

Minutes: LAUC Executive Board Conference Call

Wednesday, July 3, 2013

1:00-3:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:01 pm.

1. Roll Call (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), Susan Edwards (LAUC-B), Matt Conner (LAUC-D), Brian Williams (LAUC-I), Kay Deeney (LAUC-LA), Jim Dooley (LAUC-M), Michele Potter (LAUC-R), Kristen LaBonte (LAUC-SB), Dave Schmitt (LAUC-SD), Anneliese Taylor (LAUC-SF), Lucia Orlando (LAUC-SC), Dean Rowan (Parliamentarian), Yolanda Blue (CPG), Matt Conner (Diversity)

Absent: Karleen Darr (LAUC-D), Patricia Smith-Hunt (LAUC-R), Cynthia Johnson (SLASIAC), Lynn Jones (HOPS), Lisa Rowlison de Ortiz (SOPAG), Michael Oppenheim (CDC), Jenny Reiswig (LTAG), Louise Ratliff (HOTS)

2. Approval of 6/5/13 Minutes (K. Goodson): Approved

3. Review of action items from 6/5/13 Call (K. Goodson)

- **ACTION:** **Chairs/ reps for the following groups** should submit their annual reports to K. Botello ASAP for loading online: **Committee on Diversity, Scholarly Communications Officers Group, HOPS, SOPAG, LTAG, and RSC** (active this year, but without a LAUC rep). **Received HOTS; still need the others.**
- **ACTION:** **K. Goodson** will make edits outlined above. **Completed 6/5/13. Board** may offer final comments until noon on **Monday, June 10. None received.** Thereafter, **Goodson** will resend final document to Board, so **K. Botello** can forward it to Ginny Steele/CoUL and JoAnne Miller (UCOP) on the afternoon of **June 10. Completed. Botello** will craft an accompanying cover letter. Divisional Chairs will also forward the final document to their memberships on the afternoon of **June 10. Completed.**
- **ACTION:** **M. Brown** will revise and clarify the proposal (criteria, eligibility, process, etc.) per Board suggestions below and redistribute it to the Board by **6/20/13** for renewed discussion on the 7/3/13 call about whether and how the award might move forward. **Discussion held for August call.**
- **ACTION:** **Standing Committee** Annual Reports & **Ad hoc Committee or Working Group** reports due. See details below. **In-progress.**
- **ACTION:** **All Campus Group** reports due. See details below. **In-progress.**

4. Systemwide Committees/Advisory Groups: Advisory groups disbanded when new advisory structure went into effect on July 1, 2013.

a. No reports from:

- Committee on Diversity (M. Conner)
- Committee on Professional Governance (Y. Blue)
- SOPAG (L. Rowlison de Ortiz)
- SLASIAC (C. Johnson)
- HOTS (L. Ratliff)
- HOPS (L. Jones)
- LTAG (J. Reiswig)

b. **Research & Professional Development Committee (N. Robinson):** See details below for LAUC Research Grant Program Ad Hoc Committee.

c. **CDC (M. Oppenheim):** Final meeting (day-long, in-person) held 6/21/13, prior to restructuring. Agenda included: Strategic transition planning, scholarly communication and OA initiatives and new advisory structure, gap analysis of CDC tasks, ebook strategies, upcoming Elsevier negotiations, new roles for bibliographers, digitization strategies and priority setting, and CDC strategic accomplishments.

5. Continuing Business:

a. **LAUC Outstanding Service Award task group (M. Brown):** Discussion and voting held for August call.

