Librarians Association of the University of California
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Librarians Association of the University of California
Executive Board Conference Call
Thursday, August 3, 2017 1-3pm

A. Roll Call (Horne)
- Present: Dana Peterman, Carla Arbagey, Jared Campbell, Jennifer Nelson, Colby Riggs, Elizabeth Salmon, Peter Rolla (for UCSD) , Miki Goral, Angela Horne, Peggy Tahir, Richard Caldwell, Sue Perry, Diane Mizrachi, Catherine Nelson, Dean Rowan, Michael Yonezawa
- Anticipated not attending: Becky Imamoto, Kristin Ferry, Jerrold Shiroma, Cristela Garcia-Spitz

B. Announcements/Housekeeping (All)
- Transition meeting August 28 at UC Riverside, RSVP at: https://goo.gl/forms/tWndFZoI2bK9uKXn2
- Review of action items from last meeting
  - OA LAUC Statement DRAFT from Michael and Dana: See https://docs.google.com/a/g.ucla.edu/document/d/1vFfm5iXW8o15R3z23Ka7dhq3gGSULOlBu6Y5ODswGIo/edit?usp=sharing
    - Opportunity for LAUC to underscore the importance of OA to library services, a topic with which we need to engage.
    - Edits to be made:
      - Last bullet, end at "as a public good"
      - Use "affirm" in last bullet instead of "supports"
      - Add a hyperlink for Dash
      - Add hyperlink for eScholarship
      - Explain what LAUC is
      - Change from passive to active voice
    - Finalized document will reside in the "about" section and be shared with members
    - We voted to approve this statement with the above edits
    - Action – Edit as per this conversation
  - Diversity statement revision from Committee (below)
  - Response to LAUC transition Doodle poll
  - Status of minutes (below)
  - Reports to share – Dana wanting to share some of the reports.
  - Responses to RPD guidelines changes (below)
  - Prototype of 50th Anniversary site located at https://lauc.ucop.edu/lauc-50
    - Video is online
    - Obtaining a quote for transcription
  - Formal announcement of new representatives (on hold for formal confirmation from University Provost and Council of University Librarians for SLASIAC and DOC respectively) –
    - This has proven more complicated than Dana expected. Announcements to follow.

- o Where to place shared documents, such as librarian review materials from different campuses.
    - Some items have been shared on the Executive Board List, etc. We have some already on the website. Concern about currency was raised, so read-only versioning is important.
    - Options to explore include Box or Google Docs. Either handles version control well.
    - Our official place is on the website. Do we want it there? Becomes outdated quickly, so how useful?
    - Action – Dana will prototype and share his findings at the next meeting.

C. Approval of minutes
  - o December 2016
    - o Approved.
  - o January 2017
    - o Approved.
  - o February 2017
    - o Approved.
  - o April 2017
    - o Approved.
    - o However, bylaw change from this meeting was not included in 2017 election.
      - Action -- Dean will check if it needs to be on the next ballot. If so, it will go the 2018 Assembly.
  - o July 2017
    - o Approved.
  - o D. LAUC Advisory to UC Library Cooperative Groups
- Shared Content Leadership Group/SCLG (B. Imamoto – see email from July 31, 2017 and SCLG website (http://libraries.universityofcalifornia.edu/groups/files/sclg/docs/sclg_minutes_071420 17.pdf) for the meeting notes). In response to Dana's emailed questions concerning the content, Becky sent some clarifications to the minutes:
  - FTE cost share model referred to in the notes is not posted. Because it is a Joint Steering Committee on Shared Collections (JSC) Proposal, the SCLG chair, Martha Hruska, is working to get it posted to the JSC page.
  - The Microfilm Task Force Report and SCLG's response to it will be posted soon on the SCLG Documents page. Martha gave SCLG till August 2nd to comment on our response to the recommendations. So, it should be going up soon.
  - The charge/membership for the Offsetting Planning Task Force is pending review by Council of University Librarians (CoUL). When that is finalized, it will be posted. Martha Hruska will check with CoUL on where it should go.
  - Collection Vision
    - i. Original document was created by the former CDC in March 2009. SCLG was given this directive back in October:

Taking the definition of the UC Library Collection in "The University Library Collection: Content for the 21st Century and Beyond" (2009) as a starting point, what is your vision for the inter-relationship among the UC library collections and how we might best realize the advantages of UC library collections as a system that goes beyond shared print and licensed resources (curating social media, web archives, data, locally digitized collections, preservation reformatting, open access) ? What should we be investing resources (time, people, money) in together to realize that vision, and why?

