Minutes: LAUC Executive Board Conference Call
Wednesday, April 3, 2013
1:00-3:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:03 pm.

1. **Roll Call (K. Goodson)**

   Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), Susan Edwards (LAUC-B), Karleen Darr (LAUC-D), Brian Williams (LAUC-I), Kay Deeney (LAUC-LA), Anneliese Taylor (LAUC-SF), Jim Dooley (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Anna DeVore (LAUC-SB), Lucia Orlando (LAUC-SC), Dean Rowan (Parliamentarian), Yolanda Blue (CPG), Louise Ratliff (HOTS), Lisa Rowlison de Ortiz (SOPAG)

   Absent: Cynthia Johnson (SLASIAC), Lynn Jones (HOPS), Jenny Reiswig (LTAG), Michael Oppenheim (CDC), Matt Connor (Diversity)

2. **Announcements/Reminders (K. Botello)**

   a. K. Botello forwarded proposed budget for assembly to UCOP last week. Seeking Vice Provost Carlson's approval. Expect to hear shortly.
   b. UCOLASC (K. Botello): Submitted revised open access policy statement to Academic Council (AC). AC will pursue the policy and send to divisions once it gets clear statement of commitment from UCOP and its understanding of the policy, and further legal advice on soundness of the draft from Office of General Counsel and UC legal scholars.
   c. Elizabeth Cowell accepted invitation to speak at assembly.
   d. K. Botello received 2 assembly travel grants thus far (from LAUC-M & LAUC-SC).
      - **ACTION: Divisional chairs** should remind membership to apply by 4/9/13 deadline. **MAY FOLLOW-UP:** 4 travel grant winners announced 4/11/13: Robin Milford (Access Services Librarian, LAUC-M), Marcia Barrett (LAUC-SC), Kendra Stoll & Emily Vigor (LAUC-B).

3. **Approval of Minutes, 3/6/13 conference call (K. Goodson):** Approved

4. **Review of action items from March minutes (K. Goodson)**

   - **ACTION: Anyone** with feedback on the 2nd versions of LAUC Committee on Diversity's Membership Survey should send it to Matt Connor right away. **APR FOLLOW-UP:** Completed.
   - **ACTION: K. Botello** to explore enhanced videoconferencing options for Assembly and talk further with LAUC-LA Local Arrangements Committee about these options and about timing and room reservations at UCLA for Exec Board meeting possibilities. **APR FOLLOW-UP:** K. Botello sent update to Board 3/8. Collaborate (formerly Elluminate) available for our use; will be tested in next 2 weeks.
   - **ACTION: K. Botello** to draft and send invite to E. Cowell to speak at Assembly. **APR FOLLOW-UP:** K. Botello sent invite on 3/6. E. Cowell accepted on 3/12/13.
   - **ACTION: Divisional chairs** should submit written feedback from local discussion of CoUL Systemwide Plans & Priorities 2013-2016 document to Board by end of day Friday, **March 29**, using campus-specific templates. **APR FOLLOW-UP:** Received summaries from all 10 campuses. K. Goodson submitted compiled documents to Board 4/2/13 for review prior to 4/3/13 conference call.
   - **ACTION: K. Botello** will get update on UCOP site access from Phoebe to inform continued discussions about how to proceed with LAUC website. **APR FOLLOW-UP:** P. Ayers again able to update LAUC systemwide website. Due to server configuration change at UCOP, we were unable to access, edit, or update LAUC site for several months. New site address is http://lauc.ucop.edu (will redirect from old site shortly, but links on local sites should be updated by divisional webmasters).
   - **ACTION:** Alert P. Ayers to any updates or errors on LAUC website. **APR FOLLOW-UP:** On-going.

