

Minutes: LAUC Executive Board Conference Call

Thursday, February 13, 2014 ([ACCESS: ReadyTalk](#); toll-free 866-740-1260 / [Access code](#) 9181033#)

1:00 p.m. to 3:00 p.m.

LAUC President Nick Robinson called the meeting to order at 1:03 pm.

1. Roll Call (A. Boyd)

Present: Nick Robinson (President 2013-14), Keri Botello (Past President 2013-14), Matt Conner (Vice President/President-Elect 2013-14), Angela Boyd (Secretary 2013-14), Lynn Jones (LAUC-B), Matt Conner (LAUC-D), Brian Williams (LAUC-I), David Cappoli (LAUC-LA), Susan Mikkelsen (LAUC-M), Michele Potter (LAUC-R), Penny Coppennoll-Blach (LAUC-SD), Polina Ilieva (LAUC-SF), Angela Boyd (LAUC-SB), Susan Perry (LAUC-SC), Dean Rowan (Parliamentarian), Cynthia Johnson (SLASIAC), Lisa Rowlison de Ortiz (SAG1), Susan Perry (SAG2).

Absent: Roger Smith (LAUC-SD), Christy Caldwell (LAUC-SC), Angela Riggio (SAG3).

2. Announcements (N. Robinson)

1. No announcements.

3. Approval of 1/9/2014 minutes (A. Boyd): Approved

1. **ACTION ITEM:** A. Boyd will send the 1/9/14 minutes to the webmaster to upload.
2. **ACTION ITEM:** A. Boyd will delete the 1/9/14 meeting recording on readytalk.

4. Review of Action Items from January Minutes (A. Boyd)

1. **ACTION ITEM:** A. Boyd will send the 12/12/13 minutes to the webmaster to upload. (DONE)
2. **ACTION ITEM:** D. Cappoli will take the suggestions back to his team (re. "Meet Our Members" content) (DONE)
3. **ACTION ITEM:** N. Robinson will request a conference call with regard to how our tasks groups and teams are formed and the virtues of open calls and the role of LAUC. (DONE)
4. **ACTION ITEM:** N. Robinson will send out a survey to all divisional chairs. We will discuss the results at the next meeting. (re. Assembly planning) (DONE)
ACTION ITEM: N. Robinson will keep this on the agenda item so we can keep checking in with each other. (re. Impact of new MOU on local review procedures) (DONE)

5. Systemwide Committees/Appointments

1. Research & Professional Development Committee (M. Conner)

of proposals – 3 research proposals and 7 presentations grants from 5 campuses.

First conference call will be in early March.

Recommendations will come out in mid-April.

2. Nominating committee (K. Botello)

Have one person for each office who accepted the nomination. Awaiting responses from 2 people on whether they will accept their nomination. Will have more later.

3. Research Program Ad Hoc Committee (N. Robinson)

- i. LAUC will have sole authority to approve proposals.
- ii. LAUC can solicit, review, approve and fund proposals throughout the year.
- iii. Change the call schedule: RPD committee will send out 2 calls for proposals for research, mini-research and presentation grants. First call will go out September 1. A second call will go out on January 16 for additional grant proposals. Awards for the first call will go out January 15th. Awards for the 2nd call will be made March 15.
- iv. Research and mini-grant awards may be expended either the same year or the following fiscal year. Presentation grant awards must be expended the same fiscal year as the application.

- v. Would like to raise presentation grant awards to \$750, up from the current \$500 cap.

ACTION ITEM: Divisional Chairs forward full report to divisional research committees for comment to N. Robinson by March 7.

4. Subcommittee on “Meet Our Members” content (D. Cappoli)

- i. Frequency of new profiles – will be updated 4 times a year, with 2 profiles up at one time.
- ii. Will defer to the web admin with regard to having more than one image per profile.
- iii. There will be questions about projects as well as personal questions.
- iv. There will be a set number of standard questions but the questions can evolve over time.
- v. Collecting and selecting the profiles will be the done by the Diversity Committee.
- vi. There will be a single form for nomination.
- vii. Divisional chairs will publicize and encourage submissions.
- viii. Also included are what should be the next steps – procedures, work flow, launching, publicizing.

ACTION ITEM: D. Cappoli, M. Christensen, N. Robinson will have a conference call about next steps.

5. Web Review Ad Hoc Committee (J. Lefevre)

- i. Move content to Drupal, a content management system; easy to update, allows for multiple editors, can add dynamic content.
- ii. New hosting environment away from UCOP – facilitate administrative accessibility and shared governance.
- iii. Visually distinct homepage that is appealing.

ACTION ITEM: N. Robinson will charge a Web Redesign Ad Hoc Committee. They will create a detailed project scope statement, obtain estimates from outside consultants, and will implement the creation of the new site.

