

LAUC Executive Board Meeting
Thursday, October 3, 2019
1:00pm – 3:00pm

Attendees: Heather Smedberg, UCSD (President); Marty Brennan, UCLA (President Elect); Rachel Green, UCLA (Secretary); Dean Rowan, UCB (Parliamentarian); Naomi Shiraishi, UCB (Chair); Annette Buckley, UCI (Chair); Caroline Miller, UCLA (Chair); Solomon (Joe) Ameen, UCM (Chair); Ken Furuta, UCR (Chair); Kyra Folk-Farber, UCSB (Chair); Ann Hubble, UCSC (Chair); Dominique Turnbow, UCSD (Chair); Kate Tasker, UCSF (Chair); Josh Hutchinson, UCI (DOC); Jennifer Chan, UCLA (SLASIAC); Gary Colmenar, UCSB (Diversity); Nina Schneider, UCLA (CPG);

Absent: Roger Smith, UCSD (Past President); Belen Fernandez, UCD (Chair); Courtney Hoffner, UCLA (Webmaster); Ryan Johnson, UCSD (Webmaster)

Minutes

Call to Order: 1:03PM

1. Roll Call (R. Green)
2. Approval of Minutes
The minutes from the September 4th transition meeting were approved.
3. Housekeeping / Old Business (H. Smedberg, R. Green)
 - a. Committee Reports
 - i. Thank you to the CPG Committee for submitting its 2018/19 annual report.
 - ii. The R&PD Committee has a near-final draft that will be submitted shortly.
 - iii. The Diversity Committee's report is pending.
 - iv. These reports will be made available online.
 - b. Roster Information and Division Census Data
A number of people still need to submit their contact info and census data.

Action: Submit your preferred contact details (and name of Vice Chair) to [Rachel Green, LAUC Secretary](#) (all Executive Board members).

Action: Submit the number of librarians on your campus as of September 1st to [Rachel Green, LAUC Secretary](#). This information will be used to determine the number of delegates each campus sends to the LAUC Assembly in Spring 2020 (all Division Chairs).

- c. Rotation schedule for CPG and Diversity

Roger will be finalizing these details soon.

4. LAUC Reports / Updates

a. Nominating (H. Smedberg, on behalf of R. Smith)

We have not received any volunteers or nominations to the Nominating Committee. LAUC members should recommend people who would be good for these positions.

b. Assembly Planning (N. Shiraishi)

The Assembly date is Thursday, March 12, 2020. There is a pending room reservation for 290 Hearst Memorial Mining Building (Banatao Room). The committee is looking at reserving hotel blocks and is also considering how to address limited parking availability.

c. Webmaster (H. Smedberg, on behalf of C. Hoffner and R. Johnson)

The webmasters are interested in receiving a final version of the committee roster in order to post the information to the LAUC website.

Action: Send [Heather Smedberg, President](#), the names of your representatives (all Division Chairs).

d. DOC (J. Hutchinson)

i. The committee is meeting in-person on Monday, October 7 to discuss ongoing projects and to plan for next year.

ii. The charge for the *Digital Preservation Strategy Working Group Phase 2* is in its final stages.

e. SLASIAC (J. Chan)

The committee has no updates at this time.

f. SCLG (Vacant)

g. UCOLASC (H. Smedberg)

UCOLASC has been notified that H. Smedberg is the new LAUC President and representative to the committee. The next meeting is October 16.

h. SLFB (Vacant)

i. Previous chair, Dave Schmitt, reported on the September meeting.

ii. The acquisition of an inventory management system is progressing, as is construction on NRLF 4. Both projects are on schedule.

iii. WEST is about to undergo an assessment. UC will be participating in the assessment period and future strategic planning.

iv. There may be a transfer of some materials from SRLF to NRLF to balance space and keep SRLF active past the current expected fill date. There is a target start date of 2021.

