

## Minutes: LAUC Executive Board Conference Call

Thursday, January 09, 2014 (**ACCESS: ReadyTalk; toll-free** 866-740-1260 / **Access code** 9181033#)

1:00 p.m. to 3:00 p.m.

LAUC President Nick Robinson called the meeting to order at 1:03 pm.

### 1. Roll Call (A. Boyd)

**Present:** Nick Robinson (President 2013-14), Matt Conner (Vice President/President-Elect 2013-14), Angela Boyd (Secretary 2013-14), Lynn Jones (LAUC-B), Matthew Conner (LAUC-D), Brian Williams (LAUC-I), David Cappoli (LAUC-LA), Susan Mikkelsen (LAUC-M), Michele Potter (LAUC-R), Roger Smith (LAUC-SD), Sarah McClung (LAUC-SF), Angela Boyd (LAUC-SB), Debbie Murphy (LAUC-SC), Dean Rowan (Parliamentarian), Cynthia Johnson (SLASIAC), Lisa Rowlison de Ortiz (SAG1), Susan Perry (SAG2), Angela Riggio (SAG3).

**Absent:** Keri Botello (Past President 2013-14), Polina Ilieva (LAUC-SF), Christy Caldwell (LAUC-SC).

### 2. Announcements (N. Robinson)

1. No announcements.

### 3. Approval of 12/12/2013 minutes (A. Boyd): Approved

1. **ACTION ITEM:** A. Boyd will send the 12/12/13 minutes to the webmaster to upload.

### 4. Review of Action Items from November Minutes (A. Boyd)

1. **ACTION ITEM:** A. Boyd will send the 11/14/13 minutes to the webmaster to upload. (DONE)
2. **ACTION ITEM:** Angela will contact Lisa for a report, if there is one. (DONE)
3. **ACTION ITEM:** LAUC Exec and SAG representatives will follow up with Coordinating Committee on how best to fill these tasks forces. (DONE)
4. **ACTION ITEM:** Continue discussion of assembly planning at next meeting in January. (DONE)
5. **ACTION ITEM:** Lynn Jones will look into the LAUC-B survey and advise LAUC exec on next steps. (DONE)

### 5. Systemwide Committees/Appointments

#### 1. Research & Professional Development Committee (M. Conner)

January 10 is the deadline for proposals to be submitted to the local RPD committee chairs. That'll be for review for the month of February. Finalizing procedures for reviewing all the proposals and setting up B-Space.

#### 2. Nominating committee (K. Botello)

The committee's next discussion will be during the latter part of January. More fulsome report will be made to the executive committee in February.

#### 3. Subcommittee on "Meet Our Members" content (D. Cappoli)

- A draft report was distributed along with the agenda for this meeting.

Suggestions from the Executive board -

- Frequency of the profiles: start with 1 profile for every other month. Start with 1 photo with each profile. Profiles might be able to accommodate more photos, and if possible, then suggest each candidate submit more photos.
- Refined the list of questions and consolidated it to 10. Put together a google form that gets submitted to the diversity committee, which reviews and selects one to be posted. Divisional chairs will recruit someone to oversee this locally.
- Divisional chairs maybe only need to point people to the form and promote it.
- Chair of the diversity committee will work with the statewide admin on procedures and timeline.
- Once everything is nailed down, LAUC President will announce the new section and solicit submissions.
- Keep things open so that anyone can nominate, whether it's a self-nomination or nomination of others.

- This site is to be used to entice people to come work at the UC, but how? All local divisions should point to this site on their web presence. Job announcements can refer to it as well.

**ACTION ITEM:** D. Cappoli will take the suggestions back to his team

## 6. Advisory Groups

### 1. SLASIAC (C. Johnson)

New chair for SLASIAC, Scott Waugh, UCLA Executive Vice Chancellor and Provost. There will be an in-person meeting in April.

### 2. SAG1 (L. Rowilson de Ortiz)

Nothing new to report.

### 3. SAG2 (S. Perry)

We've had one conference call since the last LAUC Executive Board meeting.

Announcements and updates:

1. Lynne Grigsby (UCB) SAG2 will have representative on the Collections Licensing Group's article delivery service task force
2. SAG2 approved the appointment of new campus advisory members to the UC-eLinks operations team: Bob Heyer-Gray (UCD), SuHui Ho (UCSD), Lisa Mackinder (UCI), Sharon Shafer (UCLA). Sarah Troy (UCSC) has been also been on the operations team as a campus rep and will continue in that role.
3. The recruitment for the digital reference coordinator is completed and an announcement should be coming from the coordinating committee's communications manager soon.

