

Minutes: LAUC Executive Board Conference Call

Wednesday, August 7, 2013

1:00-2:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:03 pm.

1. Roll Call (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), *No representation* (LAUC-B), Karleen Darr (LAUC-D), Matt Conner (LAUC-D), *No representation* (LAUC-I), Kay Deeney (LAUC-LA), Jim Dooley (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Roger Smith (LAUC-SD), Anneliese Taylor (LAUC-SF), *No representation* (LAUC-SC), Dean Rowan (Parliamentarian)

Absent: Susan Edwards (LAUC-B), Brian Williams (LAUC-I), Lucia Orlando (LAUC-SC), Cynthia Johnson (SLASIAC), Lisa Rowlison de Ortiz (SAG1), Susan Perry (SAG2), Angela Riggio (SAG3)

2. Approval of 7/3/13 Minutes (K. Goodson): Approved

3. Review of action items from 7/3/13 Call (K. Goodson)

- a. **LAUC Outstanding Service Award task group (M. Brown):** **ACTION:** **Brown** to distribute draft revisions by **July 20, 2013** for discussion and voting on August call. **Discussed on today's call.**
- b. **Open divisional appointments for standing committees:** **ACTION:** **Divisional chairs** should identify their new committee representatives and alert K. Botello of the chosen individuals as soon as they are known.
 - **Committee on Diversity:** *Berkeley, Davis, Los Angeles, Merced, Riverside, and Santa Cruz.* **As of 7/30/13, still need reps from Davis & Riverside.**
 - **Committee on Professional Governance:** *Riverside, San Francisco, Santa Barbara, and Santa Cruz.* **As of 7/30/13, still need reps from Santa Barbara & Riverside.**
 - **Committee on Research & Professional Development:** *Irvine, San Francisco, San Diego, and Santa Cruz.* **As of 7/30/13, still need reps from Irvine & San Diego.**
- c. **Standing Committee Annual Reports & Ad hoc Committee or Working Group Reports:**
 - **ACTION:** **Committee chairs** should submit final reports to N. Robinson **by 9/13/13** for Diversity Committee, Committee on Professional Governance, and Committee on Research & Professional Development. **Pending.**
 - **ACTION:** **Nominating Committee chair** should submit final report to K. Botello **by 8/1/13.** **Completed.**
 - **ACTION:** **LAUC Outstanding Service Award Working Group chair** should submit report and final recommendations to K. Botello **by 8/1/13.** **Completed.**
- d. **All Campus Group Reports:**
 - **ACTION:** **SLASIAC, CDC, HOTS, HOPS, and LTAG Representatives** should update reports they submitted for Assembly in May with activities through 8/31/13 and send them to N. Robinson **by 9/13/13.** **Pending.**
 - **ACTION:** **SOPAG Representative** should submit final report of year's activities to N. Robinson **by 9/13/13.** **Pending.**
- e. **ACTION:** **Divisional Chairs** should submit **one-page** division annual reports with the following information to K. Botello no later than **7/26/13** (refer to 2011-12 reports for guidance, as needed). **As of 7/30/13, still waiting on 2 reports.**
- f. **ACTION:** **K. Botello** will update Board listserv to include incoming chairs and reps, and in early September will delete outgoing individuals from the list. **Incoming divisional chairs added; removal of outgoing chairs pending until early September.**

4. Announcements

- a. **Division Annual Reports:** K. Botello received all reports. **ACTION:** K. Botello will begin to work on President's Report and will have all annual reports loaded to website.
 - b. **All Campus Groups Reports:** **ACTION:** **SLASAC, CDC, HOTS, HOPS, and LTAG Representatives** whose work continued after report given for the Assembly, should submit updated report of activities through August 31, 2013 to incoming President Nick Robinson by **September 13**.
 - c. **Standing Committees:** Campus appointments open for 2013-14 are being filled. Chart of unfilled slots distributed previously. Reps still needed include 2 campuses for R&PD, 1 campus for Diversity, and 1 campus for CPG. **ACTION:** **Divisional chairs** should identify their new committee representatives and alert K. Botello of the chosen individuals as soon as they are known.
 - d. Academic Senate approved Open Access policy and distributed it widely on 8/2/13. Policy will be phased in beginning 11/1/13 at UCLA and UCI. UCSF will retain its original policy. CDL & UCOLASC will report on new policy in May & Fall 2014, consider any faculty feedback or concerns, and decide about continuing the policy for 2015.
 - e. K. Botello received inquiry from Hastings College of Law about forming LAUC division there. Issue will be considered by 2013-2014 LAUC Executive Board.
5. **Transition Meeting, August 16, 2013 at Berkeley (K. Botello/N. Robinson):** Preparations underway.
- a. Intended for incoming divisional chairs & SAG representatives (Lisa Rowison de Ortiz, Angela Riggio, Sue Perry).
 - b. Incoming standing committee chairs will not attend, as those for CPG & Diversity have yet been identified.
6. **Strategic Action Group Updates**
- a. **SAG 1:** No report at this time.
 - b. **SAG 2:** No report at this time.
 - c. **SAG 3:** Had conference calls 7/17 & 7/31. Scheduled 1st in-person meeting for 9/6 (9:30-3PM) at UCLA Library. Future conference calls will generally be on 2nd & 4th Wednesdays. Housekeeping covered in 1st 2 meetings (meeting times, wiki updating, etc.). Group voted on chair & coordinating committee members; results expected next week. On-going agenda item to discuss SAG 3 portfolio. Group began discussing charge to investigate shared ILS (back-end functions, not public discovery), and possible UC participation in Library of Congress eCIP program. Public meeting notes not yet posted to website, but expected soon.
7. **Continuing Business:**
- a. **LAUC Research Grant Program Ad Hoc Committee (N. Robinson):**
 - Proposal currently under review by Provost Dorr, with Committee addressing her questions. Successful grant awardees recently notified. Authors of grants not approved this year were previously notified.
 - b. **LAUC Committee on Research and Professional Development (N. Robinson)**
 - **ACTION:** N. Robinson will submit final Committee report to K. Botello which outlines all grants awarded, and will then have the list posted to the website as well. **Submitted 8/13/13.**
 - c. **LAUC Outstanding Service Award Task Group (M. Brown):** M. Brown distributed revised proposal addressing Board's questions from June call. Discussion ensued.
 - Move to amend proposal to include language about composition of proposed committee (SECONDED & ACTION ACCEPTED).
 - Move to adopt proposal with above amendment (SECONDED & MOTION FAILED).
 - Future Boards could revisit and reconsider and/or revise the proposal, if desired.
 - Board thanked M. Brown and the Committee for it diligent work.
8. **New Business & Final Words:**
- a. N. Robinson led the Board's thanks to K. Botello for her leadership and mentoring over the past year.
 - b. K. Botello offered final words of thanks to all Board members for their active participation in Board's many collaborative efforts during this year of heavy activity and change (including new Advisory Structure, new UC President, new Open Access policy, as well as the Board's project to widely discuss CoUL's Plans & Priorities document and to revise the grant program processes).

