

Executive Board Transition Meeting
Monday, August 28, 2017, 10-3pm
UC Riverside Rivera Library, Room 140

Note: Recording available starting at 12:45pm

10:00: Old Business & Wrap-Up from Last Year

1. Call to order, welcome, introductions, announcements (D. Peterman)
 - a. Meeting brought to order at 10:01am
 - b. In attendance (in-person or via Zoom): Carla Arbagey, Roger Smith, Dana Peterman, Monica Singh, Angela Horne, Brian Quigley, Jennifer Nelson, Lisa Spagnolo, Jared Campbell, Danielle Kane, Alan Carr, Miki Goral, David Rios, Kat Koziar, Peter Rolla, Jill Barr-Walker, Alix Norton, Emily Lin (at 1pm) and Dean Rowan.
 - c. Not attending: Leahkim Gannett, Jerrold Shiroma, Becky Imamoto, Catherine Nelson, Kristine Ferry, Ariel Deardorff, Corliss Lee, Mitchell Brown
2. Secretary's report (A. Horne)
 - a. Approval of minutes
 - i. August minutes to be reviewed at September meeting
 1. **Action:** Angela to complete August minutes and pass to Monica for approval at September meeting.
 - b. 2017-2018 Executive Board Roster (A. Horne, M. Singh)
 - i. Draft has been shared with the Board and edits incorporated. Additional edits welcome, either directly into Box or via an e-mail to Angela and Monica
 1. **Action:** Division chairs to send additional edits, if any.
 2. **Action:** Monica to complete.
 - c. Election calendar, consult on annual election date (A. Horne, M. Singh)
 - i. Draft calendar was prepared and vetted by Dean, Dana, and Carla.
 1. **Action:** All to review and submit changes to Monica.
 - d. Census of LAUC membership (A. Horne, M. Singh)
 - i. In process. Librarians as of September 1st.
 1. **Action:** Division chairs to send Monica updated census numbers for each division.
3. Committee on Research & Professional Development (C. Arbagey)
 - a. \$100 left.
 - b. 41 grants awarded this year.
 - c. Revised the grant guidelines and updated forms into PDFs.
 - d. Amounts to be awarded: \$24,300 for unionized librarians and \$8,100 for non-unionized librarians.
4. Reports from committee representatives
 - a. Professional Governance, CPG:
 - i. Report submitted.
 - b. **Action:** Sept 1 – Campus reports and committee reports due to Dana to close out the 2016-17 year.
5. President's Report (D. Peterman)
 - a. Held 50th anniversary meeting at Irvine. Largest number of attendees ever.
 - b. Celebratory content added to the website.
 - c. Officially dismissed the 50th Anniversary Task Force.
 - d. Trying to get transcript made of the past-presidents' remarks.
 - e. Diversity Committee created its resolution supporting undocumented students, which was sent to Diversity Offices at the campuses.

- f. Paying broad attention to personnel changes to see trends across UC.
 - g. Carla was asked for her words of advice – be organized, stay connected in order to really know what’s happening at the various campuses.
 - h. Other Past-Chairs asked for words of advice – Value of having the ear of the UL. Can reinforce value of librarian positions.
6. Transfer of LAUC Presidency from Dana Peterman to Carla Arbagey
- a. Gavel and nameplate were bestowed on Carla at 10:26 am.

New Business

1. New Division Chairs Orientation and procedures
 - a. Basics: Sturgis, Travel Procedures, Zoom
 - i. It’s a good idea to purchase a headset with microphone, or a camera. Headsets can be reimbursed via the LAUC president’s fund for up to \$30.
 - ii. See procedures in Box.
 - iii. Will keep the 2016-17 Box site open to the previous board.
 - iv. Travel – follow local procedures. Should be seamless connecting to the LAUC President’s Fund. No difference from doing local travel. Just be clear it’s to be charged to LAUC. Submit as quickly as possible.
 - v. Zoom – can dial in, too.
 1. **Action** – Zoom link invites to meetings to be sent by Carla.
 - vi. Box – invites were sent. Some folders already created.
 1. Jenny (Berkeley) – Have @berkeley e-mail and also have at @law e0-mail. If registered with one, can’t use it as the other. Never able to e-mail the list. Finally got into Box.
 - b. Communication
 - i. BOX for working documents
 - ii. Executive Board email list
 - c. Conference Calls – First Thursday of month – 1 to 3pm (Next call is September 7)
 - i. Some rescheduling to be expected (November, February). Carla will manage those changes.
 - ii. You can actively update the agendas in advance via Box virtual editing.
 - iii. If divisional chairs can’t attend, we still need a quorum of 8. Please try to send an alternate.
2. Issues
 - a. September CoUL (Council of University Librarians) Meeting
 - i. September 28th at UCLA to celebrate the 30th anniversary of SRLF. Roger and Carla will attend for an hour-long time slot in the meeting. Topics: Educating new ULs about LAUC. Reminding them of the peer review process.
 - ii. Not all campuses have regular meetings with ULs/local LAUC leaders.
 - iii. COLASC on individual campuses – important to know who is on the committees.

11am, break to 11:15am

- b. Position Paper #5 review
 - i. “The Academic Librarian in the University of California”- Advisory committee to be headed by Mitchell Brown as Chair of CPG.
 - ii. There was discussion about the nomenclature used to describe Academic non-senate employees, non-exempt, not in favor of using the term “staff.”
 - iii. Academic freedom clarification
- c. Website Usability Task Force
 - i. Lead person needed to work with LAUC webmaster. More functionality needed.
 - ii. Send Carla nominees for the lead role, a call for volunteers will come out in a few months.

