

Minutes: LAUC Executive Board Conference Call

Wednesday, May 1, 2013

1:00-3:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:07 pm.

1. Roll Call (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), Susan Edwards (LAUC-B), Karleen Darr (LAUC-D), Brian Williams (LAUC-I), Kay Deeney (LAUC-LA), Anneliese Taylor (LAUC-SF), Jim Dooley (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Anna DeVore (LAUC-SB), Lucia Orlando (LAUC-SC), Dean Rowan (Parliamentarian), Yolanda Blue (CPG), Lisa Rowlison de Ortiz (SOPAG), Jenny Reiswig (LTAG)

Absent: Cynthia Johnson (SLASAC), Lynn Jones (HOPS), Louise Ratliff (HOTS), Michael Oppenheim (CDC), Matt Conner (Diversity)

2. Announcements/Reminders (K. Botello)

- a. **4/26/13 UCOLASC meeting/Open Access policy documents**, attached to agenda (K. Botello):
- 4/11/13 letter sent to Provost Dorr from Academic Council & UCOLASC Chairs (R.L. Powell & C. Kelty) with revised proposed UC Open Access Policy. UCOASC awaiting UCOP response of acceptance, endorsement, and implementation. Expecting response in spring 2013. Implementation details remain unclear.
 - UC Govt Relations Office conveyed UC support of legislation with provision of one year embargo rather than 6 months. No UCOLASC action at this time. Legislation in committee at this time.
 - Federal OA legislation (FASTR): No information on progress. Office of Science & Technology Policy has summer 2013 to respond. CoUL preparing response to OSTP. Committee desires UCOLASC Chair to draft letter of support of FASTR & OSTP mandate.
- b. **Assembly travel:** **ACTION: Board members & reps** whose assembly travel is covered by LAUC should make travel plans via Gloria Alfaro (Gloria.alfaro@ucop.edu) at UCOP (see 4/2/13 email from K. Botello). Reimbursements following assembly will also go through Gloria.

3. Approval of Minutes, 4/3/13 conference call (K. Goodson): Approved

4. Review of action items from April minutes (K. Goodson)

- a. **Nominations:** **ACTION: Divisional chairs** at LAUC-D, LAUC-R, LAUC-SC, LAUC-SD, and LAUC-SB should please talk to colleagues they think would work well as Vice President and forward possible names to Mitchell by 4/12/13 for follow-up. **Completed.**
- b. **Assembly Travel**
- **ACTION: Divisional chairs** should remind memberships to apply for assembly travel grants by 4/9/13 deadline. **Completed. Congratulations to Robin Milford (LAUC-M), Marcia Barrett (LAUC-SC), Kendra Stoll (LAUC-B), and Emily Vigor (LAUC-B).**
 - **ACTION: Divisional chairs** should register themselves for assembly. **Completed.**
 - **ACTION: Divisional chairs** should alert their memberships to register for assembly, if planning to attend. Caution that only Board members & official delegates will have travel costs covered. **Completed.**
 - **ACTION: Any authorized travelers** traveling by UC vehicle to assembly should contact K. Botello for information on how to pay for this. **Completed.**
 - **ACTION: Any authorized travelers** should remember to follow the recently distributed (see 4/2/13 email from K. Botello) policies regarding assembly travel arrangements and reimbursement, and should plan to seek reimbursement immediately following the assembly. **Completed.**

c. Assembly Planning

- **ACTION:** **K. Goodson** to send Word versions of existing 5 documents with responses grouped by subcategory to Board. [Completed 4/3/13.](#)
- **ACTION:** **K. Goodson** to create & distribute new document by 4/5/13, arranged into approximately 4 categories, which includes comments from all 5 questions. Should attempt to move all entries into one of these 4 categories. **K. Goodson** to assign board members to one of the 4 categories for next step. [Completed 4/3/13.](#)