5. **Systemwide Committees/Advisory Groups:**

   a. **Committee on Diversity (M. Connor):** No report provided.

   b. **Committee on Professional Governance (Y. Blue):** Received and reviewing LAUC-SB's proposed bylaw revisions. Accepting bylaw revisions from other divisions through 4/30/13.

   c. **Research & Professional Development Committee (N. Robinson):** Reviewing grant applications.

   d. **SOPAG (L. Rowlison de Ortiz)**
      - **Advisory structure:** All-Campus Groups (ACGs) provided list of their current activities & responsibilities, which will be reassigned to new groups as appropriate, if not completed by transition. Charges to ACGs forthcoming. Some groups recently renamed. Working on communications on how to populate new groups; LAUC leadership will also receive this communication, once prepared.

   e. **SLASIAC (C. Johnson):** Meeting notes from 2/25/13 available at http://libraries.universityofcalifornia.edu/groups/files/slasiac/docs/slasiac_notes_2-25-2013.pdf. Agenda, with links to presentations & documentation, available at http://libraries.universityofcalifornia.edu/content/slasiac-february-25-2013-agenda. SLASIAC website is http://libraries.universityofcalifornia.edu/slasiac/meetings.

   f. **HOTS (L. Ratliff):** Minutes of 3/11/13 call at http://libraries.universityofcalifornia.edu/groups/files/hotscall130311.pdf. PDF from Vicki Graham (UCI) explaining latest version of new Advisory Structure (as of January 2013) shared with LAUC Board 4/1/13. In late March, HOTS chair K. Darr compiled HOTS input into "new advisory structure activities and projects inventory" sheet to be submitted to Advisory Structure Implementation Group. It lists HOTS' current membership & functions and describes some recent activities & systemwide documentation it maintains. It also includes a recommendation to maintain HOTS in some form because of need for ongoing information sharing among technical services heads.
      - **CAMCIG clarifications (agenda item 3):** There are 14 monographic series "packages" (subject-area categories) in UC Libraries shared monographic series. HOTS members want to know which *individual series titles* within them are analyzed, from 2012 forward. Tracking to be done at series title level. Each campus should keep in its catalog a serial record for each shared monographic series, and add a 793 field with the same phrase: "UCL Shared Print."

   g. **HOPS (L. Jones):** No report provided.

   h. **CDC (M. Oppenheim):** Next meeting 4/19/13. Informal notes from 3/28/13 meeting:

      - **Licensing and Collection Management**
        o Taylor & Francis negotiations continue.
           ▪ Decided to create CDC task force (nominations to be sought) to research document delivery strategies, starting with assumption of content procurement versus service procurement. Will look at providers, do environmental scan of what's available, and consider UC-related implications.
           ▪ Talking points template distributed which can be shared internally & adapted to meet local needs.
        o ebook value statement distribution-communication: Approved to move forward.
        o Demand-Driven Acquisitions update: Task force working to set up pilots for Airiti (Taiwanese vendor of Chinese-language e-books) and CRC Press' ENGnetBASE (engineering e-books) and to seek out other possible pilots.
        o Nature: Pilot conversation continues.
        o Elsevier: Initial contact made; talks to begin in June.
        o JSTOR de-dupe: NRLF assessment sent to CDC, showing participating campuses satisfied with results. Goal to continue project next year with participating campuses and hopefully add new campuses. Discussion held on how to incentivize other campuses. New title list & incentives forthcoming.
        o Shared Monograph Coordinating Group: Work completed & group to be discharged. Assessment forthcoming of shared monograph agreements (group to be formed through nominations & then charged).

- **Open Access**
  - o Symplectic: Meeting held with them; lots of interest across campuses with 55+ attending by phone or in person. Tool can also link various systemwide processes (academic personal research tracking, profiles collecting & display, etc.) in addition to open access. Can also interoperate with current profile systems. Will investigate pilot project for UCSF to test proof of concept.
  - o Faculty OA process: Revisions underway by UCOLASC to reflect campus concerns. Plan to distribute revision in mid-April & vote in June.

- **Digitizing UC Collections:** Report & process sent to CDC 3/27/13.

- **Planning and infrastructure**
  - o Planning for June 21 CDC face-to-face meeting in Oakland. Agenda-building underway. Submit ideas to Robin Chandler, Julia Kochi, or Michael Oppenheim.
  - o New Advisory Structure Transition Plan: Work underway.

i. **LTAG (J. Reiswig):** Last call 3/18/13.
- **Videoconferencing:** CoULs not supportive of BlueJeans Network system pilot. They'd prefer to wait to hear developments with ReadyTalk. (Currently ReadyTalk supports only 4 feeds, with 25 total viewers.) Findings from various experiments with different providers will be presented at UCCSC conference in August (at Irvine this year).
- Advisory group restructuring: To help with transition to new structure, LTAG conducting activity inventory to pass along information about current initiatives to successor groups.
- Current public site in new UC design: http://libraries.universityofcalifornia.edu/ltag.

