

Minutes: LAUC Executive Board Conference Call

Thursday, September 12, 2013 (**ACCESS: ReadyTalk; toll-free** 866-740-1260 / **Access code** 2069396#)

1:00 p.m. to 3:00 p.m.

LAUC President Nick Robinson called the meeting to order at 1:06 pm.

1. Roll Call (A. Boyd)

Present: Nick Robinson (President 2013-14), Keri Botello (Past President 2013-14), Matt Conner (Vice President/President-Elect 2013-14), Angela Boyd (Secretary 2013-14), Rita Evans (LAUC-B), Matthew Conner (LAUC-D), Brian Williams (LAUC-I), David Cappoli (LAUC-LA), Susan Mikkelsen (LAUC-M), Michele Potter (LAUC-R), Roger Smith (LAUC-SD), Angela Boyd (LAUC-SB), Christy Caldwell (LAUC-SC), Judy Kammerer (LAUC-SF), Dean Rowan (Parliamentarian), Cynthia Johnson (SLASIAC), Lisa Rowlison de Ortiz (SAG1), Susan Perry (SAG2),

Absent: Lynn Jones (LAUC-B), Angela Riggio (SAG3)

Agenda review: Nick Robinson reviewed meeting agenda.

1. Announcements (N. Robinson, K. Botello)

- a. **Attending meetings:** Divisional chairs should notify N. Robinson and A. Boyd as far in advance as possible when they cannot attend a conference call, and should also indicate their replacement for the call.
- b. **LAUC Board list:** K. Botello updated the LAUC-EXBD-L list.
- c. **Responding to emails:** Divisional chairs should keep their eyes out for email messages labeled clearly for distribution. For emails requiring responses, please do respond in a timely fashion.
- d. **Reimbursements:** Gloria Alfaro is our contact at UCOP. Please submit all reimbursement claims to her from our transition meeting.

2. Approval of 8/16/2013 minutes (A. Boyd): Approved

3. Review of Action Items from August Minutes (A. Boyd)

- a. A. Boyd made the 3 minor corrections indicated on the 2013/2014 Executive Board roster. She distributed the final roster to the Board, and will alert the webmaster to load it online.
- b. K. Botello added all of the Divisional Vice-Chairs to the email distribution list and removed all the outgoing officers except Kymberly Goodson. K. Goodson will remain for a while for smooth transition.
- c. A. Boyd distributed the final Election Calendar to the Board and will alert the webmaster to load it online.
- d. A. Boyd will send appointments for all meetings.
- e. Divisional Chairs should notify N. Robinson of any conflicts immediately.
- f. A. Riggio has sent Board the list of her group's ~30 charges, which it will prioritize in upcoming meetings.
- g. Board will continue discussion of role and expectations for representatives on November call, at which time Board will consider how realistic the stated expectations are, as well as any new roles Board members or SAG reps would like to add/revise.
- h. N. Robinson will charge committees in September once fully formed. Charges will include what is stated in the bylaws, as well as any Board additions.

4. Census (A. Boyd)

- a. ACTION: **A. Boyd** will make corrections.
- b. ACTION: **N. Robinson** will send corrected census to CoJL with comments highlighting decline in LAUC membership and potential impact on workforce for systemwide work.

5. Systemwide Committees / Appointments (N. Robinson)

- a. Research Program Ad Hoc Committee (**N. Robinson**)
Proposal is still under review by UCOP. Committee was hoping for a decision in time to make changes for this fiscal year. If approved, changes will be made for the next fiscal year.
- b. Research and Professional Development Committee (**N. Robinson**)
2013-14 R&PD will be chaired by Matt Conner. N. Robinson will charge R&PD soon.

2012/13 R&PD decided to forward 8 presentation grant proposals to this year's committee, in hopes that the

Research Program Ad Hoc Committee proposal would be approved by UCOP for implementation in 2013-14. Since changes to the research grant program have not been approved, Nick is going to partially fund the presentations from the LAUC President's fund.

ACTION ITEM: **N. Robinson** will charge the 2013-14 R&PD.

c. Committee on Professional Governance (**N. Robinson**)

ACTION ITEM: **N. Robinson** will charge the 2013-14 CPG.

d. Committee on Diversity (**N. Robinson**)

Marlayna Christensen is the new chair.

ACTION ITEM: **N. Robinson** will charge the 2013-14 Diversity Committee.

e. Nominating Committee (**K. Botello**)

Nominating committee is chaired by past president. Sept 27th the committee will be formed. Send names of candidates for committee. Do have some names but would still like suggestions.

ACTION ITEM: **K. Botello** will draft a message to all divisional chairs to send membership to send in names.

f. Web Administrator (**N. Robinson**)

This position is appointed by the LAUC President. Phoebe Ayers has been web administrator for the last 5 years. She would like to work with a new web administrator to transition out of the position. Nick has solicited a volunteer from UC Berkeley, Julie Lefevre, the LAUC web administrator for UCB and the Institute for Governmental Studies. He will appoint J. Lefevre for a two year term, beginning Oct. 1, 2013. Julie will be asked to assess our hosting arrangements and the platform that the site is running on. There will be discussions on goals for the website.

6. Advisory Groups

a. SLASIAC (**C. Johnson**)

Will meet on Oct 24. SLASIAC only meets 3 times a year. SLASIAC has been asked to provide comment on re-establishing an Office for Scholarly Communication.

b. SAG1 (**L. Rowlison de Ortiz**)

Conference call Sept 20. In person meeting the following Friday, September 27.

c. SAG 2 (**S. Perry**)

SAG2 had one conference call since the LAUC Executive Board transition meeting. Still in the process of reviewing, evaluating and familiarizing themselves with their portfolio of tasks.

