

Minutes: LAUC Executive Board Conference Call

Wednesday, January 16, 2013

1:00-3:00 p.m.

ACCESS: ReadyTalk; toll-free 866-740-1260; at prompt, enter access code 2069396#

LAUC President Keri Botello called meeting to order at 1:05 pm.

1. Roll Call (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Kymberly Goodson (Secretary 2012-13), Susan Edwards (LAUC-B), Karleen Darr (LAUC-D), Brian Williams (LAUC-I), No representation (LAUC-SF), Louise Ratliff (LAUC-LA), Jim Dooley (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Anna DeVore (LAUC-SB), Lucia Orlando (LAUC-SC), Dean Rowan (Parliamentarian), Jenny Reiswig (LTAG), Louise Ratliff (HOTS), Yolanda Blue (CPG)

Absent: Mitchell Brown (Past President 2012-13), Michael Oppenheim (CDC), Kristin Andrews (LAUC-I), Lisa Rowlison de Ortiz (SOPAG), Kay Deeney (LAUC-LA), Anneliese Taylor (LAUC-SF), Cynthia Johnson (SLASAC), Lynn Jones (HOPS)

2. Announcements/Reminders (K. Botello, M. Brown)

ACTION: **Committee chairs** expecting to host conference calls in 2013 should alert K. Botello to expected or estimated date(s) of calls. **K. Botello** will provide information on using LAUC ReadyTalk account. Following any calls, **committee chairs** should tell K. Botello the date & length of call for accounting purposes.

3. Approval of Minutes, 12/5/12 conference call (K. Goodson): Approved

4. Review of action items from December minutes (K. Goodson)

- a. **ACTION:** **Reps to All-Campus Groups** should alert K. Botello right away if they will require any travel funds (transportation or accommodations) through August 2013 to attend in-person meetings for their groups. **JAN FOLLOW-UP:** Do by 1/16/13.
- b. **Committee on Diversity (K. Botello):** Committee is discussing among its membership who should next serve as chair and planning actions related to its charge (sent to it by K. Botello on 11/30/12). **ACTION:** **K. Botello** should alert K. Goodson & P. Ayers once the chair is selected so that roster and website can be updated. **JAN FOLLOW-UP:** Matthew Conner will serve as chair. K. Goodson updated rosters, but website cannot currently be edited, per webmaster.
- c. **ACTION:** **Divisional Chairs** should alert K. Botello by Friday, December 7 about the intent to attend the May 2013 Assembly at UCLA for themselves and their official local delegates to the Assembly. For each person, indicate whether they plan to attend, their anticipated mode of transportation (drive/carpool, fly, train), and departure airport, if flying. **JAN FOLLOW-UP:** Done.
- d. **ACTION:** **K. Botello** to send link to CoUL Systemwide Plans & Priorities 2013-2016 document to Board. **JAN FOLLOW-UP:** 2013-2016 version at http://libraries.universityofcalifornia.edu/about/vision_mission_goals.html; 2012-2015 version at <http://libraries.universityofcalifornia.edu/about/uls/docs/>.
- e. **ACTION:** **Divisional Chairs** should submit up to 3 ideas/suggestions each on how to structure the Assembly pre-engagement activities within the divisions (i.e., how to shape these discussions at the local level prior to the Assembly and how to incorporate that work into the Assembly itself). Send suggestions to Board listserv **by noon on 1/7/13**. K. Goodson will compile all ideas. **JAN FOLLOW-UP:** Done.
- f. **Assembly Dates:** May 2/3, 9/10, and 16/17 dates were briefly discussed. May 3-8 Medical Library Association conference in Boston makes May 9/10 less than ideal for many. CDC Collection Summit in Oakland on May 16/17 eliminates those dates as options. **ACTION:** **K. Botello** to lead finalization of dates by email. **JAN FOLLOW-UP:** Pending; see January action item (below).

