

Minutes: LAUC Executive Board Conference Call

Thursday, March 13, 2014 (**ACCESS: ReadyTalk; toll-free** 866-740-1260 / **Access code** 9181033#)

1:00 p.m. to 3:00 p.m.

LAUC President Nick Robinson called the meeting to order at 1:03 pm.

1. Roll Call (A. Boyd)

Present: Nick Robinson (President 2013-14), Matt Conner (Vice President/President-Elect 2013-14), Angela Boyd (Secretary 2013-14), Lynn Jones (LAUC-B), Matt Conner (LAUC-D), Brian Williams (LAUC-I), David Cappoli (LAUC-LA), Elizabeth McMunn-Tetangco (LAUC-M), Roger Smith (LAUC-SD), Evan Whitaker (LAUC-SF), Angela Boyd (LAUC-SB), Christy Caldwell (LAUC-SC), Dean Rowan (Parliamentarian), Cynthia Johnson (SLASIAC), Lisa Rowlison de Ortiz (SAG1), Susan Perry (SAG2), Angela Riggio (SAG3)

Absent: Keri Botello (Past President 2013-14), Susan Mikkelsen (LAUC-M), Michele Potter (LAUC-R), Polina Ilieva (LAUC-SF).

2. Announcements (N. Robinson)

1. No announcements.

3. Approval of 02/13/2014 minutes (A. Boyd): Approved

1. **ACTION ITEM:** A. Boyd will send the 2/13/14 minutes to the webmaster to upload.
2. **ACTION ITEM:** A. Boyd will delete the 2/13/14 meeting recording on readytalk.

4. Review of Action Items from February Minutes (A. Boyd)

1. **ACTION ITEM:** A. Boyd will send the 1/9/14 minutes to the webmaster to upload. (Done)
2. **ACTION ITEM:** A. Boyd will delete the 1/9/14 meeting recording on readytalk. (Done)
3. **ACTION ITEM:** Divisional Chairs forward full report to divisional research committees for comment to N. Robinson by March 7. (Done)
4. **ACTION ITEM:** D. Cappoli, M. Christensen, N. Robinson will have a conference call about next steps regarding the Subcommittee on "Meet Our Members" content (Pending)
5. **ACTION ITEM:** N. Robinson will charge a Web Redesign Ad Hoc Committee. They will create a detailed project scope statement, obtain estimates from outside consultants, and will implement the creation of the new site. (Pending)
6. **ACTION ITEM:** N. Robinson will schedule an Executive Board discussion of how to facilitate LAUC feedback and input to UCLAS. (Pending)
7. **ACTION ITEM:** N. Robinson, M. Conner, B. Williams and A. Boyd will work on refining the topic that will be shared with the ULs. We will bring this back to Exec at the next meeting. (Done)
8. **ACTION ITEM:** M. Conner will check on technical support for the assembly. (Done)
9. **ACTION ITEM:** N. Robinson will be looking for volunteers to be moderators, time keepers and be on the selection committee to look at proposals and recommend speakers to the board (for the 2nd program). (Done)

5. Systemwide Committees/Appointments

1. Research Program Ad Hoc Committee (N. Robinson)

Slightly revised version of the report has been sent out to and reviewed by the Executive Board and the Divisional Research Committees. No significant issues have been raised. Christy moved to adopt the revised guidelines, revised calendar and procedural document templates that were included in the report. Lynn seconded it. Motion approved.

2. Research & Professional Development Committee (M. Conner)

In terms of money, we are in the clear. So the only issue is the merits of the proposals. We had one conference call on March 6. In that meeting, we decided to send questions back to all three research grants and five out of seven presentation grants asking for clarification. I asked that the applicants respond to me in two weeks by March 25. At that point, we will schedule another call or two and finalize our

recommendations in plenty of time for our April 15 deadline. I can tentatively say that we look to fund most if not all of the grants. Our questions were just for clarification and in the spirit of helpful feedback. Also, I can say that bspace has been very helpful. We've used the email archive tool for our fairly extensive email discussions, and the wiki tool was helpful in reviewing drafts of our questions to send to the applicants.

3. Nominating committee (K. Botello)

Forthcoming.

Election calendar – Keri will send the slate of candidates to LAUC Secretary. LAUC Secretary will send that out to each of the divisional chairs by June 2. Any additional nominations should be forwarded to her. The Divisions need to appoint their own committees to conduct elections, which should incorporate statewide offices in addition to local offices. After the election, the divisions are to report to the LAUC secretary the results for statewide offices. The LAUC secretary tallies all the totals from the divisions and notifies the Exec Board and the nominees of the results.

6. Advisory Groups

1. SLASIAC (C. Johnson)

No report. In person meeting in April.

2. UCOLASC Coordinating Committee/LAUC reps meeting (N. Robinson)

Feb 21, 2014 – joined by UC University Librarians for part of the meeting.