6. Continuing Business:

a. **LAUC Outstanding Service Award task group (M. Brown):** Not yet completed its work. Deadline was 4/5/13, but needs a few more weeks yet.

b. **Nominations Committee (M. Brown):** Deadline for nominations was 3/15/13. Have 2 candidates for secretary (bios submitted). No candidate(s) yet for Vice President, after some backed out at last minute. Secretary was to send draft slate to membership by 3/28/13 and accept further nominations until 4/19/13, but don't want to send draft slate with no VP candidates.
- **ACTION**: **Divisional chairs** at LAUC-D, LAUC-R, LAUC-SC, LAUC-SD, and LAUC-SB should please talk to colleagues they think would work well as Vice President and forward possible names to Mitchell at mcbrown@uci.edu by 4/12/13 for follow-up.

c. **Research & Professional Development research grant ad hoc (N. Robinson):** Crafted proposal after several iterations and talks with UCOP. Currently under review by Vice Provost Susan Carlson.

7. Assembly Planning:

a. **Status of arrangements (K. Botello):** Reserved room at UCLA's Young Research Library all day 5/20/13. Assembly website (http://lauc2013assembly.weebly.com/) distributed & contains local information of likely interest (accommodations, parking, maps/directions, etc.). Lunch will be covered for all attendees.
- **ACTION**: **Divisional chairs** should register themselves for assembly.
- **ACTION**: **Divisional chairs** should alert their memberships to register for assembly, if planning to attend. Caution that only Board members & official delegates will have travel costs covered.
- **ACTION**: **Any authorized travelers** traveling by UC vehicle should contact K. Botello for information on how to pay for this.
- **ACTION**: **Any authorized travelers** should remember to follow recently distributed (see 4/2/13 email from K. Botello) policies regarding travel arrangements and reimbursement, and should plan to seek reimbursement immediately following assembly.

b. **Status of divisional meeting summaries (K. Goodson):** Introduced and explained formatting of previously distributed summary documents.

c. **Discussion/Next Steps (All):** Discussion ensued, including the following comments, suggestions, and

questions.

- Balance was seen across campuses, with substantial contributions from each, and across public and technical services. Strong collections focus was seen in LAUC-B's responses, as they felt collections were relatively absent from Priorities document.
- Varying campus cultures were acknowledged, as were opposing viewpoints in a few areas.
- It was noted that some feasibility-related comments seemed more locally-based than systemwide.
- Some contributions from campuses were suggestions or questions rather than responses to our specific questions.
- Many comments received on staffing and professional development, perhaps in part because LAUC's roles and interests fit well with Goal #6 on "building and leveraging expertise."
- Suggestions for moving forward with document included further consolidating the ideas, arranging entries by broad category across all 5 questions, considering question 1 (what's missing?) on its own, working toward an 'executive summary' of LAUC comments in various areas, thinking more about possible LAUC roles moving forward, considering relationship of document to librarian work on the ground, and thinking about how to move toward implementation from these more aspirational goals.
- Board agreed that any output for CoUL should be positive and productive, rather than critical, and should focus on solutions, including how LAUC can support success with the goals and priorities (i.e. *LAUC wants this to succeed and here's how we think LAUC can help accomplish that*).
- Board agreed that desired output from assembly must be clear and that attendees will need specific guidance on how to achieve it. Will want to address the question of "now what?"

- **ACTION**: **K. Goodson** to send Word versions of existing 5 documents with responses grouped by subcategory to Board. **MAY FOLLOW-UP:** Completed 4/3/13.
- **ACTION**: **K. Goodson** to create & distribute new documents by 4/5/13 arranged into approximately 4 categories, which includes the associated responses from all 5 questions. Should attempt to move all entries into one of these 4 categories. **K. Goodson** to assign board members to one of the 4 categories for next step. Completed 4/3/13.

