

**Librarians Association of the University of California
Executive Board Conference Call
Thursday, October 5, 2017 1-3pm**

Minutes

- A. Roll Call (M. Singh)
1. Present: Carla Arbagey, Roger Smith, Dana Peterman, Monica Singh, Jenny Nelson for Brian Quigley (UCB), Lisa Spagnolo (UCD), Danielle Kane (UCI), Alan Carr (UCLA), David Rios (UCR), Peter Rolla (UCSD), Sophia Prisco for Jill Barr-Walker (UCSF), Alix Norton (UCSC), Jennifer Chan (SLASIAC, UCLA), Dean Rowan (Parliamentarian, UCB), Jerrold Shiroma (LAUC web manager, UCM), Josh Hutchinson (DOC, UCI), Mitchell Brown (Committee on Professional Governance, UCI)
 2. Absent: Emily Lin (UCM), Leahkim Gannett (UCSB), Becky Imamoto (SCLG, UCI), Ariel Deardorf (Committee on Diversity, UCSF)
- B. Announcements
1. Welcome new Social Media Manager Peggy Alexander, Curator, Performing Arts, UCLA Library Special Collections
 2. Carla is on vacation October 11-17
 3. Jennifer Chan will be on a panel during Open Access (OA) week presenting an OA pro-counterpoint to Jeffrey Beall
- C. Approval of Minutes
1. Old Minutes
 - i. [2016-08-04 E-Board Meeting](#) - approved
 - ii. [2016-08-22 Transition Meeting](#)- approved
 2. [August 3 E-Board Meeting](#)- approved
 3. [August 28 Transition Meeting](#)- approved
 4. [September 6 E-Board Meeting](#)- approved
- D. Review of action items from September Meeting, 9/7/17 (C. Arbagey)
1. Divisional chairs to send Monica the total number of librarians as of September 1 and the names and contact information for their Executive Committee vice chairs – DONE
Action – Carla to get Josh Hutchinson’s and Dave Schmitt’s title and address information to Monica for LAUC roster
 2. Divisional chairs to send names and emails for their campus’ representatives to Carla as soon as possible
 3. Carla to draft description of Social Media Manager position and get announcement to divisional chairs for distribution to their campus members by end of month - DONE
 4. **Action** – Executive board members listed on [this LAUC executive board website](#) (<https://lauc.ucop.edu/committees/executive-board>) to send Jerrold their photo or substitute picture.
 5. **Action** Divisional chairs to send current roster of all their LAUC members (names and titles or departments) to Jerrold
 6. Carla to send out a call for a new Shared Library Facilities Board (SLFB) representative in the next two weeks - DONE
 7. Roger will send board the University Librarian search criteria that UCSD used – DONE
- E. LAUC Advisory to UC Library Cooperative Groups

Questions about issues for any of the following groups should be sent to committee representatives – copy executive board members in case others have the same question.

1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (J. Chan)
 - i. First meeting of the quarter is slated for November 27. Possible discussion item at the first meeting: Symplectic Elements continuation beyond July. Please send Jennifer feedback on information she sent.
2. Shared Libraries Facilities Board/SLFB
 - i. Welcome to our new representative: Dave Schmitt, Assistant Director, CDM (Collection Development & Management) Program, UCSD - Approval expected from SFLB chair (UCB UL), not yet received
3. Shared Content Leadership Group/SCLG (B. Imamoto)
 - i. Latest minutes available here:
http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_09082017.pdf
http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_08252017.pdf
4. Direction and Oversight Committee/DOC
 - i. Welcome to new representative, Josh Hutchinson, UCI Librarian
 - ii. Latest minutes at:
http://libraries.universityofcalifornia.edu/groups/files/doc/docs/DOC_20170825_Minutes_Final.pdf
August meeting:
 - ILL courier services issues discussion
 - Common Knowledge Group/CKG member rosters no longer listed on UC libraries website; these are in each individual CKG's wiki.
 - Discussion of potential CKG on open education resources: members checking back to gauge interest with their campuses.
 - Report on best practices for communication and collaboration – final report about best practices to be disseminated possibly through websites, email, wikis.**Action:** Josh to bring up with DOC LAUC's interest in making CKG member rosters and CKG wikis available to all LAUC members
5. University Committee on Library and Scholarly Communication/UCOLASC (C. Arbagey)
 - i. Next meeting is October 25

