

LAUC Executive Board Meeting
Thursday December 4, 2008
9:00-12:00

Present: Sam Dunlap (President), Orchid Mazurkiewicz (Secretary), Lisa Spagnolo (UCD*), Jeff Williams (UCSD*), Josephine Tan (UCSF*), Janet Martorana (UCSB*), Shirley Bigna (UCR*), Frank Gravier (UCSC*), Corliss Lee (UCB*), Keri Botello (UCLA*), Mitchell Brown (UCI*), Dean Rowan (UCB), Diane Mizrachi (UCLA), Jim Dooley (UCM*), Mary Linn Bergstrom (UCSD, SOPAG representative), Marcus Banks (UCSF)

*2008/09 Division Chairs

1. Meeting called to order at 9:09

2. UCOP follow-up – Sam Dunlap

Sam reported that the bylaws change regarding the Research and Professional Development's travel grants has been approved, although we're still waiting for an official letter. Lucia will begin working with the committee to issue a call for the grants. We look forward to hearing how it works out this year and whether it needs to be tweaked for the next.

3. Diversity Committee Charge – Sam Dunlap

Sam noted that Janet Lockwood didn't mention the bylaws change related to the Diversity Committee yesterday, but UCOP might still be considering Sam's recent communication regarding the original purpose statement of the committee.

Discussion ensued regarding the question of what LAUC can advise on regarding recruiting and retention, now that parts of the APM have been incorporated into the MOU. All Executive Board members are asked to review the relevant changes to the MOU (Mitchell will provide links to the union and UCOP websites – see Appendix 1. below) in order to more fully discuss the issue in future.

It was agreed that divisional review procedure documentation will be added to the LAUC clearinghouse, as will the link to the HOTS list of language specialists. The clearinghouse provides an opportunity for a review of differences across campuses and to make recommendations on best practices.

Sam will enquire with Brian Schottlaender on the status of SLASIAC and verify whether it is in hiatus.

Developing a charge for the Diversity Committee is limited while the bylaws issue remains unresolved. Sam will ask the committee to identify other useful links that could be added to the clearinghouse site. The Board discussed the suggestion from the ULs that LAUC create materials for the clearinghouse highlighting the UC Libraries (as opposed to individual campuses) as a destination. It was agreed the clearinghouse will continue to be developed, but that this particular task seems more appropriate for a group such as the ULs' communications people.

Josephine will compile results from the 27 assembly evaluations for the Board. The Board discussed the challenge of balancing a structured program with opportunities to discuss LAUC issues within the time constraints of the assembly agenda.

4. Approval of the Assembly minutes – Sam Dunlap

The Standing Rules for Assembly minutes were reviewed and we will aim to have them approved within a month. Orchid will conduct the vote via email.

Sam will talk to Kathi Neal and Phoebe Ayers about archiving the LAUC websites and blogs. The CDL Web At Risk project might be an option.

5. Spring Assembly – Sam Dunlap

It was agreed that for the Spring Assembly, only the agenda, speaker biographies, and evaluation forms will be reproduced for attendees. Other materials will be left to the discretion of the individual attendees to print out if they choose.

The January conference call is re-scheduled for Friday January 9th, 2-3:30.

Division chairs are asked to gather details on the available options on their campus for large-scale and small-scale video conferencing and its associated costs, limitations, etc. This will be added to the clearinghouse to better consider the possibilities for virtual meetings. It was noted that since LTAG (the Library Technology Advisory Group) has been charged with looking at videoconference software the LTAG reps might already have this information.

Possibilities for the Spring Assembly program were considered. Sam noted that he had received a suggestion from three UCR members for a program on how librarians are dealing with the current financial crisis on their campuses. In light of the general undercurrent of anxiety and worry noted at the assembly and being felt across the campuses, it was agreed that Sam will bring this concern to the attention of Brian Schottlaender (chair of the ULs group) and the division chairs will also mention it to their ULs. We will advise that it might be helpful to increase communications to the LAUC members and library staff regarding the financial situation. Gary Strong's blog was cited as an example of a helpful communication strategy. Brown-bag discussions were also suggested. Sam will draft a response to the UCR members' suggestion on behalf of the Board – something that can be shared with the membership at large.

Sam will begin to pull together a program addressing outstanding issues from the Bibliographic Services Task Force. He will contact Karen Calhoun to talk about the broader national context for these trends and issues. A few UC speakers could be added to the panel to discuss Next Generation Technical Services at UC from both a technical and public service perspective.

Sam will look into hosting Janet Lockwood's trip to the Palm Desert assembly.

Shirley reported that local arrangements for the Spring Assembly are proceeding. Hotel rooms have been negotiated at a rate of \$89 a night. It was agreed that the assembly business meeting could include brief (5-10 minutes) reports via Skype from recipients of the LAUC research grants reporting on the completion of their projects. Lucia, as chair of the Research and Professional Development Committee, will investigate the possibility.

Only one report was received from the LAUC committees and the all-campus advisory groups. Sam will enquire about missing reports.

9. Meeting adjourned at 12:04

Appendix 1.

Documentation for the current contract between UCOP and the UC-AFT is located on two websites.

Initial proposals: [University of California Public Notice Process Under HEERA \(Professional Librarians Unit\)](#) Posted: December 4, 2007

URL: http://atyourservice.ucop.edu/news/general/0712_heera-notice.html

Current contract documents (Approved April, 2006)

UC-AFT Unit 17 Librarian Bargaining: Articles and Summary

The following is a summary of articles that have been tentatively approved, along with the negotiated articles in PDF format.

[UC-AFT Unit 17 Librarian Bargaining: Articles and Summary](#) (March 30, 2008) UC-AFT
<http://www.cft.org/councils/uc/Unit17/index.lib.html>

Summary from Karen Sawislak, Director UC-AFT
<http://www.cft.org/councils/uc/librarian.summary.html>

New Article -- Appointment, Merit Increase, Promotion, Career Status Actions

The text of APM 210-4 (from July 1, 2000) in new article. Previously known as "Instructions to Review Committees which advise on the Appointment, Merit Increase, Promotion, Career Status action for Members of Librarian Series"
URL: <http://cft.org/councils/uc/Unit17/newArtAppEIIapm210.pdf>

New Article -- Definition, Criteria, and Terms of Service for Appointment and Promotion

Text of sections from APM 360-4, 360-20, 360-27 (from July 1, 2000). Previously known as "Appointment and Promotion - Definition, Criteria, Terms of Service"
URL: <http://cft.org/councils/uc/Unit17/newArtappEIVapm360.pdf>

Full contract from UCOP website

[Agreement for the Professional Librarians Unit \(LX\) between the University of California and the American Federation of Teachers](#) (Effective April 1, 2008 - September 30, 2011)

URL:
http://atyourservice.ucop.edu/employees/policies_employee_labor_relations/collective_bargaining_units/librarians_lib/agreement.html