

**LAUC GRANTS PROGRAM  
ANNUAL / END OF FUNDING REPORT FORM**

**NOTE:** Information included in this report may be reprinted or posted on the LAUC website

Please save your file in the following format and email a copy to the LAUC R&PD Chair.

[Last Name]\_[Campus]\_[Type of Grant]\_[Type of Report]\_[Academic Year]

Example: Green\_UCLA\_Research\_End\_2021-2022

*For annual reports, add the year of submission.*

*Example: Green\_UCLA\_Research\_Annual2022\_2021-2022*

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Primary Applicant

Co-Applicant(s)

Campus of Primary Applicant

Type of Report (i.e. Annual or End of Funding)

E-Mail Address of Primary Applicant

Date of Report

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**TITLE OF PROJECT**

Award Amount

Award Year (e.g. 2021-2022)

Original Abstract as Submitted

## **ACCOMPLISHMENTS AND EVALUATION**

Please respond to the following as appropriate:

- Describe what was achieved during the time period of the grant.
- What aspects were completed as proposed? If your study could not be completed as proposed, explain how your plans were altered.
- Did the project accomplish what it intended? Did it make a difference?
- Include any relevant quantitative data, if applicable (e.g. How many individuals have benefited from this project and in what way? You may include various output measures such as circulation/reference transactions, program attendance, survey responses, etc.).
- Include any anecdotes, if applicable.
- What would you do differently next time, if anything?

Is your project completed?

Yes

No

If No, what is needed to complete the project? More time, funds?

**FINANCIAL STATEMENT**

Please explain how the funds received were spent. Attach your original budget and indicate how well your estimates matched with actual expenditures. Receipts are not necessary.

**SHARING YOUR PRODUCT/RESULTS**

What are your plans for disseminating the results of your work? If it will be a webpage or product, or published article or book, when will it be available to the public? Include citations/URLs if known. Remember that all final products must acknowledge receipt of funds from LAUC.

**Budget Summary**

- \$      Transportation (describe):
- \$      Conference Registration
- \$      Hotel (      day(s) at \$      per day)
- \$      Meals (      day(s) at \$      per day)
- \$      Other Expenses (describe):
- \$      Total Cost
- \$      Total Amount Requested from LAUC funds (\$600 maximum)
- \$      Other Funding Obtained or Expected (amount and source)

LAUC Research & Professional Development Committee  
Last revised 10/2021 reg