Librarians Association of the University of California
Executive Board Conference Call
Thursday, April 6, 2017 1-3pm
Located in Box under LAUC > LAUC Exec Board 2016-17 > Agendas and supplemental material
Filename: LAUCExBd170406agenda

A. Roll Call (A. Horne)
- Present: Dana Peterman, Carla Arbagey, Diane Mizrachi, Angela Horne, Jennifer Nelson, Jared Campbell, Colby Riggs, Miki Goral, Elizabeth Salmon (2pm), Cristela Garcia-Spitz, Peggy Tahir, Richard Caldwell, Alix Norton, Catherine Nelson, Dean Rowan, Jerrold Shiroma, Michael Yonezawa
- Not attending: Kat Koziar (UCR, Carla Arbagey substitutes), Sue Perry (UCSC, Alix Norton substitutes), Corliss Lee, Susan Koskinen, Becky Imamoto, Kristine Ferry

B. Announcements/Housekeeping (All)
1. Questions or changes to Assembly business agenda portion located at
   http://www.lib.uci.edu/sites/all/lauci/assembly-agenda.php
2. Development of Systemwide acronym list available here for now
3. Update of LAUC Bylaws section on representation to be placed on ballot
   Article V. Executive Board
   Section 1. The Executive Board shall consist of the President, Vice President, Secretary, the immediate Past President, and the Chairs of the Divisions. LAUC representatives for Systemwide Library and Scholarly Information Advisory Committee (SLASIAC), **Strategic Action Group 1 (SAG1): Scholarly Research & Communication; Strategic Action Group 2 (SAG2): Access, Discovery & Infrastructure; and Strategic Action Group 3 (SAG3): Collection Building & Management are ex officio non-voting members of the Executive Board.** Chairs of standing and ad hoc committees may be invited by the President to attend an Executive Board meeting as nonvoting members.

C. Approval of minutes (A. Horne)
1. February
2. March 3, 2017

D. Review of action items from March 3, 2017 (A. Horne)
1. Divisions to send a list of grants awarded to the R&PD Committee

E. LAUC Reports
1. Position Paper Rewrite Task Force (text below) (D. Peterman)
   a. Development of Effective Communication between LAUC and the University – paper no. 2

   > Effective communication between LAUC and the University is essential for fulfilling the University's mission of teaching, research, public service, and patient care. It is also essential so that LAUC may fulfill its shared governance responsibilities to advise the University on matters concerning the Libraries and professional librarians.
   > Therefore, both LAUC and the University shall ensure that effective communication be developed and implemented through available and appropriate channels.
   > Additionally, in accordance with LAUC's advisory role, the University shall invite LAUC to appoint members to all appropriate University administrative committees, groups, and other advisory bodies, consistent with LAUC's responsibilities as outlined in its Bylaws and APM - 360 Appendix B.

      b. Principles and Guidelines Underlying Appointments, Promotions, and Advancements for the Librarian Series – paper no. 4

> 1. The criteria for appointment to and advancement through the ranks of the librarian series are established in APM - 210-4 APM - 360 (for non-represented librarians), and Unit 17 MOU Article 4 (for represented librarians). These criteria fully define on what basis a librarian can be appointed, promoted, or advanced. Expansion of these criteria into detailed lists of expected accomplishments serves no useful purpose because of the adaptable nature of the criteria and the individuality of each career.
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> 2. The potential for advancement to the rank of Librarian is open to all members of the librarian series. It is the merit of the individual librarian that will determine whether a promotion is achieved. There shall be no quotas, neither with regard to the number of librarians in the Librarian rank, nor to the amount of money in the budget, for a recommendation on promotion or advancement should be made solely on the individual merits of the librarian under review.
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> 3. A review for promotion or career status shall give full consideration to the total career of the candidate.
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> 4. A librarian holding at an appointment at one of the ten University of California campuses shall be reviewed in accordance with established review procedures of that campus.
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> 5. A librarian holding an appointment at one of the ten University of California campuses but working at a location remote from any campus (e.g., Bodega Bay Marine Laboratory) shall be reviewed in accordance with the procedures of the campus to which he or she reports administratively.
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> 6. A librarian holding an appointment at a location other than one of the ten University of California campuses (e.g., Office of the President, Office of National Laboratories, Division of Agriculture and Natural Resources) shall be reviewed in accordance with the established review procedures of the campus nearest which the regular duties are performed. In the case of a librarian having a systemwide appointment, at least one member of the review committee shall be from a campus other than that where the review is taking place.
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> 7. A librarian holding an appointment at one campus but working on assignment at another shall be reviewed in accordance with the procedures of the campus where the work is performed.

