

Minutes: LAUC Executive Board Conference Call

Thursday, February 2, 2011 2:00-4:00 PM

LAUC President Mitchell Brown called the meeting to order at 2:02 p.m.

Present: President Mitchell Brown, Past President Michael Yonezawa, Secretary Lillian Castillo-Speed; Divisional Chairs 2011-12: LAUC-B Vice-Chair Susan Edwards, LAUC-B Chair Nick Robinson, LAUC-D Chair Deanna Johnson, LAUC-I Chair Pauline Manaka, LAUC-LA Chair Louise Ratliff, LAUC-M Chair Sara Davidson, LAUC-R Chair Manuel Urrizola, LAUC-SF Chair Peggy Tahir, LAUC-SB Vice-Chair Anna DeVore, LAUC-SC Chair Annette Marines, Parliamentarian Dean Rowan, SOPAG Representative Bob Heyer-Gray.

A. Check-in (roll call) (L. Castillo-Speed)

B. Announcements (M. Brown)

ULs sent a response to the White House Office of Science & Technology Policy regarding access to data resulting from federally funded research. See link:

<http://libraries.universityofcalifornia.edu/about/uls/docs/>

On January 13, CDL prepared responses for ULs to send in response to SOPA and PIPA legislation. This is part of ongoing effort to raise UC's participation level in national discussions.

UCOLASC is encouraging local academic senate committees to adopt an Open Access mandate for publishing journals. It may reach out to librarians to help educate faculty on this issue, which so far seems to be much appreciated by faculty. LAUC members might be better prepared by participating in upcoming online forums (Feb. 3 & 6), webinar on copyright and similar programs. **Action:** M. Brown will send links and look into including information like this on the LAUC website.

C. Approval of minutes - November 3, 2011 (L. Castillo-Speed)

Action items were reviewed.

Action: M. Brown will share with the Board the letter from the UCD administration related to the issue of including union participation in librarian reviews. *Resolution: Correspondence from UCD and AFT was sent to the Board. M. Brown notes that LAUC has nothing to respond to at this time. It is not clear if other campus administrations agree with UCD on the interpretation of HEERA section 3571 and the MOU.*

Action: M. Brown will share documentation on the online instruction pilot project.

Resolution: Done.

Action: After clarification of approval from UCOP, M. Brown will send details to the Executive Board and will then form a committee.

Resolution: On today's agenda.

Action: M. Brown will talk to Ginny Steele to see if there is a way for LAUC to get more information [on librarian input into online instruction process.]

Resolution: M. Brown has an appointment to meet with G. Steele.

Action: M. Brown will send UCI re-organization documents to Executive Board for comparison [with other campuses.]

Resolution: Done. Re-organization at UCI is ongoing.

Action: M. Brown will create a detailed chart or graphic describing how the time line [for LAUC presentation grants] works and will give it to K. Botello to distribute.

Resolution: Sent to K. Botello and will be included in second call.

Minutes were approved by acclamation.

D. UC Online Instruction Pilot Project Update (M. Brown)

M. Yonezawa sent the Board a press release which included information on projects in Wave I. <http://www.universityofcalifornia.edu/news/article/27006>. M. Brown also sent other background documents. The LAUC letter sent earlier was about the first call for courses. Now these courses are being offered. M. Brown is drafting a letter in response to the second call. Wave II allows intercampus communication and well as students from outside UC. UCOP wants to use Blackboard for outside students and to use CoLE (Common Learning Environment) software for UC students. Issues for LAUC to consider: If OA materials are to be used, does that mean that they are available only for UC students?; Are courses to be entirely digital?; Will students have access to some print materials at campuses or affiliated campuses? Although M. Yonezawa's original letter was well done, the new letter has to be directed to the courses being prepared for the larger expansion. Discussion points: 1) Perhaps M. Brown's meeting with G. Steele will help him clarify whether LAUC's message is being ignored or not followed up on; 2) It is not clear at what point the ULs are to offer opinions as to what resources they are supposed to provide. M. Brown will bring these issues to his meeting with G. Steele. Further questions or comments from the Board are welcome--send to M. Brown.

