

**Librarian Association of the University of California
Executive Board Conference Call
Thursday, August 6, 2015 1-3pm**

ReadyTalk [Please use the toll-free number 866-740-1260 and the access code 9181033#]

President Matt Conner called the meeting to order at 1:03pm

A. Roll Call (Matt Conner)

President:	Matt Conner
Vice-President/President-Elect:	Diane Mizrachi
Past President:	[Nick Robinson not able to attend today's meeting]
Secretary:	Incoming Secretary Lisa Spagnolo for Christina Woo
Parliamentarian:	Dean Rowan
SLASIAC representative:	Susan Koskinen
SAG 1 representative:	Vacant
SAG 2 representative:	Susan Perry
SAG 3 representative:	Angela Riggio
Web Manager:	Julie Lefevre

LAUC-B:	Rita Evans
LAUC-D:	Bruce Abbott, Vice-Chair Cory Craig
LAUC-I:	Keith Powell
LAUC-LA:	Rikke Ogawa
LAUC-M:	Elizabeth McMunn-Tetangco
LAUC-R:	Rhonda Neugebauer
LAUC-SD:	[Penny Coppernoll-Blach not able to attend today's meeting]
LAUC-SF:	Evans Whitaker
LAUC-SB:	Kristen LaBonte
LAUC-SC:	Deborah Murphy

Committee chairs:

Diversity	Carla Arbagey
R&PD/Research & Professional Development	Diane Mizrachi
CPG/Committee on Professional Governance	Matt Conner reporting

Guest: David Cappoli, UCLA

B. Announcements (Matt Conner)

1. Diane reminded everyone about the transition meeting on August 17 at UCLA. The UCLA business office is implementing a new system, which should be up by close of business tomorrow. Stay tuned for more information regarding travel.

C. Approval of minutes July 2, 2015 (Matt Conner for Christina Woo)

No corrections, additions, or deletions; the DRAFT minutes were approved.

D. Review of action items from July minutes (Matt Conner)

1. Position Paper numbering and approval process studied - **DONE**

2. Rosalie contacted about attendance data for webinars – **DONE. Note: 80 people attending webinars. Additional request for data re: accessing links afterward.**
3. Web content committee members nominated – **no nominations came forward. ACTION: officers to pursue nominations.**
4. Website roll-out – **DONE. Note: soft launch. See detail in report under E.2.**
5. UCLAS reorganization chart and info sent – **DONE. Changes to be implemented in early fall.**
6. New standing committee chairs contacted – **DONE.**

E. Systemwide Committee Reports

1. Research and Professional Development (Diane Mizrahi)

A few more EOF/End of Year funding reports were submitted, with a good response rate. There are a handful of outstanding reports, mostly for work-in-progress.

2. Website Revision Ad Hoc (Julie Lefevre)

The website launched this past Tuesday. Feedback is welcome. There is a contact form on the new site, which goes to Julie. The content on the site is 99% done, which a few last minute obstacles regarding formatting and design. This was mostly for more historical content, so the current content is live.

Note that on the Executive Committee page under Committees section a couple of people are missing. This will be revised. The old site will be archived and will remain to make sure we have everything we need, with a shut-off date early next year. There is external hosting for this site. The new site is on Drupal, so much easier to maintain. There are great opportunities to provide more dynamic content and show activities.

ACTION: Executive Board should review the site and provide feedback. Note this is a soft roll-out and any further announcements to the broader membership should be postponed while final adjustments are being made.

Matt thanked and congratulated the team on excellent work, also noting that Julie is renewing for another year.

3. Diversity (Carla Arbagey)

The committee is done for the year. In coordination with Julie, the Meet Our Members section is live and looks wonderful. The next round of featured members will be in November, so the next group will be selecting from the people who filled out the form.

4. Committee on Professional Governance (Matt Conner reporting)

Deanna Johnson (Davis) will be serving as Chair for next year. By-laws were sent to UCOP for approval, with an expected return date of the end of June but there has been no response. CPG will follow up as needed.

5. APM/Academic Personnel Manual Working group (Matt Conner, Diane Mizrahi)
<http://ucop.edu/academic-personnel-programs/files/apm/apm-360.pdf>

See separate discussion item under G.3. The group has had two out of the planned four meetings with a conference call scheduled for August 7, another toward the end of August, with expected deliverables by September 8.

