

Minutes: LAUC Executive Board Conference Call

Wednesday, September 5, 2012

1:00-3:00 p.m.

ACCESS: ReadyTalk; use regular Access Code; toll-free 866-740-1260; at prompt, enter access code 8249732#

LAUC President Keri Botello called the meeting to order at 1:02 pm.

1. Check-in (roll call) (K. Goodson)

Present: Keri Botello (President 2012-13), Nick Robinson (Vice President/President-Elect 2012-13), Mitchell Brown (Past President 2012-13), Kymberly Goodson (Secretary 2012-13), Susan Edwards (LAUC-B), Karleen Darr (LAUC-D), Kristin Andrews & Notetaker (LAUC-I), Kay Deeney (LAUC-LA), Susan Mikkelson (LAUC-M), Patricia Smith-Hunt (LAUC-R), Dave Schmitt (LAUC-SD), Anneliese Taylor (LAUC-SF), Anna DeVore (LAUC-SB), Lucia Orlando (LAUC-SC), Dean Rowan, *1st hour only* (Parliamentarian), Cynthia Johnson, *1st hour only* (SLASIAC Representative), Lisa Rowlison de Ortiz (SOPAG Representative), Jenny Reiswig, *1st hour only* (LTAG Representative), Michael Oppenheim (CDC Representative), Louise Ratliff, *1st ½ hour only* (HOTS Representative), Yolanda Blue (Chair, Committee on Professional Governance)

Absent: Emily Lin/Jim Dooley (LAUC-M), Lynn Jones (HOPS Representative)

2. Announcements/Reminders (K. Botello, M. Brown)

- a. **Attending meetings:** **ACTION:** **Divisional chairs** should notify K. Botello and K. Goodson as far in advance as possible when they cannot attend a conference call, and should also indicate their replacement for the call. **OCT FOLLOW-UP:** On-going.
- b. **LAUC Board list:** Has been updated to include all 2012-13 subscribers.
- c. **Responding to email messages:** The default is to all subscribers when replying to a listserv message. Be mindful of this if you wish instead to communicate only with selected individuals. **ACTION:** **Listserv subscribers** should respond as soon as possible to applicable messages. If you need more time to fully respond, send a quick message to indicate that you are working on it and when you will respond. **OCT FOLLOW-UP:** On-going.
- d. **Reimbursement from transition meeting:** **ACTION:** **Transition meeting attendees** should send reimbursement requests to Gloria Alfaro at UCOP as soon as possible. **OCT FOLLOW-UP:** All reminded.
- e. **Resignation of Emily Lin:**
 - As of 9/4/12, Jim Dooley (former LAUC-M Vice-Chair) will replace Emily Lin as LAUC-M Chair. Susan Mikkelson (former LAUC-M secretary) will replace J. Dooley as Vice-Chair. Another LAUC-M member will replace S. Mikkelson as secretary.
 - LAUC-M members serve in LAUC-M leadership roles on a rotating basis because of its small membership. However, bylaws state that this practice be in place while LAUC-M has 8 or fewer members. Now that the division has 9 members, it must decide whether to continue the rotation practice or move to an elections model, and may need to revise its bylaws accordingly.
 - Parliamentarian cautioned that a democratic process should be in place to ensure consensus for putting representatives of the membership in these positions. If rotation is continued, the practice should be reaffirmed with the membership periodically.
 - LAUC-M membership will meet soon to discuss and decide on the process to use in the future.

3. Approval of Minutes, 8/6/12 Transition Meeting at UCLA (K. Goodson):

- a. Minutes approved. Action items also reviewed for status.
- b. **ACTION:** **K. Goodson** to send final version to P. Ayers for web posting. **OCT FOLLOW-UP:** Done.

4. Election Calendar & Census (K. Goodson)

- a. **Election calendar:** K. Goodson redistributed to board. No change since reviewed & finalized at 8/6/12 transition meeting. **ACTION:** **K. Goodson** to send final version to P. Ayers for web posting. **OCT FOLLOW-UP:** Done.

