

Minutes: LAUC Executive Board Conference Call

Wednesday, February 6, 2013

1:00-3:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:02 pm.

1. Roll Call (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), No representation (LAUC-B), Karleen Darr (LAUC-D), Kristin Andrews (LAUC-I), Kay Deeney (LAUC-LA), Anneliese Taylor (LAUC-SF), Jim Dooley (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Anna DeVore (LAUC-SB), Lucia Orlando (LAUC-SC), Dean Rowan (Parliamentarian), Jenny Reiswig (LTAG), Louise Ratliff (HOTS), Yolanda Blue (CPG), Michael Oppenheim (CDC), Lisa Rowlison de Ortiz (SOPAG)

Absent: Susan Edwards (LAUC-B), Matt Connor (Diversity), Cynthia Johnson (SLASIAC), Lynn Jones (HOPS)

2. Announcements/Reminders (K. Botello, M. Brown)

- Joint UCOLASC/CoUL meeting 2/22/13. No formal agenda yet, but likely to discuss open access and scholarly communication issues. K. Botello to report to Exec Board in March.
- Kristin Andrews is moving from UCI to UNC-Wilmington in mid-March 2013. Brian Williams will succeed her as chair. Word of a new Vice Chair will be shared, once identified.

3. Approval of Minutes, 1/16/13 conference call (K. Goodson): Approved

4. Review of action items from January minutes (K. Goodson)

- ACTION:** **Committee chairs** expecting to host conference calls in 2013 should alert K. Botello to expected or estimated date(s) of calls. **K. Botello** will provide information on using LAUC ReadyTalk account. Following any calls, **committee chairs** should tell K. Botello the date & length of call for accounting purposes. **FEB FOLLOW-UP:** In progress. **K. Botello has received some requests.**
- ACTION/Nominations Committee:** **Divisional chairs** should submit any further names for secretary or president-elect positions to Committee **by February 25**. Names can be of those expressing interest or who may make good candidates and could be contacted by the committee. **FEB FOLLOW-UP:** In progress.
ACTION/Assembly Dates: **Divisional chairs** should reply to K. Botello's 1/16/13 email **by Tuesday, January 22** regarding dates for the 2013 LAUC Assembly in Los Angeles. (1) Include **ONLY** dates that work on your calendar at present, **AND** (2) place temporary hold(s) for **ALL** dates below on your calendars until a final decision is made. **FEB FOLLOW-UP:** Pending.

April 29-30

May 1-2

May 2-3

May 8-9

May 9-10

May 13-14

May 15-16

May 16-17

May 20-21

- ACTION/Assembly Planning:** **Board** should decide on deadline for its receipt of feedback following divisional discussion of Board-provided questions. **FEB FOLLOW-UP:** Finalize on 2/6/13 call.
- ACTION/Assembly Planning:** **Divisional chairs** should review the following list of draft questions for use in divisional discussions (in green below). Send feedback on the questions to the Board listserv **by 10 am on Monday, February 4**. **K. Goodson** will compile feedback for final review on February 6 call. **FEB FOLLOW-UP:** Finalize on 2/6/13 call.
- ACTION/Assembly Planning:** Following February 6 call, **K. Goodson** will make final tweaks to list of questions for use in divisional discussions. **K. Botello** will distribute finalized list to divisions **by 5 pm February 7**. **FEB FOLLOW-UP:** For action by 2/8/13.

- What's missing from the document that LAUC feels is important to address/include?
- What does LAUC feel are the highest priorities among those outlined in the document? Rationale for LAUC's selections should also be provided.
- Drawing on LAUC members' operational experience and perspectives, which of the priorities listed in the document are feasible/practical with UC's existing resources/staffing/expertise?
- Which activities should the UC library stop performing in order to accommodate/achieve the stated priorities?
- What concrete next steps or action items related to the document and its contents should LAUC undertake following the Assembly or should LAUC recommend to CoUL?