6. Advisory Groups

1. SLASIAC (C. Johnson)

No report.

2. UCLASC Coordinating Committee/LAUC reps meeting (N. Robinson)

UCLAS procedures for appointing members of task groups and project teams were discussed. In situations where a broader pool of names is desired for a specific project team, LAUC SAG Reps may send out calls to the LAUC membership.

ACTION ITEM: N. Robinson will schedule an Executive Board discussion of how to facilitate LAUC feedback and input to UCLAS.

3. SAG1 (L. Rowlison de Ortiz)

Met on Thursday and Friday. On Thursday, SAG1 put together a rough draft of things to accomplish for the next year.

Friday – met with CDL Office of Scholarly Communication. OSC and SAG1 have similar charges and were created around the same time. Tried to figure out what each group should work on.

4. SAG2 (S. Perry)

We cancelled one of our meetings last month while several members were at ALA so it's a short update this month. The group has approved a charge for a Metadata Policy Task Group. I'd like to thank the LAUC executive board for forwarding names of possible members to me. We should be finalizing the membership of the group on this week's conference call. This week we'll continue to discuss how to approach the charge regarding Shibboleth and single sign-on given to us by CoUL.

5. SAG3 (A. Riggio)

All SAG 3 regular meeting minutes through the January 22 meeting are now available on the public site.

A special 1/21 meeting was held specifically to discuss the CoUL Systemwide Plans and Priorities document.

Other highlights:

The SAG 3 Collaborative Digitization Subgroup held an in-person meeting at UCM on 2/7

The SAG 3 Shared ILS/RMS Subgroup continues to meet and is currently reviewing the proposals of four potential consultants, one of which will be chosen to analyze the needs of UC and to survey the current ILS/RMS environment in light of those needs.

The next SAG 3 meeting will be held on 2/12.

7. Continuing Business

1. Assembly Planning (N. Robinson, M. Conner)

Panel on LAUC divisional involvement library reorganization – presentations from Berkeley, Davis and San Diego. Lynn, Matt and Roger are selecting panelists to represent those campuses. Susan Edwards has already confirmed participation.

Panel on best practices for promoting the value of libraries to faculty: Divisional chairs should promote this opportunity to our membership. Call for participation has gone out.

Order of the sessions:

- 10: Convene the assembly
- 10-11: business meeting.
- 11-12: LAUC divisional involvement in library reorganization.
- 12-1: Break for lunch.
- 1-2: Panel of ULs.
- 2-3: the session on best practices promoting the value of libraries to faculty.

ACTION ITEM: N. Robinson, M. Conner, B. Williams and A. Boyd will work on refining the topic that will be shared with the ULs. We will bring this back to Exec at the next meeting.

ACTION ITEM: M. Conner will check on technical support for the assembly.

ACTION ITEM: N. Robinson will be looking for volunteers to be moderators, time keepers and be on the selection committee to look at proposals and recommend speakers to the board (for the 2nd program).

2. Impact of new MOU on local review procedures (N. Robinson)

CAPA at Davis has always forwarded packets with salary recommendations. Administration is now asking that salary recommendations being taken out and are not allowed. The union got involved and now the packets are going forwarded with the salary recommendations.

PEARLS is the name of our Peer-review process that includes the MOU and local forms and procedures. Because of the new MOU, an ad hoc committee was formed to annotate the new MOU and adapt it to our local procedures. Since the MOU is difficult to read, some wanted to clarify it with explanatory documents. Others, centered in the administration, believed that any version of the MOU would corrupt it and increase the chances of misunderstanding. There was a reset meeting to figure this out. I believe the resolution was to go for a minimalist approach.

At Berkeley, the old forms used to require salary recommendations in addition to the step.

At San Diego, there's nothing that prevents anyone from stating what they want in their own reviews.

At Riverside – CAP will meet in March. When they receive the letters for advancement or promotion, they will follow the MOU language. The ultimate decision will be left in the hands of the AUL or review initiator.

There is still a lot of confusion and issues about the model language and how you put in things that you are requesting. We will continue to keep this on the agenda.