ASSIGNMENTS	
Susan Edwards (B), Karleen Darr (D), Brian Williams (I)	**Category 1:** Staffing, Library Workforce, Professional Development
Kay Deeney (LA), Jim Dooley (M)	**Category 2:** Collections & Technical Services
Patricia Smith-Hunt (R), Dave Schmitt (SD), Anna DeVore (SB)	**Category 3:** Leadership, Administration, and Funding
Lucia Orlando (SC), Anneliese Taylor (SF)	**Category 4:** Public Services, Technology, and Space

- **ACTION**: **Divisional chairs** to review and consolidate comments in their assigned category document. Can also prioritize entries, if desired. Send revised, abbreviated version of your category to K. Goodson by 4/19/13.
- **ACTION**: **K. Goodson** to redistributed the revised, abbreviated version of category listing to Board by 4/23/13.
- **ACTION**: **Divisional chairs** to review revised document while considering how to present document at assembly and to frame assembly discussions, which will serve as focus of 5/1/13 call.

  d. **Date/time of assembly Executive Board conference call:** Tuesday, May 21 (2-4 pm)
- **ACTION**: **Divisional chairs** should mark their calendars.
- **ACTION**: **K. Botello** will send Doodle poll to determine additional, tentative call for assembly planning discussions in May.

8. **LAUC Website status (K. Botello):** Redirect from former LAUC website now in place.
- **ACTION**: **K. Botello** to talk with UCOP about future of LAUC website.

9. **Campus Round Robin**

UCB:	Search for AUL & Director of Collections Services was unsuccessful; position not yet re-posted. Interviews

	completed in March for AUL & Director for Digital Initiatives and Collaborative Services. LAUC-B's 3/20/13 Spring Assembly generated lively discussion and Berkeley's response to CoUL's Systemwide Priorities for 2013-2016. LAUC-B leadership met with co-chair of Commission on the Future of the Library to discuss staffing concerns.
UCD:	Developing changes to interim review policy & procedures. Developing new professional leave policy & procedures. Proposed bylaws revision discussion at next general membership meeting.
UCI:	Current librarian & administrative vacancies include (A) Assistant/Associate University Librarian for Research Resources, (B) Research Librarian for Visual Arts, (C) Reference and Instruction Librarian (Temporary), (D) Archivist for Southeast Asian Archive & Regional History, (E) Assistant University Archivist, (F) Processing Archivist for Critical Theory Archive (Temporary), (G) Archivist (Temporary), and (H) 3 Research Librarians with Subject and/or Instructional Design Expertise.
UCLA:	No change from March: Currently recruiting Preservation Officer and Access Services Librarian (Law Library). On 4/18/13, Virginia Steel announced as UCLA's University Librarian, effective 7/15/13.
UCM:	Currently recruiting for Digital Communications Librarian.
UCR:	Search for Instruction Coordinator/Reference Librarian extended to 3/15/13; applications being reviewed by search committee. Recommendation for Digital Initiatives and Technical Services Librarian for Water Resources Collections & Archives department submitted to Academic Personnel Office.
UCSD:	Close to announcing reorganized assignments. Administration held extensive meetings to determine assignments, and now we wait to hear results. Recruitments continue for Director of Acquisitions, Director of Data Curation, and Data Curation Liaison Librarian.
UCSF:	New "Living Room" space opened on main floor of library in March, in area where reference desk & collection and computer workstations used to be. Reference collection significantly downsized. See what it looks like at http://www.library.ucsf.edu/content/opening-event-party-living-room.
UCSB:	Bylaws revision will go to CPG soon. Head of Access & Document Delivery Services interviews completed. Learning Organization Librarian Skype (preliminary) interviews completed.
UCSC:	Temporary position of Web Services Librarian & Project Manager posted. Library fee referendum to maintain library evening, weekend, and extended hours during finals has been withdrawn in lieu of campus EVC designating funds originally earmarked for renovations & improvements to Science & Engineering library to fund these hours. Library was in process of qualifying the referendum for student ballot, which would have added to student fees.

Meeting adjourned at 2:34 pm.

Next Exec Board call	**1-3 pm on Wednesday, May 1, 2013**

Minutes submitted by Kymberly Goodson, 4/3/13