- **ACTION: Brown** to distribute draft revisions **by July 20, 2013**.
- b. **2013 LAUC Assembly evaluation (M. Brown):** Brown & N. Robinson remarked that the open-ended comments and suggestions for assembly topics are valuable, particularly for planning future assemblies. 26 total responses were received. Board agreed to continue to conduct evaluations of assemblies.
- c. **LAUC Research Grant Program Ad Hoc Committee (N. Robinson):**
- Robinson updated Board on project and gave an interim report (also distributed to Board 7/3/13).
 - Committee Charge: Review existing documentation describing LAUC research awards program & grants; review existing documentation outlining application process; review recommendations/concerns/etc. from LAUC R&PD Committee or others; consider alternatives to current process & procedures and develop recommendations & suggested language describing program/procedures.
 - Committee membership: Nick Robinson (LAUC Vice-President, LAUC-B), Chair Lucia Diamond (LAUC-B), Julia Gelfand (LAUC-I), and Keri Botello (LAUC President, LAUC-LA, consultant).
 - Background: LAUC Research Grant program initially developed to encourage & support librarian research projects. Mini- and presentation grants later developed to support smaller projects. In recent years, number of research proposals decreased while mini/presentation proposals increased, and fund allocations haven't been awarded in full. Anecdotal information indicates shift in interest from extended research project support toward requests to fund short term projects or preparation for a conference paper, panel, or poster presentation. Should changes be recommended, LAUC will present revisions to UCOP for final approval.
 - Committee reviewed of grants awarded from 1999-2012 and comments/concerns from former R&PD committees, LAUC officers, and UCOP staff.
 - Committee discussion various options, including supporting presentation grants more flexibly and in a more timely manner. Committee worked closely with UCOP to develop mutually agreeable. Language included in most recent version (June 18, 2013) is detailed in interim report. Proposal is currently under review by Provost Dorr. If approved, committee will recommend implementation effective July 1, 2013 (for FY2013-14). Report also details financial issues raised by the one-year shortfall in the funds available to R&PD as a result of the new procedures for 2013-14.
 - Currently awaiting response from Provost Dorr.
 - Board thanked N. Robinson for his extensive and valuable work on this task.
- d. **Open divisional appointments for standing committees:** Appointments begin 9/1/13. New representatives needed for the following divisions. **ACTION: Divisional Chairs** should identify their new committee representatives and alert K. Botello of the chosen individuals as soon as they are known.
- **Committee on Diversity:** Berkeley, Davis, Los Angeles, Merced, Riverside, and Santa Cruz.
 - **Committee on Professional Governance:** Riverside, San Francisco, Santa Barbara, and Santa Cruz.
 - **Committee on Research & Professional Development:** Irvine, San Francisco, San Diego, and Santa Cruz.
- e. **Standing Committee Annual Reports & Ad hoc Committee or Working Group Reports:**
- **ACTION: Committee Chairs** should submit final reports to N. Robinson **by 9/13/13** for Diversity Committee, Committee on Professional Governance, and Committee on Research & Professional Development.
 - **ACTION: Nominating Committee Chair** should submit final report to K. Botello **by 8/1/13**.
 - **ACTION: LAUC Outstanding Service Award Working Group Chair** should submit report and final recommendations to K. Botello **by 8/1/13**.
 - Research & Professional Development research grant ad hoc: Final/interim report, with recommendations, submitted to Board and President (K. Botello) on 7/3/13. No further action.
- f. **All Campus Group Reports:**
- **ACTION: SLASIAC, CDC, HOTS, HOPS, and LTAG Representatives** should update reports they submitted for Assembly in May with activities through 8/31/13 and send them to N. Robinson **by 9/13/13**.
 - **ACTION: SOPAG Representative** should submit final report of year's activities to N. Robinson **by 9/13/13**.
 - RSC & Shared Library Facilities Board: Inactive or had no LAUC representation. No action at this time.
6. **New Business:**
- a. **Division annual reports (K. Botello)**

- **ACTION:** **Divisional Chairs** should submit **one-page** division annual reports with the following information to K. Botello no later than **7/26/13** (refer to 2011-12 reports for guidance, as needed):
 - State of the library: Significant changes to library administration, staffing, or operations
 - New or retiring staff
 - Summary of divisional LAUC programs, events, or social activities (e.g. Review Committee examination of special issues, mentoring programs, outreach to non-LAUC library staff, and more)
 - Additional division information to include in Systemwide annual report (e.g. new collections like UCSC's Grateful Dead Archive or the Water Resources move to UCR)

b. Transition meeting, August 16 at Berkeley (K. Botello)

- Incoming divisional chairs and incoming standing committee chairs will attend, though members of the latter group who are still being identified and appointed may not yet be in place by the meeting. K. Botello also invited LAUC representatives to new Strategic Action Groups (SAGs) to attend.
- **ACTION:** **K. Botello** will update Board listserv to include incoming chairs and reps, and in early September will delete outgoing individuals from the list.

7. Future Action/Discussion Items for Board:

- a. **[Upcoming year]** Systemwide bylaws may need to be comprehensively reviewed and updated in the near future.

8. Campus Round Robin

UCB:	Eric Mitchell, new AUL and Director of Digital Initiatives & Collaborative Services, arrived in June. Commission on the Future of the Library finished its report and shared it with library administration for fact checking. Sent to campus administration for approval. Library staff haven't yet seen report.
UCD:	Beginning to learn and use MyInfoVault CMS for review process. UL charged Professional Issues Committee to develop policy for approving professional leave; taking minimalistic approach to process and criteria. Embarking on 2 nd phase of UL Smith's reorganization plan, which is based on directorates (having directors for departments and for more nimble, responsive programs). Smith also planning more external-focused work related to strategic planning and development. New Chief of Staff hired for oversight of internal activities and issues. New Director of Development also hired recently.
UCI:	Interviewing in July for 3 librarian positions. John Renoud (new AUL for Research Resources) begins 7/15/13.
UCLA:	New UL, Ginny Steele, begins 7/15/13 and will hold library-wide meeting on first day. The following academic & professional positions are open: Preservation Officer; Access Services Librarian (Law Library); Japanese Studies Librarian; Motion Picture, Television, and Radio Cataloging Supervisor.
UCM:	No updates at this time.
UCR:	No updates at this time.
UCSD:	New re/assignments officially began 7/1/13, though in reality will take time to transition. Active recruitments for Acquisition and Research Data Curation program directors continuing. Peter Brueggeman, longtime head of Scripps oceanography library, retired in June.
UCSF:	No updates at this time.
UCSB:	Groundbreaking for library addition and upgrade underway.
UCSC:	Elizabeth Cowell begins appointment as interim University Librarian 7/15/13. Ginny Steel's departure triggered another reorganization, though on smaller scale than in the past: Collection Development and most members of Research, Outreach, and Instruction merging to form Research Support Services, employing team-based approach to manage collections, instruction, and reference.

Meeting adjourned at 1:45 pm.

Next Exec Board call **Wednesday, August 7 (1-3 pm) & Transition Meeting August 16 (10am-2:30pm @Berkeley)**

Minutes submitted by *Kymerly Goodson, 7/3/13*