- b. **Census:** Completed. Distributed to board. Overall reduction of UC librarians in librarian series of 4.9% (from 493 in 2011 to 470 in 2012) **ACTION:** K. Goodson to send final version to P. Ayers for web posting. **OCT FOLLOW-UP:** Done.
5. **Appointments of Representatives to ACG & Systemwide Committees (K. Botello):** Representatives on call introduced themselves and summarized their backgrounds. New reps were approved by CoULs in late August.
- SOPAG:** Lisa Rowilson de Ortiz (LAUC-B), Head of Cataloging, began 9/1/12. 1st meeting September 7.
 - SLASIAC:** Cynthia Johnson (LAUC-I), Head of Reference & Acting Head of Grunigen Medical Center, continues this role. **ACTION:** C. Johnson will send notes and links after 1st meeting on October 23. **OCT FOLLOW-UP:** Done.
 - CDC:** Michael Oppenheim (LAUC-LA), Collections & Reference Services Librarian at Rosenfeld Management Library, began 9/1/12. Sharon Farb is CDC chair. Meetings to be held every 3rd Friday of month.
 - HOTS:** Louise Ratliff (LAUC-LA), Social Sciences & Map Catalog Librarian, began 9/1/12. Notes from 1st call (9/10/12) distributed to Board on 9/10/12; minutes at <http://libraries.universityofcalifornia.edu/hots/hotscall120910.pdf>.
 - HOPS:** Lynn Jones (LAUC-B), Reference and Instruction Librarian, continues this role.
 - Committee on Professional Governance:** Yolanda Blue (LAUC-SB), of Special Collections, began 9/1/12.
 - LTAG:** Jenny Reiswig (LAUC-SD), Program Director for Digital User Services, began 9/1/12. Interest expressed in hearing status of LTAG discussions of Shibboleth implementation/database authentication and systemwide conferencing options. **ACTION:** J. Reiswig will update board following LTAG's September 17 conference call. **OCT FOLLOW-UP:** Done.
 - Resource Sharing Committee:** RSC chair position remains open. Group discusses policies and best practices for resource sharing among the campuses. No nominations received after last call for volunteers. Eager to fill the position. **ACTION:** Mitchell Brown will contact Wanda Pittman Jazayeri (LAUC-I) about her possible interest. **OCT FOLLOW-UP:** W. Jazayeri respectfully declined.
 - Parliamentarian:** Dean Rowan (LAUC-B), from the Law Library, continues this role.
 - Webmaster:** Phoebe Ayers (LAUC-D), from the Physical Sciences & Engineering Library, continues in this role.
 - Divisional reps to systemwide groups:** **ACTION:** Divisional Chairs should send names of their representatives to systemwide groups to K. Botello as soon as they're known. These names are needed for approximately ½ of the divisions. **OCT FOLLOW-UP:** Names received from LAUC-M, LAUC-SD, LAUC-SB, LAUC-D, LAUC-R, and LAUC-B since last call.
 - Other:** Susan Mikkelson and Mitchell Brown to meet with SOPAG and All Campus Group chairs on October 19.
 - UCOLASC:** K. Botello to serve on UCOLASC. Interest expressed in learning more about open access discussions on campuses.
6. **LAUC Research & Professional Development grants update (K. Botello):** Awardees have received their award letters. Distribution of funds underway.
7. **Nominations Committee (M. Brown):** Consists of Past President and a rep from a northern and southern campus.
- Committee membership must be complete by October 1.
 - ACTION:** Divisional Chairs may send names of potential volunteers to M. Brown. **OCT FOLLOW-UP:** Members identified by 10/4/12 call.
 - ACTION:** K. Botello will draft message for divisional chairs to send to their memberships asking for nominations committee volunteers. **OCT FOLLOW-UP:** Members identified by 10/4/12 call.
 - ACTION:** Divisional Chairs should encourage volunteers from their membership. Time commitment is relatively low. Hoping for slate to be completed by early 2013, though deadline for slate is 3/15/13. **OCT FOLLOW-UP:** Done.
 - Once committee is in place, M. Brown has some names of persons to begin contacting for the open positions, as well as a strategy for the nominating process.
8. **New Business (K. Botello)**
- Meeting with CoUL on Friday, September 7, 2012 at UCLA & review of issues identified during transition meeting:**
 - N. Robinson & K. Botello will meet with CoULs on the morning of 9/7/12, at which they plan to present several themes or discussion points to the ULs.