F. LAUC Reports

1. Standing Committees
 - i. Research and Professional Development (R. Smith)
 1. Completing the charge is in process
 2. Waiting to affirm appointments
 - ii. Committee on Professional Governance (M. Brown)
 1. Draft charge
 2. Waiting for some campus delegates to be appointed
 3. Will take on position paper no. 5, Academic Librarians at University of California, awaiting disposition
2. General Web Manager (J. Shiroma)
 - i. Updating photos
 - ii. Updating of roster to be done by next meeting
 - iii. Reports from committees, minutes, agendas to be added
3. Nominations Committee (D. Peterman)
 - i. Received charge, Dana chair
 - ii. Next president elect –
Action: division head chairs from Berkeley, Davis, Los Angeles, Santa Barbara, Santa Cruz, San Francisco to send likely candidates to Dana

iii. Next secretary -

Action: division head chairs from Davis, Irvine, Merced, Santa Barbara, Santa Cruz and San Francisco to send likely candidates to Dana.

G. New Business

1. Decision: LAUC Assembly date.

- i. March 23 has been decided for LAUC's spring assembly date based on 10 votes out of 19.
- ii. SF will book the meeting room when system opens at end of October.
- iii. Assembly planning in future LAUC meetings

2. Update from Council of University Librarians/CoUL Meeting – Carla and Roger attended a productive meeting with ULs on September 30.

- i. Carla thanked ULs for support of continued professional development funds, especially for augmented funds that some ULs make available
- ii. LAUC is interested in how to make LAUC appealing to current and future generations of librarians for the next half century.
- iii. LAUC's interest in reviving position paper 5 to add in Academic Freedom for librarians
- iv. LAUC's undocumented student support resolution, also sent to Janet Napolitano
- v. Buddy/mentor system and trainings across campuses run by LAUC
- vi. OA 2020 mandate support needed: concern for Symplectic Elements harvester past summer 2018. ULs expressed interest in getting all campuses on board and in working with faculty.
- vii. In light of little or decreased funding for positions, CoUL has a strategy for a shared workforce/shared services across campuses. ULs asked for LAUC feedback on how to do this. A shared integrated library management system is under consideration. CoUL is looking for group to look at pros and cons, business model, etc. for it. LAUC's position is that librarian representative not needed for that system because it would benefit from technical services input rather than that of librarians. Librarians, however, will be on other committees that deal with shared workforce strategy.
- viii. Communication is an ongoing topic with CoUL. Carla suggested an Active Listening webinar on systemwide level for all of LAUC.
- ix. ULs expressed support for systemwide trainings run by LAUC, possibly internships at different campuses

3. List of UC/UC Libraries Abbreviations

- i. Adding and updating existing PDF list: Dana looking for volunteers for one month at a time one campus at a time. Current list available at https://docs.google.com/spreadsheets/d/1_OtOzt7NiqtyCyD6R87-P3bgdJ718jHtuSgxn2vGg5A/edit#gid=1336553560

Action: Carla to send out call to local chairs to find volunteers to help with list, new hires may find this project most useful

4. Discussion: forming a system for mentoring/buddy system as per Jill's idea/model at UCSF, with input from Roger Smith. Cross campus system that leverages expertise or copy model at campus level?

- i. San Diego does something similar.
- ii. Berkeley has a mentoring program coordinated by LAUC-B's Executive Committee that matches mentees with mentors to assist with the first couple of review periods. Mentors are career status members with at least five years of service. Berkeley looking at what would be useful for those in unique positions and specific careers.
- iii. Riverside mentors library school students.
- iv. Small campuses would benefit more from cross-campus system. For mid and advanced careers, cross-campus system could work better. Useful to look at what makes a fruitful match: reference librarian with another reference librarian, or across work boundaries like reference librarian with cataloger. Opt-out instead of opt-in system. Cultivating relationships for specific goals like review packet or going beyond that to include whole career or professional mentoring.

- v. **Action:** Carla to draft charge and send out call for ad hoc working group to look at cross campus mentoring and mentoring through all stages of librarians' careers.
- 5. LAUC sponsored projects
 - i. Former LAUC President Matt Conner (Davis) proposed an idea for LAUC to take on a research project and possibly pool our collective resources and knowledge. Are there other opportunities or ideas for projects that LAUC could do?
 - 1. Presidential fund can supplement Research Committee funded projects.
 - 2. LAUC can be the forum for librarians looking for research partners across campuses. LAUC can facilitate finding and connecting with research collaborators across campuses.
 - 3. **Action:** Roger to take up with Research Committee: Research Committee to steer the process of connecting librarians across campuses for research projects, or is this best done by LAUC in an informal process?

