

Librarians Association of the University of California
Executive Board Conference Call

Thursday, January 5, 2016 1-3pm

Filename: LAUCExBd170105minutes_final.docx

A. Roll Call (A. Horne)

- Present: Dana Peterman, Carla Arbagey, Diane Mizrachi, Angela Horne, Jennifer Nelson, Jared Campbell, Colby Riggs, Miki Goral, Elizabeth Salmon, Kat Koziar, Cristela Garcia-Spitz, Peggy Tahir, Richard Caldwell, Susan Koskinen, Jerrold Shiroma, Dean Rowan, Catherine Nelson

No additions to the agenda. Roll call started at 1:12pm.

B. Announcements/Housekeeping

- Checking [division links](#). Dana had discovered some outdated information.
 - Discussion included:
 - What is the process for updating names? Should we link to local lists?
 - Why do we want a system-wide directory? It was felt that it's helpful when looking for someone at another campus.
 - Census is meant to be just a list of numbers, not names.
 - Send Jerrold changes for updating division links.
 - Send changes to Jerrold to update them. Need: e-mail, and name; title is optional though encouraged.
 - Division reports are not up-to-date on the website, with some dating to 2013.
 - **Action for division chairs** – get those reports to Jerrold for inclusion on the website.
- @LAUCLibrarians Twitter account
 - Dana encourages folks to follow and contribute items such as events, etc.
 - **Action** – Follow the Twitter account.
- LinkedIn Group – Librarians Association of the University of California
 - Dana recommends folks join.
 - **Action** – Encourage folks to join LinkedIn.

C. Approval of minutes, December 2016 (A. Horne)

- Jared – was not in attendance last time.
- Sue – had added a round robin to the agenda. To be added.
- Approved as corrected.

D. Review of action items from December 1, 2016 (A. Horne)

- All divisions to check links to their local sites from the LAUC page and let Jerrold know if links are broken. – In progress.
- Dana to put out the call for a Social Media Coordinator (SMC) in early January. – to be discussed.
- Each campus chair will develop a process for feeding local news to Cody. – In progress.
- In January, Dana and Diane will work on Web Content Committee timeline. – In progress.
- Becky to share CDL e-mails with the Board. DONE.
- All to send Direction and Oversight Committee (DOC) topics of interest to Todd Grappone or to Catherine Nelson. DONE.
- Dana to start with UCSF in the January round robin. Done

Short discussion of DOC.

Action – Dana to ask Catherine tell us more RE what is being sought by DOC as discussion topics.

E. LAUC Reports

1. Standing Committees

- a. Research and Professional Development (C. Arbagey)
 - i. Report for fall funding:
<https://ucla.box.com/s/ktsbvotjj2yniyk8lswo3xq9slut6cci>
Change in CA law regarding state-funded travel:
<https://oag.ca.gov/ab1887>
 - ii. Awards were given out before the holiday break.
 - iii. Second call for mini grants and presentation grants to come. Particularly for non-represented librarians.
 - iv. New CA law, can't use state funding for MI, TN, KS and NS where there is discriminatory law. She checked and all awardees are okay.
- b. Diversity (C. Lee)
 - i. Slow start.
 - ii. Have submitted two *Meet Our Members* profiles to Jerrold (from UCSF and UCLA). Goal is have submissions from all campuses.
 - iii. Had Dec conference call and another is coming up.
 - iv. Will be writing engaging papers as assigned for the 50th anniversary. Due a month sooner than expected.
 - v. Gathering examples of activities the various campuses are doing.
 - vi. Not clear-cut projects, so this process will help future committees.
 - vii. The archives team tracks items added to BOX.
- c. Committee on Professional Governance
 - i. Not on call.

2. Nominating Committee (D. Mizrachi)

- a. Thought had 2 strong candidates. One backed out (Pres) and other is still deciding.
- b. Some interest in secretary. Looking for 2 candidates.
- c. Work over e-mail, not another Zoom meeting.
- d. Diane – names to secretary and letters of interest written. Time before the election/assembly.