8. Campus Round Robin:

<p>UCB:</p>	<p>We have hired Samantha Teplinsky as the new Earth Sciences & Physical Sciences Librarian. Previously she was the Earth Sciences Librarian at Stanford University and was a Library Researcher for the Agricultural Archives Project organized by Le Laboratoire des Sciences du Climat et de l'Environnement in Gif-Sur-Yvette, France. Samantha has a BA in Geology and Art History from Williams College, an MA in Geography from UC Berkeley, and an MLIS from San Jose State University.</p> <p>Berkeley's campus administration has issued a response to the report of the Commission on the Future of the Library. It's posted on the EVC&P's website at: http://evcp.berkeley.edu/news/commission-future-uc-berkeley-library-report Summary of the response: the campus will give the Library an extra \$3 million annually, will transfer some campus indirect costs to the Library, will allow the Library to expand its fundraising efforts and will encourage faculty to contribute to the Library some of their own grants indirect cost recovery funds. The story was reported by Inside Higher Education http://www.insidehighered.com/news/2014/02/06/faculty-win-fight-preserve-berkeley-libraries</p>
<p>UCD:</p>	<p>We have had our first controversy over the MOU. A document called the Model Language from UCOP appeared to recommend specific phrases associated with salary actions in job reviews. But when the LAUCD recommendations were forwarded (through a standing committee on reviews that we call CAPA), the letters were refused because it was claimed that the Model Language forbid mention of dollar amounts for salaries, something that has always been done before. When it was pointed out that the Model Language does not mention dollar amounts, the response was that the fact that the Model Language did not say anything represented a direction not to include this material. This is currently under discussion with our union, and the packets have been allowed forward.</p> <p>Otherwise, three candidates for Deputy University Librarian have visited the campus. Our first skills assessment workshops will begin at the end of the month. We will have two guest speakers visit this month. Kelly Miller, director of the College Library at UCLA, will visit in person to talk about her work. And Tracy Gabridge, from MIT, will visit virtually through Adobe Connect software to talk about Communities of Practice.</p>
<p>UCI:</p>	<p>Chancellor, Michael V. Drake, has been named the new president of Ohio State University: "Michael V. Drake, who as chancellor of UC Irvine enhanced the school's reputation as a first-rate research institution and boosted enrollment, was named Thursday as the new president of Ohio State University. Drake's appointment was announced at a meeting of the Board of Trustees in Columbus. He was the consensus candidate, officials said." http://articles.latimes.com/2014/jan/30/local/la-me-uci-chancellor-20140131</p> <p>http://www.chancellor.uci.edu/messages/2013-14/01/Message_140130.php</p>
<p>UCLA:</p>	<p>Library openings: Japanese Studies Librarian - https://recruit.apo.ucla.edu/apply/JPF00144. Senior Cataloging Librarian - Law Library - https://recruit.apo.ucla.edu/apply/JPF00153. There have been interviews for a Research Informationist with the Biomedical Library. Melissa Beck has been named the new Head of Cataloging for the Law Library.</p> <p>Management Council has been meeting to assess the priorities for filling open positions and the council's input will help Cabinet decide how many and which positions to fill in the near future. Management Council has also approved a series of library tours that LAUC-LA's Programs Committee will soon launch. The tours</p>

	will be twice monthly and will be regularly offered for the near future to both new and current library staff. Management Council also sanctioned a Staff Morale Working Group
UCM:	<p>Search for a permanent UL should begin at the end of February or beginning of March.</p> <p>We recently completed a successful recruitment for a Digital Communications librarian. The new librarian will start in mid-March.</p> <p>We have several librarians being reviewed during this review cycle. So far everything is running smoothly with the new MOU.</p>
UCR:	<p>So...many...Interviews! Do all LAUC Divisions do interview sessions? What questions do you ask?</p> <p>6 open Librarian Recruitments</p> <p>We are trying out a Doodle Poll of Conference Attendance Plans, for social and collaborative reasons. Well-received.</p> <p>The Strategic Plan Draft was released to Staff and participants. Not yet public.</p> <p>Executive Board was very interested in the Professional Development Funding Survey. Turning it over to PD committee</p>
UCSB:	<p>Currently recruiting for a Department Head for Special Research Collections. Apply by February 28, 2014.</p> <p>The Secret is Resilience workshop was a huge success. UCSB was joined by librarians from UCLA and Riverside, as well as the tri-county area.</p> <p>Over 50 UCSB Library staffers have been nominated for demonstrating the value of COLLABORATION since the start of the year. All nominees will receive a button AND their name entered into a drawing for a \$75 gift card to the UCSB Bookstore.</p>
UCSC:	The new metadata librarian, Rachel Jaffe, starts March 2nd. Our University Librarian position has been posted and applications are being accepted.
UCSD:	We are in the middle of interviewing for the position of Director, Reference and Research Advisory Services. We are also still in the recruitment process for two metadata librarians who will, among other roles, support digital collections and research data curation work. We anticipate beginning the recruitment process soon for the vacant University Archivist position as well as a new position for a Digital Archivist. On the reorganization front, we are entering into a "status check" process whereby feedback will be provided from Library Programs to Library Administration in the form of individual survey responses and summary statements from group discussions within the programs. Feedback will be posted to our intranet for review by March 5 th .
UCSF:	No report.

Meeting adjourned at 2:25 pm.

Next Exec Board call

March 13 (1-3 pm)

Minutes submitted by Angela Boyd, 02/14/14

Approved 03/13/14