- f. **ACTION/Website:** **K. Botello** to include discussion of website options on February 6 agenda. **Divisional chairs** should prepare for this discussion. **FEB FOLLOW-UP:** Postponed to email or March call.

5. Systemwide Committees/Advisory Groups:

- a. **Research & Professional Development Committee (N. Robinson):** 28 total grant applications received from divisions (10 research, 0 mini-grant, 18 presentation).

	Research Grants	Presentation Grants
LAUC-B	4	0
LAUC-D	0	0
LAUC-I	0	5
LAUC-LA	3	2
LAUC-M	0	0
LAUC-R	1	0
LAUC-SD	0	1
LAUC-SB	1	10
LAUC-SC	0	0
LAUC-SF	1	0

- b. **Committee on Professional Governance (Y. Blue):** Sent timeline to division chairs 1/24/13; requested full drafts of proposed divisional bylaws changes by 4/30/13. Use Track Changes to show edits for clarity & provide link to existing bylaws.
- c. **Committee on Diversity (K. Botello for M. Connor):** Next call 2/7/13. M. Connor to report to Exec Board in March.
- d. **Nominations Committee (M. Brown):** 2nd call for nominations distributed 1/15/13. Group has 3 names for secretary position and is working on gathering names for president-elect position. Committee to have slate to LAUC secretary by **March 15**. Still accepting nominations for both positions until **February 25**. Names can be of those expressing interest or who may make good candidates and could be contacted by committee.
- e. **SOPAG:** 11/30/12, 12/14/12, 1/4/13, and 1/18/13 minutes posted at <http://libraries.universityofcalifornia.edu/sopag/archive.html>. Proposed new Advisory Structure distributed. Related subgroup met once by phone to organize; will meet every Friday initially. Plan to implement new structure by end of current fiscal year. LAUC will continue to be represented on 3 main OAGs (Operational Advisory Groups). Exec Board raised questions about transition from existing to new structure and how it will impact current LAUC systemwide reps. Will current groups be disbanded and fully replaced by the new ones? Will current reps be moved into groups in the new structure?
- f. **SLASIAC:** No report at this time.
- g. **HOTS:** Next call 2/11/13. January minutes not yet approved. No other report at this time.
- h. **HOPS:** No report at this time.
- i. **CDC:** DRAFT Notes from 1/18/13 below; next call 2/15/13. No recent minutes approved and available. CDL has new Digitization and Services Coordinator, Matt Pearson. Rosalie Lack (CDL) will substitute for Patricia Cruse while she is on six month leave.

Open Access

- Informational meeting held at CDL on 1/31/12 with Simon Thomson of Open Access Key (<http://www.openaccesskey.com/>), a new service for handling article processing transactions. Details at <https://www.jisc-collections.ac.uk/Catalogue/Overview/index/1400>.
- Robin Chandler, CDC SCO representative, proposed that SCO's evaluate UC's PLoS membership as follow-up to December 2012 CDC discussion.
- No final agreement with PLoS for 2013 pricing; CDL will continue to negotiate with PLoS.

- Open Access Policy Update: Catherine Mitchell participated in two recent faculty/administration meetings. Vice Provost for Academic Affairs and Vice Chancellors discussed the kind of data needed to collect including metadata and files on UC faculty publications. Academics need same data for promotion and tenure process. CDL is investigating use of Symplectic harvesting tool.

Digitizing and Making Discoverable Unique UC Collections: Reported on results of CDC survey about digitization partners & vendor agreements on behalf of mini-task force.

- Public Domain: Brief update on analysis of undigitized UC public domain books that CDL is working to present to CoUL in February, based on OCLC-provided data. Will report on CoUL discussion at the March CDC meeting.

