

LAUC Executive Board Meeting
Thursday, September 2, 2010
2:00-4:00 p.m. by telephone conference call

The meeting was called to order at 2:04 by LAUC President Michael Yonezawa.

Present: President Michael Yonezawa, Vice-President Mitchell Brown, Secretary Cynthia Moriconi, LAUC-B Chair Susan Koskinen, LAUC-D Chair Karl Kocher and Vice-Chair Deanna Johnson, LAUC-I Vice-Chair Pauline Manaka, LAUC-LA Chair Rhonda K. Lawrence, LAUC-M Chair Teal Smith, LAUC-R Chair Ken Furuta, LAUC-SD Vice-Chair Patrick McCarthy, LAUC-SF Chair Michele Mizejewski, LAUC-SB Chair Elaine McCracken, LAUC-SC Chair Nicole Lawson and Vice-Chair Annette Marines; SOPAG Representative Bob Heyer-Gray.

A. Check-in (roll call) (C. Moriconi)

B. Announcements - (M. Yonezawa)

- Vice-chairs are welcome to listen in to the Executive Board meetings. Members may listen in, but should email President M. Yonezawa and Secretary C. Moriconi.
- All delegates will be included on the LAUC Assembly listserv.
- M. Yonezawa suggests the list of delegates be posted on the LAUC web site, as well as the list of statewide committee representatives.
- Names of those who submitted statements of interest for the statewide committee representative positions have been forwarded to the ULs, to SOPAG, and to chairs of appropriate groups. D. Bisom, SOPAG chair, will send a summary to Bruce Miller, the current ULs group chair. M. Yonezawa will send letters to appointees.
- Executive Board Conference Call dates and times were set: First Thursday of the month from 2-4 will be the meeting time.

C. Approval of minutes - August 9, 2010 (Transition Meeting) (C. Moriconi)

- P. Manaka (Irvine) moved to approve the minutes, E. McCracken (SB) seconded, and the minutes were approved as amended. They will be distributed and posted to the LAUC web site.

D. Assembly Update - need to pick date(s) in March 3-4, 10-11, 17-18 (E. McCracken)

After a discussion of dates, the Board narrowed it down to March 3-4 or 10-11, 2011.

1. Travel Awards for newer (5 years or less) LAUC Members (M. Yonezawa)
 - In the past, three to five people have been given travel awards. M. Yonezawa will send out a call for applications when it's closer in time to the Assembly.
2. Local arrangements, Executive Board dinner options and meeting (E. McCracken).
 - Assembly will be held on the first day, Executive Board on the second day as is traditional. Executive Board dinner will likely be at the Beachside on Thursday night. The Executive Board meeting is usually over around noon on Friday.
 - Elaine has been investigating hotels, particularly the Best Western South Coast and

the Ramada Inn. Only the Executive Board and guests we invite will need rooms, which would be no more than twenty rooms.

3. Other
 - At the ULs meeting last year they expressed interest in contributing to web casting to enable more LAUC members to view the meeting.
- E. **Election Calendar – Election Day is June 1, 2011** (C. Moriconi)
 - The Election Calendar has been posted to the LAUC web site. M. Yonezawa is soliciting suggestions for LAUC members to serve on the Nominating Committee.
- F. **Minor changes to LAUC documents (Election Calendar, Standing Rules, LAUC Travel and Reimbursement Policy and Procedures)** (M. Yonezawa)
 - M. Yonezawa sent these revisions out before the meeting for review.
 - M. Yonezawa reviewed the LAUC Standing Rules, and updated them to reflect current practice. The Executive Board reviewed and discussed the changes.
 - Standing Rule 500.1: There was a discussion of LAUC Representatives to committees, and the fact that those are 3-year appointments. SOPAG terms are for 3 years, renewable once.
 - S. Koskinen (B) moved, and K. Kocher (D) seconded, a motion to approve the changes. The motion passed.
 - Travel & Reimbursement Policy: M. Yonezawa has contacted UCOP and verified with whom we should work on travel arrangements.
 - Nearly all the “About LAUC” web guides are outdated. M. Yonezawa will send out a call for volunteers to revise them.
- G. **Meet with the University Librarians Group, September 15, 2010** in Oakland & meet with members of LAUC-B and members of their CAPA to discuss local distinguished librarian issue(s)
 1. Discussion of common concerns and interests between ULs/LAUC for 2010/2011. (M. Yonezawa & M. Brown)
 - They have received an invitation to join the meeting for 45 minutes. The topics they will discuss are in M. Yonezawa’s welcome letter sent 9-1-10 to all LAUC members. Also, the issue of loss of special collections may be part of the discussion.
 2. Meet with LAUC-B members to discuss recent activities and discussion regarding CAPA report. (S. Koskinen, M. Yonezawa & M. Brown)
 - M. Yonezawa and M. Brown will go to UCB that day and discuss the report with S. Koskinen and CAPA members.
- H. **Final committee charges for CPG, Diversity and R&PD** (pending appointment of

divisional representatives and vice-chair/chair elects for CPG and Diversity) (M. Yonezawa)

- The committee chairs have received draft charges. It's helpful for committees to have vice-chairs, to be in training for the next year. The charges will be posted by October 1st.
- N. Lawson (SC) asked if the Committee on Diversity would be gathering data from the membership or from administration. M. Yonezawa said that Rule 400.3 states that the President may request a liaison from UCOP for any standing committee. He plans to do that for the Committee on Diversity to facilitate data gathering. We want to gather this data to verify who we are now, in order to guide future recruitments. (Bob Heyer-Gray has data from 2007.)

I. Nominating Committee – (Past President, plus two more committee members from different divisions; suggestions?) appoint by October 1st (according to Bylaws) (M. Yonezawa)

- This was discussed under **E. Election Calendar**.

J. Committee Representatives to Systemwide Advisory Bodies – update (M. Yonezawa/L. Diamond)

- This was discussed earlier, as part of Announcements.

K. Other – travel to other divisions for local assemblies or general membership meetings (M. Yonezawa)

In the past, some LAUC Presidents have tried to visit every campus. Depending on funding available, M. Yonezawa would be willing to visit and attend a local divisional general meeting or a local assembly.

L. New Business

1. *7/19/10 SOPAG minutes, 4a-b-c*: SOPAG review committees in progress are the UC Press Review, Access & Discovery Task Force, and UC Libraries Review committees. SOPAG will also have a focus group on the value of the CDL.

M. Round Robin

- Julie Kwan at UCLA was just awarded distinguished status.
- Santa Cruz has a new temporary librarian hire, N. Lawson reported.
- E. McCracken said Santa Barbara is in the process of hiring two half-time temporary librarians.
- Karen Andrews at Davis received their Distinguished Librarian award.
- Berkeley's Distinguished Librarian award will be awarded in November.
- All individuals who received LAUC grants and who haven't submitted their final report should be encouraged to do so. Please ask your division's R&PD committee to

follow up on this.

Adjourned at 3:57. *Next conference call date/time: October 7, 2010 2-4 PM*