LAUC Executive Board Meeting Minutes
Monday, July 8, 2024
10:00 AM – 12:00 PM

Attendees: Danielle Kane (President); Jennifer Nelson (President-Elect; R&PD Chair); Mary-Michelle Moore (Past President); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); Megan Van Noord (UCD Chair); Renee Romero (UCLA Chair); Elizabeth McMunn-Tetangco (UCM Chair); Jessica Kruppa (UCR Chair); Stephanie Labou (UCSD Chair); Edith Escobedo (UCSF Chair); Marti Kallal (UCSB Chair); Annette Marines (UCSC Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Matt Conner (CPG Chair); Marcia Barrett (Diversity, Equity, and Inclusion Chair); Michelle Polchow (SLASIAC); Lisa Spagnolo (SCLG)

Absent: José Adrián Barragán-Álvarez (UCB Chair); Hector Perez-Gilbe (UCI Chair); Abigail Pennington (Co-Web Manager); Teresa Mora (SLFB); Becky Imamoto (DOC)

The meeting was called to order by D. Kane at 10:06 AM

1. Call to order (D. Kane)
2. Recording Reminder
3. Roll Call (C. Busselen)
4. Announcements
    a. Begin thinking about archiving documents in Box, add to folder in Box or send to M. Christensen\
    b. ACTION: Committees should review their sections on the LAUC website and note any changes that need to be made/can be removed, can send information to R. Otsuji and A. Pennington or D. Kane
5. Secretary's Report (C. Busselen)
    a. The June 10, 2024 Minutes were adopted.
6. Old/Continuing Business
    a. Update on website comparison and site migration plan (A. Pennington & R. Otsuji)
        i. Decision made to move to Wild Apricot for our website.
        ii. Working with a trial currently.
        iii. Contract pending (may be this year or may be on next year's budget).
    b. Update on the future of the LAUC Grants Table (D. Kane)
        i. Request has been placed with eScholarship for an instance.
        ii. Mitchell Brown will be site manager.
    c. Update on The University plan to update the definition of "Librarian" in APM-360 (D. Kane)

         i. Letter sent to Vice Provost Haynes; no response received as of today.
- d. LAUC Principles of Community (M. Barrett)
  - i. [Suggestions from DEI Committee](#)
  - ii. [UCOP Principles of community](#)
  - iii. ACTION: M. Barrett will incorporate a link to the UCOP Principles in the second paragraph of the suggested edit; others should also make any suggestions for editing. We will vote on adoption at the August meeting.
- e. LAUC Grant Eligibility Discussion: (J. Nelson)
  - i. [LAUC Grant Application Review of Currently Serving R&PD and Exec Board Members](#)
  - ii. Round robin discussion was held.
  - iii. Document will be updated with language regarding reducing ineligibility to the R&PD chair and exception in the case of remaining funds.
  - iv. ACTION: Division chairs will consider the updated draft in advance of a vote at the August meeting.

7. Committee Reports
   - a. Committee on Research & Professional Development (J. Nelson)
     - i. Continuing to gather End of Funding and Annual Reports for grant projects back to FY 2019-20 (5-year look-back). Many thanks to Abigail Pennington for updating the Grant Recipients Table.
   - b. Committee on Professional Governance (M. Conner)
     - i. Finished daft document on the advisory structure, will be voting on this in July.
     - ii. All versions of diversity committee names reviewed included DEI but not Justice.
   - c. Committee on Diversity, Equity, and Inclusion (M. Barrett)
     - i. Discussed draft revisions to the committee [Activities & Resources page](#) and made some decisions:
       1. Streamline and divide it into subpages for each category to reduce cognitive overload.
       2. Add a brief introductory blurb for Campus Library Diversity Resources (Policies) and include date created/last update
       3. The case studies section is timebound and currently lacks context. These are not necessarily transferrable.,
       4. Currently categorizing the activities section which is meant to be inspirational. Intend to include contacts for campuses involved in the examples listed so interested readers can follow up for more information.
   - d. Nominating (M.-M. Moore, report given by D. Kane)
     - i. D. Kane sent out an additional systemwide call for VP/PE candidates to LAUC.
     - ii. Some interest shown for VP/PE but slate not finalized as of yet. Continue to reach out and submit nominations to M.-M. Moore.

    e. Communications Committee (R. Otsuji)

        i.   Received email from UCOP about several severe security issues on our lauc.ucop.edu site that were found from a website security audit which needed to be resolved immediately. If the issues were not addressed immediately, the site would be temporarily be shutdown. Fivepaths worked on addressing and resolving as many of the security issues as possible under Drupal 7.

        ii.   UCOP will do another security audit to check if all the major security issues have been resolved. UCOP will notify Fivepaths and co-web managers if any further action is necessary.

        iii.   Request for Officers and committees to review their site sections and streamline as much as possible in preparation for migrating the web site.