ASSIGNMENTS	
Susan Edwards (B), Karleen Darr (D), Brian Williams (I)	Category 1: Staffing, Library Workforce, Professional Development
Kay Deeney (LA), Jim Dooley (M)	Category 2: Collections & Technical Services
Patricia Smith-Hunt (R), Dave Schmitt (SD), Anna DeVore (SB)	Category 3: Leadership, Administration, and Funding
Lucia Orlando (SC), Anneliese Taylor (SF)	Category 4: Public Services, Technology, and Space

- **ACTION:** **Divisional chairs** to review and consolidate their assigned category. Can also prioritize entries, if desired. Send revised, abbreviated version of your category to K. Goodson by 4/19/13. [Completed 4/19/13.](#)
- **ACTION:** **K. Goodson** to redistributed the revised, abbreviated version of the category listing to Board by 4/23/13. [Completed 4/22/13.](#)
- **ACTION:** **Divisional chairs** to review revised document while considering how to present document at assembly and to frame assembly discussions, which will serve as focus of 5/1/13 call. [In progress.](#)

d. Assembly Executive Board conference calls

- **ACTION:** **Divisional chairs** should mark their calendars for a call on Tuesday, May 21 (2-4 pm). [Completed.](#)
- **ACTION:** **K. Botello** will send Doodle poll to determine additional, tentative call for assembly planning discussions in May. [Pending; see today's agenda item.](#)

e. LAUC Website status: **ACTION:** **K. Botello** to talk with UCOP about future of LAUC website. [Pending.](#)

5. Systemwide Committees/Advisory Groups:

- a. Committee on Diversity (M. Conner):** No report provided.
- b. Committee on Professional Governance (Y. Blue):** Received divisional bylaws revisions from LAUC-SB, LAUC-M, LAUC-R, and LAUC-D. Will review in time for action in 2013 elections.
- c. Research & Professional Development Committee (N. Robinson):** Reviewing grant applications.
- d. SOPAG (L. Rowilson de Ortiz):** Will meet twice in May: Call on 5/10/13 & 2-day in person retreat 5/16/13-5/17/13. Advisory Structure Imp Team meets each Friday in May.
 - Met twice in April. Primary areas of discussion:
 - Groups now being formed (not finalized) to tackle 5 NGTS pilot projects (see Feb 2013 update at <http://ucngts.tumblr.com/>).
 - Identifying staff across UCLs to serve as project analysts/managers for future systemwide projects.
 - Advisory Structure.
 - Advisory Structure Implementation Team met 3 times in April (one canceled). Primary areas of discussion:
 - Completed, received CoUL approval of, and publicized charges for Strategic Action Groups 1-3, and Collections Licensing Subgroup (CLS) (see #2B under "Documents" at <https://wiki.library.ucsf.edu/display/AdvisoryStructureRedesign/UC+Libraries+Advisory+Structure>).
 - Common Knowledge Groups (CKG): Discussion and writing documentation for their creation, etc.
 - Review of ACG/CIG activity inventories and draft assignment of projects to SAGs, CLS, or CKGs.
- e. SLASIAC (C. Johnson):** No report provided.

