

Minutes: LAUC Executive Board Conference Call

Thursday, June 12, 2014 (ACCESS: ReadyTalk; toll-free 866-740-1260 / Access code 9181033#)

1:00 p.m. to 3:00 p.m.

LAUC President Nick Robinson called the meeting to order at 1:05 pm.

1. Roll Call (A. Boyd)

Present: Nick Robinson (President 2013-14), Matt Conner (Vice President/President-Elect 2013-14), Keri Botello (Past President 2013-14), Angela Boyd (Secretary 2013-14), Lynn Jones (LAUC-B), Matt Conner (LAUC-D), Brian Williams (LAUC-I), David Cappoli (LAUC-LA), Susan Mikkelsen (LAUC-M), Michele Potter (LAUC-R), Roger Smith (LAUC-SD), Polina Ilieva (LAUC-SF), Angela Boyd (LAUC-SB), Christy Caldwell (LAUC-SC), Cynthia Johnson (SLASAC), Dean Rowan (Parliamentarian), Susan Perry (SAG2), Angela Riggio (SAG3), Dana Peterman (CPG)

2. Announcements (N. Robinson)

1. Recordings from the UL panel and the panel on Faculty outreach have been uploaded to the Assembly website: <http://laucd.lib.ucdavis.edu/lauc2014.html>
2. LAUC election results: Election Day was June 2nd; divisional results were sent to the Secretary, who notified the board on schedule. Our new VP/President-Elect is Diane Mizrahi and Secretary is Christina Woo.
3. Website redesign ad hoc committee has been charged. The members are Julie Lefevre (chair), Carla Arbagay, Letha Goger, Jenny Reiswig, Jerrold Shiroma, and Michael Yonezawa. They have begun their work.
4. Keri Botello distributed the final results of the Assembly evaluation survey.
5. UCR is going to host a follow-up program: LAUC Southern Regional Meeting on LAUC Divisional Participation in Library Re-organization; Thursday, June 19, noon-2p.m. Orbach Science Library, Room 240.

3. Approval of 05/08/2014 minutes (A. Boyd): Approved

1. **ACTION ITEM:** A. Boyd will send the 5/8/14 minutes to the webmaster to upload.
2. **ACTION ITEM:** A. Boyd will delete the 5/8/14 meeting recording on readytalk.

4. Review of Action Items from May Minutes (A. Boyd)

1. **ACTION ITEM:** A. Boyd will send the 4/10/14 minutes to the webmaster to upload. (DONE.)
2. **ACTION ITEM:** A. Boyd will delete the 4/10/14 meeting recording on readytalk. (DONE)
3. **ACTION ITEM:** The Executive Board will look at the revisions and reference the complete Bylaws to see the full context where the changes are being proposed. The Bylaws are at <http://lauc.ucop.edu/about/bylaws/Bylaws-03-09.pdf>. Send Dana comments by Thursday, May 15. Dana will also be happy to share a google doc with the notes of CPG work. (DONE)
4. **ACTION ITEM:** LAUC EXBD should look at the draft charge (for Ad Hoc Website Redesign Committee) and send Nick comments quickly. Also, send any suggestions on the formation of the committee. (DONE)

5. Systemwide Committees/Appointments

1. Research and Professional Development Committee (M. Conner)

Final part of the charge is to find outstanding end of funding reports going back to 2010. Everything will be completed by July 23rd.

2. Committee on Professional Governance (N. Robinson, D. Peterman)

Nick reviewed the process and this round of bylaws revision.

- Today or shortly thereafter, the Exec Board will have an opportunity to recommend CPG submit their recommendations to the amendments.
- The Board can also request a special meeting of the Assembly so that we don't have to wait until 2015 to approve these changes.
- CPG will then distribute the revisions to Assembly delegates.

- The Assembly will have the opportunity to vote whether to submit them to the membership.
- The membership will vote on the approval or further revisions at the 2015 Assembly.

Dana reviewed the latest changes to the Articles and sections, which are listed below.

- Article IV Section 11.
- Article VII Section 3c.
- Article VIII.
- Article VIII Section 2c.
- Article VIII Section 2f.
- Article XIII Section 3.

Lynn moved to authorize CPG to submit these recommendations to the Assembly. Seconded by Roger. Motion approved.

