



April 20, 2016

LAUC E-Venue Task Force  
Librarians Association of the University of California

TO: Dave Schmitt, Chair, LAUC E-Venue Task Force  
FR: Diane Mizrahi, LAUC President  
RE: Charge, LAUC E-Venue Task Force

I am pleased to appoint you Chair of the LAUC E-Venue Task Force for a term beginning immediately and ending December 30, 2016.

### **Administrative Structure**

Please note that LAUC Committees fall under LAUC Executive Board purview. The LAUC President sets overall priorities for committee work by means of the committee's charge. The primary duty of each LAUC committee is to fulfill the charge given to it by the LAUC President. Once a committee's charge has been fulfilled, the committee may address other issues, with the approval of the LAUC President.

### **Committee Background and Significance**

In March 2016 the Statewide LAUC Journal Task Force issued their report in which they reviewed the feasibility of founding a LAUC-sponsored journal, shared results of their survey of the publishing and OA behaviors of LAUC members, and proposed assembling a hub of scholarly output as a venue for LAUC members to share and disseminate their scholarly and creative work [see: <https://lauc.ucop.edu/sites/default/files/attached-files/journal-task-force-interim-report-2016-02-29.pdf> ]  
The new E-Venue team will act to implement an Open Access scholarly hub. Membership in this Task Force shall consist of a Chair, and four additional members.

### **Charges**

- Work with the LAUC Web Manager and the Web Content Committee to design, assemble and deploy a web presence that collects the research output of LAUC membership into one collection.
- This site should be as automated as possible, though maintenance should be an ongoing task of the LAUC Executive Board (or delegated at their discretion).
- It will collect citations from LAUC members and provide links to full text deposits in eScholarship and elsewhere.
- This site will serve as a place to highlight the significant ongoing scholarly contributions of LAUC members.

### **Timeline:**

April 20, 2016 – Task Force appointed

December 31, 2016 – Charge completion target date; can be extended as needed.  
Final report due upon completion,

Reports should be submitted using the following format:

### **Reporting Guidelines**

SUBJECT LINE: [Committee Name] Report

BODY OF MESSAGE:

TO: LAUC President

FR: [Committee Name]

RE: [year (e.g., 2015-16)] Report Name (e.g., Final Report)]

Committee Charge:

Summary of Action Items:

Body of Report with Discussion and Recommendations [formatted as motions, in keeping with Sturgis]

Names of Committee Members

Attachments (if any)

### **Committee Work and Meetings**

The Executive Board urges the committee to conduct its business through conference call(s), or using other technologies, such as email or chat. Please discuss options with the President.

### **Committee Expenses**

The current LAUC Travel and Reimbursement Policy and Procedures document is linked to the LAUC homepage. Different Divisions may handle transactions differently and Committee members should check with their local accounting officers to find out how their Division handles charges to the LAUC account.

Thank you for your service to the LAUC membership. We all very much appreciate your efforts on our behalf. Please feel free to contact me if you have questions or concerns about the Charge.

### **LAUC E-Venue Task Force**

#### **CHAIR: Dave Schmitt, UCSD**

Marty Brennan, UCLA

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