SAG2 will have a conference call twice a month. They will also have an in-person meeting this fall.

d. SAG 3 (**A. Riggio**)

SAG3 held an in-person meeting at UCLA on September 6. Lots of time spent sorting through assignments, priorities, and getting background information.

SAG3 has submitted a recommendation to CoUL regarding participation in eCIP program. They have also started to investigate possibility of a UC shared ILS.

There will be a conference call on the afternoon of September 12.

The minutes to all SAG3 meetings will be posted and available at <http://libraries.universityofcalifornia.edu/sag3/meetings>).

ACTION: **LAUC Exec Board** will discuss how SAGs can best communicate with us so that it doesn't end up being simply a one-way feed of information post-meetings to LAUC.

7. New Business (**N. Robinson**)

a. Meeting with CoUL, **Thursday, September 5, 2013** at UCOP (attachment) (**N. Robinson, M. Conner**)

Agenda items for this meeting were 1) LAUC feedback on Plans & Priorities 2) Communication / Webinars 3)

New advisory structure and the roles of LAUC reps 4) Evolving library workforce.

There was discussion of using the LAUC website to showcase the range of skills and accomplishments among the LAUC membership; this could help in recruiting. There was some enthusiasm among CoUL for this idea, including telling stories of LAUC members, highlighting emerging leaders, diverse career paths, innovation at UC libraries.

ACTION: Division chairs: please distribute Notes to CoUL Mtg to all members.

ACTION: **N. Robinson** will schedule future agenda item to discuss developing LAUC website to showcase members.

b. Assembly Planning (**N. Robinson, M. Conner**)

Nick and Matt have begun discussing logistics, meeting locations and program planning. A few ideas for us to consider:

- Role of LAUC in new advisory structure
- Role of affiliated libraries in systemwide services
- Opportunity to feature UC Davis perspective, possibly on re-org

ACTION: **N. Robinson** will schedule future agenda item to discuss Assembly planning.

8. **Campus Round Robin:**

UCB:	<p>Hiring news:</p> <ul style="list-style-type: none">• Head of International & Area Studies <i>Interviews in progress.</i>• GIS & Map Librarian <i>Offer pending.</i>• Political Science, Public Policy and Government Documents Librarian Doe/Moffitt Libraries <i>Offer pending.</i>• Rare Books Librarian The Bancroft Library <i>Accepting applications now through September 16, 2013.</i>• Earth Sciences & Physical Sciences Librarian <i>Accepting applications now through October 4, 2013.</i> <p>Other news: There are several reassignments going on, but the report of the Commission on the Future of the Library is still not public, which is delaying full implementation of our re-envisioning plans. However the affinity grouping for physical sciences libraries has been established, with Brian Quigley at the head.</p>
UCD:	<p>For the Round Robin contribution from UC Davis, the only thing I can think of is that the strategic reorganization plan is to be unveiled at a town hall meeting on September 24. This will begin a year of study and evaluation that will hopefully include a substantial contribution from LAUCD. Exactly what form this will take is currently under study.</p> <p>New LAUC Exec will be revising Peer review document.</p>
UCI:	<p>Currently conducting searches for 3 positions.</p> <p>1 person is going to be starting in Oct.</p> <p>Cynthia Johnson and Brian will be working on programing at UCI.</p>
UCLA:	<p>Interviews are coming up for a Japanese Studies Librarian.</p> <p>There appears to still be an opening for Motion Picture, Television, and Radio Cataloging Supervisor.</p> <p>UL Ginny Steel is having one-on-one interviews with the 40+ individuals who are up for review this academic</p>

	<p>year. Ginny is also looking to revamp the Library's Management Council and had a two day retreat, with LAUC-LA representation, to help decide on the best future for the council. Also, Ginny is looking into ways of enhancing communication with all staff members.</p>
UCM:	
UCR:	<p>Many recruitments upcoming, including an Assistant/Associate University Librarian for Collections and Scholarly Communication that has already been posted</p> <p>Strategic Planning underway</p> <p>New Instruction Coordinator in Humanities and Social Sciences – Anthony Sánchez</p> <p>Joan Lippincott is coming to UCR for a whole day extravaganza on October 28.</p>
UCSD:	<p>The Library is progressing with implementation of its reorganization, and we are about to embark on physical relocation of staff to better suit the new org structure. Needless to say this move and beginning the new academic term in a new working environment is a challenge to all librarians and staff. We are currently in the processing of recruiting for several new librarian positions, including two in Research Data Curation and a soon to be posted Digital Archivist position. The recruitment for a new Acquisitions Director is concluded and the successful candidate is set to begin next month. There is a LAUC subcommittee working on revision of our ARPM and making progress to reflect the new organizational reporting lines and nomenclature and how they will affect the academic review process.</p>
UCSF:	<p>Fresno campus will be interviewing 3 candidates next week for the Assistant Librarian position.</p>
UCSB:	<p>Currently recruiting for the following positions: GeoSpatial Data Curator,</p> <p>Government Data & Information Librarian, Performing Arts Cataloger/Metadata Librarian, Head, Special Research Collections, and Computer & Network Technologist III.</p> <p>Marti Kallal has started as Head of Access and Document Delivery</p>
UCSC:	<p>Jess Waggoner has been hired as our Web Services Librarian and Project Manager. Jess worked for us previously as our Library Emerging Technologies Assistant. This position is temporary.</p> <p>The Archivist recruitment is in its final phase, and we hope to have an announcement soon.</p> <p>Our Metadata Librarian position has been posted: http://apo.ucsc.edu/academic_employment/jobs/JPF00060-14T.pdf</p>

Meeting adjourned at 2:11 pm.

Next Exec Board call

October 10 (1-3 pm)

Minutes submitted by Angela Boyd, 9/19/13
Approved 10/10/13
