

**Librarian Association of the University of California
Executive Board Conference Call
Thursday April 7, 2016 1-3pm**

ZOOM: <https://zoom.us/j/3358687463>

Minutes

A. Roll Call (L. Spagnolo)

President:	Diane Mizrachi
Vice-President/President-Elect:	Dana Peterman
Past Chair:	Matt Conner
Secretary:	Lisa Spagnolo
Parliamentarian:	Dean Rowan
SLASIAC representative:	Susan Koskinen
Web Manager:	Julie Lefevre
RLF representative:	Kristine Ferry – not attending – report below
SCLG representative:	Becky Imamoto – not attending – report below
DOC representative:	Catherine Nelson – not attending – report below

Committee chairs:

Diversity	Lia Friedman
R&PD/Research & Professional Development	Dana Peterman
CPG/Committee on Professional Governance	Deanna Johnson

Division chairs:

LAUC-B:	I-Wei Wang
LAUC-D:	Cory Craig
LAUC-I:	Cynthia Johnson
LAUC-LA:	Lynda Tolly
LAUC-M:	Jerrold Shiroma
LAUC-R:	Carla Arbagey
LAUC-SD:	Heather Smedberg
LAUC-SF:	Sarah McClung
LAUC-SB:	Chrissy Rissmeyer
LAUC-SC:	Frank Gravier

B. Announcements (D. Mizrachi)

Diane is adding an agenda item H.3. regarding how to proceed with the position papers.

Lisa had sent the call for additional candidates for the upcoming election. There was a question of whether these needed to come through the nominations committee since

the greeting line of the email indicated that. It was confirmed that interested members could send directly to Lisa.

C. Approval of minutes March 3, 2016 (L. Spagnolo)

Approved as written.

D. Review of action items from March 3 minutes (D. Mizrachi)

ACTIONS for Diane:

- Prepare introductory text for APM documents, review with Matt/Dean, and redistribute to LAUC Exec Board list (see below for division chairs' action). Sent March 4. **DONE**
- Assess which delegates will be needing dinner Sunday evening before the Assembly. Diane will confirm reimbursement policies for the group. **DONE**
- Forward Lorelei Tanji's message regarding ASAG (advisory body). **DONE**

ACTIONS for others:

- **Committee chairs and representatives (not division chairs):** please prepare and submit mid-year reports to Diane by March 7 if you have not already done so. **DONE**
- **Matt** will prepare summary of the Bylaws review procedures to distribute to division chairs. Sent March 4. **DONE**
- **Julie** will remove outgoing SAG reps and add placeholders for new representatives on the website. **DONE**
 - Need spot for Catherine Nelson – DOC Rep.
 - Diane will ask Becky, Kristine, & Catherine for photos
- **Division chairs** will forward Susan Carlson's message to membership regarding the APM once you get the version with Diane's introductory text. **DONE**. Comments should be submitted to Diane/Matt/Dean **by May 9 at the latest** (earlier submissions are welcome to facilitate the compilation phase before the final submission to UCOP).
- **Jerrold** will explore restaurant options for accommodating the Assembly group as well as separate checks for attendees. **DONE**
- **Cory** to send pic to Julie for LAUC site.
- **Sue and Matt:** to outline some ideas on how LAUC can establish a regular meeting with Günter Waibel, CDL's new Executive Director, to include which roles might be best suited for that (a statewide rep, LAUC President, Executive Officers?) **DISCUSSED BELOW**

It was assessed that since LAUC has presence in meetings such as UCOLASC and CoUL that Günter Waibel would also be attending there would be occasion for interaction there. At

this time it may best to maximize those opportunities rather than pursuing an additional time to meet.

Additional discussion regarding LAUC's 50th anniversary year.

ACTION: Division Chairs – work at the division level to consider what local activities may be launched to prepare for the 50th anniversary year. May reach out to past members for material.