5. Systemwide Committees/Advisory Groups:

- a. **Research & Professional Development Committee (N. Robinson):** Divisional R&PDs should have received and be reviewing local proposals, and providing feedback to proposal authors. Local R&PDs should send all local proposals to N. Robinson **by February 1, 2013**.

- b. **Committee on Professional Governance (Y. Blue):** Charge finalized 12/14/12. Next call January 22. Will develop timeline for review of proposed divisional bylaws changes. Currently reviewing proposed changes from LAUC-R. Will distribute timeline to Division LAUC Chairs, with copy to LAUC CPG members and LAUC President/President-Elect, once established.
- c. **Committee on Diversity (K. Botello for M. Connor):** Matt Connor chosen to serve as chair. Studying 2010-2011 survey of LAUC membership that wasn't analyzed & will develop plan for survey analysis in early February. Will also discuss new survey to be conducted this year, which will be similar to previous one (for longitudinal data). Will delegate responsibility among members to accomplish tasks, including studying national & regional data. Anticipate completing analysis of 2010-11 survey for February report and developing concrete plan & timeline for administering new survey. Will also have begun review of national/regional data by assigning members to study links from Gayatri Singh.
- d. **Nominations Committee (K. Botello for M. Brown):** 2nd call for nominations distributed 1/15/13. Group has 2 names for secretary position and is still working on gathering names for president-elect position. Committee to have slate to LAUC secretary **by March 16**.
- **ACTION: Divisional chairs** should submit any further names for secretary or president-elect positions to Committee **by February 25**. Names can be of those expressing interest or who may make good candidates and could be contacted by the committee.
- e. **SOPAG:** Next call January 18. October 5, November 2, & November 16, 2012 minutes posted to <http://libraries.universityofcalifornia.edu/sopag/archive.html>.
- SOPAG alerted that CoULs approved proposed new structure for all-campus groups (ACGs). SOPAG to charge implementation sub-group, to include LAUC SOPAG rep. Information about revised ACG structure, implementation group, etc. to be available to current ACG chairs & LAUC Exec Board by end of January.
 - Two day E-research workshop held January 10-11 in Oakland, attended by SOPAG members, CDL staff, and campus librarians involved in their library's e-research initiatives. Workshop activities will result in recommendation to CoUL on next steps for UC-wide e-research program development. Summary of workshop/outcomes forthcoming.
- f. **SLASIAC:** No report.
- g. **HOTS:** November 30 & December 10 minutes posted at <http://libraries.universityofcalifornia.edu/hots/> under "Meetings." Topics from the 2 calls included:
- Discussion of CAMCIG's (Cataloging And Metadata Common Interest Group) SPIP (Shared Print in Place) guidelines:
 - UC Libraries' Shared Print collections consist of information resources jointly purchased or electively contributed by the libraries, which are collectively governed & managed by the ULs for purpose of maximizing access to widest audience of current & future members of UC community. <http://www.cdlib.org/services/collections/sharedprint/> & [Shared Print in Place Policy for Prospective Collections, March 16, 2012](#). CAMCIG guidelines consist of medium-term guidelines necessary to facilitate identification and processing of SPIP material, including issues related to a central list of SPIP packages or projects, SPIP records in local systems, setting holdings in OCLC, physical processing, and treatment of monographic series.
 - Report from UC-WEST Coordinating Committee: Ad Hoc charged by SOPAG to develop coordinated operational policies and procedures to support and facilitate UC's participation in WEST. Group had first call December 10, 2012. <http://www.cdlib.org/services/west/about/>.
- h. **HOPS:** No report.
- i. **CDC:** Minutes from September 2012 through present not yet officially approved & available. Call on January 18. The following items were discussed on 12/21/12 call:
- Orphan works: UC team drafting comments for review/adopt/submission by CoULs.
 - Open Access: Katie Fortney (UCSC) hired for CDL Copyright Management Officer (3-year position starting mid-January 2013); will work on rationalizing licenses for published journals, including EZID and metadata, and helping implement OA policy systemwide. Will also serve on UC team on Orphan Works.
 - Knowledge Unlatched www.knowledgeunlatched.org as it relates to Open Access.
 - UC's Public Library of Science (PLoS) membership.
 - Various publisher/license negotiations.
 - DDA [Demand-Driven Acquisitions] Task Force.
 - Planning for Collection Summit: Scheduled in Oakland, May 16-17 or 23-24. Agenda for CDC mtg on 2nd day to include Shared Monograph proposal and POTs 1 & 7.

j. **LTAG:** Not yet met in 2013. Tom Bustos of UC Merced will be new chair.