  2. Standing Committees

      a. Research and Professional Development (C. Arbagey). <u>Assembly report submitted</u>

      b. Committee on Professional Governance (M. Yonezawa). <u>Assembly report submitted</u>

      c. Diversity (C. Lee)

  3. Nominating Committee (D. Mizrachi). <u>Assembly/final report submitted</u>

  4. General Web Manager (J. Shiroma)

F. LAUC Advisory to UC Library Cooperative Groups

  1. Systemwide Library and Scholarly Information Advisory Committee/SLASIAC (S. Koskinen) March 20 Report submitted to Dana by email April 3, <u>reformatted and placed in Box</u>. Assembly report promised by week of April 10. S. Koskinen not at Assembly

  2. Shared Libraries Facilities Board/SLFB (K. Ferry) – No meetings, but <u>report for Assembly report out</u> . K. Ferry not at Assembly

  3. Shared Content Leadership Group/SCLG (B. Imamoto – see emails from March 14 and April 1 and SCLG website for the Feb. 24 and Mar. 10 meetings) report for Assembly coming this week

  4. Direction and Oversight Committee (C. Nelson)

H. Ongoing Business

  1. LAUC Assembly April 20, 2017. **DEADLINE changed to April 10**

      a. Looking for pictures or significant docs from past Assemblies to include

      b. Standardized naming and location on LAUC site for the Anniversary

      c. Providing some context for links or documents in historical documents (Metadata in Box or descriptions for chosen links to material in Calisphere, for example)

      d. Registration open! Go to http://www.lib.uci.edu/sites/all/lauci/

  e. Agenda review or change; reports; posters; voting . . .

  f. Encourage retired members to come. Get their stories on the site

I. Round Robin of Divisions: NOT just about personnel. Space initiatives, programs, Open Access (OA), fair use, changes in campus direction affecting your library (libraries). Professional development. How would you like faculty and non-librarians to view you and support you? Review what you said last time at https://ucla.box.com/s/z31s1e6d39vh84b36al0z81jwmfchir2

- UCSF –
- UCM –
  - Two (approximately 20-person) meeting rooms updated with new technology and furniture
  - Currently recruiting for a Head of Access Services (ends 4/10). Current Head is moving to a newly created Social Sciences Research Librarian position once the position is filled
  - A permanent exhibit displaying Columbian mammoth fossils installed by the 2nd floor library entrance. These fossils were found in Merced Co. during a highway expansion project in 2012
  - Lisa Vallen, the UC Cooperative Extension Archivist, is presenting on her project at the next LAUC-M meeting
- UCSD –
- Held interviews and in the process of hiring: Humanities Librarian, Metadata Librarian, Metadata Services Assistant Director, and Internal Communications Director (non-librarian position). Three other Librarian positions in the works.
- Updated building evacuation procedures.
- Updating the Library's Foreign Language Expertise List, which is used to identify individuals who are willing to help the Library interact with users who need translation.
- Chat a Librarian Video Project - The UC Digital Reference Shared Service Team (DRSST) Marketing Group was looking for a way to promote our Chat a Librarian service and avoid reinventing the wheel at all 10 campuses. We were able to make 3 short videos that explain and promote the service. The folks involved in making this happen are: Antoinette Avila (UCI), Marty Hartel (UCSD student), Dan LaSusa (UCSD), Elizabeth McMunn-Tetangco (UCM), Kevin Perozo (UCSD student), George Tiong (UCSD), and Sweta Zaveri (UCSD student). Check out the videos below, and share them as appropriate to help us promote our service!
  - Chat A Librarian 1
  - Chat A Librarian 2
  - Chat A Librarian 3
- "Data Afternoon" included members of Research Data Curation, Metadata Services, Digital Library Development, ITS and Reference & Research Advisory Services Programs in the Library were joined by colleagues from Campus Research IT and Scripps IT. More than 50 scientists and researchers attended for lively conversations about Library services that can be used to meet their needs. We're hoping this leads to significant new data initiatives between our organizations.
- The UCSD Library and the Environmental Sustainability Group is hosting a DIY Maker Day on Tuesday, April 18, 2017 to celebrate Earth Month on campus. Using sustainable, non-toxic, reusable, and recyclable materials the maker stations will include making your own cleaning supplies, button using recycled book covers, upcycle clothing like sweatshirts into projects like pet beds, and demonstration of a 3D Printer (wood

filaments and vegetable-based plastic!). Participants will leave with samples of projects and ideas to continue making eco-friendly products and reusing consumables on a daily basis! **Open to the public!**