- **Julie and Cody:** continue to refine roles and mechanisms (e.g., term structure) for web management. **IN PROGRESS**

E. Systemwide Committee Reports:

1. Research and Professional Development (D. Peterman): Notifications were sent out for presentation grants. Reports from grant recipients should be coming in; they are due before June. A correction needs to be made to the information sent out as the link was going to the old site. Most items have been completed or are on schedule.
2. Web Master (J. Lefevre): Julie is working with the business office at UCLA to renew the web hosting agreement for the LAUC website, something done annually. This is in progress and should be done before the term expires next month. Also, Julie met with Cody to talk about the Web Content Committee report and recommendations. All of the items are feasible. Diane considered the timeframe for concluding the Web Content Committee's work given the outstanding items for the group. The recommendation will be based on the remaining items to be implemented.
3. Diversity (L. Friedman): The Committee will meet in the next couple of weeks to discuss upcoming activities. There is interest in the WCC continuing to follow up on the conversation regarding developing a diversity presence on the LAUC site.
4. Committee on Professional Governance (D. Johnson): The Committee reviewed the LAUC by-laws for final cleanup and submitted them back to Diane to go back to UCOP. Once those are approved they will be compared with the divisional by-laws that have been received. The only submission received so far is from LAUC-SF.
5. Updates from WCC (Diane for Cody Hennessy): Cody has asked for the Exec Board's input on options for handles for the LAUC Twitter account. LAUC is not available. Possibilities include: @LAUCLibrarians; @librariansLAUC; @LAUCmembers; @LAUCprofessionals. The vote carried for @LAUCLibrarians.

Additional discussion included how to represent UC librarians in the profile description. Cody conveyed that he will be talking with Julie on Wednesday about the people pages on the LAUC site. Most of the elements suggested for the people pages are already there and just need to be implemented. One issue to resolve is how to reflect previous

committee membership on a person's page. The page should also link to people's social media accounts if appropriate.

F. Advisory Groups

1. SLASIAC (S. Koskinen): There was a conference call on April 1. A limited group of people are working on the agenda for the next meeting on Friday, May 27, an in-person meeting in Oakland. The documents and agenda for the next meeting will be provided. In the last email from Lorelei Tanji dated March 4th, there are background documents from when CoUL met with President Napolitano on February 12th.
2. Shared Library Facilities Board (Kristine Ferry): Diane drew highlights from the report (See Appendix A). There was a conference call on March 18th. The group continues to brainstorm regarding future storage planning. There is a pilot to de-duplicate the RLFs of some WEST titles to free up space and to assess the cost and workflows of such a project.

Feedback from the LAUC Exec Board has been solicited by Erik Mitchell, Associate University Librarian at UC Berkeley, and Cathy Martyniak at SRLF, who have offered to hold webinar regarding the WEST de-duplication project. The group expressed interest. There was a question about this expanding to include JACS. It was determined that that might be beyond the scope. IT was also noted that other library staff should be invited to the webinar as well, especially those involved in the process at their campuses.

ACTION: Diane to get back to Erik and Cathy with the Exec Board feedback about the webinar idea.

3. Shared Content Leadership Group (Becky Imamoto): See Appendix B for report. There was a March 30 in-person meeting in Oakland. The charter was reviewed with minor changes. CoUL systemwide priorities were reviewed in light of SCLG activities. The advisory structure was discussed with opportunities for SCLG involvement. Space and open access are areas where there could be collaboration with other groups. A work plan is being drafted. Each campus submitted their top three collection issues, which were grouped by theme. Other issues discussed included cost modeling and shares and the shared print strategy. The Pay-It-Forward grant project was discussed, including the plan to finance OA publications, and how to develop an open access philosophy that influences collection strategies. A small group will look at this and present at the April meeting.
4. DOC (Catherine Nelson): The last meeting included an update by John Chodacki, Director of UC3, on their services and projects. A subgroup is still working on the Shared Print Group charge.

G. Ongoing Business

1. Revised LAUC Bylaws approved by Provost Aimee Dorr – UCOP
Diane received notification on March 28 that the bylaws have been approved with editorial corrections. The changes do not affect the content of the text, so no need to go to

membership. Deanna noted that CPG incorporated the corrections, and the final version was sent forward. Diane sent this to UCOP on April 6. Diane confirmed that since these should be in effect as of April 1, although she is waiting to hear confirmation from Janet Lockwood.

ACTION: Diane to send confirmation email to Janet Lockwood, and will confirm the effective date. At that time they can be posted on the website.

There was a question about how divisions then proceed with division bylaws.

ACTION: Matt will resend his instructional message once confirmation from Janet Lockwood is received.

2. APM360-4 wording review.

Comments have not been submitted yet. Several campuses are holding discussions over the next few weeks.

ACTION: Cory to send a LAUC-D document that reflects side-by-side changes to the APM to the Exec Board.