- i. **Action** – Angela to confirm the date for the election.
- 3. LAUC Archives Task Force Implementation Team – Final documents available
 - a. May use statewide archival guidelines for divisional guidelines.
- 4. Web Content Committee (WCC) meeting between Diane and Dana
 - a. Looked at WCC report.
 - b. Two main membership deadlines to hit:
 - i. September
 - ii. Spring
 - c. Ongoing deadline is getting information from campuses consistently and in a timely fashion to people doing tasks, social media, etc.
 - d. The Social Media Contact at each campus will share items such as outstanding achievements, LAUC grant awards, papers published, etc. Goal is to promote the work of our colleagues.
 - i. **Action item for each division chair** – give Dana name of local Social Media Contact
- 5. General Web Manager (J. Shiroma)
 - a. Making regular updates. The member updates will be added to the website.

F. LAUC Advisory to UC Library Cooperative Groups

- 1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (S. Koskinen)
 - a. Hasn't met.
- 2. Shared Libraries Facilities Board/SLFB (K. Ferry)
 - a. Hasn't met.
- 3. Shared Content Leadership Group/SCLG (B. Imamoto)
- 4. Direction and Oversight Committee (C. Nelson)
 - a. Haven't met.

G. LAUC Advisory to Academic Senate

- 1. UCOLASC (no meeting until February).
 - a. Haven't met.

H. Ongoing Business

- 1. LAUC Assembly April 20, 2017. SAVE the DATE.
- 2. LAUC 50-Year Anniversary Committee for Assembly.
 - a. Has met a few times.
 - b. In organizing phase. Each division is being contacted for its activities related to the 50th. All ideas welcome. Some suggested included: cookbook, slideshow, photos, etc.
 - i. **Action** – Dana to arrange to contact each division for its 50th information.

I. Round Robin of Divisions:

- UCSF – Peggy
 - Check out UCSF library's newly designed website: there's and "ask an expert" link on every page.

- Three candidates came to campus for the University Librarian position. Hoping for decision soon.
- Education position not yet filled.
- Start doing office hours on Parnassus campus, using old reference office (had been someone's personal office, emptied).
- Website redesign.
- Hired a marketing expert which is helping with service promotion.
- UCSD –
 - We finally formed a LAUC@50 local committee which will work on updating the About section of the LAUC-SD website and plan a summer celebration, in addition to coordinating with whatever the LAUC 50-Year Anniversary Committee might need. The first meeting will be this January.
 - For the Geisel Library Revitalization Initiative - Three floors are included in the Initiative — the main (2nd), ground (1st), and top (8th) floors. *Audrey's Café & Café Lounge (2nd Floor)* was completed October, 2016. The 8th Floor Renovation is to be completed in August, 2017. The 8th floor is being reimagined as quiet study lounge that can be rearranged easily for events. The 2nd and 1st Floor Renovations are to be completed in Spring, 2019. The Library Administrative Team contracted with [brightspot](#), a strategy consulting firm, to lead the Library through a programming process that engaged users to determine their needs and ideal user experience, and then engaged the Library to see how the space and the services operating on Geisel's 2nd and 1st floors could be reorganized to meet those needs. Brightspot has completed a report with a vision, space program and strategy for spaces and services for those floors. Much more planning and decision-making will take place throughout 2017. Construction will take place in 2018. Project completion is slated for 2019.
 - Library Diversity & Inclusion Committee and the Library Community Building Committee will host a Happy New Year Cultural Potluck for library staff on January 18th. It will also include a food drive to collect and donate food items for the Triton Food Pantry.
 - [Flash-Fantasy-Sci-Fiction: Short Tales from The Mothership](#) event - Students, faculty, staff, and alumni are encouraged to submit short Fantasy-Sci-Fiction stories of 250 words or less around the theme of Geisel Library—aka the Mothership. There will be a reading on January 19th.
 - Upcoming talk: [Pedagogies of Access in Mutable Configurations of Space and Interaction](#). A conversation about access and inclusion facilitated by Brian Goldfarb (UC San Diego) and Suzanne Stolz (University of San Diego)
- UCSC –
 - Recruitments
 - Mary DeVries accepted the temporary Project Archivist librarian position working with the Pirkle Jones and Ruth Marion Baruch Photography Archive. She started December 6.
 - Katharin Peter has accepted the Research Support Services Department Head Librarian position. She's coming from USC and will start in mid-February.
 - Currently recruiting a [Digital Humanities Librarian](#), application closing date is January 23.