Presentation of the current status of UC online education by the program manager. Only 40 students across the system enrolled. UCOLASC is interested in the cost and benefit of online education. Report by Chair of Academic Senate systemwide – he wants to assemble a joint Senate and UCOP group to assess online education. Some impetus towards building a systemwide online registration system. The Senate wants to know the costs and perceived benefits before supporting an investment in this endeavor.

Catherine Mitchell reports that faculty are not depositing at any significant volume. UCSD has particularly been good with outreach. Faculty do not seem to be too interested in OA.

The Harvester is going to be launched at the end of June for the pilot project. It will grab metadata about OA publications by UC faculty members. Faculty members will be notified that their OA publications have been discovered and it will be very easy to deposit them into the OA repository.

There will be a Presidential policy about OA in addition to the current Senate policy. This policy will extend the policy to non-Senate faculty.

Mackenzie Smith gave a report on Shared Access Research Ecosystem. ARL and Association of Public & Land-grant Universities are working on this. It is a long-term solution for higher education to manage its digital assets.

Mellon grant to study the impact the of OA publication fees. Publishers are creating their own OA mechanisms and charging fees. An anthropologist will also be looking into faculty attitudes about OA.

Orcid is a tool produced by a non-profit that disambiguates personal names. UC is wanting to integrate this into the OA process.

NRLF – the RLFs are going to be full by 2017. No viable solutions were put on the table.

3. SAG1 (L. Rowilson de Ortiz)

No report.

4. SAG2 (S. Perry)

The SAG2 group has had several conversations with Sherri Berger and Catherine Mitchell, members of the project team for the UC Digital Library Collections (UCDLC) implementation. SAG2 and the CDL are trying to define our shared oversight roles for the project in the new UCLAS structure. The UCDLC project team has

proposed merging the Calisphere and UCDLC projects in phases over the next few years. The two groups will continue to discuss it. At the last meeting we met with Adrian Turner of the CDL, who summarized a proposal for UC libraries/CDL participation in Digital Public Library of America (DPLA). The announcement for that project came out March 6. We're also continuing to discuss our CoUL charge to address Shibboleth authentication for library-licensed resources. Group members have volunteered to act as liaisons with various operating teams reporting to SAG2.

5. SAG3 (A. Riggio)

Shared ILS/RMS Investigation Task Force—distributed a survey gauging interest to campuses. CoUL approved the hire of a consultant. Proposals from potential consultants are under review and will be announced soon

UC Libraries Systemwide Plans & Priorities—SAG 3 reviewed this document in a special meeting and assigned each relevant priority for discussion and/or action over our next 6 months of meetings

Collaborative Digitization Task Force—SAG 3 approved its charge. There will be a short survey distributed to former HOSC members regarding collections, and a project proposal will be presented by [June](#)

WEST—this project falls under the purview of the Shared Print Strategy Team, WEST will update SAG 3 on a quarterly basis

NGTS-related follow-up—

NGTS PT7 LT2 report on the role of the collections librarian was reviewed and made available. Next steps were communicated to UC Libraries on [March 3, 2014](#).

NGTS Pilot 1/Shelf Ready Task Force: no systemwide shelf ready project at this time; group was formally dismissed

NGTS Pilot 4/Non-Book Pilot Task Force: SAG 3 is reviewing the report, plan to dismiss this group

CLS-related highlights

DDA pilot was launched in [January](#) (focus on Arts, Humanities, Social Sciences); titles have been loaded into catalogs

SAG 1/CLS joint Knowledge Unlatched Pre-Implementation Team launched in [Feb](#).

SAG 1/CLS joint UC-wide Open Access Pilot Assessment Project Team launched in [Feb](#).

Recent SAG 3 meeting highlights ([3/12/14](#)): Work is continuing on the Bibliographer Groups (stemming from P7 LT2 report). Our next meeting will include this discussion as a major topic.

Proposal for a Audio/Visual Preservation Group—a draft charge was proposed; collecting input and will contact various stakeholders; SAG 3 consult with campus contacts; recommend nominations for the group

7. Continuing Business

1. Assembly Planning (N. Robinson, M. Conner)

Everyone should have travel plans or contact Gloria to make their travel plans.

There may be transportation from the train station to campus for train travelers.

5 applications for travel awards submitted. Will be able to fund all 5 applicants.

Recap of topical sessions:

LAUC divisional involvement in reorganizations is shaping up nicely. Rita Evans will moderate. The presenters are Susan Edwards (Berkeley), Matt Conner (Davis), Roger, Dave Schmidt, and Cristela Garcia-Spitz (San Diego). 15 min allotted to each campus plus another 15 for Q & A.

Panel of ULs – David Cappoli will moderate. The presenters will be MacKenzie Smith (Davis), Denise Stephens (Santa Barbara) and Lorelei Tanji (Irvine.) We have offered suggested topics but will let them ultimately decide.

