Librarians Association of the University of California
Executive Board Conference Call
Thursday, January 4, 2018 1-3pm
Minutes of Meeting

A. Roll Call (M. Singh)
   1. Absent: Emily Lin, Joshua Hutchinson, Leahkim Gannett
   2. Present: Carla Arbagey, Roger Smith, Dana Peterman, Monica Singh, Brian Quigley, Lisa Spagnolo, Danielle Kane, Alan Carr, David Rios, Peter Rolla, Jill Barr-Walker, Alix Norton, Jennifer Chan, Dean Rowan, Jerrold Shiroma, Rebecca Imamoto, Dave Schmitt, Ariel Deardorf, Mitchell Brown

B. Announcements

C. Approval of Minutes
   December 7, 2017 Meeting: https://app.box.com/file/254152137777 tabled to the next meeting.
   Action – Carla to ask Joshua to clarify DOC's "Upshot is that LAUC members talk to AULs for project approvals."

D. Review of action items from Dec. 7 Meeting (C. Arbagey)
   1. Add your review calendars to Box: need Merced, San Francisco – Emily reported that Merced has been added. Action- Jill to add when UCSF's is approved.
   2. LAUC Connect Program: Carla to make a formal charge for an ad hoc committee to work on this early next year - Done. A healthy response from volunteers – committee and chair/convener will be selected soon.

E. LAUC Advisory to UC Library Cooperative Groups
   1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (J. Chan) – Winter meeting on March 9 and Spring meeting on May 30. Previous meeting minutes not yet out.
   2. Shared Libraries Facilities Board/SLFB (D. Schmitt) –
      i. Hathi Trust Shared Print Agreement – UC signed agreement while at the same time seeking clarification on what happens when a partner pulls out of the partnership.
      ii. RLFs: Change to allocations for this year: UCB and UCLA get a base amount. All other campuses will be asked what they need and if resources cannot accommodate all the requests, allotments will be decreased. Exceptional deposit policy at the discretion of RLF managers will charge $2.95 per unit with a maximum of 1000 units. 10% limit on archival boxes systemwide instead of volumes. Both RLFs to standardize accession tracking processes: NRLF will follow SRLF procedures in tracking items, i.e., everything that gets sent, whether accessioned or not, is counted towards the campus allotment. Campuses will receive this information soon so they can start planning what they will send to RLFs this year. Feb to May approval process for the following fiscal year.

   3. Shared Content Leadership Group/SCLG (B. Imamoto)

  I. Latest minutes available at:
   http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_11172017.pdf
   http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_12012017.pdf
  II. Springer Nature license was negotiated.

4. Direction and Oversite Committee/DOC (J. Hutchinson)
 i. Documents including CKG guidelines and decision-making rubric should go out to everyone immediately after the break.
 ii. ILL courier shared services team discussion—ongoing discussion for past few months. This leads into ongoing discussion of shared services, including how to make shared services more accountable? No conclusions, but just to be aware that this discussion is happening.
 iii. Will send CKG guidelines by email when received

F. LAUC Reports
1. Standing Committees
 i. Research and Professional Development (R. Smith)
  1. On track for final approval deadline for research proposals in the next few weeks.
 ii. Diversity (A. Deardorff)
  1. Updates next month
 iii. Committee on Professional Governance (M. Brown) - No updates since December due to campus closure during holiday break.
  1. In January, meetings will be called on each campus for discussion for outreach component of phase leading up to conference
2. Nominations Committee (D. Peterman)
 i. No meeting since last time – 29 people contacted to run for president – no candidate yet. Paucity of runners from Berkeley. Though the focus was on Northern Californian candidates, may have to field Southern Californian candidates.

G. Assembly Planning
1. Updated agenda at https://app.box.com/file/261910311016 - please send Carla suggestions for timelines and add comments in Box – reduced time for discussion and writing to make room for activity.
2. Poster Sessions
 i. Please encourage your new librarians to send a proposal; call has gone out
 ii. Easels – we can get these via Facilities. Posters have to be foam-backed, which cost $5 more per square foot with a 2 week turnaround time. Action – Carla and Jill to work out if cardboard backed post-it poster boards work
3. Ice Breaker/Fun Activity
 i. UCSF Mission Bay photo scavenger hunt just before lunch tentatively
 ii. Action – Carla to think of alternative indoor activity for everyone to do together
4. Registration form
 i. goo.gl/zJjAFU
  1. Action – Jill - Leave out poster sessions, add breakout session topics for attendees to select one or two they're interested in, meal-type option

        2. Action – Carla to see if attendance numbers from previous assemblies are available to gauge how many attendees to expect
- ii. Anything else to request
- iii. Details about lunch options & LAUC Board dinner will be included
  1. Action - Carla and Jill to discuss.
5. Additional logistical details
   - i. Microphones
     1. Action – Jill to request laptop and projector, and microphones.
   - ii. Nametags & programs
     1. Action - Local committee to print out stick-on nametags. Paperless programs will be used.
   - iii. Happy hour
     1. After assembly, optional happy hour at food truck park across the street from the meeting venue.

H. Campus Reports
1. UCR – Our new Assistant University Librarian for Collections is Tiffany Moxham, effective January 1. (This now creates a vacancy for the Coordinator of Medical Library Programs at UCR.)
2. UCSF – nothing new to report.
3. UCLA – nothing new to report.
4. UCB – new Scholarly Communications and Copyright librarian to start in January, Head of Public Services Bancroft to start in March. Looking for diversity workshop funding.
5. UCI – nothing new to report
6. UCSC - We will be implementing Alma and Primo as our new ILS/discovery layer. Work with Ex Libris on the implementation will begin in March 2018 with the target go-live set for August.
7. UCSB
8. UCD - We are in the middle of campus visits for our two AUL recruitments. Campus visits for the candidates for the AUL for Scholarly Resources position were held in December before the holiday break. Campus visits for the AUL for Research and Learning position are being held next week and the week after.
9. UCSD – nothing new to report
10. UCM - nothing new to report

I. J. Adjournment

Next conference call date/time:
Thursday, February 8, 1-3pm at https://ucrengage.zoom.us/j/746114314