

**Librarians Association of the University of California
Executive Board Conference Call
Thursday, December 7, 2017 1-3pm
Minutes of Meeting**

A. Roll Call

Present: C. Arbagey, R. Smith, D. Peterman, M. Singh, J. Rosario, L. Spagnolo, K. Spring, A. Carr, E. Lin, D. Rios, P. Rolla, J. Barr-Walker, A. Norton, J. Chan, D. Rowan, J. Shiroma, J. Hutchinson, D. Schmitt, A. Deardorf, M. Brown

Absent: L. Gannett, R. Imamoto

B. Announcements

- I. Wendy Parfrey, CDL Shared Content Coordinator retiring Jan. 30 2018

C. Approval of Minutes

- I. 11/09/2017 Meeting minutes approved: <https://ucla.box.com/s/95mulpm21ie00qb5zq3dfjfu88e2j11>

D. Review of action items from Nov. 9 Meeting (C. Arbagey)

- I. C. Arbagey to contact members whose pictures are still needed
 - i. **Action** – Members who haven't yet sent pictures, please send to J. Shiroma
- II. C. Arbagey to send out a call to find LAUC members who can help with the list of abbreviations – draft completed and will be sent out shortly
- III. For assembly: J. Barr Walker to find out if the room can be set up with round tables and chairs. Done. Room doesn't have round tables, but does have moveable tables that should work for breakout groups.
- IV. C. Arbagey to put together assembly agenda and see if there's enough time for discussion with colleagues – done.
- V. C. Arbagey tabling working on website usability task force until some other items are completed.

E. LAUC Advisory to UC Library Cooperative Groups

- I. Systemwide Library and Scholarly Information Advisory Committee/SLASAC (J. Chan)
 - i. November meeting minutes not yet out.
 - ii. Symplectic Elements continuing funding not secured past June.
 - iii. Multiple campuses to increase knowledge of and understanding of open access by grad students (in addition to faculty.)
 - iv. Team to evaluate shared ILS (Integrated Library System)
 - v. Discussion of making ETDs (Electronic Theses and Dissertations) more readily available including historical ETDs. Local practices govern actions that vary from campus to campus. Working or ad hoc group is to be put together to look at this issue.
 - vi. Any questions on any of these issues - please direct to Jennifer.
- II. Shared Libraries Facilities Board/SLFB (D. Schmitt)
 - i. Meeting next week - agenda is RLF allocation procedures and HathiTrust print program
- III. Shared Content Leadership Group/SCLG (B. Imamoto)
 - i. Latest minutes available at:
http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_10132017_v9.pdf
http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_10272017.pdf
Please send any questions or issues to Becky.
- IV. Direction and Oversight Committee/DOC (J. Hutchinson)
 - i. CKGs: There has been some confusion over the role of CKGs and the way in which they are to propose and complete projects. Upshot is that CKG members talk to AULs or DOC for project approvals. Clarification should be forthcoming from DOC, including some updated documentation and project proposal information.
 - ii. A node on eScholarship will be created for UCLAS documents

F. LAUC Reports

I. Standing Committees

- i. Research and Professional Development (R. Smith)
 1. 21 proposals received and are under review. 3 for research, 1 mini-grant, 17 presentations.
 2. Deadline of January 18 for award date
- ii. Diversity (A. Deardorff)
 1. Questions about diversity survey: what is the overall goal? Is this data collected elsewhere? Data may be available on UCOP website but details on librarians may be lacking.
 2. **Action** - Diversity committee will discuss whether to do a survey of librarian demographics or look at the different diversity activities on each campus and report back.
- iii. Committee on Professional Governance (M. Brown)
 1. CPG is scheduling its first conference call and will be starting discussions on rewriting Position paper no.5 on Academic freedom so that the March assembly participants will have a draft to work with.
 2. Mitchell is scheduling a conference call and will work with the committee to begin local campus discussions on topics: the qualities of librarians, new role and new job titles, professional activities, academic freedom to conduct independent research and publication, support of the University's mission and values of librarians and librarianship.
- II. General Web Manager (J. Shiroma)
 - i. Rosters are current, outstanding minutes and agendas for most of the last few months uploaded.
- III. Nominations Committee (D. Peterman)
 - i. Nominees have been contacted and there should be candidates by March.
 - ii. Document with details of job duties of president and vice president will be in Box. To be posted on LAUC's website in the future after it has been edited.

