

LAUC Executive Board Meeting
Friday, December 4, 2009
9:00 a.m. – 12:00 p.m.

Present: Lucia Diamond (President), Michael Yonezawa (Vice President), Sam Dunlap (Past President), Gayatri Singh (Secretary), Dean Rowan (Parliamentarian), Margaret Phillips (UCB*), Linda Vida (UCB), Adam Siegel (UCD*), Dana Peterman (UCI*), Diane Mizrachi (UCLA*), Rhonda Lawrence (UCLA), Susan Mikkelsen (UCM*), Gwido Zlatkes (UCR*), Adolfo R. Tarango (UCSD*), Marcus Banks (UCSF*), Eunice Schroeder (UCSB*), Sarah Troy (UCSC*).

*2009/10 Division Chairs

1. Meeting called to order 9:06 a.m.
2. Announcements
There were no announcements.
3. Approval of Minutes
LAUC Executive Board Meeting minutes, November 3, 2009, were approved by email on January 13, 2010, with no corrections.
4. Committees and Charges update
All committees have been given their charges and are working on them. Committee reports have been posted online-- <http://lauc2009assembly.wordpress.com/agenda-2/>
5. December 3rd Assembly redux
Positive and negative feedback was received. Acoustics in room could have been better. Attendees liked and disliked having speakers from CDL. It was nice that Janet Lockwood was able to attend in person. In the future, if the assembly is held later in the year, the incoming LAUC president will have more time to look for outside speakers.

The cost of the assembly was around \$11,000. A large part of that is paying for travel of delegates. We didn't pay for speakers or their travel.

Do we need to revise the locations of future assemblies? According to the schedule (http://www.ucop.edu/lauc/assembly/assembly_calendar.pdf), the next one in 2011 is in Santa Barbara. Some campuses are more expensive to get to. Should we move to a cheaper location? UCOP needs to know all the UCs are important. Each campus should host the assembly. We should reconfirm the new timeline with the campuses.

We need to continue the afternoon discussion. Since there is no assembly planned in the 2010 calendar year, we should have regional/pan-campus discussions. Maybe have one north and one south campus host and provide teleconferencing (Skype or Readytalk). Lucia will talk to Matt Conner (Chair of the Professional Governance Committee). Matt should be able to get funding from funds leftover in Sam's presidential fund.

Next year the Professional Governance Committee will be charged with synthesizing the discussion from this year and writing a position paper. Next year's Executive Board can figure out how to share this document with the library world and beyond!

6. Wiki, blog, communications for LAUC (Phoebe's advice)

Librarians across the UC campuses need a secure way to communicate, and place to create and archive documents. Some campuses use tools like blogs, wikis, websites and email, but these local tools are not for state-wide use. Phoebe Ayers, LAUC Webmaster, has made some recommendations. Lucia will forward the email to the LAUC Executive Board.

7. LAUC Budget Planning

Previously LAUC funds were annually allocated. The LAUC President has a fund for the assembly and other expenses. The Office of the President funnels the money through the LAUC accounts to the LAUC research grants award winners. Non-represented librarians can also receive grant funds. The research funds are secure. We are not cutting back on research, mini grants or presentation grants.

\$31,000 (approximately) had been allocated to LAUC for the last 2-3 years. Last year we gave back \$15,000. Until this year, LAUC money rolled over.

Lucia submitted a zero based budget to the Office of the President. They reviewed it and asked LAUC to cut \$10,000. Lucia will resubmit the budget with 10% and 25% reduction options.

Assemblies are getting more and more expensive. We have done them locally with little overhead. The main expense was travel-- \$8000. LAUC has reduced travel in many places. The outgoing Executive Board will meet by conference call. The incoming Executive Board needs to meet in person. Also many state-wide groups meet using conference calls. LAUC will explore other ways to meet virtually.

Budget numbers and receipts aren't kept in the LAUC Archives. The general ledger of last fiscal year is passed on from president to president and the LAUC president laptop has some documents. Lucia will talk to Cathy Neal to figure what can be submitted into the archive. She will also figure out if we can include budget information in the presidential reports, which are part of the archives.

8. UC Commission on the Future, LAUC advice

Linda Vida attended the UCB meeting and reported back to the Executive Board. LAUC should make a statement to send to the commission members, members of the working groups, university librarians, academic senate and respective chancellors. The Executive Board discussed the content of the statement. Lucia will send out a draft by email.

If your campus had librarians make statements at the local meetings, please send copies to Lucia so she can synthesize the message. Librarians should continue to send comments individually—
<http://ucfuture.universityofcalifornia.edu/feedback.html>

9. Other business, new business, forgotten business

Since there will be no spring assembly, the campuses won't have an opportunity to present the campus reports (significant events). Each campus chair will share an informal report about significant events by April 1 so the Executive Board can discuss at our April 6th meeting.

Significant events can include how many unfilled positions your library has, how many positions have been absorbed by the library, hiring freezes, etc.

10. Meeting adjourned at 11:55 a.m.