Licensing and Stewardship

- Taylor and Francis: Moratorium still on for campus purchasing of new T&F journals; campuses have continued to contact CDL about new T&F journals they wish to license. CDL will continue to work on negotiations with Taylor and Francis.
- Springer & Wiley issues also discussed.
- JSC Bibliographer Survey was distributed January 7, responses due Feb 15.
- DDA/e-book Task Force being formed and charge being drafted.

Planning and Infrastructure

- PAG working on draft of state of digital and physical preservation activities in UC. Also working on Portico logins, training, etc., to fulfill CDC charge.
- Pot 7/ Lightning Team 2: Sought response from CDC regarding multi-campus selector models.
- Collection Summit Planning: Discussed final Pot7 L2 report and CDC agreement to reschedule summit for fall to accommodate changes to SOPAG advisory structure. CDC further agreed to will hold a 1 day face-to-face strategic planning retreat (date TBD).

j. **LTAG:** Last call held 1/28/13; minutes not yet available. Previous minutes at

<http://libraries.universityofcalifornia.edu/ltag/index.html>.

- Tested another videoconferencing setup (BlueJeans Network's video bridge). Worked well. Will seek pricing info. Features included ability to use familiar clients like Skype & Lync and a browse-only version. Doesn't use Flash. Can also run "moderator-less" meeting. May be testing more products yet, but then likely to compose summary report with pros and cons for each.
- Shibboleth subgroup: Working with CDL to take a fresh look at which databases are compatible with Shibboleth and which have been Shibbolized. Subgroup chair reintroducing himself to other groups & CDL.

6. Continuing Business:

a. **LAUC Outstanding Service Award task group (M. Brown):** Held December call; worked by email in January. Working on ground rules, award proposal/plan, timelines, type of award(s), procedures, etc. Investigating various existing awards from national groups. Will give Board preliminary report in February prior to final report submission.

b. **Research & Professional Development research grant ad hoc (N. Robinson):** Meeting and reviewing existing documentation, procedures, timelines, etc. Discussing possible alternatives & had preliminary discussions with UCOP on feasibility of possible alternatives.

7. Assembly Planning (final review of format suggestions/dates/travel requests from divisions) (K. Botello)

- **Assembly Dates:** Survey results showed 3 dates to work best: April 29-30 (Mn/Ts), May 16-17 (Th/Fr), and May 20-21 (Mn/Ts). Collection Summit previously planned for May 17 or so likely to be postponed, but one-day face-2-face meeting still planned for late May or early June (perhaps May 24).
 - **ACTION:** K. Botello to work with Local Arrangements Committee regarding room availability for 3 selected dates. Will alert Board when final date is selected. **MAR FOLLOW-UP:** Assembly scheduled for Monday, May 20, with Executive Board meeting Tuesday, May 21.
 - **ACTION:** Divisional chairs should hold April 29-30, May 16-17, and May 20-21 on their calendars. **MAR FOLLOW-UP:** April 29-30 and May 16-17 dates can be released. Hold May 20-21 for Assembly & Board meeting.
 - **ACTION:** Divisional chairs may release the following previously held dates from their calendars: May 1-2, May 2-3, May 8-9, May 9-10, May 13-14, and May 15-16. **MAR FOLLOW-UP:** Done

- **ACTION:** **Divisional chairs** should alert their divisional delegate to hold and release the dates, as outlined above.
MAR FOLLOW-UP: Done

DECISION: Based on available accommodations (mtg rooms & hotels near UCLA), the Assembly is scheduled for Monday, May 20, with Executive Board meeting Tuesday, May 21.