ACTION: Diane to send reminder on April 20 regarding the deadline to send in comments

Diane shared that she received an email from Ian Smith, from Systemwide Labor Relations at UCOP, relaying a request from AFT on LAUC reports. In a recent conversation with Axel Borg, AFT Vice President for Legislation, there was some question about how LAUC reports were being shared. It was noted that all of the reports are on the website, and nothing in particular is filed with UCOP. Diane will clarify whether this is related to the APM review, or whether it is regarding other reports.

ACTION: Diane will follow up for more clarification and cc Axel Borg.

3. Budget updates

Patricia Osario-O'Dea sent Diane a message about reviewing the budget process. Diane will be in Oakland on May 20th for UCOLASC so will meet in person then. Alison Imamura, contact at UCLA business office may have input as well.

4. Spring Assembly follow-ups (J. Shiroma & D. Mizrahi) Thanks to UC Merced and the local arrangements group.

- a. Evaluations reports, other feedback, etc. Jerrold received a couple dozen responses to the survey that was sent out. A follow-up will be sent out to see if any more may come in. Jerrold will compile results and send to Diane. There were approximately 50 attendees, with some movement throughout the day. Overall, responses were positive. Most appreciated the poster session and Dan Russell's presentation as highlights. Some comments conveyed the hope that the poster session would be included in future assemblies.

The Exec Board shared other feedback, including having more time to discuss the ideas from the brainstorming session. Although it went long, some of the ideas could have been explored further. There was variation in the groups at the end of the afternoon. Some did not get a chance to see the posters in depth, with the suggestion of having time in the morning as well as at lunch.

- b. Reminder – Receipts for reimbursement. Diane urged those who have expenses to turn those in promptly, to cover travel, any lodging, and other Sunday meals.
- c. Thank you to Dan Russell & his reply – Diane sent a thank you message the day after. Dan wrote back right away indicating that he enjoyed the event and hearing the brainstorm ideas generated. He will be involved in the ICAN series at UCLA.
- d. Task Force Follow-ups
Diane sent the report from the Journal Task Force to Lorelei Tanji to share with CoUL. Her reply was very positive. There was interest among CoUL members in the results, including an observation of Brian Schottlaender’s to invest in learning about librarians’ open access behaviors. Creating a presence on the website of LAUC members, linking to scholarship and other sites was acknowledged in place of creating a standalone journal. It was noted that the Task Force did an excellent job at raising the visibility of research by LAUC members. Lorelei’s remarked indicated CoUL’s support to continue with the Task Force’s recommendations.

H. New Business – Proceeding from here – where do we go?

- 1. LAUC Journal Task Force - Diane noted that the Task Force’s recommendations have been submitted. Diane proposes to formally disband this task force and create a new task force, which would have a 12-18 month timeline with a new name for beginning implementation of the recommendations. The work would entail creating a presence on the LAUC webpage that collects research output. Current members would be asked if they are interested in staying on for the next iteration. It would also provide an opportunity for members to end their term if needed. If more members were needed there would be a call. The name proposed is the LAUC E-Venue Task Force. In addition to journal articles, any creative professional work that may not be considered classically “scholarly” may be included (i.e., reports, presentations, etc.).

There was a question of how this work would intersect with the Web Content Committee. Diane noted that the proposed E-Venue would encompass the output of LAUC as a whole, while also providing the ability to view and search individuals’ output. There would be multiple ways of finding this output.

ACTION: Diane to discharge task force and charge new task force with continuing members from former group.

2. LAUC Archives Task Force

The Archives Task Force is in the same circumstance, having completed its charge and forwarding recommendations. These are now at the implementation stage. Diane would like to follow the same formula of providing an opportunity for members to roll off or continue. If additional members are needed, a call would go out to the membership.

ACTION: Diane to discharge task force and charge a new task force with continuing members from former group.

3. Position Papers

As voted on at the assembly, Papers 1 and 3 will be retired; 2 and 4 will be replaced. A group is needed to rewrite the papers. From the discussions, the major themes will be kept in the revised versions, but they will be more succinct. The goal is to have them be more general rather than prescriptive, so they have more longevity as the particulars change. An ad hoc committee would be preferable to assigning this to CPG, as they are working on divisions' bylaws. The guidelines for this group would be like the others: they would have a specific charge, and once that is completed, they are disbanded unless they are given additional work.