E. LAUC Outstanding Service Award and LAUC Contribution Website (M. Brown)

Award. In 2004 a report recommended a structure to set up the LAUC Award. A previous Board was not entirely in support: some thought it should be a divisional award; others thought it should honor contributions to the profession, not just to LAUC. Funding will come from LAUC President's roll over funds, which will be secure as long as we are careful to budget it every year. UCOP has approved this financial arrangement. Question: will this interfere with the President's ability to fund programs as they see fit? Answer: No, it won't tax the President's ability to function. Note: if the President does not spend the extra funds, they will automatically revert to UCOP. Action: M. Brown will set up an ad hoc committee with the charge to implement the award.

Website. Upon M. Yonezawa's request, Webmaster Phoebe Ayers will send the Board a sample page. Question: how will divisions send items? M. Yonezawa will ask P. Ayers if there is blog or wiki software that can be used so that anyone can send items, or whether there needs to be a monitor. Discussion points: 1) UCSF opened up a WordPress page, which allows anyone to post photos; 2) A page can be set up on Facebook Forum, which can allow subpages for individual honorees; 3) It should be flexible and easy to use; 4) Will everyone be comfortable with that level of information? That is, is this appropriate for LAUC?; 5) The LAUC page may contain links to blogs or wikis and also post a disclaimer that LAUC is not responsible for all the content in all the links and ask that people use good taste; 6) There could be different categories for different types of content; 7) This would be one tribute--not separate campus tributes. Action: M. Brown will collect suggestions from the Board and send a template to P. Ayers; and ask her to explore option of using links to other sites, other tools. The Board will see it when there is something to show.

F. Assembly Updates (M. Brown/A. Marines)

Location is secured. Phone lines for ReadyTalk will be available. Table set up is taken care of. Local Arrangements Committee yet to be created. Discussion points on hotels: 1) A. Marines should find out what hotels are closest and speak with them about holding rooms and find out about reservation process; 2) Ideally, one charge could be invoiced to LAUC or payments could be made directly through LAUC's recharge number: M. Brown can request this through UCOP's Gloria Alfaro; 3) Room price range: \$75 to 140. If there is meeting space in the hotel, we will use that for the Executive Board Meeting. Board members will be reimbursed for travel and hotel costs. Travel award winners will be announced in February. Information on directions, transportation and parking would be coordinated with the Local Arrangements Committee. We will have Skype for some of the speakers. M. Brown is testing different types and different combinations of software for remote participation. A. Marines needs to know what is required as soon as possible after the testing. M. Brown asked A. Marines for an appointed "floor manager" to make sure the video and other equipment is set up and that the screen views are okay. The intention is to use ReadyTalk plus the video component. Local divisions should prepare a room for group remote participation in the Assembly. We might need to send a reminder to divisions to send in the names of all LAUC librarians as of Sept. 1, 2011. The number of delegates per division is determined by this census, including librarians who left UC after Sept. 1. An Assembly listserv will be needed.

Action: M. Brown will send L. Castillo-Speed a preliminary list of delegates.

Action: M. Brown will send A. Marines the number of potential delegates. This will give us a potential number of hotel rooms needed, excluding local participants.

Action: M. Brown will contact Gloria Alfaro for the LAUC recharge number and explore the possibility of UCOP sending the hotel a list of pre-approved guests who would not have to use their own funds to check in.

Action: M. Brown will send the "Save the Date" message (May 10) and announce the travel awards.

Action: M. Brown will use both the Assembly listserv and the Board listserv to send information on speakers and topics.

G. Statewide Committees/Advisory Groups _____

1. Research & Professional Development (K. Botello):

UC Berkeley received four presentation grant applications- two were subsequently withdrawn.

UCD received four applications: two for research grants and two for presentation grants
Irvine received one presentation grant application.

UCLA received four applications: one research grant; one mini-grant; two presentation grants.

UC Merced received no applications.