F. Advisory Groups

1. SLASAC/Systemwide Library and Scholarly Information Advisory Committee (Susan Koskinen)
<http://libraries.universityofcalifornia.edu/slasac/>

SLASAC has its next in-person meeting on November 5 in Oakland. The new revised UC Policy on Copyright and Fair Use was issued this past March and is on the website (<http://libraries.universityofcalifornia.edu/sscp/resources>).

2. SAG 1/ Scholarly Research & Communication (no representative)
<http://libraries.universityofcalifornia.edu/sag1>

No report.

3. SAG 2/ Access, Discovery & Infrastructure (Susan Perry)
<http://libraries.universityofcalifornia.edu/sag2>

SAG2 continues to wind down its activities in preparation for the transition to the new UCLAS 2.0 structure and the DOC. The group met on 7/24/15 while I was out, so this short update is from the meeting minutes:

- The new Calisphere, which will include content from the UC Libraries Digital Collections (UCLDC) project will launch in early September.

- A SAG2 subteam has drafted a set of recommendations for the next phase of the UC Libraries collaborative digital asset management. The recommendations address an advisory structure, assessment, and going forward with a co-development model. They presented a draft to the rest of SAG2 at the last meeting, and plan to have a final document ready for the ULs to discuss at their September meeting.

4. SAG 3/ Collection Building & Management (Angela Riggio)
<http://libraries.universityofcalifornia.edu/sag3>

The last meeting was on July 8, with another meeting the week of August 10. The minutes, once published, will include links to documents pertinent to the transition project inventory that all of the SAGs have been working on, with a summary of the last two years of projects.

Presentations were given by Carl Stahmer for the BIBFLOW project at UC Davis (<https://www.lib.ucdavis.edu/bibflow/>), and Rosalie Lack regarding the transition from the Web Archiving Service to Archive-It, including a pricing model for the Merritt repository for preservation archiving.

The CCDD (Collaborative Collection Development via Digitization) Task Force is proceeding with their work. Based on the work of the Statewide Vendor Project Digitization team, CoUL has recommended that a partnership with one vendor go forward. The subteam is still working on details for that, with some challenges

due to summer schedules, campuses' staffing levels, etc. The goal is to get all UCs on board to offer up collections to be digitized by the vendor.

ACTION: Lisa to follow up for posting of minutes of the July 8 meeting to share the linked documents with the group.

G. Old/Ongoing Business

1. Shared Library Facilities Committee Representative

Matt Conner indicated that the original request from UCOP was to provide 3-4 names to select 1 LAUC representative on the Board by the end of August. Since the Board adjusted its meeting to August, the request was moved up to July 31. Five people indicated interest and all names were sent forward.

2. Position Papers

Matt Conner reported that Sarah McClung had raised the question regarding the approval process for the decisions about the position papers. The first four papers would be retired, and Position Paper 5 would wait for revisions until after the APM/Academic Personnel Manual Task Force's work is done in September. New papers would be introduced on the topics of library research and who can review librarians. Matt clarified that the Executive Board would not be retiring the papers, but proposing their retirement to the membership.

The issue of numbering the retired papers came up as well. Documentation suggests that these should not be numbered at all, but be distinguished by titles. Dean Rowan suggested that the numbers are retained whether or not the papers are active. Assuming that the first four are approved to be retired, they would retain their numbering, with the current paper as no. 5. The new papers would become 6, 7, etc. It was clarified in discussion that any retired papers would be clearly indicated as such.

3. APM Working Group issues

Matt Conner updated the group regarding a recent action by AFT in issuing a cease and desist letter asserting that the APM Working Group is in violation of Article 2, Section 5 (LAUC not advising on matters covered by any MOU), and interfering with the MOU in defining the librarian series. The assertion is that the revisions to the APM bifurcate the membership into represented and non-represented. Matt noted that the MOU and the APM are never revised at the same time, so there are periods which they are out of sync. An additional concern by AFT is having represented librarians on the Working Group.

It was also noted that the APM Working Group was created out of a LAUC Assembly resolution, and that the group is acting in response to a charge approved by the membership. Because of that, the Working Group has an obligation to pursue this item in response. The Executive Board continued to discuss how LAUC may talk about broad professional issues related to employment as librarians without treading on the stipulation in Article 2, Section 5.