- The board discussed potential themes first brainstormed at the 8/6/12 transition meeting.
- Support was given for the following broad areas/issues:
 - Defining LAUC membership, including the role of the MLIS in determining LAUC membership status. Corollaries include recent CPG report on the future of libraries & UC librarians and librarian skills/training.
 - Departure/retirement of librarians (9/1/12 census shows a 4.9% decrease in librarians across UC), including related workload issues for those remaining. Corollaries include succession management, recruitment and retention, and training the next generation of library middle managers and leaders.
 - The status and future of online education in UC and its impact on library services and collections. An article called "Siege of Academe," which appeared in the Sept/Oct 2012 issue of Washington Monthly, was recommended for its discussion of technology in education.
- It was noted that issues like distinguished status, salaries, and other areas covered by the bargaining agreement can only be discussed if first raised by the CoULs.
- Options & mechanisms for LAUC President communication with CoULs throughout the year were discussed.
- **ACTION:** K. Botello will consolidate talking points for 9/7/12 CoUL meeting and share them with board. **OCT FOLLOW-UP:** Done.

9. Campus Round Robin

UCB:	Goldman Fund Processing Archivist begins 9/4. Slavic & East European Studies Librarian and Head of Collection Exchange Program begins 9/17. Librarian for the Japanese Collection begins 10/1. Recruitment for AUL/Collections posted 9/25; closes 10/31. Members of Commission on the Future of the Libraries being appointed. Transition meeting held already. Shared LAUC-B Retention Task Force Survey report with all LAUC divisions on 9/27.
UCD:	New Agricultural & Environmental Sciences Librarian started September 4. Transition meeting September 7.
UCI:	New Health Sciences & Public Health Librarian started August 27. Held LAUC-I Executive Board Transition meeting August 27. Appointment of Lorelei Tanji as university librarian announced 9/17/12, effective 10/1/12.
UCLA:	Used LAUC SurveyMonkey account to recruit LAUC-LA current year committee members & chairs. 1 new hire in August: Librarian for Digital Collection Management in Scholarly Communication & Licensing unit. Temporary librarian position in Biomed pending. 2 positions currently open: 1) Head, Rosenfeld Management Library, 2) Korean Studies Librarian, Temporary Appointment. Data management fellow started. UL position posted on 9/10/12; closes 10/31/12; no librarian on search committee.
UCM:	Hired data management librarian in Summer 2012.
UCR:	Searches for following positions currently underway: 1) Instruction Coordinator/Reference Librarian [<i>Associate Libn I - Libn I; Reference Services Dept</i>], 2) Digital Initiatives & Technical Services Librarian [<i>Assistant Libn II – Associate Libn V; Water Resources Collections & Archives (WRCA) Dept</i>], 3) University Librarian (<i>posted in Chronicle of Higher Ed., September 3</i>). Executive board transition meeting to take place September 10. Membership meeting scheduled for later in September.
UCSD:	Transition meeting held already. No new hires. Organizational restructuring in process.
UCSF:	Searches underway for Collection Development Librarian (2 interviews scheduled in Sept) and Education Librarian. Research Informationist position will be posted soon.
UCSB:	Alan Grosenheider, AUL for Organizational Development & Effectiveness, started August 13. Jennifer Thompson, Black Studies Librarian, starts September 6. LAUC-SB is revising deadlines within the six-month peer review process to allow more time for some participants in the process.
UCSC:	1 st LAUC-SC meeting of the new year to be held September 6. New Head of Technical Services, Marcia Barrett, coming from University of Alabama libraries, starts November 1.

K. Botello (LAUC) moved to adjourn. A. Taylor (LAUC-SF) seconded. Meeting adjourned at 2:24 pm.

Next Exec Board call

1-3 pm on Wednesday, October 3, 2012

Minutes submitted by Kymberly Goodson, 9/5/12

Approved 10/4/12