6. Continuing Business:

- a. **LAUC Outstanding Service Award task group (K. Botello for M. Brown):** Group consists of Mitchell Brown, Chair (Irvine), Michael Yonezawa (Riverside), and Maureen Russell (Los Angeles). Charged in December 2012 and is evaluating options and processes for establishing and administering an award, including administrative oversight, whether permanent committee is needed, funding to support award, what award should consist of, eligibility criteria, timelines, nominations process, and other details. Report due to Board **by April 1**. Group will propose any associated bylaws or standing rules changes.
- b. **Research & Professional Development research grant ad hoc (N. Robinson):** Group charged, convened, and working to consider possible procedures, timelines, and other details for research grants. Must submit recommendations to LAUC Board **by February 22**. Recommendations to be discussed on March LAUC call.

7. Assembly Planning, Final review of format suggestions/dates/travel requests from divisions (K. Botello)

- a. **ACTION: Divisional chairs** should reply to K. Botello's 1/16/13 email **by Tuesday, January 22** regarding dates for the 2013 LAUC Assembly in Los Angeles. (1) Include **ONLY** dates that work on your calendar at present, **AND** (2) place temporary hold(s) for **ALL** dates below on your calendars until a final decision is made.

April 29-30	May 8-9	May 15-16
May 1-2	May 9-10	May 16-17
May 2-3	May 13-14	May 20-21

- b. Discussion held on format of Assembly and any preliminary activities at division level, with focus on CoUL Systemwide Plans & Priorities 2013-2016 document [http://libraries.universityofcalifornia.edu/about/vision_mission_goals.html]. Discussion included the following issues, comments, suggestions, and questions:

- What is the goal or takeaway for discussing this document...to offer critical & constructive response to CoUL.
- Concern over what may be missing from the document and about the feasibility of all or some initiatives in it, given UC's existing resources/staffing/expertise.
- Concern over how much Assembly time can be devoted to this topic, given other business and agenda items.
- Wide support for hosting division level discussions prior to Assembly.
- Wide support for Board to guide division level discussions with list of questions for consistent use on all campuses. Agreement that divisional discussions may spur additional questions as well. Must plan/implement divisional discussions to effectively fuel discussion and resolution at Assembly.
- Support for using Assembly time to share divisional feedback and develop consensus to form basis of critical and constructive response and recommendations to CoUL.
- Board discussed whether to formally invite CoUL to Assembly. Support shown instead for inviting campus UL to division level discussions. Acknowledgment that ULs each have individual perspectives based, in part, on their local campus/library environments.

- c. **DECISION:** Divisions should plan to host local discussions, guided by Board-developed questions, and to submit written feedback to Board by **date to be determined**. Assembly time to be used for further LAUC discussion and decision-making regarding appropriate/desired response to CoUL. Concrete outcome from Assembly should be formal response (thoughtful critique & recommendations) to CoUL shortly following the event.

- **ACTION: Board** should decide on deadline for its receipt of feedback following divisional discussion of Board-provided questions.
- **ACTION: Divisional chairs** should review the following list of draft questions for use in divisional discussions (in green below). Send feedback on the questions to the Board listserv **by 10 am on Monday, February 4**. **K. Goodson** will compile feedback for final review on February 6 call.
- **ACTION:** Following February 6 call, **K. Goodson** will make final tweaks to list of questions for use in divisional discussions. **K. Botello** will distribute finalized list to divisions **by 5 pm February 7**.