Lynn moved to call a special meeting of the assembly. Seconded by Keri. Motion approved.

August 14 – we will hold a special Assembly.

6. Advisory Groups

1. SLASIAC (C. Johnson)

2. SAG 2 (Susan Perry)

SAG2 has met once since the last LAUC Executive Board meeting. The group reviewed a draft of the Shared Metadata Policy from the project group. We're also drafting a public document that responds to the CoUL Priority assigned to us regarding Shibboleth, single sign-on authentication, and online education. We provided feedback to the coordinating committee about a proposal to start a UCLAS blog. The ILL Courier team is reviewing the bids from the RFP process.

3. SAG3 (A. Riggio)

Shared Print Strategy Road Map—continued discussion and suggested revisions to the Road Map continue; SAG 3 will prepare and deliver its response to Emily Stambaugh and will be discussed at a future meeting.

Collections Librarians/Bib Groups Proposal—Comments were received from SAG 1, SAG 2, JSC and CLS; they are being incorporated into a revised draft. SAG 3 will continue to discuss and then will solicit feedback from Bibliographer Groups.

Article Delivery Services Task Force Report (draft)—CLS will give recommendations, upon review, SAG 3 will deliver recommendations to the Coordinating Committee.

Shared ILS/RMS Task Force—(public site at: <http://libraries.universityofcalifornia.edu/sag3/shared-ilsrms-task-force>). Task Force consultant Marshall Breeding continues to gather campus information to feed his investigation.

7. New Business

1. LAUC Position Papers (N. Robinson)

LAUC-Riverside, Los Angeles and Santa Cruz have contacted Nick and Matt about the need for the Board to review and update these. Keri, Matt, Dean and Nick met to discuss this request, review the history of the papers and how to meet the request.

The President in consultation with the board could charge an ad hoc to review and revise the papers. The ad hoc would also review the definitions and guidelines document. New or revised position papers and guidelines proposed by the ad hoc would be shared widely for comment. The final drafts would be submitted to Assembly for approval by the Assembly.

The 2014/15 Executive Board will take on this process.

Check the LAUC Systemwide website to review these documents:

- Position Papers - <http://lauc.ucop.edu/committees/ppr/index.html>
- Definition & Guidelines for LAUC Position Papers - <http://lauc.ucop.edu/committees/ppr/positionpapers.html>

2. Membership in LAUC (N. Robinson)

UC Davis have reclassified AULs who now are ineligible to be LAUC members. This also affects positions at other campuses that resemble the UC Davis situation.

Nick recommends that CPG 2014/15 be charged to look into this situation, review the language in the bylaws regarding eligibility for membership and make recommendations for possible amendments.

3. SAG1 Nominations

Lisa Rowilson de Ortiz resigned on May 30th. UCLAS coordinating committee has asked us to submit and rank 2 names. One will be selected to complete Lisa's term, which runs through 2016. The names will be submitted today and CoUL will discuss at their meeting on June 13. 6 board members are reviewing 5 nominees.

4. SLASIAC Nominations

There were 3 submissions to forward for the Provost to select from. We were asked for 3 names, have received 3 names and they will be sent.

8. Campus Round Robin:

<p>UCB:</p>	<p>Open positions:</p> <ul style="list-style-type: none"> • Head of Acquisitions. The initial review date for this position is August 1, 2014. • Humanities & Germanic Studies Librarian. The initial review date for this position is June 16, 2014. • Head of Reference and Research Services. Accepting applications now through June 6, 2014 (extended deadline). • Head of the Arts & Humanities Division. The initial review date for this position is July 1, 2014. • Head of the Social Sciences Division. The initial review date for this position is July 1, 2014. • Head of the Engineering and Physical Sciences Division. The initial review date for this position is July 1, 2014. • Head of the Life Sciences and Health Sciences Division. The initial review date for this position is July 1, 2014. <p>There is concern among the union and faculty about the number of management positions and not subject positions. The Commission on the Future of the UC Berkeley Library recommended the money be spent to hire subject specialists, not management.</p> <p>Moffitt Undergraduate Library collection has been integrated into the main stacks. Some of the new space will be surge space for the Business collection, which is also being integrated into the main stacks.</p> <p>The Education and Psychology Library building is being torn down in the next couple of years. The new building will not include any space for the library. The Ed, Psych and Social Welfare librarians will be moving to the former Social Welfare Library. It will be called the Social Research Library and will house 10,000 highly used volumes.</p> <p>NRLF is a big issue for the faculty but the Library Administration does not seem as interested in expanding NRLF. LAUC-B is curious as to whether LAUC Exbd would be interested in making a statement about the future of shared campus storage facilities.</p>
<p>UCD:</p>	<p>At the quarterly membership meeting, the revisions to the PEARL documents were discussed. AULs were reclassified out of the Librarian series, so there is talk about removing their reviewing responsibilities.</p>

