

**LAUC Executive Board Meeting Conference Call**  
**Friday, October 3, 2008**  
**2:00-3:30**

Present: Sam Dunlap (President), Lucia Diamond (Vice President/President-Elect), Bob Heyer-Gray (Past President), Orchid Mazurkiewicz (Secretary), Lisa Spagnolo (UCD\*), Jim Dooley (UCM\*), Jeff Williams (UCSD\*), Josephine Tan (UCSF\*), Dana Peterman (UCI), Janet Martorana (UCSB), Frank Gravier (UCSC\*), Corliss Lee (UCB\*), Keri Botello (UCLA\*), Mitchell Brown (UCI\*), Sarah Troy (UCSC)

\*2008/09 Division Chairs

**1. Meeting called to order at 2:04 p.m.**

**2. Announcements – Sam Dunlap**

Linda Kennedy and Bob Heyer-Gray have been a great help in answering UCOP's questions about the by-law revisions. Janet Lockwood has received them and they are going through the final review now.

He and Lucia will be working on getting the documentation for the R&PD travel and presentation grants to Janet Lockwood, as soon as possible so that a call can go out for applications this year.

Phoebe Ayers of Davis has accepted the position of LAUC webmaster.

Bob and Lucia both noted they are unable to attend the assembly in San Francisco due to schedule conflicts.

Logistics for the planning of the San Francisco meeting were discussed. Josephine reported that a website will be going up once they have more details firmed up.

Sam asked that meeting minutes reflect a brief summary with action items.

**3. Minutes – Orchid Mazurkiewicz**

LAUC Executive Board Transition Meeting, August 27, 2008 approved with the following corrections:

- Delete asterisk from Diane Mizrachi's UCLA affiliation
- Change to correct spelling of Kathryn Neal's name

**4. November Conference Call – Sam Dunlap**

This call is re-scheduled to Thursday, November 13, 2-3:30.

**5. Executive Board Roster – Sam Dunlap**

Sam still needs complete information from UCSB. We also still need to hear from UCR and UCSB for the census.

**6. Election Calendar – Orchid Mazurkiewicz**

An election date of June 24, 2009 and the associated calendar was approved as presented.

## **7. Volunteers for Fall Assembly – Sam Dunlap**

Please contact Sam if you'd like to work with him on contacting speakers for the Assembly.

## **8. Summary of the 9/29/8 Meeting with the UL Group – Sam Dunlap & Lucia Diamond**

After reminding the group of LAUC's advisory role, they solicited suggestions for tasks where LAUC might assist. Some kind of website, wiki, or online clearinghouse for areas of expertise with the potential for promoting more communications across campuses was suggested.

The ULs will know more about their priorities for the coming year after the upcoming strategic planning meeting.

Mentoring activities at the campuses might also be useful in a clearinghouse.

The Shared Library Facilities board is very active online and they value the LAUC representative to this group.

While the group was not interested in continuing with the recruitment and retention survey, they are open to suggestions from us on this issue.

## **9. Committee Charges – Sam Dunlap**

The Diversity Committee might work on telecommuting policies across the campuses.

Sam will work with Lucia to prepare the necessary documents on the mini-grants for submission to Janet Lockwood for approval.

Sam will draft some committee charges and will send this out to the Executive Board for review.

Corliss and Sam will develop a plan for collecting "UC as a destination" recruitment materials for the next conference call.

## **10. Meeting Adjourned at 3:15**