

Minutes: LAUC Executive Board Conference Call

Thursday, April 5, 2012 2:00-4:00 PM

LAUC President Mitchell Brown called the meeting to order at 2:03 p.m.

Present: President Mitchell Brown, Past President Michael Yonezawa, Secretary Lillian Castillo-Speed; Divisional Chairs 2011-12: LAUC-B Chair Nick Robinson, LAUC-D Chair Deanna Johnson, LAUC-I Chair Pauline Manaka, LAUC-LA Chair Louise Ratliff, LAUC-M Chair Sara Davidson, LAUC-R Chair Manuel Urrizola, LAUC-SD Chair Patrick McCarthy, LAUC-SF Chair Peggy Tahir, LAUC-SB Chair Chuck Huber, LAUC-SC Chair Annette Marines, SOPAG Representative Bob Heyer-Gray.

A. Check-in (roll call) (L. Castillo-Speed)

B. Announcements (M. Brown)

- Nominations for LAUC positions are open until April 20. Contact M. Brown or L. Castillo-Speed with any additional nominations. Currently nominated for Secretary are: Angela Boyd (UCSB), Kymberly Goodson (LAUC-SD), and Dana Peterman, LAUC-I. For Vice-President/President-Elect: Nick Robinson (LAUC-B). Thanks to all the candidates for accepting the nominations.

- Electronic balloting through BallotBin has been tested. It has good security features. Discussion ensued on whether all the balloting should be done systemwide or whether each division would handle both local and statewide balloting and then send the statewide results to the LAUC Secretary. Having to gather all the email addresses of all eligible voters is a challenging task. **ACTION:** M. Brown will send the divisions the message that they can use whatever software they would like to conduct both the local and statewide balloting, sending statewide results to the LAUC Secretary; divisions are free to use BallotBin; they need not report on how they get their results.

- Because of a resignation, we need a LAUC rep to LTAG through 2013. We also need reps for upcoming vacancies in ACG groups to CDC, as well as HOTS and RSC. A current representative is allowed to be appointed for a second term. LAUC would officially submit the name and the committee would accept or not accept. The deadlines are in mid-May.

C. Approval of minutes - March 1, 2012/Review of Action Items (L. Castillo-Speed)

Action: With suggestions from Gloria Alfaro of UCOP, M. Brown will contact the hotels to perhaps get a better rate with different variables of rooms and days and he will handle the contractual arrangements. *Resolution: done.*

Action: M. Brown will send out announcement when the hotel is confirmed. *Resolution: done.*

Action: M. Brown will send a "Save the Date" announcement as soon as possible. *Resolution: done.*

Action: M. Brown will contact the possible speakers. *Resolution: done.*

Action: M. Brown will send A. Marines a draft of the Assembly timeline. *Resolution: the timeline is the draft agenda already sent to Executive Board.*

Action: M. Brown will send a graphic of the [presentation awards] timeline to the Executive Board. *Resolution: K. Botello sent out the timeline in her call. ACTION: M. Brown will send a separate one to the Executive Board.*

Minutes were approved by acclamation.

In the previous discussion of action items, discussion of the Assembly included these points:

Attendees staying at the Ramada Inn will pay up front and be reimbursed by LAUC. If people want to extend the stay (before or after) they may at the LAUC rate. The Executive Board meeting will be held in the same hotel. Dan Greenstein and David Hansen will be Assembly speakers in the morning. Ginny Steele will welcome the Assembly. There will be afternoon breakout sessions. There will be a simultaneous broadcast using Ready Talk software, which has a web version as well as a phone version. All video that is broadcast at the Assembly will be visible to remote participants. Chat and Raising Hand options are available. The recording of audio and video will be captured by Ready Talk. No UCSC techs are required. As for participation at the division level, M. Brown states that this is an opportunity for campuses to set up a way to view the broadcast collectively and engage in the discussion, especially in the breakout sessions. We may be able to make the recording of the Assembly available through the LAUC blog. This will be useful for those divisions that were not able to participate.

ACTION: M. Brown will write up the technical requirements for the Ready Talk broadcast and will send them to A. Marines and he will talk to the UCSC tech persons.

D. UC Online Instruction Pilot Project Update (M. Brown)

SOPAG put together a small task force to look at implications for collections. LAUC was asked to recommend a LAUC person to serve on the task force--awaiting replies from persons who have been asked. Good sign that LAUC has been asked to participate.

E. LAUC Outstanding Service Award and LAUC Contribution Website (M. Brown)

A committee will be formed for the award--some persons have been contacted. M. Yonezawa reminded us that the committee will actually implement the award rather than discuss it.

F. Assembly Updates (M. Brown/A. Marines)

1. May 10th LAUC Assembly -- Agenda Items

Revised draft of agenda will be sent out with more details about the speakers. Starting time of 10 and ending time of 3:30 were chosen to accommodate transportation issues. Discussion ensued on whether there will be a tour of the UCSC Library even though the Assembly will be held at a different site. The conference center is 5 minutes from the airport. Tip: visit San Jose Airport page and get information on ground transportation. A. Marines pointed out that the room is long and narrow, which may not lend itself easily to breakout sessions. As for supplies, the LAUC-I group will bring pads, pens, and post-it notes.

