

Librarian Association of the University of California

Executive Board Conference Call

Thursday, December 4, 2014 1-3pm

ReadyTalk [Please use the toll-free number 866-740-1260 and the access code 9181033#]

MINUTES

Meeting was called to order at 1:04pm. Annoying echoing led us to turn the ReadyTalk recording on and off a few times, and we ultimately left it off. As a result, there is no ReadyTalk recording of this meeting.

A. Roll Call (C. Woo)

President:	Matt Conner
Vice-President/President-Elect:	Diane Mizrachi
Past President:	Nick Robinson
Secretary:	Christina Woo
Parliamentarian:	Dean Rowan
SLASIAC representative:	Susan Koskinen
SAG 1 representative:	Diane Gurman
SAG 2 representative:	Susan Perry
SAG 3 representative:	Angela Riggio
Web Manager:	Julie Lefevre
Assembly Planning:	Penny Coppernoll-Blach

LAUC-B:	Rita Evans
LAUC-D:	Bruce Abbott
LAUC-I:	Lisa Mackinder
LAUC-LA:	(Rikke Ogawa told us that no one from LA would be able to attend)
LAUC-M:	Elizabeth McMunn-Tetangco
LAUC-R:	Rhonda Neugebauer
LAUC-SD:	Penny Coppernoll-Blach
LAUC-SF:	Evans Whitaker (arrived mid-meeting)
LAUC-SB:	Kristen LaBonte
LAUC-SC:	Deborah Murphy

Committee chairs:

Diversity	Carla Arbagey
CPG/Comm. on Professional Governance	Mitchell Brown
R&PD/Research & Professional Development	Diane Mizrachi

B. Announcements (Matt Conner)

Matt: none

C. Meeting Goals:

1. Discuss Open Access Policy – more depth than last time
2. Discuss Assembly Agenda
3. Discuss Newsletter
4. Discuss topics for UCLAS/UC Libraries Advisory Structure webinars

D. Approval of minutes – November 6, 2014 (Christina Woo) - approved

E. Review of action items from November minutes (Matt Conner)

1. Rita Evans (LAUC-B) send charge of UCB Diversity Committee to Carla Arbagey (2014-15 Diversity Committee chair) as an example - DONE
2. LAUC Exec Board consider topics for Spring Assembly – DONE (and ongoing)
3. APM/Academic Personnel Manual revisions sent to UCOP November 21 - DONE
4. Request for feedback on OA/Open Access policy sent to LAUC membership - DONE (sent on Nov. 24)

F. Systemwide Committee Reports

1. Research and Professional Development (Diane Mizrachi)

Has completed its review and is drafting funding recommendations. Three of the presentation grant requests had not yet gotten confirmation of their presentations, so they will be set aside. Research proposals and presentation proposals should be evaluated with different criteria, and at present we only have one set of criteria. Need to develop the second set.

ACTION: Matt and Nick will follow up with Diane on her questions.

Funding requests against available funds:

Timeline:

Nick Robinson noted this is the first year of the new plan, and the committee has done a great job.

2. Nominating Committee (N. Robinson)

Nominating Committee has gotten verbal acceptance from one candidate for VP, and one for secretary. Will continue to recruit to have a second candidate for each position.

3. Website Revision Ad Hoc (Julie Lefevre)

<http://mockups.lauc.fivepaths.com/round-5/> Angela Boyd's page represents questions for the profile. Members don't have to answer all the questions. There will be 2 new member profiles every quarter. Instead of listing "years of experience" with a number, maybe list year the prof. career began. Over time, details like LAUC Role will change. Perhaps date-stamp these?

Question: can we separate Describe the first time.... and What do you see as the challenges...? Carla Arbagey (chair of the LAUC Diversity Committee, which came up with the member profiles concept and questions): yes

Exec Bd page: add campus and years. Need to eliminate redundancy between details at "Executive board Role" and "Division Title." Links from any names? Perhaps link to directory information from names. Would also be nice to link to more information about each person, so people can see the wide variety of work LAUC members do (e.g., Head of Reference, Scholarly Communications Coordinator, Cataloger, etc.). In addition, it would be great to keep all Exec Bd members on one page, even if that means scrolling.