Ongoing activities:

1. SAG2 is crafting a charge for a metadata policy task group in response to our assigned tasks in the CoUL priorities document. We should finalize the charge within the next week and then I'll send it to the LAUC Executive Board for membership suggestions.
2. SAG2 is also working on framing the issues around authentication for licensed resources that [may](#) be used by classes in the UC Online Education initiative. This is also in response to priorities assigned to us in the CoUL plans and priorities document.

### 4. SAG3 (A. Riggio)

We've only had one conference call since the last LAUC-EXEC Board Meeting. At that meeting (December 18<sup>th</sup>), these items were discussed:

- NGTS P-4 "Non-Print Format Pilot" – the project team will work on questions for distribution to campuses.
- NGTS P-5 "Electronic Resources Pilot"—SAG 3 will continue to monitor the progress of this pilot.
- Dismissal of Shelf Ready TF—the Coordinating Committee has been given our recommendation
- Shared ILS Task Force—will send "Scope of Work" document to at least 3 possible consultants, who will then submit a statement of work along with pricing and proposed outcomes. CoUL will send out talking points to librarians ahead of ALA Midwinter meeting—**UC IS NOT CURRENTLY DISCUSSING THIS PROJECT WITH VENDORS.**
- Collaborative Digitization Subgroup—will have a work plan and proposal ready by late [January](#).

**ACTION ITEM:** N. Robinson will request a conference call with regard to how our tasks groups and teams are formed and the virtues of open calls and the role of LAUC.

## 7. Continuing Business

### 1. Professional Development Funding survey (L. Jones)

Divisional chairs will investigate whether their campuses are interested in pursuing a survey such as this, regarding how librarians pay for professional development.

### 2. Assembly Planning (N. Robinson, M. Conner)

We need to make some decisions soon as the Assembly is coming up in April.

**ACTION ITEM:** N. Robinson will send out a survey to all divisional chairs. We will discuss the results at the next meeting.

### 3. Impact of new MOU on local review procedures (N. Robinson)

Discussion ensued.

**ACTION ITEM:** N. Robinson will keep this on the agenda item so we can keep checking in with each other.

### 8. Campus Round Robin:

<b>UCB:</b>	
<b>UCD:</b>	<p>Interviews for a Deputy Librarian position are ongoing.</p> <p>UCD is doing a skills assessment as part of the reorganization. Meyers Briggs and other instruments will assess objectively and help move people around.</p> <p>Various speakers will come in to speak about different aspects about the reorganizations, First up will be Kelly Miller from UCLA. who will speak about her teaching innovations.</p>
<b>UCI:</b>	
<b>UCLA:</b>	<p>Library openings: Research Informationist with the Biomedical Library - <a href="https://recruit.apo.ucla.edu/apply/JPF00080">https://recruit.apo.ucla.edu/apply/JPF00080</a> (interviews scheduled); Law Library Head of Cataloging - <a href="https://recruit.apo.ucla.edu/apply/JPF00122">https://recruit.apo.ucla.edu/apply/JPF00122</a> (interviews held); and, Head of the Clark Memorial Library (non-circulating research library containing rare books and manuscripts) - <a href="https://recruit.apo.ucla.edu/apply/JPF00132">https://recruit.apo.ucla.edu/apply/JPF00132</a>.</p> <p>Held an end of year social on December 13 in conjunction with the Library Staff Association, a group representing non-academic library staff. Board has discussed when to implement the process of fully revising our peer review documentation (at UCLA it is known as the CALL), and this has been brought to the UL's attention. We will likely have our Committee to Review the CALL undertake the process in the summer following this peer review cycle.</p>
<b>UCM:</b>	No new round-robin items from Merced this month due to holidays, etc.
<b>UCR:</b>	Dr. Alison Scott has been chosen to be our new AUL for Collections and Scholarly Communications. She will begin here in mid-February.
<b>UCSB:</b>	On Monday, January 6, we had a visit from a candidate for the Geospatial Data Curator position.
<b>UCSC:</b>	<p>Rachel Jaffe has been hired as our Metadata Librarian and will start early March.</p> <p>Starting the process of the search for a new UL.</p>
<b>UCSD:</b>	Still working through the implementations of the reorganization.
<b>UCSF:</b>	No report.

Meeting adjourned at 1:58 pm.

Next Exec Board call

February 13 (1-3 pm)

Minutes submitted by Angela Boyd, 01/09/14

Approved 02/13/14

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