

**LAUC Executive Board Meeting**  
**Friday January 9, 2009**  
**2:00-3:30**

**Present:**

Sam Dunlap (President), Lucia Diamond (Vice-President/President-Elect), Bob Heyer-Gray (Past President), Orchid Mazurkiewicz (Secretary), Lisa Spagnolo (UCD\*), Jeff Williams (UCSD\*), Josephine Tan (UCSF\*), Anne Barnhart (UCSB\*), Frank Gravier (UCSC\*), Corliss Lee (UCB\*), Keri Botello (UCLA\*), Jim Dooley (UCM\*), Dana Peterman (UCI), Linda Murphy (UCI), Sarah Troy (UCSC),

\*2008/09 Division Chairs

**1. Meeting called to order at 2:03 p.m.**

**2. Announcements**

After checking on the status of SLASIAC (System-wide Library and Scholarly Information Advisory Committee), Sam confirmed that it will be revived this year. He has contacted the 5 candidates for the SLASIAC representative position to confirm whether they still want their names submitted. He will send the names to Catherine Candee at UCOP.

Lisa announced that UCD University Librarian Marilyn Sharrow has begun a one-year medical leave of absence. Associate University Librarians Gail Yokote and Helen Henry will share her responsibilities pending approval of their appointments as Acting Co-University Librarians.

**3. Minutes – Orchid Mazurkiewicz**

LAUC Executive Board Meeting minutes, November 13, 2008 approved with the following corrections:

- Add Jim Dooley to the list of those present
- Add the phrase “wide-ranging discussion of collection issues” to section 4. Preliminary Fall Assembly discussion
- Delete “the” in the last sentence under 7. Committee charges

LAUC Executive Board Meeting minutes, December 4, 2008 approved with the following corrections:

- Add SOPAG affiliation to Mary Linn Bergstrom’s name in the list of those present
- Correct the spelling for Kathi Neal
- Change “ULS” to “ULs” in section 5. Spring Assembly
- Add the phrase “LAUC committees and the all-campus advisory groups” to the last sentence in 5.
- Correct typo “ton” to “on” in Appendix 1.

**4. By-laws – Sam Dunlap**

Sam spoke with Janet Lockwood before the break and she strongly suggested that LAUC prepare a statement clarifying our intent in the proposed by-laws change for Leslie Van Houten at UCOP. While this would not be an official statement, Sam thinks it should probably reside on the Committee on Diversity’s website. The draft statement prepared by Sam was discussed and approved with minor changes (see Appendix 1). Sam will send it to Leslie first thing next week.

## **5. Web Archiving Service – Sam Dunlap**

Sam spoke with Kathi Neal at the Bancroft in Berkeley. She has begun to work on revising aspects of LAUC's records retention schedule. Once the revisions are finished, she'd like to have them posted on the statewide website. She also noted that the University Archivists Council is in the experimental stage with the Web Archiving Service. That should be coming together and will address our concerns about archiving of LAUC-generated websites. See

[http://www.cdlib.org/inside/projects/preservation/webatrisk/cdl\\_webarchiving\\_program.html](http://www.cdlib.org/inside/projects/preservation/webatrisk/cdl_webarchiving_program.html) for more information.

## **6. Fall Assembly follow-up – Sam Dunlap**

Sam realized after the Fall Assembly that he should have added all the committee and advisory groups to the agenda. He will remind them to submit their report for posting for the Spring Assembly.

Sam is in the process of drafting memos for the University Librarians Group on the budget cuts, and for the UCR members who provided the LAUC Executive Board with a statement of their concerns.

Sam has received some of the campus's contributions for the LAUC Clearinghouse on boiler plate descriptions of the libraries that get incorporated into job postings, links to peer review documents, and videoconferencing. Those division chairs that haven't submitted this information for their campus are encouraged to do so as soon as possible. Sam has received a list of campus video conference coordinators list.

## **7. Spring Assembly – Sam Dunlap**

Sam spoke with Brian Schottlaender about the Bibliographic Services Task Force report (<http://libraries.universityofcalifornia.edu/sopag/BSTF/Final.pdf>) as a topic for the Spring Assembly and Brian agreed that this was a good idea. The possibility of Karen Calhoun speaking at the assembly was discussed among the Board. The Next Generation Technical Services group is also interested in participating in the assembly program. Laine Farley was also suggested as a possible addition to the program. Sam will call Laine and ask if she's willing to participate at the meeting.

Sam proposes that the Spring Assembly start later in the morning and continue later in the afternoon than usual. This will help people attend the meeting just for that day rather than having to fly in the night before. Shirley will send out flight arrival information and the Board will continue to discuss this over the listserv.

## **8. Nominations committee – Bob Heyer-Gray**

He anticipates that the committee will begin its work very soon.

## **9. Meeting adjourned at 3:02 p.m.**

Appendix 1.

**Statement of interpretation for the LAUC Bylaws, Article VIII, Section 1.e.3.regarding the duties of the Committee on Diversity (January 12, 2009)**

LAUC recognizes the advisory nature of our duties and responsibilities, as stated in Article II of our Bylaws. In particular, Section 5 specifically addresses labor relations issues that are not the jurisdiction of LAUC:

LAUC shall not advise the Office of the President, the campus administration, or the library administration with respect to matters which are covered by a Memorandum of Understanding or are otherwise subject to negotiation with an exclusive bargaining agent.

LAUC does not propose that the Committee on Diversity address issues under the purview of the MOU, including wages, training, or working conditions.

However, the duties of the Committee on Diversity, as stated in the proposed Bylaws, incorporate the words “recruitment and retention” three times and reads:

- a. Advise the President and the Executive Board, and serve as a resource for other committees and LAUC Divisions on issues and initiatives concerning diversity, *recruitment and retention* in University libraries.
- b. Consider and develop recommendations and implementation strategies on matters and initiatives of diversity, *recruitment and retention* in University libraries.
- c. Address other subjects at the request of the President on matters and initiatives of diversity, *recruitment and retention* in University libraries.

Our intent with these changes is to align our governing documents with the 2006 revision of the University of California’s Diversity Statement that addresses the importance of recruitment and retention in relation to diversity and equal opportunity with reference to worldviews that arise from differences of culture and circumstance:

<http://www.ucop.edu/ucophome/coordrev/policy/PP063006DiversityStatement.pdf>

The changes to the duties of this committee exemplify the value that LAUC members give to diversity by reaffirming a commitment to providing orientation and ongoing mentoring to newly hired librarians and to positively promote a more diverse work force in the University libraries. LAUC intends the Committee on Diversity to discuss and to advise the Executive Board and the University Librarians on issues pertaining to mentoring, professional growth, and providing research opportunities in our continuous learning environment to support the retention of a diversified group of librarians.