The Exec Board discussed a possible timeline for this, with a goal for September or October. A faster timeline would take advantage of the immediacy of the assembly discussion. The membership could vote to ratify via Survey Monkey. It was debated whether to have one group work on both, or two separate groups. The advantage to having one would be uniformity. Two groups may surface different approaches which could be useful.

ACTION: Diane send a call via the Exec Board list to division chairs to solicit members for this group, and will charge the ad hoc committee to rewrite position papers 2 and 4.

I. Round Robin of Divisions

Berkeley (I. Wang): The issue reported last month on the temporary travel ban was clarified. The scholarly communication officer that was open a while ago has finally been filled; this position had led to discussion earlier as it is not in the librarian series

Davis (C. Craig): Today is the LAUC-D annual reception to introduce new librarians. We have 7 to introduce: Marcus Banks is the new head of the Blaisdell Medical Library; Kevin Miller is the University Archivist; Belen Fernandez is a new Collection Strategist. There are four new subject librarians in Research Support Services: Alesia McManus, Environmental Sciences Librarian; Adele Dobry from UCLA as the new Life Sciences Librarian; Melinda Livas and Jennifer Harbster, Engineering/Physical Sciences Librarians. There is also a search for a Special Collections Outreach Librarian. Additional recruitments have been happening for program directors, not in

the librarian series, with the latest being a director for the new scholarly communication program.

Irvine (C. Johnson): Several librarian interviews have stacked together. The Research Librarian for Health Sciences search should be done soon, with interviews completing. The Research Librarian for Science Teaching and Learning is starting. The interviews for a Cataloging and Metadata Librarian and a Head of Education and Outreach are also being completed. Cathy Palmer and Steve MacLeod are both retiring this year.

The campus strategic plan process has surfaced an exercise involving creating value propositions. For the library, this has put into different language what users need and what from you, essentially what they are expecting so what value they want vs. what value you see as value-added. The library developed this with three user populations: faculty; undergraduates; and graduate students. Areas considered included collections, open access, data management, digital projects, space, point-of-need services, special collections/archives/rare books, and instruction. This was a very engaging and useful exercise. One concept that surfaced that we all know we value but don't talk about much was librarians and libraries as neutral and providing equitable access to all.

Los Angeles (L. Tolly, by report):

UCLA has open recruitments for:

Associate University Librarian for Library Special Collections and International Studies Programs
Lead for Emerging Literacies (in Powell Library)
Nursing Informationist (in Biomed Library)
Data and Technology Services Coordinator (NNLM/PSR)

Recent hires include Annie Pho in Powell Library, Lisa Kemp Jones was appointed as the project manager for the Strategic Planning Initiative (SPI). She is forming project groups to work on the 6 goals that were identified during strategic planning process.

LAUC-LA will hold their Spring Membership Meeting on May 4th, during which time the LAUC-LA Librarian of the Year will be announced and recognized in a small award ceremony. The LAUC-LA Librarian of the Year award reinforces the President's theme of highlighting the accomplishments and contributions of LAUC members.

Merced (J. Shiroma): Nothing to report at this time.

Riverside (C. Arbagey): The new Water Resources Librarian, Kent LaCombe, arrived on April 1. The opening for a Director of Distinctive Collections (akin to Head of Special Collections) is being reposted. LAUC-R will be meeting to discuss the APM revisions. For National Library Workers day on April 12, postcards are being sent out to staff, including student assistants. Those were fun to prepare for the celebration.

San Diego (H. Smedberg): One position has been filled: Stefan Elnabli is the new Media Curation Librarian. The meeting to discuss the APM is being held on Monday, so there should be feedback to share following that. The intranet has been moved to Confluence, and LAUC-SD content is

being moved over. LAUC-SD annual reports will continue to be on the website so they are not inaccessible in an intranet. The new Library Community Building Committee, which came out of the ClimateQUAL survey, is developing programming for National Library Day including a library wide event highlighting library stars. They are soliciting tweet-length comments to celebrate staff. The LAUC-SD Mentoring Committee is hosting a Shadow-a-Librarian event on April 21, which often includes people in the San Diego area in online library programs, or staff within the library who are interested in learning more about academic librarianship. It is advertised broadly and is a popular event.

San Francisco (S. McClung): David Owen retired last week, after 24 years at the library. Regarding the search for the new UL, there has been one candidate visit with a presentation and staff meet-and-greet. There should be another candidate in a couple of weeks.