G. Assembly Planning

- I. Updates from UCSF (J. Barr-Walker)
 - i. <https://guides.ucsf.edu/laucassembly2018>
 - ii. Conference rooms available from 11-3. Three from 11-12, four from 12-3
 - iii. Only one hotel in Mission Bay area, cheapest rate is \$395, pretty standard for the area. New UC policy that room rate is capped at \$275 a night and if it goes more than that then you need to send a note explaining why. Will notify members that Airbnb may be better option for SF.
 - iv. Poster printing office available in Mission Bay
 - v. **Action** – J. Barr-Walker to check if easels are available for posters.
 - vi. Dinner night before for Exec board – place TBD.
- II. Draft Agenda Discussion
 - i. See draft at:
<https://docs.google.com/document/d/1YFm4vh9e4sLZaJV1rt7L9RgUwdu1szDwBcLolKo0FcQ/edit?usp=sharing>
 - ii. Highlight SF as a host city for the fun break/icebreaker. **Action** – Jill and UCSF librarians to work on that, in consultation with Carla Arbagey.
 - iii. Breakout groups' discussion for position paper 5 to focus on the professional identity and focus of LAUC's 21st century librarians – suggest directions for LAUC to help us get to this vision. Literature review or ACRL document on Status of Academic Librarians to be distributed to participants prior to discussion to jumpstart their thinking on this topic. Breakout groups will be asked to add, revise, take out things, and either write notes or create the language to replace the old position paper document with a new and different language and kind of document. Previous one will be archived.
 - iv. **Action** – Carla to incorporate discussion suggestions into charge for discussion group.
 - v. Position paper vote will be in July.
 - vi. **Action** - Carla to send out call for poster sessions. Submission deadline will be late January

H. New Business

- I. Jan. 4, 2018 meeting will be on the Thursday after winter break. It will be a shorter meeting to discuss assembly. We will not discuss campus reports, they will just be written up in the agenda.
- II. LAUC Connect/Mentoring Program based on needs and connections of librarians across campuses: <https://ucla.box.com/s/ry9jidewsmslc4y82hdj0o6lo2ahmn7w> **Action** - Carla to make a formal charge for an ad hoc committee to work on this early next year. Send comments to Carla
- III. **Action** – Campus chairs: please put librarian review calendars for your campus in Box.

I. Campus Reports

I. UCB

- i. On December 14, our Committee on Professional Development will be hosting a program where new(ish) librarians will give talks about the interesting work they are doing. This is the second time they have organized such a program, the first one was a great success.
- ii. Also on December 14, we will be having our LAUC-B Happy Hour, which has become a once-per-semester tradition over the past several years.
- iii. The Vice-Chancellor for Equity & Inclusion issued a call for proposals for a new Campus Climate Speaker, Affirmation & Empowerment Series. We submitted a proposal for a workshop to be led by Nicole Cooke based on the Considering Cultural Competence: Reframing our LIS Practice and Research workshop she gave at an international symposium earlier this year. We are waiting to hear if our proposal was accepted.