ACTION/FOLLOW-UP: Matt has referred this matter to the UCOP counsel to advise as to implications of the letter on the activities of the Working Group. **Until LAUC has heard from the UCOP counsel, the group will proceed with its work.**

4. Review of the year

Matt Conner led a review of the past year's activities, including: the discussion of the membership of LAUC, reviewing position papers, considering the reorganization of the bibliographer groups, launching the webinar series, and issuing two newsletters. Spring was very active with a draft of revised by-laws, holding special assemblies and a live assembly. The by-laws have been sent to UCOP for approval.

For the standing committees: R&PD/Research and Professional Development implemented a new fund disbursement system and completed their contributions for the new website. The Diversity Committee initiated its research project on LAUC demographics.

Acknowledgements and words of appreciation were exchanged for the difficult issues addressed and important work accomplished during the year.

H. New Business

None.

I. Round Robin of Divisions

LAUC-B: Rita Evans

LAUC-B ExComm met with incoming University Librarian Jeffrey MacKie-Mason in mid-July in advance of his start date in October. We provided information about LAUC's role in peer review, librarian committees and initiatives, and the Affiliated Libraries where 30% of our members work.

Recruitment

Interviews under way:

- Business and Data Librarian
- Science Data and Engineering Librarian
- Electronic Resources Librarian

Classics and Germanic Studies Librarian hired after two rounds of unsuccessful searches.

APM Revision

Question was raised as to the make-up of the task force looking at APM revisions and whether this is an issue for AFT. This was referred to LAUC statewide.

LAUC-D: Bruce Abbott

There are six recruitment advisory committees currently. There are no additional recent hires but there is on-going recruitment activity. The Deputy University Librarian has sent out a few revisions to the organizational chart in the past couple of months as the organizational structure continues to be modified.

LAUC-I: Keith Powell

An initial discussion has begun regarding the priorities of the hiring process for the year, and also looking at budgets. This was discussed at Leadership Council. There is a new hire for the electronic resources/acquisitions librarian position: Jharina Pascual. The Program Committee has arranged for a visit next Monday to the nearby campus FABWorks Makers Lab, which has a 3D printer, cutters, woodshop tools, etc.

LAUC-LA: Rikke Ogawa [had to leave early, will supply written report]

LAUC-M: Elizabeth McMunn-Tetangco

No librarian recruitments at present, although there are recruitments for administrative assistants.

LAUC-R: Rhonda Neugebauer

Current recruitments were submitted for the last set of minutes. The University Librarian asked about revisions to the review process to designate him as Chancellor's designee, accompanied by a URL from UC San Diego. This has been incorporated into a UCR document. The revisions should be in the call that comes out in September. The request was routed through the Vice Provost of Academic Personnel after clarifying the request. It was also noted that the AULs have their own step and recommendations—the review initiator compiles and requests a document from the UL to accompany the packet.

There was some discussion about these changes, with a request to send to other campuses to review. It was noted that other campuses have different start dates when the call is issued, and one campus, Davis, is now on the calendar year with an earlier call being issued in July.

LAUC-SD: Penny Coppernoll-Blach (not attending, no report)

LAUC-SF: Evans Whitaker

University Librarian Karen Butter has submitted her plan to retire as of January 1. The recruitment process will be starting, but there are no further details.

LAUC-SB: Kristen LaBonte

Next year, local CAPA will need to adjust its review procedures again. The AUL for Organizational Development and Evaluation is creating a checklist for the University Librarian for the review process as well.

LAUC-SC: Debbie Murphy

It is not only the 50th year of UCSC, but also of the Grateful Dead. Archivist Nicholas Meriwether is having a good year, going to Chicago for the farewell performance, and writing a book as part of the box set. It is a good time to visit the archive.

Matt noted that this would be a good feature for content on the LAUC site.

J. Adjournment at 2:25pm

Wrap-up: Matt noted that the follow-up for the APM Working Group would be conducted by email. There will be coordination from Matt to Diane to continue this item.

Motion to adjourn, and seconded. Voice vote of ayes to adjourn.

Next meeting: Transition Meeting on Monday, August 17.