- f. **HOTS (L. Ratliff):** No call in April; nothing to report.
- g. **HOPS (L. Jones):** No report provided.
- h. **CDC (M. Oppenheim):** Next meeting 5/19/13. Informal notes from 4/19/13 meeting:
- **Announcement:** Dana Peterman (Acting Head of Collection Development and Preservation Coordinator) is UCI's CDC Representative until new AUL for Research Resources is on board.
 - **PAG update:** Summarized PAG report outlining current preservation services and priorities for future. Future PAG/HOSC/UCAC collaboration planned on "born digital" preservation.
 - **Transforming UCLA Law Reviews into eScholarship:** Current publication practices & production/distribution costs are unsustainable. Will move its 12 law review journals to open access model using eScholarship with print-on-demand.
 - **Update Faculty Open Access Policy:** COVC discussed letter outlining resources needed to implement UC Open Access Policy, including Symplectic funding.
 - **Planning & Infrastructure, CDC Retreat Planning Group:** Brainstormed topics/issues/outcomes for June 21 retreat:
 - Conditions under which to move forward on ebook proposals.
 - Interest in focus on major initiatives and areas of work, including where this work could continue in new advisory structure.
 - With new structure to be in place 7/1/13, may learn group membership and SOPAG's mapping of inventoried projects. Could discuss projects not mapped or possibly missed.
 - Related to both SAGs 1 & 3, CDC will charge initial task groups on e-research, data, and digital preservation.
 - Retreat will also include discussion and time for developing actions/outcomes.
 - **Licensing and Collection Management**
 - **T&F follow-up:** Discussions continue. Recommend establishing multifunctional task group to assess T&F-related issues, in addition to group proposed to assess shared monograph agreements following SMCG's discharge.
 - **ebook value statement distribution/communication:** Discussion deferred.
 - Discussed year-end purchase requests identified by various UC bibliographer groups.
 - Nature update provided.
 - **Sharing holdings data with vendors:** Though UC already shares SFX links with vendors, Google Scholar requested from CDL ability to link directly to article level for one-click access to pdfs. To be discussed at ICOLC. Browzine has a similar request. Privacy and control issues, initial and on-going personnel needed to provide this information, and user perspective need to be addressed/considered. Discussed whether this is single or precedent-setting request, and whether to form a group to examine these issues. Will proceed with Browzine, but need more discussion about Google Scholar.
 - **Shared Print:** CDL seeking CoUL input on UC shared print priorities & directions. CDC input requested for series of white papers to be produced in light of HathiTrust monograph strategies. Broad interest in large-scale shared monographs at all campuses except UCSF & UCM. Discussed public debut of Digital Public Library of America (DPLA) and potential relationship it might have to UC initiatives.
- i. **LTAG (J. Reiswig):** April call primarily informational. Information sharing on laptop lending across UC (not widespread across UCs & have had little impact on continued demand for public desktop computers). No Shibboleth news at this time.
- j. **Nominations for modified Advisory Group Structure (K. Botello) TIME SENSITIVE:**
- Strategic Action Groups (SAG): #1) Scholarly Research & Communications. #2) Access, Discovery, and Infrastructure. #3) Collection Building & Management.

- K. Botello asked current ACG reps to consider their interest in the new advisory structure and where their skills/interests might place them. Botello contacted over a dozen individuals and has heard from 5 thus far. Deadline for response is end of day 5/2/13.
- **ACTION:** **K. Botello and other Board members** will review and decide between all statements of interest before noon on 5/3/13.
- **ACTION:** **Dooley, Smith-Hunt, Edwards, Brown, DeVore, Deeney, and Orlando** indicated they could be available 5/3/13 to review submissions. **Other Board members** who can do so should email K. Botello by end of day 5/2/13.

6. Continuing Business:

- a. **LAUC Outstanding Service Award task group (M. Brown):** M. Yonezawa drafted attached proposals using Academic Senate's template to detail 2 options for Board consideration.
- In both cases, either CoC Chair or Past-President of "Non-Solicitation" year would assist Assembly to present biennial award, including writing brief summary of individual's service to LAUC.
 - Only area of Committee charge not yet addressed was possible changes to by-laws and standing rules.
 - Process includes identifying & reviewing nominations, selecting awardee, and presenting award at Assembly. Award includes \$500 prize and plaque, Initially funded from unused President's Funds.
 - **Option A:** Revive Committee on Committees to solicit, vet, and make 2 recommendations to LAUC Executive Board.
 - **Option B:** Past-President to chair biennial committee to solicit, vet, and make 2 recommendations to LAUC Executive Board. **DECISION:** Board favors Option B.
 - **ACTION:** **Committee** will flesh out further details for Option B, including whether award is annual or biannual, numbers of awards per cycle, etc. **Committee** will present final proposal by June 5 call.
- b. **Nominations Committee & Elections (M. Brown & K. Goodson):**
- M. Brown thanked committee members S. Mitchell (LAUC-R), K. Lyons (LAUC-SC), and K. LaBonte (LAUC-SB), as well as divisional chairs with whom he communicated regarding potential candidates.
 - M. Brown indicated that several individuals did express interest in serving, but mentioned time constraints related to current reorganizations underway at local level.
 - **Question from LAUC-D:** Can someone serve as both divisional chair and systemwide Vice-President/President-Elect? Response: Permitted by most divisional bylaws, but very difficult in terms of time commitments needed. Not advised. LAUC-D may need to consider finding replacement for local chair if Matt Conner is elected systemwide Vice-President/President-Elect.
 - K. Goodson distributed final slate, ballot, and candidate biographies to divisional secretaries and election committees on 5/1/13. Election Day is 6/3/13. Divisional results due to K. Goodson by 6/10/13. K. Goodson to notify Board of election results by 6/19/13.