II. UCSB

- i. Campus and the library remain open in the face of poor air quality and swirling ash from the Thomas Fire (25 miles from campus). Many UCSB employees and their family members live in Ventura/Ojai/Carpinteria and are dealing with fire-related disruptions. One of our librarians was evacuated the night the fire broke out, and anyone who has braved the commute up 101 from Ventura has had the pleasure of driving next to open flames along the highway. Power failures, worsening air quality, and high rates of workforce absence are making this a very interesting "Dead Week" for everyone on campus.
- ii. UL candidates have been on site for 2-day interviews, one last week and two this week. The search committee expects to make its final recommendation to the chancellor before the winter break. The loss of power earlier this week caused some last-minute schedule reorganizing for one of the candidates - it's hard to give a .PPT presentation without a working computer and projector.
- iii. Reference & Instruction Librarian candidates will be on campus for interviews starting next week. (Unless mother nature interferes.)

III. UCD

- i. One of our two AUL recruitments (Scholarly Resources) is at the campus visit stage, to be happening before the holiday break. The other AUL recruitment (Research and Learning) has a target of early winter quarter for its campus visits. A Health Sciences Librarian recruitment closed applications earlier this fall and is in progress.
- ii. Our Program Committee has arranged a tour of the new UCD International Center, with a talk from the Associate Vice Provost of Global Education and Services. There will be a follow-up program in winter quarter on supporting international students.
- iii. LAUC-D's General Membership Meeting was held on November 28th. There were several discussion items related to research informed by LAUC conversations and Josh's recent update from DOC. The LAUC-D Executive Board will be discussing how to provide research resources (i.e, campus-specific resources and contacts) for LAUC-D members.
- iv. LAUC-D will be following up with LAUC divisions with a similar or smaller number of members on strategies to shape the structure to improve engagement, in particular to facilitate the Nominations & Elections and appointments process and ensure that critical work is maintained.

IV. UCI

- i. Academic review mentor group to provide casual guidance to librarians going through their review process, separate from review initiator.
- ii. Architectural walking tour of Irvine campus with local historian and architect.
- iii. School of information faculty to show work that has been done on the library's website.

V. UCLA

- i. For the past two days we have been dealing with the effects from the nearby Bel-Air fire, which broke out at 5:00am on Wednesday. Classes were canceled Wednesday afternoon and remain canceled today, but the campus itself is open. Air quality was very foul on Wednesday, but is better today. The 405 freeway was closed for several hours on Wednesday, resulting in horrific commutes. We just received an update that great progress has been made against the fire and it is contained within a perimeter.
- ii. Personnel:
 1. There are 12 librarian appointments either in process or about to be launched.
 2. Departure of head of Digital Initiatives and Information Technology (DIIT) Lisa Kemp Jones to campus IT. DIIT is a large and significant operation responsible for web services to digital library infrastructure and day-to-day operations. The work is being re-distributed. Lisa directed the Strategic Planning Implementation during year 1.
 3. Dana Peterman takes on role directing the second year of the Library's Strategic Planning Initiative focusing on space issues, assessment, access and information, and on creating an engagement and learning organization. Previously run by a non-librarian. (All staff meeting, Nov. 20, 2017)
 4. Nov. 29-Dec. 1 – Interview for Museum Scientist for project position to conserve Bauman Historic Maps collection
 5. Dec. 4-6 - Interviews for the position of Head of Outreach and Community Engagement for Library Special Collections
 6. Dec. 4 – After a two-year wait for this position to be filled, first day of director of Library Business and Enterprise Services, Doris Wang. The vacancy has been felt by librarians trying to get third parties paid in a timely fashion.
- iii. Happenings:
 1. Dec. 6-7 *All Things in Moderation: The People, Practices and Politics of Online Content Review – Human and Machine* <https://atm-ucla2017.net> Conference on commercial content moderation (CCM) of user-generated social media material held by Department of Information Studies at Young Research Library.
- iv. Space:
 1. In touch with Capital Programs people to look at space in the UCLA Library and its use across the library. SRLF will not be included in the analysis. We are hoping to hire a consultant at the end of the analysis. Hiring a consultant might take 2 months. Hoping to get out an RFQ (All staff meeting, Nov. 20, 2017). Anticipating other projects happening while and before the space consultant comes.
 2. Campus is looking to make the most use of Powell as a student-centered space. Hired MRY (Moore Ruble Yudell Architects) (same firm as last renovation) to look at how spaces could be changed/seating increased. Did a recent study of Powell in 2015/16. Thinking about opening another entrance to walk through the entire building from North to South and South to North. As a library, Powell space is fairly chopped up and somewhat difficult to navigate. Concepts from the firm will be used for capital fundraising by the library and by campus. (All staff meeting, Nov. 20, 2017).