Julie: we will be asking for photos. Nick Robinson noted that it would be nice to have "professional"-style photos, and we could take these at the Assemblies and Transition meetings. But Julie Lefevre noted that we will need photos before then: the bigger the better

**ACTION: send photos to Julie by December for Exec Bd. Page.
Please send Julie comments by tomorrow, Dec. 5.**

4. Diversity (Carla Arbagey)

Campuses with a diversity committee: Berkeley, Irvine, Riverside, San Diego, and maybe Los Angeles. At Irvine and San Diego, this is not a LAUC-based committee, because non-libns can be and are members. The local diversity committees are working with the Webpage ad hoc committee chaired by Julie Lefevre.

5. Assembly Planning (Penny Coppernoll-Blach, Matt Conner)

Have not done anything since last month. Looking at 10am-3pm for the Assembly, but LAUC Exec Bd needs to discuss these details: Morning: 1 hr. business, 1 hr. on membership question. Lunch. 1 hr. discussion of the vision of staff (CoUL presentation). Last hr: some kind of assessment report of UCLAS/UC Libraries Advisory Structure. Last year's Assembly was too soon to discuss the new structure.

VP Diane Mizrachi asked if we want to broadcast the Assembly for members who cannot attend. Matt Conner is skeptical about having speakers/presenters not in San Diego participate, because we had technical problems the last time with the University Librarians presenting remotely, but a live broadcast should be easy to set up. Nick Robinson noted that there were some topics suggested after the previous assembly that we should look at.

ACTION: Exec Bd will review the topics suggested after the last Assembly. Nick Robinson will see if they are summarized somewhere or are in a survey-monkey poll.

Nick Robinson suggests that delegates meet via ReadyTalk prior to the San Diego Assembly, so that CPG/Committee on Professional Governance can present any bylaws revisions and have time for discussion and possibly amendments. This would pave the way for a vote at the Assembly.

6. Committee on Professional Governance (Mitchell Brown)

Mitchell Brown submitted his report:

The Committee on Professional Governance (CPG) is in the early stages of meeting to implement its charge, which was received on November 7. We have been in email contact and are preparing for a conference call with the next two weeks. The discussions on LAUC Executive Board list have encouraged the CPG members to discuss the membership report and language in the LAUC by-laws for definitions of membership and aspects related to the organization.

CPG is currently looking at the title of new or reconfigured positions in the UC Libraries and affiliated units that are currently not covered in the LAUC by-laws. This will involve gathering job titles and associated job duties or work activities. Another aspect under review are the types of new job duties being recruited and filled in the UC Libraries that extend beyond language in the LAUC bylaws. These positions include work by computer analysts, hands-on production facilities (e.g., 3-D printing, on-demand printing), data, digital projects, GIS, assessment and evaluation, planning and development (fundraising), and marking/advertising.

December is a short month, so CPG has a lot to do in order to have draft guidelines ready for the membership in February.

Membership:

Berkeley	Lynn Jones (2016)
Davis	Deanna Johnson (2016)
Irvine	Mitchell C. Brown (2016) - CHAIR
Los Angeles	Tony Aponte (2016)
Merced	Eric Scott (2016)

Riverside	Sharon Scott (2015)
San Diego	Adele Barsh (2015)
San Francisco	Evans Whitaker (2015)
Santa Barbara	Chuck Huber (2015)
Santa Cruz	Christy Hightower (2015)

Matt Conner thanked Mitchell and the committee for their initial activities and praised them for their plans. Feedback from the membership is being solicited beyond LAUC, so interest at the systemwide level is good for LAUC. Is LAUC shrinking and being marginalized? Or is LAUC input now getting more respect?