Santa Barbara (C. Rissmeyer): There are a lot of open positions with four new recruitments posted: temporary reference librarian; a Latin American/Iberian Studies Librarian to replace Sócrates Silva; a Special Research Collections Cataloger/Metadata Librarian; and an Assessment Coordinator. Thomas Padilla starts later in April as the new Humanities Data Curator. Janet Martorana, AUL for Collection Services, is retiring effective July 1, after 31 years of LAUC membership. Planning is underway for the annual LAUC-SB staff celebration brunch on April 27. Each year the librarians throw a party for all library staff during staff appreciation week, and it is a great event.

Santa Cruz (F. Gravier): There are two new appointments: Kerry Scott is new AUL for Collections and Services; Rachel Deblinger is Director of the new Digital Scholarship Commons.

J. Adjournment
Motion: Carla Arbagey
Seconded: Cynthia Johnson

Adjourned at 2:29pm

Submitted by Lisa Spagnolo, LAUC Secretary

Appendix A – SLFB Report

TO: Diane Mizrachi – LAUC President

FROM: Kristine Ferry - LAUC Representative, Shared Library Facilities Board (SLFB)

RE: SLFB Report April 2016

DATE: April 5, 2016

SLFB had its second conference call of 2015-2016 on March 18, 2016. There were two main agenda topics:

- Continued brainstorming on how to move forward with planning for future storage.
- A proposed pilot for de-duplication among the RLFs of some WEST titles to not only free up some space but to assess the cost and potential workflows of such a project.

ACTION ITEM FOR LAUC EXECUTIVE BOARD:

Erik Mitchell (Associate University Librarian, Director of Digital Initiatives and Collaborative Services at UC Berkeley) and Cathy Martyniak (Director, Southern Regional Library Facility and Collaborative Shared Print Programs) have offered to hold a webinar for interested LAUC members about the WEST de-duplication project.

Is this something the board wishes to pursue? If so I can work on coordinating with Erik and Cathy.

Official minutes for the meeting are not yet available. The Board expects to meet again next quarter once.

If you have further questions, please don't hesitate to contact me.

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Appendix B

[SCLG \[Shared Content Leadership Group\] Meeting](#), submitted by Becky Imamoto
March 30, 2016

In-person meeting in Oakland 10am-3:30pm

- I. Set Meeting Goals
 - a. SCLG shared vision for creating and sustaining UC-wide content available to all UC individuals (e.g. underlying guiding principles, generic criteria for acquiring content regardless of format)
 - b. Define SCLG priorities based on CoUL priorities and build the associated workplan to work on these.

- II. [Review Charter](#)
 - a. Suggested a few minor changes that will go to DOC.

- III. [CoUL Systemwide Plan & Priorities, 2015-2016](#)
 - a. Of the list of 14 priorities, where does SCLG fit in? What can we do?
 - i. Shared Services & Cost Savings – get SCP into the new advisory structure
 - ii. Library management systems – SCLG has a major stake and strong interest in this and would like to know more. Is there a formal group charged with this?
 - iii. Shared space – SCLG has a strong interest in this priority though we recognize that CoUL is leading this initiative
 - iv. Shelf space – also of interest to SCLG and we would like to be involved
 - v. Open Access – SCLG should be involved when collection budgets are used to cover OA.

- IV. Draft a SCLG Work Plan
 - a. Each campus submitted top 3 collections issues. These were then grouped together by theme. These will become discussion topics at future SCLG meetings:
 - i. [Revise 2009 Vision Statement](#)
 - ii. New collection strategies (alternative acq models, new formats (streaming), OA, etc.)
 - iii. Budgeting Strategies (cost shares model)
 - iv. Bib Group /CKG relationship

- V. Cost Modeling
 - a. There are many different models/hybrids out there on how to share costs. What would work best for us?

- VI. CDL Work Plan, 2015-16 and 16-17
 - a. A draft was shared with us. We agreed it looks good. It will go to JSC and then come back to us for final approval and then be posted.

- VII. [Shared Print Strategy](#)
 - a. Attempt to clear up confusion. Shared Print was charged by CoUL and falls under DOC but has overlapping responsibilities with SCLG. There needs to be more coordination between the two groups. The new Shared Print charge was reviewed and SCLG made many edits that would include SCLG input into Shared Print's key duties.

- VIII. Pay It Forward
 - a. We need an OA philosophy that influences our collection strategies.
 - b. A small group will look at this and present at our April 11th meeting.