- **Main Assembly program/format:** Divisions should plan to host local discussions on CoUL Systemwide Plans & Priorities 2013-2016 document [http://libraries.universityofcalifornia.edu/about/vision_mission_goals.html], guided by Board-developed questions. Divisions to submit written feedback to Board by end of day Friday, **March 29**. Assembly time to be used for further LAUC discussion and decision-making regarding appropriate/desired response to CoUL. Concrete outcome from Assembly should be a formal response (thoughtful critique & recommendations) to CoUL shortly following the event.
- **Final questions for use at divisional meetings in preparation for Assembly discussions.**
 1. What's missing from the document that LAUC feels is important to address/include?
 2. What does LAUC feel are the highest priorities among those outlined in the document? Rationale for LAUC's selections should also be provided.
 3. Drawing on LAUC members' operational experience and perspectives, which of the priorities listed in the document are feasible/practical with UC's existing resources/staffing/expertise?
 4. Which activities should the UC library stop performing in order to accommodate/achieve the stated priorities?
 5. What concrete next steps or action items related to the document and its contents should LAUC undertake following the Assembly or should LAUC recommend to CoUL?
- **ACTION:** By **February 8**, **K. Botello** will compose & distribute email to divisions, to include: a) request to hold local discussion prior to Assembly, b) Board-approved questions (above) to guide local discussions, and c) deadline of end of day Friday, **March 29** for submission of written responses from local discussions. **MAR FOLLOW-UP:** Done
- **ACTION:** **Divisional chairs** should distribute Botello's document locally and begin planning for local discussions. **MAR FOLLOW-UP:** Done
- **ACTION:** **K. Goodson** will create and distribute templates for inputting local feedback for divisional chairs to use. **MAR FOLLOW-UP:** Done
- **ACTION:** **Divisional chairs** should submit their divisional feedback on the questions, using Goodson's templates, by end of day on Friday, **March 29**. **MAR FOLLOW-UP:** In progress
- **ACTION:** **K. Goodson** will consolidate and redistribute all feedback in a single document by noon **April 2**. **MAR FOLLOW-UP:** For future action.
- **ACTION:** **Divisional chairs** should attempt to read/scan through all feedback prior to **April 3** conference call. **MAR FOLLOW-UP:** For future action.

6. New Business (K. Botello)

- a. **LAUC website status & options (K. Botello):** *On hold for now.*
 - o Previously reported: Webmaster P. Ayers recently explained her lack of access to public LAUC website following 2012 changes to UCOP site and its permissions. Issue with UCOP site unlikely to be resolved, so non-UCOP solutions should be investigated.

7. Campus Round Robin

UCB:	ExecComm had hearing with Commission on the Future of the Library to share memberships concerns & goals for re-envisioning process - a very positive exchange. Looking forward to Commission's March 1, 2013 Symposium on the Future of Research Libraries.
UCD:	Will join fellow UC campuses in Google Books project this year to digitize books in Public Domain from general & special collections.
UCI:	UCI is hiring: AUL for Admin Services, AUL for Research Resources (new division combining Collection Development & Technical Services), & Research Librarian for Visual Arts. More likely in near future. Just lost Head of Special Collections (Archivist made acting head) & Acting Head of Collection Development (Dana Peterman to serve as acting/temp prior to recruitment). Likely to recruit for archivist positions in future.
UCLA:	One UL interview completed; one more to go. Not currently recruiting for any librarian positions.
UCM:	No report at this time.
UCR:	Steven Mandeville-Gamble accepted offer for UL position beginning March 1; previously, he served as

	Associate UL at George Washington University (Wash DC) since 2007.
UCSD:	Program Director for Research Data Curation Services is leaving Mach 31; position currently open for recruitment. Recruitment for director of Acquisitions is ongoing.
UCSF:	3 new hires on board: Sarah McClung, Collection Development & Education Librarian; Megan Laurance, Research Informationist; and Evans (Wit) Whitaker, Education/School of Medicine Liaison Librarian.
UCSB:	Appointment advisory committee has been reviewing applications for Head of Access & Document Delivery Services. Learning Organization Librarian position closed January 31.
UCSC:	In process of removing "draft" language in local PAPA documentation; expect completion by March/April.

Meeting adjourned at 2:12 pm.

Next Exec Board call	1-3 pm on Wednesday, March 6, 2013
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Minutes submitted by Kymberly Goodson, 2/6/13