- The UCSD Library Diversity & Inclusion Committee will host The University and the Universe: A Black Feminist Archive of the Possible, interactive workshop with Alexis Pauline Gumbs, on Wednesday, April 19, 2017. The speaker will offer an interactive training for students, staff and community members interested in connecting their global passions to their daily lives within the structure of the university. Using writing, listening, and small and large group activities, we will explore self, space, power, and purpose. This event is co-sponsored with Library Training.

- UCSC –
  - Currently recruiting for 2 librarian positions:
    i. Outreach and Exhibits Librarian (Special Collections and Archives): Currently conducting Skype interviews, will schedule in-person interviews late April/early May
    ii. Digital Humanities Librarian (Digital Scholarship Commons): Search committee has made recommendation
  - Library symposium on May 31 - event for feedback and discussion with campus faculty. Guest speakers will be Jeff MacKie-Mason, MacKenzie Smith, Günter Waibel
  - For LAUC 50th anniversary - LAUC-SC is compiling key historical moments from our libraries and LAUC-SC using timeline.js - about 40 items on our timeline now. Key figures, when libraries were built, important events, fun facts, etc. with accompanying images/links/embedded maps
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- UCSB –
- UCR –
  - New furniture in Rivera Library
  - Collection budget woes and collection review
  - Recently hired a new ILS coordinator (non-librarian position)
  - Added a gender-inclusive restroom to the Rivera Library. It's a non-locking single stall unit.
  - Recently had a hands-on exhibit of artists' books, by Vamp & Tramp
  - We are getting more involved with the upcoming CLA conference, which will be in Riverside. There are plans to have tours of our Special Collections and Eaton Collection, and for librarians to present. We are interested in talking about how UCR librarians are involved with our community: we have a librarian on our city library board of trustees, historical/heritage societies, and local archives.
- UCLA –
- UCI –
  - Conducted interviews for Research Librarian for Student Success and Instruction
  - UC Irvine Book Featured as HathiTrust[1]s 15 Millionth Volume - published!
  - Libraries achieve 100% compliance with the Cybersecurity Awareness Training!
  - Held a UCI Libraries Cultural Potluck
- UCD –

- A draft job description has been circulated to librarians and staff for the AUL of Scholarly Resources (MSP 5). This position will be in charge Collection Services (cataloging), Collection Management, Access and Delivery Services, and Data and Digital Scholarship.
- Library went live with its new Website. This was a major overhaul that included migrating all UCD LibGuides to WordPress.
- We are now the "UC Davis Library."
- Waiting on Administration to present the new Librarian Review Framework. Hoping to schedule this before our next General Membership Meeting.
- Next Executive Committee meeting: April 14
- UCB –
  - Next Executive Committee meeting: April 12
  - Events
    i. LAUC-B Spring Assembly, May 16. Speaker: Nancy Goldman, Head of the Film Library and Study Center at the UC Berkeley Art Museum and Pacific Film Archive (BAMPFA)
    ii. LAUC-B Affiliated Spring Assembly, 3/16. Topic: Creative Programming in Libraries and Archives.
    iii. *Cripping the Library: Exploring the Intersections of Access, Privilege and Text through Disability, Sexuality, and Race*. Tuesday, April 4 (Organized by the Committee on Diversity)
    iv. Edible Book Festival, April 10
  - Open searches
    i. African and African American Studies Librarian
    ii. Middle Eastern & Near Eastern Studies Librarian
    iii. Digital Collections Archivist
    iv. Data Services Librarian
    v. Head Bancroft Technical Services
  - New hires
    i. Project Manuscript Cataloger: Jessie Sherwood (start April 3)
    ii. Art Librarian: Lynn Cunningham (start May 1)

J. Adjournment.

Next Meeting date/time:
Thursday, April 20, 10am to 3:45pm at UC Irvine - [Agenda](#) and agenda in [pdf](#)