1. What's missing from the document that LAUC feels is important to address/include?
2. What does LAUC feel are the highest priorities among those outlined in the document? Rationale for LAUC's selections should also be provided.
3. Drawing on LAUC members' operational experience and perspectives, which of the priorities listed in the document are feasible/practical with UC's existing resources/staffing/expertise?

4. Which activities should the UC library stop performing in order to accommodate/achieve the stated priorities?
5. What concrete next steps or action items related to the document and its contents should LAUC undertake following the Assembly or should LAUC recommend to CoUL?

6. New Business (K. Botello)

- **LAUC website status (K. Botello):** Webmaster P. Ayers recently explained her lack of access to public LAUC website following 2012 changes to UCOP site and its permissions. Issue with UCOP site unlikely to be resolved, so non-UCOP solutions should be investigated.
 - **ACTION: K. Botello** to include discussion of website options on February 6 agenda. **Divisional chairs** should prepare for this discussion.
- **1/16/13 Regents call about UC online education (K. Botello):** K. Botello listened to parts of call and hopes presentation will be available soon. Presentation given by UC Provost Aimée Dorr on background of UC online education. Governor Brown offered statement of support and willingness to commit funds to initiative. Various others gave examples of existing online education options. Questions posed by Regents members about framework for doing online education, number of online courses to be offered, details for implementation, etc. One individual mentioned possible pushback from students desiring “real” UC degree and feeling that online courses don’t meet their standards of quality. No true business plan for the initiative is in place. No discussion offered regarding library resources or related funding to support online education activities.
 - Recent announcement that San Jose State University will offer online courses to anyone in CA (not just SJSU students) for \$150 per course.
 - UCLA Daily Bruin article <http://dailybruin.com/2013/01/17/uc-may-increase-online-courses/> & accompanying editorial published yesterday <http://dailybruin.com/2013/01/17/editorial-uc-push-for-online-education-is-too-strong/>

7. Campus Round Robin

UCB:	AUL and Director of Digital Initiatives & Collaborative Services position closed on 12/19/13; search committee is reviewing applications. Interviews scheduled in January for AUL and Director of Collection Services.
UCD:	Library releasing its draft strategic plan to staff at Town Hall Meeting January 15; additional presentations in coming weeks for faculty, campus staff, and administrative groups. Membership discussed and agreed to make changes to travel funds reimbursement process focused on increasing administrative efficiency.
UCI:	No updates.
UCLA:	UL announced appointment of Angela K. Horne as Head of the Rosenfeld Management Library; will begin April 1, 2013. Two candidates to be interviewed for UCLA University Librarian position in late Jan/early Feb.
UCM:	No updates.
UCR:	Currently conducting interviews for a Digital Initiatives & Technical Services Librarian for Water Resources Collections and Archives (WRCA). Current UL retires at end of January. Search for new UL concluded mid-December; anticipate decision announcement in next few weeks. Jane Conoley from UCSB in place as Interim Chancellor; unknown term for position. Search committee in place for permanent Chancellor.
UCSD:	Head of Acquisitions Dept (soon to be Content Acquisition & Resource Sharing Program) retiring at end of January. Recruitment to fill this position is in process (1st external recruitment at UCSD in many years). UCSD Japanese Studies librarian retiring at end of January; not aware of any succession plan.
UCSF:	New Collection Development Librarian began work 1/14/13. Two more new recruits begin in February.
UCSB:	Head of Access & Document Delivery Services position closes on January 11. Learning Organization Librarian position posted at http://www.library.ucsb.edu/sites/default/files/attachments/human-resources/academic-openings/LearningOrganization.pdf .
UCSC:	No updates.

Meeting adjourned at 1:55 pm [P. Smith-Hunt moved; N. Robinson seconded].

Next Exec Board call

1-3 pm on Wednesday, February 6, 2013

Minutes submitted by Kymberly Goodson, 1/16/13