- UCSB –
 - Not on call.
- UCR –
 - Completed on-campus interviews for the Director of Research Services position; no word yet on the results.
 - Vice Chair election completed; Eric Milenkiewicz is the local Vice Chair.
 - At the December Executive Board meeting, we discussed and are starting to create an explicit programming strategy and implementation plan which encompasses multiple years.
 - Next local Executive Board meeting is 1/11, and next LAUC-R meeting is 1/26, 2-3pm.
- UCM –
 - Various end of semester activities
 - i. Therapy dogs event
 - ii. Collaborated with returning/transfer student support office for 3 silent study sessions outside of the library
 - iii. Library w/ writing center hosted a late-night research/writing event
 - LAUC-M revised local librarian review procedures to specify abbreviated review procedures for full librarians at the top of the service level.
- UCLA – Miki
 - Have offered therapy dogs for several years, as well as yoga and food (for student during exam periods)
 - 13 open positions for librarians.
 - Sharon Farb is the new AUL of Library Special Collections and International Studies, also includes the East Asian Library.
 - Judy Consales is the new AUL for User Engagement. She will be hiring two new Directors.
 - Angela Riggio as acting AUL for Collections and Scholarly Communication.
 - Roxanne Peck will be interim head of Scholarly Communication.
 - 120 people attended the December social co-hosted by LAUC-LA and the Library Staff Association. Event included a raffle and craft fair.
- UCI –
 - Held a Paws b4 Finals stress-busting therapy event
 - A Libraries Space Planning Team is being created to develop forward-thinking vision for maximizing the use of library space
 - Held a 2016 library-wide Year end Event with a presentation by Lorelei Tanji of the summary of 2016 activities
 - Stacy Nakamura Brinkman, Head of Education and Outreach (E&O) started Jan. 3
 - Began the Book Display Pilot Project - For the remainder of this academic year, E&O will curate a book display every two months, the theme of the display will change. There will be a blog associated with each display, and a Goodreads bookshelf for each display.
 - Recruitments
 - [Head of Collection Strategies Department](#)
Instruction
- UCD –

- Phase One of UCD's Space planning project is coming to an end. UCD has been working with brightspot strategy llc to get feedback from Undergraduates, Faculty and Library staff about how the library is currently meeting user needs. There was a town hall meeting to present a draft report on 12/01/16. The final report will be made available sometime in February. See <https://www.library.ucdavis.edu/ul/about/imagine/index.php> for more information.
- LAUC-D was asked to comment on a proposed change to delegation of authority for Librarian Reviews. Both the LAUC-D Exec. Board and the General Membership met with UL to ask about this change. LAUC-D sent its reply back to the Vice Provost and University Librarian on 11/01/16
- LAUC-D is currently waiting on a proposal from Library Administration for normative guidelines for Librarian reviews.
- The UCD Archives Program has begun to crawl the LAUC-D website using ArchiveIt.
- Lisa Spagnolo agreed to serve as LAUC-D Vice Chair for the rest of the 2016/17 term. She replaces Marcus Banks.
- UCB –
 - Four librarian positions in-process with five additional postings expected.
 - Moffatt Library is being renovated.
 - Are in the middle of strategic plan work.

J. Adjournment at 2:41pm.

Next conference call date/time:

Thursday, February 2, 1-3pm at <https://ucla.zoom.us/j/340585447>