

LAUC Executive Board Meeting
Friday April 3, 2009
2:00-3:30

Present:

Sam Dunlap (President), Lucia Diamond (Vice-President/President-Elect), Bob Heyer-Gray (Past President), Orchid Mazurkiewicz (Secretary), Lisa Spagnolo (UCD*), Josephine Tan (UCSF*), Corliss Lee (UCB*), Keri Botello (UCLA*), Sarah Troy (UCSC), Mitchell Brown (UCI*), Jim Dooley (Merced*), Cathy Palmer (UCI), Jeff Williams (UCSD*), Mary Linn Bergstrom (SOPAG representative)

*2008/09 Division Chairs

1. Meeting called to order at 2:05 p.m.

2. Announcements

Bob reported that the Nominations Committee has a slate of two candidates for both the vice-president and the secretary positions.

Mary Linn reported on the recent two day SOPAG meeting held at UCLA. The meeting focused on the ongoing next generation technical services and Collection Development Council activities, and the budget situation. There was discussion on the need for improvement in system-wide project management as well as at the local level. A task force will be charged to do an inventory of relevant skills at the various campuses. When that goes forward she'll share the charge with the executive board. Mary Linn's term as representative to SOPAG will be up at end of summer.

Corliss, Mitchell, and Jeff reported on recent discussions at their campuses on teleconferencing and other alternatives to travel for meetings. Mary Linn recommended that this information be shared with Declan Fleming, chair of LTAG.

Keri reported that the UCLA Election Committee is working with a unit on campus to hold their statewide and local elections electronically. Lisa noted that Davis used Survey Monkey last year and will be using it again this year for their elections.

Barbara Schader (UCR) has been appointed the new representative to SLASIAC.

3. Minutes – Orchid Mazurkiewicz

LAUC Executive Board Meeting minutes, March 6, 2009, were approved with the following corrections:

Correct sentence in item 4 to read “Sam will meet with Patti Martin, CDL Director of Bibliographic Services, who will speak at the Spring Assembly....”

4. Disposition of old bylaws – Sam Dunlap

The new bylaws will be in effect as of March 23rd. We'll keep an online copy of the superseded bylaws.

5. Meeting with Dan Greenstein – Sam Dunlap and Lucia Diamond

Lucia and Sam met with Jan Corlett, Special Assistant to the Provost, and with Dan Greenstein. Zero-based budgeting is being implemented. In future, LAUC will have to submit a budget request rather than getting a lump sum up front. Any money left over from this year will go back into the general pot. Current, incoming, and past chairs will have signature authority for budget requests up to \$500. Sam will clarify whether he can get Dan and his staff to approve total costs for the Spring Assembly rather than getting approval on an item by item basis.

6. Spring Assembly – Sam Dunlap

A web page and registration form are now online for the Spring Assembly. Sam has asked Shirley to send an announcement to the LAUC Executive Board list for distribution.

Sam has received 5 travel grant requests so far. All are newer librarians, with two from Irvine, one from Riverside, and two from Santa Barbara. He will be able to fund all of these, and asks the chairs to remind the membership that they are available.

All divisional chairs need to send Orchid the names of their delegates to the Assembly. Sam also urged everyone to get their hotel reservations early.

7. Other

Corliss noted that the UCB members are supposed to be reimbursed for travel in the same fiscal year as the travel occurred. This will be problematic due to the timing of the next ALA meeting. Sam noted that UCSD allows you to carry over unused travel funds from the previous year for use in the next fiscal year in certain situations. Gina Zimmerman in their library business office might be a good contact to enquire as to how they sorted that out.

Mary Linn asked how the various ULs have been dealing with the budget issues:

- UCSD has set up intranet budget updates for the library
- UCB has had some town halls, including a campus-wide townhall. The LAUC-B chair and vice-chair also have a monthly meeting with their UL
- UCLA's UL has been posting regularly to his blog and has been meeting with the executive board at their monthly meeting for the past four months. They have been discussing when it would be advisable to have a town hall meeting with all the membership
- UCD has had two all-staff meetings, as well as all-staff email updates. The chair and vice-chair also regularly meet with the co-ULS
- UCSD held a town hall to discuss the budget. The UL has also set up a blog and has invited anonymous suggestions for ideas about saving money.
- UCI had a campus-wide townhall, followed by two library townhalls for the UL to talk about the budget issues and elicit ideas about savings.

Lisa noted that they have a budget committee made up of librarians and staff. People can submit money-saving ideas to the committee. Jeff reported that the library management team had a retreat to brainstorm ideas for savings. Some of the specific ideas that came out of this were a reduction in ILL units, a reduction in the number of public service points at the main building, consolidating archiving processing operations. They are also considering reducing operating hours and are reducing the number of computers that are publicly accessible.

It was agreed that each of the chairs will write up a brief report of what's known about the budget at each campus and what's being done in terms of communication and planning. These will be

submitted in advance with a defined time for questions at the Assembly. Sam and Jeff and Mitchell will work on how to structure this piece for the agenda.

8. Meeting adjourned 3:16 p.m.