8. Reports from Committee Representatives

    a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)

        i.   No report.

    b. UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)

        i.   No report.

    c. SCLG – Shared Content Leadership Group (L. Spagnolo)

        i.   Since the last LAUC Executive Board meeting, SCLG has met twice, on June 14th and 28th. Official minutes from SCLG meetings are posted on [the SCLG Meetings page](#) (note that several are not yet posted).

        ii.   Highlights include: Planning discussion for the E-Book Strategies Team, including scope and activities related to DDA and OA monographs. Working on modified charge.

        iii.   Tier 2 subgroup working on survey and analyzing list of resources.

        iv.   Presentation on Article Galaxy Scholar by UCSD.

        v.   CDL updates on licensing and renewals.

    d. SLFB – Shared Library Facilities Board (T. Mora)

        i.   No report.

    e. DOC – Direction and Oversight Committee (B. Imamoto)

        i.   July 2, 2024 Meeting.

             1. A new CDL Admin will be starting in September. They will be the analyst for DOC meetings and help schedule calendars and take notes.

             2. No CoUL Update as new CoUL rep was not booked for the meeting (this has since been rectified).

             3. Reviewed all nominations for the UC Libraries Forum 2025 Planning Committee. AULs will reach out to people on their campus to let them know. There should be a DOC Rep to at least

book a kick off meeting, and then hopefully CDL Analyst can take over. Anyone from DOC interested should let John and Alan know.

4. CoUL has asked DOC to prepare some recommendations on what CoUL should consider for an AI 24/25 priority and near team goal. There was lot of discussion on what this could entail (building models, using for teaching and learning, etc.). Two – three members agreed to take a lead on this at our next meeting. Many links were shared about UCs AI work, the ARL/CNI Scenario Document, and a presentation made recently to the Regents.

5. Final consent to send response to Archivists CKG on their Email to Record Report.

6. Final consent to send the Framework to Support Innovation document to CoUL.

7. Campus Update – Berkeley.
   a. New Chancellor and new UL started on July 1st.
   b. Hosted a group of legacy donors, who got a tour of NRLF.
   c. Released refreshed Strategic Plan + Equity & Inclusion Page.
   d. Hiring for lots of positions (STEM, Resource Sharing, Licensing, Bancroft, Library Development, Discovery, and Science).
   e. Moffitt Library closing for renovations.
   f. The Provost and the EVC formed a 6-person advisory council on AI. Library is included.

   f. CoUL (D. Kane)
      i. Chair of CoUL beginning July is Lorelei Tanji (UCI).

9. New Business
   a. No new business.

10. Round Robin: Highlights and issues from the campuses (not read during meeting)
    a. UCB (J. Barragán-Álvarez)
       i. No report.
    b. UCD (M. Van Noord)
       i. In-person interviews for Health Sciences Librarian for Blaisdell Medical Library candidates conducted.
       ii. CAPA & Library HR held a Librarian Review Informational Session on June 24th.
       iii. Local elections closed on June 30th (all positions were uncontested).
       iv. Retirements: Adam Siegel & Belen Fernandez.
    c. UCI (H. Perez-Gilbe)
       i. No report.
    d. UCLA (R. Romero)

  i. More information on budget coming in August

  ii. Election closed. New Chair, Chair-Elect, Secretary and Statewide Reps chosen.

  iii. Library Strategic Plan Refresh continues

  iv. UCLA Library Senior Fellows Cohort for 2024 are here! https://newsroom.ucla.edu/releases/ucla-library-announces-2024-senior-fellows-cohort

e. UCM (E. McMunn-Tetangco)

  i. Met earlier in June.

  ii. Talking a bit about appointing folks to systemwide LAUC committees and holding conversations about people's service obligations.

  iii. Dealing with with budgetary issues.

f. UCR (J. Kruppa)

  i. Welcomed Mary-Michelle Moore as our new STEM Librarian

  ii. Hopefully making an offer for a Digital Assets Metadata Librarian

  iii. Still looking to fill University Archivist and Assessment Librarian

  iv. Still lacking nominees for division Executive Board.

  v. Renovations:

    1. 3rd floor of Orbach Science Library is (still) closed for upcoming repairs to solve chronic roof leakage and water damage problems.

    2. Rivera Library has had HVAC replaced and is getting several improvements including new shelving and new windows in key locations.

g. UCSD (S. Labou)

  i. Good attendance at LAUC-wide happy hour during ALA, and we came in under budget

  ii. All open postings have been cancelled/on hold indefinitely, due to budget cut. There is one Librarian position moving forward, but at least half a dozen crucial vacancies remain

h. UCSF (E. Escobedo)

  i. There are three open library positions: Data Science Instructor, User Experience Designer, and NAGPRA Associate/ Full Specialist.

  ii. The library's BSAS team met with the Access Service team last month to review an updated draft of Library Conduct Policies.

  iii. The Access Service desk and staff area remodel is complete and now open.

i. UCSB (M. Kallal)

  i. Eight recruitments in various stages (all but one are live).

  ii. One new Teaching & Learning Librarian starting later this month. Second offer acceptance for this dual recruitment fell through.

  iii. Election results for local LAUC positions have been finalized.

  iv. UL Kristin Antelman will be retiring July 31, 2024.

j. UCSC (A. Marines)

        i. Budget has not been finalized yet but some recruitments have been cut and only replacing some of their retired positions.

       ii. Completed elections, all positions uncontested.

11. REMINDER: please make sure that if you cannot attend you let D. Kane or C. Busselen know and also find a replacement for you since there will be some votes taken.

The meeting was adjourned by D. Kane at 11:46 AM.