H. Campus Reports

1. UCLA

- i. New Associate University Librarian (AUL) for Collections and Scholarly Communications, Alison Scott (formerly UCR), started on October 2.
- ii. The LAUC-LA fall assembly will be held on November 7.
- iii. The library is beginning Year 2 of the three-year strategic planning process.
- iv. All UCLA faculty, staff, and students are required to enroll in multi-factor authorization (MFA) by October 31.
- v. UCLA held a Library Carpentry workshop on September 8. R workshops will be held in October and a workshop for Open Science Framework for Research will be held as well.
- vi. Marisa Mendez-Brady joined UCLA Library as Research Support Librarian in the Rosenfeld Library/Humanities and Social Sciences Division within the User Engagement Division on September 7.
- vii. Andy Rutkowski (Geospatial Resources Librarian) accepted the position of GIS and Visualization Librarian at the University of Southern California leaving UCLA on September 15.
- viii. David Hirsch was interviewed by [Against the Grain](#) on being a Middle Eastern Studies Librarian
- ix. Active learning pilot projects happening in the Science Libraries for the academic year. In partnership with the Center for Education Innovation and Learning in the Sciences (CEILS) and the Undergraduate Research Center (URC) - Sciences. The main mission of these projects is to provide a central space to foster collaborative learning among STEM majors, while also introducing students to library facilities and research resources.
- x. UCLA participated in a Mapathon on October 5 using OpenStreetMaps and focusing on Puerto Rico (the project started at Columbia Libraries and may be followed on Twitter using #prmapathon).

2. UCR

- i. UCR is down two librarians: Alison Scott is now at UCLA; Sharon Scott is no longer working at UCR.
- ii. UCR Library is actively seeking nominations and applications for the AUL for Collections position. More information can be found at: <https://aprecruit.ucr.edu/apply/JPF00838>.
- iii. UCR just concluded our RFP process for an Integrated Library Management System and a contract has been awarded to Ex Libris for implementation of the Alma system and the Primo discovery layer. We anticipate that the implementation will be accomplished over the upcoming academic year, and that we will cut over some time in the summer—but the timeline has not been finalized.
- iv. The library has been engaged in a process to identify ways to most effectively meet the goals and objectives in the UCR Library Strategic plan to better provide teaching and research support.

- v. The library is implementing a new organizational structure designed to provide more focus and in-depth support for all disciplines, for teaching and learning, for research, and for the library's collections.

Below are the new units and positions:

Teaching and Learning

Supports student success by offering course-related library instruction sessions, developing reusable learning objects, and providing consultations on research assignment design.

- Dani Brecher Cook, Director of Teaching and Learning
- Christina Cicchetti, Social Sciences Teaching Librarian
- Ken Furuta, Arts and Humanities Teaching Librarian
- Judy Lee, University Programs Teaching Librarian
- Christopher Martone, Teaching and Learning Services Coordinator
- Ying Shen, STEM Teaching Librarian
- Michael Yonezawa, Early Experience Teaching Librarian

Research Services

Provides research services and assistance for faculty and students across the disciplines.

- Brianna Marshall, Director of Research Services
- Krista Ivy, Maker Services Librarian
- Kat Koziar, Data Librarian
- Michele Potter, Open Research Librarian
- Janet Reyes, Geospatial Information Librarian
- Swati Bhattacharyya, Scholarly Communication Librarian
- Margarita Yonezawa, Research Services Assistant

Collection Strategies

Plans, implements, and assesses the ways and means by which UCR's library collections grow and improve, to meet the research and curricular needs of a dynamic community of scholars and researchers.

- Carla Arbagey, Collection Strategist for Science, Technology, Engineering, and Mathematics (STEM)
- Kuei Chiu, Collection Strategist for Social Sciences and Area Studies
- Rhonda Neugebauer, Collection Strategist for the Arts and Humanities

In addition, for better organizational alignment of function and responsibility, the following changes are also taking place:

- The Acquisitions Unit is moving to the Digital Library division, and Erika Quintana will report to Manuel Urrizola.
- Pam Sun will move to the Digital Library division and will report to Jim Clark.

Lastly, during the vacancy of the AUL for Collections position, in the interim Deputy University Librarian Ann Frenkel will be responsible for Collections Strategies, and AUL for the Digital Library, Diane Bisom, will be responsible for Distinctive Collections.

David's thanks to his colleagues who contributed the above items.

3. UCSF

- i. We have a new UL, Chris Shaffer. There is an opening for a previously-held non-librarian position (Industry Documents Library manager) that will now be in the Librarian series. LAUC-SF is organizing visits to libraries in the Bay Area-- first one at Berkeley on 11/3!