Best practices for promoting the value of libraries to faculty has received 5 proposals. Susan Mickelson will moderate.

ACTION ITEM: N. Robinson will look at the business portion of the agenda. There are some required aspects of the meeting. We will only have an hour. We will have some reports submitted ahead of time and only be referred to during the actual meeting.

2. Impact of new MOU on local review procedures (N. Robinson)

Question about procedures for letters and documentations that need to go into a packet if the recommendations is not for a full or double set of points. For something that's a little bit more – like 3 points or more. Are more confidential letters required if a librarian is going for more than the usual # of points?

San Diego has had a lot of conversations about this. Admin prefers one concise recommendation from the candidate and RI. Admin will decide if there will be more than 2 points awarded. San Diego is trying to limit the # of confidential letters except for promotions or other special circumstances.

Berkeley is holding until this cycle is over. New changes will be implemented next year.

8. Campus Round Robin:

UCB:	Berkeley is moving from Library a la Carte to LibGuides.
UCD:	At UCD, we have hired a new Deputy Librarian, Bill Garrity, who will be responsible for running the library operations and will supervise the AULs. We also have an issue that we would like to hear opinions on from the LAUC Board. Our AULs are being reclassified in a director series that is not any kind of librarian, and as such, they fall outside of the LAUC membership. The question is what to do with them, specifically about their attendance at the general membership meetings. Do we offer some kind of standing invitation to attend without participating? Or do we show them the door? It's kind of an awkward situation, and the LAUCD Exec Board asked to hear the opinions of the state board.
UCI:	
UCLA:	<p>Library openings:</p> <p>Head of the Williams Andrew Clark Library - https://recruit.apo.ucla.edu/apply/JPF00132.</p> <p>Japanese Studies Librarian - https://recruit.apo.ucla.edu/apply/JPF00144.</p> <p>Senior Cataloging Librarian - Law Library - https://recruit.apo.ucla.edu/apply/JPF00153.</p> <p>Annette Doss is the new Motion Picture, Television and Radio Cataloging Supervisor with the UCLA Film & TV Archive. She replaces Martha Yee who retired last year.</p> <p>LAUC-LA and the Department of Information Studies (IS) hosted a program for MLIS students in which UCLA librarians (new hires and those who hire) spoke to the students about their experiences in the academic hiring process. The Committee on Appointments, Promotions & Advancement (CAPA) is on schedule to</p>

	review 40+ packets this spring.
UCM:	LAUC-R is busy with interviews and providing feedback on our draft Strategic Plan. We also recently welcomed Alison Scott as our new AUL for Scholarly Collections and Communications.
UCR:	
UCSB:	<p>Work continues on reviewing of our Bylaws. We are comparing our local bylaws to LAUC systemwide bylaws, and comparing local bylaws to the current activities of each committee.</p> <p>Library openings: Government Data and Information Librarian: Three in-person interviews were conducted.</p> <p>Performing Arts Cataloger/Metadata Librarian: Currently in the process of conducting two in-person interviews.</p> <p>Head of Special Research Collections: The position has been extended to March 7, 2014.</p> <p>LAUC-WOM will partner with the Employee Engagement Team to host a Welcome All New Library Staff event somewhere around the change between Winter and Spring Quarters.</p> <p>Peer Review: CAP has entered its busy season. They have received most of the candidate review packets and are beginning their review process. Several packets have been delayed and admin has been alerted that upstream slippage in the review schedule may result in CAP submitting the affected packets to the UL after the deadline of March 21.</p>
UCSC:	
UCSD:	<p>We are continuing the hiring process for a number of librarian positions. These include: two metadata librarians (one career status the other 2 year temporary) supporting Research Data Curation as well as Digital Collections. We are forming the search committee for the position of head of our Metadata Services Program, as Linda Barnhart will be retiring at the end of June. In addition, we are at some stage of recruiting for the following positions: a Latin American Studies, Spanish and Portuguese languages and Literature librarian, a Biology Health Marine Sciences Collection Coordinator, an Instruction Coordinator, an Instructional Design Librarian (temp 2 year), Reference and Research Advisory Services Program Director, a Data Services Librarian, the University Archivist, a Scripps Institute of Oceanography Project Archivist (temp 2 year), a Salk Archivist (temp one year). Needless to say our Library Human Resources folks are very busy, but it is encouraging to be progressing with so many recruitments.</p> <p>The Library is currently in the middle of a “mid-year check” of its reorganization; with conversations occurring at the program level and comments being solicited from individual staff. This process will come together at a town hall discussion on March 18th that will hopefully deliver solid feedback for Library Administration.</p>
UCSF:	

Meeting adjourned at 2:02 pm.

Minutes submitted by Angela Boyd, 03/13/14

Approved 04/__/14