9. Future Action/Discussion Items for Board:

- a. **[Upcoming year]** Systemwide bylaws may need to be comprehensively reviewed and updated in the near future.
- b. **[Upcoming year]** Consider forming LAUC division at Hastings College of Law.

10. Campus Round Robin

UCB:	Conducting interviews for 2 positions: Political Science, Public Policy, and Government Documents Librarian and GIS & Maps Librarian. Search for Head of International & Area Studies extended to 8/15/13.
UCD:	Recruitment for Deputy University Librarian to be announced soon. Leadership team working on design for departments & programs for library organizational redesign. Staff committee established to work with leadership team (includes LAUC-D representative). Shields Library will share space beginning this fall with University Writing Program (UWP), which includes 2 classrooms and office space for up to 12 UWP staff.
UCI:	No report at this time.
UCLA:	New UL, Ginny Steele, began 7/15/13 and held well-attended library-wide meeting on first day. Will continue them on quarterly basis. Three academic and professional positions still open: Access Services Librarian (Law Library); Japanese Studies Librarian; and Motion Picture, Television, and Radio Cataloging Supervisor. Preservation Officer position filled.
UCM:	Search for Digital Communications Librarian unsuccessful; position will be re-advertised.
UCR:	Strategic Planning Steering Committee held kickoff meeting 7/16/13. Series of meetings, town hall conversations, small group sessions, etc. scheduled for before & during Fall 2013 to engage students, faculty, library staff, and other campus community members in information gathering and sharing process. Currently recruiting for AUL for Collections & Scholarly Communication. Anthony Sánchez starts 8/12/13 as new Rivera Library Reference Librarian & Instruction Coordinator. Two retirements: Lizbeth Langston (Reference Librarian, Orbach Science Library) & Linda Vida (Director, Water Resources Collection & Archives). Six additional staff also retired at end of June.
UCSD:	Hired director for new Content Acquisition & Resource Sharing Program, to begin in early August. Numerous other open positions announced, but not officially open yet. Reorganization transitions for all staff & librarians have begun, with general intent that all former subject libraries and departments will be entirely phased out by September 2013 & new programs becoming official at the same time. Transitions are on person-by-person basis, making for time-consuming, communication-intensive process. Task group formed to identify needed edits and revisions in ARPM to match new organizational realities.
UCSF:	No updates at this time.
UCSB:	Building addition/renovation started in very obvious way. We've been working toward this by vacating 2-story section and weeding collections in 8-story section. Now have walls surrounding what will be a construction zone and things are speeding up. Lorna Lueck, Sally Willson Weimer, Leahkim Gannett, Annie Platoff, Andrea Duda, and Angela Boyd moved out of offices on 2nd floor and are settling into old Acquisitions area on 3rd floor, with most of their furniture, computers, and phones set up, and cubicle walls to be installed next week. At this point, we're all competing for the few meeting spaces left so conference calls, webinars, and general phone calls are out in the open. Solution underway. Especially since Lorna has no privacy and if anyone wants to speak to her confidentially as a supervisor, it's going to be tough! Welcomed 2 new librarians: Margaret Driscoll, Learning Organizations Librarian; and Alex Regan, part-time Library Events & Exhibitions Coordinator. New Head of Access Services starts in about 2 weeks.
UCSC:	Holding on-campus interviews for Library Archivist starting 8/5/13; interviews for temporary web services/project manager librarian have concluded. Library awaiting approval from Academic HR to post for Metadata Librarian.

Meeting adjourned at 1:47 pm.

Next Exec Board call Transition Meeting **August 16 (10am-2:30pm @Berkeley)**

Minutes submitted by Kymberly Goodson, 8/7/13