- i. CoUL (H. Smedberg)
R. Smith's 2018/19 annual report was shared. The committee discussed much of the report's material, including academic freedom and transparency.
- 5. Standing Committees
 - a. R&PD (M. Brennan)
The call went out. Once division chairs send the names of their representatives, the committee can convene its first meeting.
 - b. Diversity (G. Colmenar)
 - i. Last year's Executive Board voted to update the committee name to include Equity. H. Smedberg will check in with R. Smith on whether we are ready to move forward with the name change.
 - ii. G. Colmenar will check whether last year's report was submitted.
 - iii. The committee conducted a survey last year and received a good response. A small group worked on a summary report with basic analysis, comparing the findings to those from the 2012/13 survey.
 - c. CPG (N. Schneider)
The committee has a potential charge to pursue once N. Schneider has a list of campus representatives.
- 6. New business/Continuing Business:
 - a. Reorganization Survey (K. Folk-Farber)
 - i. UCSB's reorganization is already well underway, but LAUC may be able to play a role in future reorganizations on our campuses.
 - ii. The survey has been sent to current executive board members, and it may be sent to prior members, as well.
 - iii. Some executive board members shared their campus reorganization stories. For example, UCSB and UCR had reorganizations with some level of LAUC input.
 - iv. J. Chan uploaded a SLASAC letter into Box. The letter addresses some relevant concerns and is dated 02/04/2019.

Action: Please complete the reorganization survey and/or send it to your local memberships, <https://forms.gle/UPc3t81DaKx88Wg77>. You may also send feedback directly to Kyra Folk-Farber at kfolkfarber@ucsb.edu or (805) 893-2244 (all Executive Board members).

- b. Election Calendar (H. Smedberg)
Final dates for the election calendar are forthcoming.

- c. Copyright Policy Review (H. Smedberg)
 - i. All executive board members should have received the call for system wide review of the Proposed Revised Presidential Policy on Copyright Ownership. Please distribute the email to your division members.
 - ii. Members can provide direct feedback through the link provided. We may want to provide a LAUC response.
 - iii. The prior version did not explicitly include librarians.

Action: Review <https://www.ucop.edu/academic-personnel-programs/academic-personnel-policy/policies-under-review/pres-policy-copyright.html> and send to members to solicit feedback.

- d. Social Media Team / Communications Team (H. Smedberg)
Joy Holland (UCLA) and Nisha Mody (UCLA) have begun their work and will continue to report on their activity.
- e. LAUC Connect (H. Smedberg)
H. Smedberg and R. Smith received a preliminary report from the LAUC Connect team regarding potential next steps. Future meetings will address how to continue this program.
- f. Barriers to Engagement with LAUC: Follow up (H. Smedberg)
There is no news since the transition meeting. We will build these ideas into our work later in the year.

7. Campus Round Robin:

- a. UCB (N. Shiraishi)
The LAUC-B Conference on Shelf Awareness will be held tomorrow, October 4. They have three new members, lost a member, and have interviews scheduled for three open positions.
- b. UCD (B. Fernandez – not present to report)
- c. UCI (A. Buckley)
They are hiring a replacement for a recently retired librarian.
- d. UCLA (C. Miller)
The first executive board meeting will be October 29. The fall membership meeting will be November 6. There is a new UCLA Slack channel. There are upcoming peer review workshops.
- e. UCM (S. Ameen)
They are wrapping up a pending recruitment. Their ILL is 50% back up.
- f. UCR (K. Furuta)
They have a new LAUC member and many open positions.
- g. UCSB (K. Folk-Farber)

They are working on completing a number of recruitments, including a Director of Digital Strategies (which is a new division) and an AUL position.

h. UCSC (A. Hubble)

There are three open recruitments.

i. UCSD (D. Turnbow)

They have two open AUL positions, and a third AUL is retiring in December, which will leave them with no AULs. A recent librarian recruitment failed for the second time, so they will wait to repost it until after the reorganization.

j. UCSF (K. Tasker)

They just hired a new AUL for Research and Learning, and the new person will join on December 2. They are planning to review their CAPA peer review procedures and documentation over the next 1-2 months.

Motion to adjourn. Seconded.

Adjourned: 2:20pm