7. Coordinating Committee Conference Call (Matt Conner, Diane Mizrachi)

Matt attended with Diane and the SAG/Strategic Action Group representatives. UCLAS/UC Libraries Advisory Structure is the new advisory structure (<http://lauc.ucop.edu/representatives/>) that connects the elements of the advisory structure to LAUC. The CC/Coordinating Committee wants to improve communication: the webinar series has been launched, as has a new blog. The CC also sent out a survey about the quality of communication. So far, there is general satisfaction about the amount of communication, but not enough opportunity for input. The CC is actively interested in addressing our concerns. The CC will give LAUC Exec Bd text for our new newsletter.

A lot of time during the conf. call was spent on the webinar series. LAUC is expected to come up with topics for them, so here is our chance for more input and influence:

Topics – CoUL’s highest priorities; we are not tied to these, and we can come up with our own 1-2 webinars a quarter

- 1.1 The UC Federal Documents Archive Project
- 2.1 UCLDC – UC Libraries Digital Collection
- 4.1 shared services in general
- 4.2 shared print
- 4.3 shared ILS (<http://libraries.universityofcalifornia.edu/sag3/shared-ilsrms-task-force>)
- 4.4 shared space needs
- 5.1 OA harvesting tool, UC OA policy
- 6.1 CoUL - articulate vision - Done?

Schedule

4-5 webinars during January - June 2015

Jan 1

Feb 1 - no webinar

Mar 1

Apr 1

May 1 or 2 webinars

Jun 1 or 2 webinars

Comments: at our Assembly, we’re thinking of having a whole hour on UCLAS/UC Libraries Advisory Structure. How can we make our input productive for LAUC? How can we match LAUC members’ interests and concerns with the list from CoUL? UCLAS is interested in getting away from “who we are; here’s our org chart” and be more nuanced.

There is some confusion about what UCLAS is/does. Rhonda Neugebauer asked those of us in the conf. call to what extent each division has discussed in its own meetings the role and elements of UCLAS.

ACTION: through Dec. 10 (next Wed), we conduct an online discussion via our wiki to collect our ideas for Rosalie by the end of next Wed. We can continue our online discussion after that, too.

Bruce Abbott (D) asked if the webinars will be archived.

Rosalie does not like the name, SAG (for Strategic Action Group). She wants suggestions for a better name. LAUC Exec Bd members would like something more descriptive. **ACTION: Matt will solicit ideas via our wiki**

G. Advisory Groups

1. SLASAC/Systemwide Library Advisory and Scholarly Information Advisory Committee (Susan Koskinen)
<http://libraries.universityofcalifornia.edu/slasac/>

Nothing new. Next meeting is in February 2015. Minutes are posted at <http://libraries.universityofcalifornia.edu/slasac/meetings> **ACTION: Matt will get info from Susan for the inaugural issue of the LAUC newsletter.**

2. SAG 1/Scholarly Research & Communication (Diane Gurman)
<http://libraries.universityofcalifornia.edu/sag1>

Diane recommends looking at the November 21 minutes (all meeting minutes: <http://libraries.universityofcalifornia.edu/sag1/meetings>)

3. SAG 2/Access, Discovery & Infrastructure (Susan Perry)
<http://libraries.universityofcalifornia.edu/sag2>

SAG 2 is working on its work plan.

4. SAG 3/Collection Building & Management (Angela Riggio)
<http://libraries.universityofcalifornia.edu/sag3>

SAG 3's work plan just got turned in yesterday or so. See SAG 3 Nov. 19 mtg. minutes at <http://libraries.universityofcalifornia.edu/groups/files/sag3/minutes/UCLSAG3-20141119-minutes.pdf>). CoUL has commented on the shared ILS task force report; a for-public-consumption report will be out soon. Fed Docs Archive project update will be at the next SAG 3conf. call.

H. Old/Ongoing Business

1. Position Paper 5 feedback
PP 5—The Academic Librarian in the University of California--
<http://lauc.ucop.edu/about/paper05.html>

Rikke Ogawa said UCLA would have a big discussion of this paper. Any other info from the divisions?
ACTION: Adam Siegel shared with Matt something from 1998 where the same concerns were brought up. The trends identified then are continuing. Matt will forward that 16-year old report to us.

2. OA/Open Access Policy (Matt Conner)

Should we move our Jan. 15 mtg. up to Jan. 7 to collate our ideas online for the Jan. 15 deadline? Not enough interest, so sticking with Jan. 15.