UCR received one research grant application.

UCSD received one presentation grant application.

UCSB received one presentation grant application.

UCSC received three presentation grant applications.

UCSF received no applications.

Total: 17 (Research grants-4; Mini grants-1; Presentation grants-12)

She requested feedback from the LAUC R&PD committee members regarding possible reasons for the change in the number of submissions by LAUC members. Emerging

concerns (select): fewer librarians, less time to pursue research due to heavier workloads, less support in units to pursue research, criteria for applications not meeting current needs, timeline for grant cycle inconvenient. The committee will continue discussion.

2. Nominations (M. Yonezawa): Statements of intent and bios received from three persons for the Secretary position; Vice-President documents are forthcoming. Hoping for more than one more candidate for Vice-President.

3. SOPAG (Bob Heyer-Gray)

Three-day meeting in Oakland planned: Feb. 15--half-day planning retreat with ULs, CDL and SOPAG; Feb. 16--regular UL/SOPAG meeting; Feb. 17--facilitated face-to-face meeting. January conference call: most POT groups have submitted their reports; when they're all in the NGTS blog will be updated. Next steps for POT groups hinges on funding. A subset of SOPAG is looking at the financial infrastructure so steps can be implemented. B. Heyer-Gray is finishing his 3-year term. Will need replacement. He recommends the appointment as enlightening, interesting and refreshing to be involved at the level where AULs, ULs and CDL interact.

No other reports.

H. New Business

1. Electronic Balloting Discussion. M. Brown has tested BallotBin, which is simple to use. However, it is not clear on how we will integrate the local ballot issues with the Systemwide issues. If each division can generate a list of email addresses of eligible voters and send as a text file to M. Brown, these can be pasted directly into BallotBin. M. Brown would like to send a link to the divisions and have them test it with a simple YES/NO question and answer. The actual LAUC ballot will be administered by the Secretary. If this is done locally as a test first, then this would help us create the list of email addresses to see how the statewide ballot would work. In the end, there would be two different links on the ballot: local and statewide.

I. Round Robin

UCB: Interviews ongoing for 2 positions: Slavic/East European Studies; Librarian for the Japanese Collection. Recently hired: E-Learning Librarian. "Re-envisioning Library Services" underway with two teams each co-chaired by an AUL and a Librarian: Service Models and Role of the Librarian. Library staff are included.

UCD: Interviewing for Department Head for Health and Life Sciences. Will see 3 candidates for UL at the end of February. At general membership meeting today discussed changing review period from Jan-Dec. to July-June.

UCI: Interviewing for Cataloger/Metadata Librarian. Candidates for Business Librarian next week.

UCLA: COLASC meeting on Open Access issues. Faculty working with UL on this. Research Library event: demonstration of technology, etc.--well-attended, including faculty. Resurgence of interest in library as a center for collaboration. Her division will recommend that a Librarian be recruited to replace retiring Assistant Director of Library Human Resources.

UCM: Interviewing for Digital Curation Librarian.

UCR: Membership meeting yesterday: discussion of union activity and criterion 2. The UL understood the value of union activity. This is not an issue at UCR. Preparing job descriptions for Metadata/Cataloger position at the Water Resources Center Archives.

[Because of the late time, M. Brown asked the remaining division chairs to send their updates to the Secretary by email.]

UCSB: A Head of Cataloging & Metadata Services has been hired. We are interviewing candidates next week for AUL- Information Technology and Digital Initiatives.

UCSC: Multi-campus event "What is a Reader?" held on Jan. 26 with many events at the McHenry Library. Speakers included Beth Honnef Remak and Alberto Manguel. Position for Science Selector/Scholarly Communications Librarian has closed. Position for Head of Technical Services is about to launch. AUL position for Collections and Library Information Systems is being planned. Incumbent Kerry Scott is resigning at end of June. Local COLASC committee is working on library/open access survey. The committee is active in statewide open access discussions.

Adjourned at 4:05 p.m. *Next conference call date/time: March 1, 2012, 2-4 PM*