Becky reported that it has been a lively discussion with varying viewpoints and opinions. At the upcoming face-to-face SCLG meeting in September, SCLG is figuring out how to act on the big projects we want to work on this year, which include:

- How to review all of our Tier 1 subscriptions in light of the new FTE Cost Share Model
- Following through on the Vision:
  o Reviewing collection investments
  o Shared UC Collections in the networked library ecosystem
  o Transforming collections:
    § Microfilm to digital
    § Webarchive strategy
    § Data as Collections / Collections as Data

- Direction and Oversight Committee
  - Has not met.

E. LAUC Reports
- Standing Committees
  o Diversity (C. Lee) –
    - Revisit proposal Statement Supporting Undocumented Students (see revision at https://docs.google.com/document/d/1FA47HC1Up3pOplHNFcAOLQYN_Yoj3DK-ORByzh7lHpg/edit
      - Miki has the URLs for Diversity Office websites across the system. Will add Chancellor e-mails to this list.
      - Edits as requested were made.
      - Voted to adopt with revisions.
      - Action – Dana to send to ULs/Chancellors/Diversity Offices.
      - Action – Dana and Miki to finalize edits including:
        o Include a date.
        o Include "Chancellors" in the "finally resolved" bullet/
        o Produce as a PDF with LAUC letterhead.
        o Place on website, share via social media, etc.
      - Action – Will complete the above before the August 28th meeting including distribution to LAUC membership as an e-mail announcement to each campus.

- - Resources located at
    https://docs.google.com/document/d/1FA47HC1Up3pOplHNFcAOLQYN_Yoj3DK-ORByzh7lHpg/edit
  - The proposed "Resources" page, in draft form, is at
    https://lauc.ucop.edu/lauc-diversity-resources It is NOT final but
    Jerrold has kindly put up a version so you can see what it might look
    like.
    - Goal of this page is to list resources any campus could use for
      locally. Not intended to be comprehensive.
    - A 1980s report "Many faces of diversity" could be included, with
      a link to its ERIC entry.
    - Edit suggestions included:
      - remove the campus listed for an activity
      - include a short introduction pointing to the "Many faces
        of diversity" report, which helps frame this as an
        ongoing issue for LAUC
    - Action – Corliss and the committee will makes edits as
      suggested.
- Committee on Professional Governance (M. Yonezawa)
  - Nothing new to report.
- Research and Professional Development (C. Arbagey)
  - Revisions of guide at https://docs.google.com/document/d/1Bn37n-irVT66iWcZx5TM9bVXRMN5aAh7RxRdnfSPqmE/edit?usp=sharing
    - Revisions included:
      - Name changed to "LAUC Grants Program" which
        matches the shorter name used commonly.
      - Specific dollar amounts were added.
        - Suggestion – Use language "current MOU
          amount".
        - Suggestion – Remove entry about leave
          payments for librarians.
    - Grants can cover equipment and software, though we haven't
      tracked this information.
      - Suggestion – Add a column to the funded projects
        tracking file to acknowledge specific
        equipment/software.
        - Action – Carla to task the next committee to do
          this.
    - Funding extensions. Presentation grants are awarded for one
      FY and mini-grants for two FY. They can be extended one year
      without requesting an extension, though some requests come
      in after more than two years. Copy of approved requests will be
      sent to UCOP – needs to be in the procedures for workflow that
      is handed off to new committee.
    - Research proposal checklist. Will have one checklist in future.
    - This guidelines document does not need further approval.

- • Action – Additional editing to happen then Carla will get posted to the web.
      - ▪ Converting forms to PDF
        - • Have converted the cover sheet, as well as travel and mini-grants application forms. Other forms to follow.
          - o Action – The conversions need to continue.