ACTION: A. Marines will send a message to the Executive Board asking if they would be interested in a tour of the UCSC Library and providing a possible time frame, probably 1 or 2 p.m. (after Executive Board meeting, which adjourns around 11 a.m. They will have to provide their own transportation to the campus.

ACTION: M. Brown will ask Phoebe Ayers to post the agenda on the LAUC website, as well as committee reports after they are shared with the Executive Board.

ACTION: A. Marines will add the registration link to the LAUC website.

ACTION: M. Brown will send out a separate description of the breakout sessions, outlining how they will be set up, a set of discussion points, the use of directed facilitation and the potential outcomes.

2. LAUC Blog

M. Brown will start using this to send information about the Assembly. In the past, people have blogged during the Assembly. Who wants to do it? Perhaps some travel awardees? Let M. Brown know by the day of the Assembly if you have an interest or can recommend someone. M. Brown will set up a hash tag for the Assembly.

G. Statewide Committees/Advisory Groups

1. Research & Professional Development (M. Brown):

Looking at proposals. There will be no second call this year since most of the funds will probably be awarded. Proposals are better this year. This is unprecedented, according to M. Yonezawa.

2. CPG: None

3. Diversity: Discussing a draft to be shared with Executive Board next week.

4. SOPAG (B. Heyer-Gray): Lucia Snowhill (UCSB) is retiring and she will be replaced by Gary Johnson as the UCSB SOPAG representative. From the last UL Steering Committee and SOPAG meetings: 1) a task force is being formed to look at access and reference implications for the online instruction pilot program; 2) preservation strategies and shared print were discussed; 3) regarding the digital online e-science institute, SOPAG was asked to put together a discussion of what was learned; 4) there was more NGTS discussion; 5) a couple of groups will look at the UL advisory structure (e.g. HOTS, HOPS, etc.). M. Brown asked B. Heyer-Gray to follow up on a name being suggested as a LAUC representative to the SOPAG task force on the online pilot program.

5. SLASIAC Report: No conference call since last minutes sent. M.

Yonezawa requested that we ask how much progress libraries have made in reducing the number of books on shelves. M. Brown mentioned that he has asked Ginny Steele to consider the issues from the ULs' document and also the responses to the SLASIAC report.

H. New Business: None.

I. Round Robin

UCB: Professional Development event, "Library Leaders' Perspectives on Professional Development" on June 4 will feature Tom Leonard, Denise Stephens, Laine Farley, and Clifford Lynch. Results of a retention survey have appeared after three months--not analyzed yet. The first step of the Re-envisioning Library Services process will culminate soon when reports are turned into the UL on April 16. LAUC-B will facilitate member feedback. Updates on all these items will be shared with the Executive Board.

UCD: UL position still unfilled. Discussion on changing the review period from fiscal year to calendar year. Library may lose space to an office for the School of Veterinary Medicine.

UCI (M. Brown): Top section of Ayala Science Library had to be emptied of journals. Had to reduce the number of print volumes by 1/3 in two weeks. Shelving was removed to make room for Office of Information Technology staff. A writing support center will be moved into first floor space. About 100-300k monograph equivalents in humanities will be weeded but selectors will be able to take more time. Spring library exhibit (April 24): "Hope of Freedom: Project Ngoc's Decade of Dedication," featuring a talk by Manuel N. Gomez. <http://www.lib.uci.edu/features/news/2012-ngoc-exhibit.html>
LAUC-I is sponsoring a talk by Mary Ellen Bates, who helps people communicate and work on "elevator speeches." Still awaiting final word on appointments for Business Librarian and Health Sciences Librarian. Library is replacing Library Assistant IVs who left.

UCLA: UL Gary Strong will retire in December. LAUC-LA hosting a program on April 24: "Future Ready: Librarians in the Academic Arena at UCLA and CSUN."

UCM: NextGen LAUC Member report sent in. Digital Curation Librarian search: filled. Will be posting a Library Services Librarian position.

UCR (M. Urrizola and M. Yonezawa): At his request, Provost Rabenstein met with the librarians and discussed the UL search and the participation of librarians. Library is still dealing with layoffs and retirements although some positions have been filled.

UCSD: Completing 5 internal recruitments to lead some new programs. Still struggling with library closures and with practical problem of where the collections will go and where students will sit.

UCSF: New University Archivist started a month ago. Main Parnassus Library will re-open on Saturdays. Mission Bay Library will re-open on Saturdays and stay open until midnight. Academic Senate library committee is pushing acceptance of Open Access.

UCSB: Gary Johnson promoted to AUL for Research and Scholar Services. Not arrived yet: AUL for Information Technology, Performing Arts Librarian. Michael Kim is the Metadata and Cataloging Services Department Head. Recruitments going forward: Business Services/Data Librarian and Latin American Librarian. Series of conversations with deans, e.g. Dean of College of Engineering. There will be a faculty summit on Open Access.

UCSC: Many activities related to re-dedication of library building, opening of the Grateful Dead space. Recruitments ongoing: AUL for Collections and Library Information Systems.

Adjourned at 4:02 p.m. *Next conference call: May 3, 2012, 2-4 PM*