations to actively encourage LAUC members to deposit their appropriate work in e-scholarship or other OA venues
 - Guidelines for submitting work
- Other ideas

Timeline:

November 3, 2015 – Task Force appointed

Spring Assembly (March 21, 2016) – Task Force presents preliminary report for discussion

Post-assembly – Suggestions from members reviewed and considered

September 1, 2016 – Final report due

Reports should be submitted using the following format:

Reporting Guidelines

SUBJECT LINE: [Committee Name] Report

BODY OF MESSAGE:

TO: LAUC President

FR: [Committee Name]

RE: [year (e.g., 2015-16)] Report Name (e.g., Final Report)]

Committee Charge:

Summary of Action Items:

Body of Report with Discussion and Recommendations [formatted as motions, in keeping with Sturgis]

Names of Committee Members

Attachments (if any)

Committee Work and Meetings

The Executive Board urges the committee to conduct its business through conference call(s), or using other technologies, such as email or chat. Please discuss options with the President.

Committee Expenses

The current LAUC Travel and Reimbursement Policy and Procedures document is linked to the LAUC homepage. Different Divisions may handle transactions differently and Committee members should check with their local accounting officers to find out how their Division handles charges to the LAUC account.

Thank you for your service to the LAUC membership. We all very much appreciate your efforts on our behalf. Please feel free to contact me if you have questions or concerns about the Charge.

LAUC Journal Task Force

CHAIR: Laura Smart, UCI

Marty Brennan, UCLA

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Email: martinjbrennan@ucla.edu

Alanna Aiko Moore, UCSD
Academic Liaison Coordinator
Email: aamore@ucsd.edu

Monica Singh, UCB
Evening MBA Librarian
Email: msingh@library.berkeley.edu

Dave Schmitt, UCSD
Collection Development & Management
Email: dschmitt@ucsd.edu

Laura Smart, UCI – Chair
Collection Development
Email: lsmart@uci.edu