For each below, Matt invited discussion and elaborated a bit. Wanted to get input in a conversation, although it's fine to participate online later. Matt shared Christy Caldwell's (SC) comments. We cannot embed an orientation to legal language in this document, but can we make the text clearer (less confusing) for the average (lay) reader from whom OA compliance is expected?

Our discussion started with the Overview – mostly to tie up loose ends.

Any comments on passage A and how to improve it? Hearing none. Chime in online

Section B: **ACTION: Matt will follow up with Mitchell on wording for 3.B.**

Section D: For ETDs (electronic theses & dissertations), when there is a conflict between these UC-wide OA requirements and those on a specific campus, which prevail? Bruce Abbott and Mitchell Brown reminded us that there is no enforcement and no punishment.

Time is running out. We'll leave # and F for later. **ACTION: Matt will update the comments on bspace. More comments are welcome online.**

I. New Business

1. Newsletter

Articles will be concise, but more than bullet points. Frequency? We agreed on quarterly Fall-Winter-Spring. We are aiming for Spring. Diane Mizrahi: should we aim for *before* the Spring Assembly? Or *after* Spring Assembly to capture what happened at Spring Assembly.

ACTION: For Fall edition, Matt will get the fleshed-out list of bullets out soon for our feedback. Fall issue should go out Dec. 12

I. Round Robin of Divisions

LAUC-B (Rita Evans)

The LAUC-B Fall Assembly was held November 18. The topic was *2020[4]Sight: What does it mean to be a professional librarian at UC between now, 2024 and beyond*, and the potential benefits and drawbacks of expanding LAUC membership were among the points discussed.

Michaelyn Burnette and William Benemann were named 2015 Distinguished Librarians.

Positions Filled

Head of the Social Sciences Division – Susan Edwards

Head of the Life Sciences and Health Sciences Division – Susan Koskinen

Head of the Arts & Humanities Division – Holly Hatheway

Head of the Engineering and Physical Sciences Division – Brian Quigley

Head, Technical Services, East Asian Library – Haiqing Lin

Head of Reference and Research Services, Bancroft Library – Shannon Supple

Open Positions

Electronic Resources Librarian
Asian American Studies Librarian
Native American Studies Librarian
Associate Director, Oral History Center
Head of Acquisitions
Digital Project Archivists (2)
Processing Archivist

LAUC-D (Bruce Abbott)

Senate and Federation library survey. Several positions are open.

LAUC-I (Keith Powell) [had left the meeting shortly before the Round Robin]

LAUC-LA [no one from this division was able to attend today's meeting]

LAUC-M (Elizabeth McMunn-Tetangco)

We are still in the midst of our University Library recruitment. Candidates came for on-campus visits this week.

LAUC-R (Rhonda Neugebauer)

Just hired 5 temporary reference librarians in response to retirements and turnover.

LAUC-SD (Penny Coppernoll-Blach)

Three librarians will be retiring soon. New hire for Spanish/Iberian Studies.

LAUC-SF (Evans Whitaker)

Down to only 7 LAUC members; another colleague was reclassified into another series.

LAUC-SB (Kristen LaBonte)

Kyra Folk-Farber is joining the UCSB Library in January as our Evolving Workforce Resident, Assistant Music Librarian. Sally Weimer has retired as our Sociology and Global and International Studies Librarian. The UCSB Library will be starting to build a library of the best review packets as of this most recent round. We plan on getting permissions and redacting information prior to making them available to other librarians. We hope to have a diverse group of packets from a variety of types of librarian positions, as well as title levels. If any other campuses have something similar set up, please contact Kristen at klabonte@library.ucsb.edu

LAUC-SC (Deborah Murphy)

Held a brown bag with our first CLIR fellow, which was fun. She talked about the library boot camp she attended. Resonated with the values those of us who have the MLIS learned in grad school.

J. Adjournment

Move, seconded. – adjourned at 3pm.

Next conference call date/time: [Jan. 15, 1-3pm](#)