LAUC-Systemwide Position	Candidates	Commitment
Vice-President/President-Elect	Matt Conner (LAUC-D)	3 year commitment
Secretary	Angela Boyd (LAUC-SB) Christina Cicchetti (LAUC-R)	1 year commitment

- c. **Research & Professional Development research grant ad hoc (N. Robinson):** LAUC proposal moved forward through UCOP for final approval by Provost Dorr. Currently discussing transition planning for proposed model with UCOP.

7. Assembly Planning:

- a. **Status of arrangements (K. Botello):** 44 registrants currently, largely from LAUC-LA. K. Botello testing Collaborate account for possible use during May 20 conference call.
- **ACTION:** **Divisional chairs** should register themselves for assembly and alert/remind their memberships to register, if planning to attend. Caution that only Board members & official delegates will have travel costs covered.
 - **ACTION:** **Assembly registrants** should watch for and respond to forthcoming email about menu choice for assembly.
 - **Question from LAUC-R:** Can non-LAUC members (staff attending library school) attend assembly?

Response: No.

b. **Status of assembly topic summaries (All):** Possible issues and strategies for addressing topics at assembly were discussed.

- **ACTION: Board** should mark calendars in case May 14 (1-3 pm) call is needed. Also plan on meeting Tuesday, May 21 (2-4 pm).
- Agreed that some fuller document of membership feedback should be available for voluntary review by registrants prior to event. Caution expressed about possibly diluting the feedback if not presented in its fullness, or alienating those who provided feedback.
 - **ACTION: Board** must decide which document(s) to load to website prior to event for registrant review: Original feedback arranged by division, original feedback arranged by category, abbreviated feedback arranged by category, other, several of these?
- Agreed to focus on desired outcome/deliverable from assembly breakout sessions. Agreed that specific guidance to groups at assembly is needed in order to enable desire outcome.
 - **ACTION: Board** must decide on specific instructions to breakout sessions (i.e. "Session leader or note-taker should submit concise write-up of ½ - 1 page [decide on bulleted or paragraph-style] specifically addressing the identified questions for assembly group discussion to K. Goodson [kgoodson@ucsd.edu] by noon on Friday, May 24.")
- Discussed whether to further abbreviate/consolidate latest feedback document in order to provide greater cohesion and consistency across the 4 categories. No action at this time.
- **ACTION: Board** may need to formulate a way to assign registrants to breakout session topics prior to assembly in order to ensure balance in numbers across the topics.
- **DECISION:** Agreed that divisional chairs should lead assembly breakout sessions, according to same assignments used for abbreviating feedback documents. Delegates should also contribute to leading the sessions, though a division's multiple delegates may serve in different groups, if desired. Facilitation roles include lead facilitator(s), note-taker(s), and person to write on flipcharts/whiteboards during session.

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- **ACTION: Local Arrangements Committee** should be sure to make sufficient number of mobile whiteboards/markers and/or flipcharts/markers available for assembly.
- **Agreed to focus on:**
 - Being forward-thinking, positive, and productive to help squelch negativity and complaining.
 - Considering issues/questions such as: How do we move forward and engage in these priorities? What can/will LAUC do to contribute to/support/enable/facilitate CoUL's priorities? What do LAUC and its members need in order to enable/support these actions? What is the role of LAUC collectively moving forward?
 - **ACTION: M. Brown** will begin drafting questions to guide breakout sessions and will distribute them for Board comment by 5/10/13. **Board members** should read the list of questions and send comments or additions to him prior to May 14 call.

c. **Presentation by Elizabeth Cowell, specific issues to cover** (in the context of the new advisory structure)?

