



TO: I-Wei Wang, Chair, LAUC Committee on Professional Governance
FROM: Rachel Green, LAUC President
DATE: October 19, 2021
RE: 2021-2022 Charge, LAUC Committee on Professional Governance

Dear I-Wei,

I am pleased to appoint you 2021-2022 Chair of the LAUC Committee on Professional Governance (CPG) for a term commencing October 1, 2021 and ending September 30, 2022.

Administrative Structure

Please note that LAUC Committees fall under LAUC Executive Board purview. The LAUC President sets overall priorities for committee work by means of the committee's charge. The primary duty of each LAUC committee is to fulfill the charge given to it by the LAUC President. Once a committee's charge has been fulfilled, the committee may address other issues, with the approval of the LAUC President.

Committee Background and Significance

For LAUC, the term "professional governance" primarily relates to issues regarding peer review and the status of librarians at the University of California. LAUC represents all UC librarians, both managers and non-managers. Committee members have the significant responsibility to represent the views and needs of the entire membership.

General Charge

For 2021-2022, the Committee is charged with fulfilling its standing charge under Article VIII, Section 1(f)(1):

1. Advise the President and the Executive Board on issues that affect librarians, peer review, and other professional governance issues.
2. Serve as a review body for Divisions who may request evaluation of local peer review procedures.

3. Serve as a Bylaws review committee for proposed changes to the LAUC Bylaws and Standing Rules. Be available to review the Divisions' Bylaws for consistency with the LAUC Bylaws and Standing Rules, and to consult with Divisions on request.
4. Address other subjects at the request of the President and consider and develop recommendations on matters of librarian professional governance.

Specific Charges for 2021-2022

1. Investigate division compliance with appointment terms for statewide committee representatives. Some campuses have been sending representatives for one year instead of the two years mandated by the Bylaws (Article VIII, Section 1).
 - a. In the case of a committee that is now unbalanced (e.g. Research & Professional Development has only 3 returning members and 7 new members, instead of 5 returning and 5 new), recommend a path forward to bring balance to the committee composition over the next few years.
 - b. If applicable, in the case of a campus that feels unduly burdened, recommend a process for requesting an exception to the Bylaws requirement.
 - c. Recommend a process for ensuring compliance in the future. For example, identify responsible parties for communicating the rules and monitoring compliance.
2. Review the current Bylaws and Standing Rules and recommend any revisions necessary, both stylistically and substantively. For example, the Standing Rules mention committees that may no longer exist.
3. Coordinate with the Research & Professional Development Committee to research and report on LAUC members' experiences with PI status at the different campuses. Work will include a survey of all LAUC members and a written report/recommendation based on the results.

Timeline

As Chair of a standing committee, you are expected to attend the Board's monthly conference calls. If there is a conflict, please let me know in advance, and please arrange for your committee's Vice Chair to attend in your place.

The LAUC Executive Board welcomes recommendations on the special charges as the Committee completes that work throughout the year. An update on the committees' progress toward the special charges should be reported to the LAUC membership at the Spring Assembly as part of the Committee's required mid-year report. The Committee will also need to submit a final committee report to the President by September 1, 2022.

Reports should be submitted using the following format:

Reporting Guidelines

SUBJECT LINE: [Committee Name] Report
BODY OF MESSAGE:
TO: LAUC President
FROM: [Committee Name]
RE: [year (e.g., 2021-2022)]Report Name (e.g., Final Report)]

Committee Charge:
Summary of Action Items:
Body of Report with Discussion and Recommendations [formatted as motions, in keeping with Sturgis]

Names of Committee Members
Attachments (if any)

Committee Work and Meetings

Committee business should be conducted via email or other technologies, such as conference call(s) or chat. The LAUC Box account should be used for saving Committee reports and working documents.

Committee Expenses

The current LAUC Travel and Reimbursement Policy and Procedures document is linked from the LAUC website. Different Divisions may handle transactions differently and Committee members should check with their local accounting officers to find out how their Division handles charges to the LAUC account.

Thank you for your service to the LAUC membership. We all very much appreciate your efforts on our behalf. Please feel free to contact me if you have questions or concerns about the Charge.

Committee on Professional Governance (CPG) Roster, 2021-2022

Chair

I-Wei Wang, iwang@law.berkeley.edu

Vice Chair / Chair-elect

TBD

Representatives

Berkeley	I-Wei Wang (2nd year, 2020-2022)	iwang@law.berkeley.edu
Davis	Adam Siegel (2nd year, 2020-2022)	apsiegel@ucdavis.edu
Irvine	Audra Eagle Yun (2nd year, 2020-2022)	audra.yun@uci.edu

Los Angeles	Sanghun Cho (2nd year, 2020-2022)	sanghuncho@library.ucla.edu
Merced	Jim Dooley (4th year, 2018-2022)	jdooley@ucmerced.edu
Riverside	Michele Potter (1st year, 2021-2023)	michele.potter@ucr.edu
San Diego	Sarah Buck Kachaluba (1st year, 2021-2023)	sbuckkachaluba@ucsd.edu
San Francisco	Jill Barr-Walker (1st Year, 2021-2023)	jill.barr-walker@ucsf.edu
Santa Barbara	Yao Chen (1st year, 2021-2023)	ychen2020@ucsb.edu
Santa Cruz	Jessica Pigza (1st year, 2021-2023)	jpigza@ucsc.edu