VI. UCR

- i. The LAUC-R Programs Committee has been active with various types of programming. On December 6 Carla presented “The Multigenerational Library Workplace.”
- ii. As of December 8, the interviewing phase of the AUL for Collections position will be complete.

VII. UCSF

- i. Created diversity statement for the library: We commit to building a diverse and inclusive Library as a means of promoting health equality and counteracting historic and current systems of oppression.
- ii. Space renovation in 2018 (more info [here](#))
 1. All five floors of the Parnassus Library will be dedicated to the UCSF community, which includes patients and their families and affiliates of other UC campuses.

2. The main floor of the Library will become a 24/7 space accessible to UCSF students, faculty, and staff.
 3. Public access to the physical space will shift to the Hearst Room, with its own entrance to the left of the main entrance of the Library. The Hearst Room will be renovated to provide a dynamic and welcoming space where we can continue to deliver quality service and resources to the public.
- iii. [Archives staff volunteered](#) at Sutro Forest.
 - iv. LAUC-SF, in collaboration with Human Resources & Library administration is examining the review process timeline and aims to implement changes for 2018-2019. 8 librarians are up for review this year.

VIII. UCSD

- i. Geisel Library Revitalization Initiative – will proceed, but in a scaled-down version due to the cost of the original plans. A library-wide town hall today will present the details.
- ii. Several candidates were brought in to interview for our UL position. There were no public presentations but Library Council (the program directors) had an opportunity to meet with each candidate.
- iii. Our campus has launched a Strategic Plan for Inclusive Excellence on diversity and inclusion and is holding open town halls for the campus community
- iv. Several librarian positions have been approved for recruitment, including Collection Strategists for Biological & Health Sciences and Social Sciences; Biology Librarian; and Research/Instruction librarian. Our already slow recruitment process will be affected by the loss of one of our HR staff members, whose replacement is being recruited currently.

IX. UCM

- i. We have been [awarded a Major Initiatives Grant from the NHPRC to digitize materials from UC Cooperative Extension county offices](#).
- ii. Selected as host institution for CLIR Postdoctoral Fellow in Data Curation for the Sciences and Social Sciences, see [position posting](#).

X. UCSC

- i. DH librarian presented talk on "3D Scanning, Bronze Age Swords and Social Networks" using new viz wall in Digital Scholarship Commons
- ii. [Beta version of new library website](#) is now public, accepting feedback before it goes live in January
- iii. ILS/LMS project – no news yet on which vendor/platform selected. Two teams have been created for the implementation of the new ILS (including both librarians and library staff):
 1. LMS Implementation Steering Team will work directly with the selected vendor and across library departments to oversee the implementation of the library's new LMS. The team will work closely with the Discovery & UX Steering Team to coordinate implementation and communication efforts and will support change management efforts related to the implementation of the new systems (internal and discovery).
 2. The Discovery & User Experience Steering Team will work closely with the LMS Implementation Steering Team on the implementation, customization & management of a local user-focused discovery system. The Team will also lead change management efforts surrounding the new system including Library and user communication and education. The team will continue to oversee the management and assessment of the discovery layer throughout the academic year following the initial implementation.

J. Meeting adjourned at 2:45pm.

Next conference call date/time:

Thursday, January 4, 1-3pm at <https://ucengage.zoom.us/j/2379147950>