4. UCM
 - i. The library received position allocation from Campus Workforce Planning for a research data curation position this year. Monthly LAUC meetings include discussion on research data curation issues and common read (*Big Data, Little Data, No Data: Scholarship in a Networked World*). We are hosting a Data Carpentry workshop during Open Access Week. We are also facilitating and participating in [Data in the Lab project](#) with CDL and UCM faculty member Michael Dawson. The library continues to experience overcrowding and is working on a space proposal as part of campus space planning for 2020 and beyond.
5. UCD
 - i. Our librarian recruitments are in process, although none have reached major milestones that can be announced. The two AUL positions had their initial closing date recently.
 - ii. There was a library staff-wide meeting on 9/27 to review the Phase 1 "Library Space Planning" report executed by a consultant and focusing on public user spaces. The next phase involves more detailed space programming for design and feasibility.
 - iii. The Library is having a public event to celebrate the collection of the late Chancellor Emeritus Larry Vanderhoef on October 18th, which has been recently processed by our Archives and Institutional Assets program.
 - iv. The Special Libraries Association Sierra Nevada Chapter, along with co-sponsor Northern California Association of Law Librarians is holding a day-long fall workshop in the library, with registration extended to library staff at the member rate. The topic is "Generation Gap: Benefits & Challenges of a Mixed Generation Workforce," presented and facilitated by Pat Wagner, a trainer and consultant who frequently works with libraries.
6. UCSC
 - i. The [Digital Scholarship Commons \(DSC\)](#) has some updates that our new DH librarian (who started in July) has been implementing:
 1. New software in the DSC lab, including [Unity](#), [Blender](#), and [R Studio](#)
 2. VizLab space with VIVE headset, visualization wall is coming
 - ii. Library is undergoing strategic planning, library managers will develop a final draft for library feedback at their October meeting
7. UCSB
 - i. Both our Humanities Data Curator and a temporary Reference Librarian left mid-September for UN Las Vegas. Three new hires have arrived since July: University Archivist, Economics & Business Librarian, and Middle Eastern Studies Librarian.
 - ii. UL Search Committee rumored to be reviewing applications this month.
 - iii. Janet Martorana, retired AUL for Collection Services, has been granted Emeritus status. (Wooohoo!!!)
 - iv. New search underway for a Reference & Instruction Librarian, initial application review date: October 19th.
 - v. First LAUC-SB Exec Board meeting happening Oct 12th.
8. UCSD
 - i. The search committee for our new UL has begun to meet to discuss applications. It looks like the search committee, which has one Library staff member and one librarian, will get to take part in the interviews. LAUC-SD search criteria have been helpful to the committee.
 - ii. On the collections side, we are down two librarians in Collections Coordinator roles. Positions will hopefully be approved for recruitment. Our newly-hired Research Data Metadata librarian left after a short time, leaving another open position.
 - iii. It was just announced that we will be upgrading to Sierra Library Management System/LMS. The implementation will probably take place summer 2018.
 - iv. Geisel Library was featured in San Diego Magazine.

- v. A UCSD graduate-run start-up set up a pilot in Geisel, installing devices that detect cell phone & wifi signals. Data from these devices will be fed into an app that will show users busy times and locations within the library.
 - vi. Several librarians and staff took part in Coastal Clean-up Day on 9/16. Our participation was organized by our Library Community Building Committee (which includes both librarians & staff)
9. UCI
- i. Currently scheduling our Fall general membership meeting for the middle of October.
 - ii. Email forwarded about one of our open access events: Heather Joseph executive director of Scholarly Publishing and Academic Resources Coalition/SPARC will be presenting on Open Access on Monday October 23, 2017. We are currently working to determine how we could live stream the event. <https://www.lib.uci.edu/sites/all/publications/email/heather-joseph-evite.html>
 - iii. Two open positions (Digital Humanities/History and Archivist): <https://www.lib.uci.edu/current-librarian-and-administrative-vacancies> - still accepting applications
10. UCB
- i. We held our LAUC-B/Affiliated Libraries Joint Fall Assembly on September 29. Our speaker was Safiya Noble from the USC Annenberg School of Communication (formerly an assistant professor at the UCLA Department of Information Studies), who spoke about bias in search engines, her forthcoming book *Algorithms of Oppression*, and the role of librarians in critical digital literacy.
 - ii. LAUC-B compiled and submitted comments on the proposal to merge the Public Health Library and Bioscience & Natural Resources Library.
- I. Adjourned at 2:30pm

Next conference call date/time:

Thursday, November 9, 1-3pm at <https://ucengage.zoom.us/j/2379147950>

*Date was moved to the second Thursday due to the CLA Conference