	<p>Academic Federation put forward that non-academics should not review academics. Alternative reviewers would need to be found for the full peer review process.</p> <p>Campus will determine the review responsibilities of the AULs. Their membership status in LAUC will be an ongoing discussion with 2014/15 board. AUL title is not enough to be an academic title code, which is a membership criteria, it's merely a working title.</p> <p>Research criteria for Librarians have come up through the UL. The Vice Provost and campus administration have been very unhappy about the work that has been submitted in librarian packets that is outside the scope of the job description.</p> <p>The UL would like to tighten the criteria but this has met with strong opposition from the LAUC-D board. Matt has met with their Union Rep. Any kind of work is allowed to go into the review packet. It can only be evaluated for its academic merit and not its relation to librarianship. It's part of our academic role and standing in the academic senate that we have the freedom to do the kind of research or professional development as we see fit.</p> <p>There have been 8 retirements. There are new positions planned to replace the retirees but new positions are being planned as well such as Teaching and Learning Service Coordinator.</p>
UCI:	<p>Scott Stone is our new Research Librarian for Performing Arts. Scott began working at the UCI Libraries Monday June 2nd.</p>
UCLA:	<p>Brief descriptions of four staff and Librarian positions have been circulated to the Management Council for feedback before the complete descriptions are developed and recruitment for each begins. The positions are:</p> <ul style="list-style-type: none"> • Digitization Projects Coordinator, Library Assistant • Audiovisual Preservation Specialist, Sr. Administrative Analyst, Preservation Dept • Director of Metadata Services • Health and Life Sciences Informationist • Lead Web Developer • Inquiry Librarian, Lead for Undergraduate Research <p>Library openings: Head, Arts Library and Music Library - https://recruit.apo.ucla.edu/apply/JPF00257</p> <p>Head of Special Collections Tom Hyry, is moving to Harvard.</p>
UCM:	
UCR:	<p>UCR is going to host a follow-up program: LAUC Southern Regional Meeting on LAUC Divisional Participation in Library Re-organization; Thursday, June 19, noon-2p.m. Orbach Science Library, Room 240.</p>
UCSB:	<p>Shari Laster is now at UCSB Library as a Government Docs Librarian (Local, State & Federal). Her first day was June 2nd.</p> <p>Catherine Busselen, our new Performing Arts Librarian, will be starting in July.</p> <p>We've concluded interviews for the Head of Special Research Collections.</p>

UCSC:	
UCSD:	<p>We are continuing the hiring process for a number of librarian positions at UC San Diego:</p> <ul style="list-style-type: none"> • two metadata librarians (one career status the other 2 year temporary) supporting Research Data Curation as well as Digital Collections. Both positions offered and accepted. Ryan Johnson starts 6/5, POC /, TEMP starts 7/14 • Director, Metadata Services Position which is getting underway. Search extended through 7/13 • Latin American Studies, Spanish and Portuguese languages and Literature librarian –interviewing • Biology Health Marine Sciences Collection Coordinator – interviewing • Instruction Coordinator – offered and accepted, starts July 1 • Instructional Design Librarian (temp 2 year) offered and accepted, Amanda Heath started 6/2 • Reference and Research Advisory Services Program Director Offered and accepted – Victoria Chu started 4/1 • Data Services Librarian, (interviewing) the University Archivist: (reviewing applications) • Salk Archivist (temp one year). Interviewing • Korean & Japanese Studies Librarian – posted • Supervisory Archivist – awaiting campus approval
UCSF:	

Meeting adjourned at 2:14 pm.

Next Exec Board call July 10, 2014 (1-3 pm)

*Minutes submitted by Angela Boyd, 06/12/14
Approved 07/10/14*