F. Round Robin of Divisions:
- • UCSF (P. Tahir) –
  - o Last Friday, had an art show in the Makers Lab.
  - o Open 5 days a week now. Over 1500 makers so far.
  - o UL Chris Stafford started on Aug 1st. Very exciting, his leadership and direction.
  - o LAUC is holding a research day next Monday.
- ▪ UCB (J. Nelson) –
  - ▪ RLF update brown-bag, presented by Cathy Martyniak (Director, SRLF) and Erik Mitchell (Director, NRLF). Target date for completion 2021.. Slide deck uploaded to "Agendas and Supplemental Materials" folder in Box (https://berkeley.app.box.com/file/205882693298)
  - ▪ Scholarly Communications Expertise Group has launched a new website http://www.lib.berkeley.edu/scholarly-communication
  - ▪ New hires: Nicole Brown, Head of the Instruction Services Division (start date August 21, 2017); Mohamed Hamed, Middle Eastern & Near Eastern Studies Librarian (start date September 5, 2017)
  - ▪ Open positions: Head of Bancroft Technical Services (interviews concluded); Assessment Program Librarian (interviews concluded); Head of Bancroft Research Services (open position).
  - ▪ LAUC-B Executive Committee turnover meeting: 8/24/2017.

  - ▪ UCM (E. Salmon) –
    - ▪ Strategic plan is now finalized
      - o Units have been undergoing revision– trying to better align ourselves to strategic plan (renamed Digital Assets to Digital Curation and Scholarship; User Communication and Instruction to Research and Learning Services.)
    - ▪ Digital Curation and Scholarship unit finished scanning Yosemite materials, processing is in progress. A feed will sent to CDL and included in Calisphere
    - ▪ Library Services Manger (LP4) recruitment ongoing
    - ▪ Next LAUC meeting is Wed 8/9; we are reviewing our liaison goals for 2017-2018
  - ▪ UCSD (Peter Rolla)
    - ▪ Launch of the new Library website. We're still fixing a few things on the LAUC-SD website. It will have a new URL once we make the changes: library.ucsd.edu/about/lauc-sd
    - ▪ We had a successful LAUC@50 celebration. Past members and some of our newest Librarians joined in the festivities. The website has the interactive map, which is still a work in progress. We will be adding the video soon. The LAUC graphics are now available in Box (and will add to the LAUC-SD website): https://ucla.box.com/s/1913gvra6ss4az5p1in4k5zaeebi0qkt
    - ▪ They made good buttons for the event:

- New Librarians: **Allegra Swift**, Scholarly Communications Librarian, **Hannah Begley**, Research Data Curation Metadata Librarian, & **Nina Mamikunian**, Humanities Librarian and Curator for the Archive for New Poetry
- Hiring GIS Librarian & Assistant Program Director & Research Services Coordinator; Interviewing for Assistant Program Director & Health Sciences Librarian; and posted for Data Science Librarian
- Events: Summer Library Picnic, Summer Veggie Exchange, and holding a Committee Open House this month to share the work of each group and recruit members for Library Committees:
  - Internal Communications Working Group (ICWG)
  - Library Community Building Committee (LCBC)
  - Library Sustainability Committee (LSC)
  - Library Diversity & Inclusion Committee (LDIC)

- UCD (J. Campbell) –
  - No report.

- UCSC (S. Chesley Perry) –
  - No report.

- UCI (C. Riggs) –
  -- Recruiting for 2 librarian positions Research Librarian for Digital Humanities & History and Assistant University Archivist
  -- New hire - Research Librarian for Student Success and Instruction – Nicole Arnold

- UCSB (R. Caldwell) –
  - No report.

- UCR (K. Koziar) –
  - In process for new AUL hire.
  - Public services reorg to a functional model is ongoing, and will result in three departments (teaching and learning, research services, collections strategies).
  - Have a large digitization project underway for the Klein photo archive. Working to include in Calisphere.
  - Next LAUC membership meeting is mid-September. Aug 31 is next LAUC board meeting.
  -

- UCLA (M. Goral) –
    - DUL Susan Parker is leaving for the University of British Columbia. Her position is under discussion with duties re-assigned to other Cabinet members.
    - AUL for Collections and Scholarly Communications is arriving from UCR, starting in October. Angela Riggio is being recalled to help with the transition.
    - Trivia Night tonight (11 teams of 4 people).
    - Decided to contact retired librarians using Emeriti Center, asking them to join the local LAUC-LA discussion list. Have gotten 10 people back. She's also keeping a list of retirees (almost 40 people) in order to invite them to events.
    - User Engagement department is transitioning to the new functional teams. Leads are being picked for each of the 5 teams.

Other:

- Colby – Will be a memorial Aug 28, 2-3pm for Pauline Manaka. Conflicts with the transition meeting.

G. Adjournment. 2:34 pm.

Next Meeting date/time:
Thursday, August, 28, 10am to 3pm in-person at UC Riverside. This is the transition meeting.