(All): Comments included broader definition for "ownership" being used by libraries; access versus library's former mission of holding/storing/preserving materials and different ways we will interact with materials in the future.; role & value of MLIS in the future; how to recruit for different type of library we may be in the future; and skills/expertise requirements for future librarians; what won't be continued in the new structure; what new opportunities will arise from new structure; what CoUL questions/concerns will be addressed by new structure.

- **ACTION: K. Botello** will send selected topics to E. Cowell by **5/8/13**. **Board members** should send other ideas to her by **end of day on 5/3/13**. **Completed 5/8/13; asked to address the following:**
 - What questions/concerns of the Council of University Librarians' are expected to be addressed by the new structure?
 - What new opportunities will arise from the new structure?
 - What won't be continued in the new structure?
 - How is the LAUC representative's role in the new structure changing?

- The definition of “ownership” presently being used by libraries has broadened, i.e., access versus the library’s former mission of holding/storing/preserving materials. What affect does this have on how we “own” or interact with materials into the future?
- What is the perceived role of the MLIS in the future? What are the anticipated skills and expertise requirements for future librarians? What will recruitment look like for the different type of library of the future?
- **ACTION:** **K. Botello** will also invite Ginny Steele (as soon-to-be UCLA UL) to assembly.

8. Campus Round Robin

UCB:	UL Tom Leonard hopes to announce name of new AUL for Digital Initiatives & Collaborative Services, as well as of Interim AUL & Director for Collection Services (2-year appointment), by end of Spring semester.
UCD:	No updates.
UCI:	UCI Lib Admin concluded successful AUL recruitment: John Renaud accepted position of Assistant University Librarian for Research Resources, to begin 7/15/13.
UCLA:	Virginia Steele will start as UCLA’s UL in July! Currently recruiting for the following academic & professional positions: <ul style="list-style-type: none"> ● Preservation Officer https://recruit.apo.ucla.edu/apply/JPF00011 ● Access Services Librarian, Law Library https://recruit.apo.ucla.edu/apply/JPF00012 ● Japanese Studies Librarian https://recruit.apo.ucla.edu/apply/JPF00019 ● Motion Picture, Television, and Radio Cataloging Supervisor https://recruit.apo.ucla.edu/apply/JPF00021
UCM:	Search for Digital Communications Librarian continues. Proposed bylaws revision sent to CPG.
UCR:	UCR Libraries to serve as lead institution on UC Libraries’ NGTS Consortial Shelf-Ready Contract. Recruitment/New (Professional) Hires: 1) Recruiting for Programmer/Analyst 3 to oversee Windows environment. 2) Julie Mason hired into new role of Chemistry/Reference Librarian (Orbach Science Lib). 3) Jessica Greene hired as WRCA Technical Services & Digital Collections Librarian (Orbach Science Lib).
UCSD:	No news since last month. Reorganization announcements still pending. Open recruitments still underway.
UCSF:	No updates.
UCSB:	Head, Access & Document Delivery Services search reopened; 2 more candidates interviewed. Learning Organization Librarian interviews to occur later this month. Most Technical Services & Systems staff will move into surge space elsewhere on campus during 1 st weekend in June for building project; groundbreaking expected in June.
UCSC:	UL Ginny Steele accepted UL position at UCLA. Will depart UCSC at end of June. Presently recruiting for 2 assistant librarian positions: Temporary Web Services Librarian and Archivist. Four library staff (Technical Services [2], Gov Docs, and Financial Services) retiring in June.

Meeting adjourned at 2:58 pm.

Next Exec Board call

Wednesday, May 14, 2013 (1-3 pm) & Tuesday, May 21 (2-4 pm).

Minutes submitted by Kymberly Goodson, 5/1/13