- d. Spring Assembly (UCSF) Planning
 - i. Divisional chair (UCSF) will be working on logistics: booking room, handling registration, etc.
 - ii. Usually held in March. Last year was April 20.
 - iii. Ideas for planning: travel award for newer librarians, suggestions for speakers, poster sessions, breakout sessions, socializing activities for members, resolutions to pass on national issues, un-conference format
- e. LAUC Social Media Coordinator needed
 - i. Manages Twitter. Possibly help create a Facebook group. Help coordinate getting LAUC member news onto website with Cody Hennesy.
- f. Statewide Committee appointments (please send Carla nominees)
 - i. SCLG – Shared Content Leadership Group
 - ii. SLFB – Shared Library Facilities Board
 - iii. **Action** – Carla will send out call for a LAUC representative on each of these.

Lunch through 12:45pm (recording started)

- g. Statewide committee charges (draft - to be completed by early September). Service begins October 1st,
 - i. Research & Professional Development
 - 1. List of funding grants and other opportunities
 - 2. Analyze how well the new grant guidelines format is working, and the new PDF forms
 - ii. Diversity
 - 1. Explore changing name to Diversity and Inclusion – would require bylaws change
 - 2. Investigate what sorts of questions we should be asking about diversity issues in library
 - 3. Diversity survey: discussed whether to conduct the survey again or ask the committee to investigate its usefulness. Agreed to conduct the survey and analyze effectiveness afterwards.
 - iii. Committee on Professional Governance
 - 1. One member per campus for 2 year appointments
 - 2. Will look at revising Position Paper #5.
 - iv. **Action** – Carla will draft future chair rotation schedules
- h. Campus Round Robin: Take about 2 minutes to tell us your main goals at your division for the year
 - i. UCSD –
 - 1. UL search - updated old document on requirements for LAUC for search committee – emphasized importance of establishing relationship with LAUC.
 - 2. Staged renovation of Giesel continues.
 - 3. Interested in increased mentoring of library student employees to get them interested in librarianship
 - 4. Adopting a new ILS (ExLibris)
 - ii. UCSF (hard to hear)
 - 1. 13 members (includes 8 new librarians)
 - 2. Focus on librarians' research projects; SF has monthly research meetings and quarterly research retreats
 - 3. Promote librarians' professional activities to outside world via increased web presence, similar to faculty profile pages
 - iii. UCB
 - 1. UCB conference in October "Focus on the Visual: Digital Humanities and the Library"
 - 2. Pilot of 2-years to use PD funds.

3. New library strategic plan – focus on ways to support it through professional development.
- iv. UCLA
 1. Streamlining the committee structure; there are currently 11.
 2. Just finished 1st year of 3-year strategic plan, lots of reorganization.
 3. Have changed the committee on mentoring to the Mentoring & Orientation Committee, to help with on-boarding
 4. Deputy UL has departed.
 5. New AUL starting in October (Alison Scott)
 6. New AUL for User Engagement (Judy Consales), 5 functional teams being formed.
 - v. UCD - (hard to hear)
 1. Library-wide survey – workload, communication, adequate resources, overall satisfaction
 2. Quantitative data collected, will be analyzed by the Professional Issue Committee
 3. Started mentoring for new librarians
 4. How to engage, at Davis, with library professionals who are not LAUC members
 5. Collection assessment of global south materials
 6. Looking at programming on non-neutrality
 - vi. UCI
 1. Want to highlight librarian scholarship and professionalism this year
 2. Changing LAUC-I meeting structure: reports will be posted online, and will spend meetings discussing timely topics
 3. Engaging in mentoring for the review process, especially how to put together a factual resume
 4. For new positions, Library Admin. is seeking outside funding
 - vii. UCR
 1. Conducted a LAUC-R survey of members and guests
 2. Looking internally at who we are, what we do, and possible changes to make, including our bylaws
 3. Met with the Academic Senate Division Chair to talk about LAUC-R representatives to two AS Division Committees
 4. The libraries are currently undergoing a major re-organization with 13 re-assignments of librarians in three departments
 - viii. UCMerced
 1. 2020 goal of 10,000 students, current 8000, largest freshman class yet of 2400 admitted in 2017, 30 new ladder rank faculty added last year
 2. Implemented liaison role to existing librarian roles.
 3. Building librarians' learning community for all librarians to get up to speed on data management services, concepts and practices. Reading together "Big Data Little Data" – one chapter a month, discuss monthly.
 4. 11 librarians total including UL, deputy UL and AUL.
 - ix. UCSC
 1. Increase LAUC-SC website functionality to ensure all members have access to documents. Library website also undergoing major design change.
 2. Three new recently hired librarians make 22 librarians total including UL
 - a. Ensure support for new hires
 - b. Work with CAPA to ensure reviews go smoothly
 - c. LAUC buddy program, pairing existing librarian with new hires

- d. Streamline documentation and communication about Professional development funding
 - 3. Library looking for new ILS
 - 4. Science library remodel and construction to support undergrad success
 - 5. Strategic plan underway to include librarian values, plans
 - 6. Collaborate with staff, maintain professional status for librarians
 - x. UCSB (no report given)
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- 3. Theme for 2017-2018: LAUC: The Next 50 Years – questions to think about:
 - a. How do we address the changing roles of librarians and libraries?
 - i. Libraries as resources – support for freedom of information, support for social justice
 - b. How do we move forward with diversity and inclusion efforts?
 - i. Framing question: who would we hire? Skill sets? Resources?
 - c. How can we prepare for the future of LAUC?
 - i. Advocate for librarians, support for profession. Librarian-student ratios? Tie to campus mission and strategic plan, show cost of replacing professional positions with nonprofessional
 - ii. Supporting new librarians

1:45 Meeting Adjourned