

LAUC Presentation Grant Application

Applicant: Krista Ivy, Reference/Instruction Librarian, University of California, Riverside, PO Box 5900, Riverside CA 92517-5900, kristai@ucr.edu

To attend and present Share Session: CARL Conference, People Make Libraries: Digging into Our Past and Polishing Our Present to Transform Our Future

Where: Holiday Inn Capitol Plaza, Sacramento, California

When: April 8-10, 2010

Dear Research and Professional Development Committee:

I have submitted a poster (share) session proposal for the upcoming CARL conference. I will be notified if my proposal has been selected by Friday, February 12, 2010. I have included a description of the proposed session, an abstract, and a budget for your consideration. I am applying for these travel funds to help cover the costs of professional development travel. In addition to the CARL conference I will be attending the Art Libraries Society of North America conference on April 23-26 held in Boston this year which will absorb all of my local professional development funds.

Description:

Creating a future librarian mentor program illustrates the process in which the University of California, Riverside Libraries designed and instituted a future librarian mentor program. The program is designed to mentor staff currently enrolled in, recently graduated, or considering pursuing a graduate degree in library and information science.

This presentation directly addresses the conference theme and topic "Mentor and Internships Programs for Employees and Future Employees". The purpose of the mentor program at the University of California, Riverside is to support library staff in their professional development goals as well as promote the field of librarianship. The session format will consist of a digital presentation highlighting the program model at UCR, the process in which the program was designed and recommendations for institutions embarking on their own mentor programs.

Abstract:

A few years ago, librarians at the University of California, Riverside noticed that there was a high number of library staff attending local library and information science graduate programs. It became clear to us that although the librarians had much to offer these future librarians, there was no clear structure to formally support their efforts.

The Future Librarian and Information Specialist Mentor Program at the University of California, Riverside is a voluntary program developed for library staff currently enrolled in, recently graduated, or considering attending a graduate program in library and information science. Mentors and mentees are matched by their interests and experience and are encouraged to meet regularly. The mentor program is sponsored and implemented by the Librarians Association of the University of California, Riverside. This presentation will illustrate the steps taken to develop and institute the mentor program.

This presentation will detail the model utilized at UCR, including the registration, pairing mentor and mentee, orientation, and evaluation process. Also highlighted are the supplemental resources of the program such as the resource website highlighting local and distance MLS programs, scholarship and funding opportunities, as well as professional organizations and their mentor programs.

Budget:

Fee type	Cost	Total
Conference Registration	\$195 (early bird)	\$195
Hotel	(\$129 + tax) x 2	\$258
Plane ticket (Southwest)	\$140	\$140
Shuttle to/from airport	\$26 + tip x 2	\$62
Total		\$655



UCR LIBRARIES TRAVEL REQUEST

Complete and return form to your supervisor per PAM 1.7

Name:
Krista Ivy

Department:
Reference (RIV)

Date:
1/13/2010

TYPE OF TRAVEL:

- UC System Official Business Training
 Professional Travel Donor Development

LAUC-R Approval Required?

- Yes No

CX/CUE, SX/AFSCME Represented Employees: I request the time away to count towards my professional development hours. Yes No

MEETING, CONFERENCE, WORKSHOP, ETC. INFORMATION (Please attach brochure)

Name of Meeting: CARL conference (California Academic and Research Libraries)

Date: April 8-10, 2010 Location: Sacramento, CA

JUSTIFICATION: (Include relationship with the sponsoring organization, level of participation, pertinence to job, opportunity for professional development.)

I am a member of CARL and have submitted a proposal to present a poster presentation at this conference.

ITEM	SUPPORT REQUESTED		UL's Approval	Committee Recommendation
TIME AWAY: (Hours/Work Days):	3 days			
REGISTRATION	\$ 195	<input type="checkbox"/> Pre-payment Required? Attach appropriate form.		
TRANSPORTATION Airfare	\$ 140			
University Car (\$20.75/day + mileage)	\$			
Other Transportation Explain (60 letters or less)	\$ 62	Shuttle to and from airport		
Personal Car (\$.50/mile)	\$			
MEALS/INCIDENTALS (\$46/day)	\$			
LODGING	\$ 258			
OTHER EXPENSES Explain (60 letters or less)	\$			
TOTAL EXPENSES REQUESTED	\$ 655.00	<input type="button" value="Calculate Totals"/>		

REMEMBER.. RECEIPTS ARE DUE TO LIBRARY BUDGET OFFICE WITHIN 5 DAYS OF COMPLETION OF THE TRIP.
IF YOU DO NOT ATTEND, PLEASE RETURN TRAVEL REQUEST WITH EXPLANATION TO THE LIBRARY BUDGET OFFICE

DATE BUDGET OFFICE SENT FORM TO LAUC COMMITTEE -- (BUDGET USE ONLY)

Rev. Jan 2010

OTHER LIBRARY EMPLOYEES ATTENDING:

APPROVED DISAPPROVED _____

 SUPERVISOR DATE
 COMMENTS:

APPROVED DISAPPROVED _____

 DEPARTMENT HEAD DATE
 COMMENTS:

APPROVED DISAPPROVED _____

 DIVISION HEAD DATE
 COMMENTS:

APPROVED DISAPPROVED _____

 LAUC PROFESSIONAL
 DEVELOPMENT
 COMMITTEE CHAIR DATE
 COMMENTS:

APPROVED DISAPPROVED _____

 UNIVERSITY LIBRARIAN DATE
 COMMENTS:

FOR BUDGET OFFICE USE ONLY

Date Received: _____ Date copy mailed to employee: _____

Clear Form