



## LAUC Executive Board Meeting Minutes

Monday, June 10, 2024

10:00 AM – 12:00 PM

**Attendees:** Danielle Kane (President); Jennifer Nelson (President-Elect; R&PD Chair); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); Megan Van Noord (UCD Chair); Hector Perez-Gilbe (UCI Chair); Renee Romero (UCLA Chair); Elizabeth McMunn-Tetangco (UCM Chair); Jessica Kruppa (UCR Chair); Stephanie Labou (UCSD Chair); Marti Kallal (UCSB Chair); Annette Marines (UCSC Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Abigail Pennington (Co-Web Manager); Matt Conner (CPG Chair); Becky Imamoto (DOC); Michelle Polchow (SLASAC); Lisa Spagnolo (SCLG)

**Absent:** Mary-Michelle Moore (Past President); José Adrián Barragán-Álvarez (UCB Chair); Edith Escobedo (UCSF Chair); Marcia Barrett (Diversity, Equity, and Inclusion Chair); Teresa Mora (SLFB)

### The meeting was called to order by D. Kane at 10:05 AM

1. Call to order (D. Kane)
2. Recording Reminder
3. Roll Call (C. Busselen)
5. Secretary's Report (C. Busselen)
  - a. May 13, 2024 Minutes were adopted:  
<https://ucla.box.com/s/02os7eemjzvjt1mloeut9k2e3xueki>
  - b. Announcement of slate to division secretaries delayed until we have a slate. Current standing rules state that the slate of candidates and biographies be received 65 days prior to election from the Nominating Committee and submitted to divisional secretaries 55 days prior to the election date. Divisional elections do not need to follow the same calendar as the Statewide elections.
6. Old/Continuing Business
  - a. Website comparison and site migration plan (A. Pennington & R. Otsuji)
    - i. [Migration Proposal and Website Platform Comparison](#)
    - ii. Action: R. Otsuji and A. Pennington will meet with J. Shiroma to discuss WordPress. D. Kane will then make a final decision in consultation with R. Otsuji and A. Pennington after that meeting and will send an email to the executive board.

- b. Future of the LAUC Grants Table (D. Kane)
  - i. D. Kane and J. Nelson have a meeting scheduled on Thursday, June 13, 2024 with M. Christensen to discuss archiving. D. Kane will share more information as it becomes available.
- c. LAUC Principles of Community (M. Barrett, in absentia)
  - i. Recommendations for [LAUC Principles of Community](#) provided by the Diversity, Equity and Inclusion Committee.
  - ii. **Action: D. Kane will send out an email to gather feedback and review, discussion will be held at the July meeting.**
- d. LAUC Grant Eligibility Discussion: (J. Nelson)
  - i. [LAUC Grant Application Review of Currently Serving R&PD and Exe...](#)
- 7. Committee Reports
  - a. Committee on Research & Professional Development (J. Nelson)
    - i. Continuing to gather outstanding End of Funding or Annual Reports (5-year look-back) and to update the Grant Recipients Table.
  - b. Committee on Professional Governance (M. Conner)
    - i. Continuing to revise their draft document on the advisory structure, this should be completed in July.
    - ii. Submitted a partial report on their investigations of committee names across the UC system. They did not find a lot of overlap between LAUC and other committees. They will look into LAUC divisional names for what we call the Diversity, Equity and Inclusion and report back.
  - c. Committee on Diversity, Equity, and Inclusion (M. Barrett)
    - i. No report.
  - d. Nominating (M. Moore, report given by D. Kane)
    - i. No new leads for VP/President Elect candidates at this time. D. Kane will send out an email to the membership to try to garner interest.
  - e. Communications Committee (R. Otsuji)
    - i. Continuing website migration research – as mentioned in Continuing business section, please add any comments/feedback to the shared Google Doc.
    - ii. Brainstorming archiving workflow for saved documentation on future website platform.
    - iii. Updated the logo on FB and twitter\X account, brainstorming other social media projects and content to post/re-post.
- i. Reports from Committee Representatives
  - a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)

- i. SLASIAC is working to schedule meeting dates for the next fiscal year. The goal is to get started earlier than last year with a meeting in the Fall (October/November); Winter (December/February); Spring (March/April/May). This past year's meetings were held in a smaller time frame: December, March, May, but hope by new chair is to meet earlier this coming year.
- b. UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)
  - i. No report.
- c. SCLG – Shared Content Leadership Group (L. Spagnolo)
  - i. One SCLG meeting since last LAUC Executive Board meeting on May 24th.
  - ii. CDL working on year-end activity, including via augmentation funds.
  - iii. Springer AI clause being worked on. Messaging to campus licensing teams for any local resources to be watchful of this new language.
- d. SLFB – Shared Library Facilities Board (T. Mora)
  - i. No report.
- e. DOC – Direction and Oversight Committee (B. Imamoto)
  - i. May 7, 2024 meeting highlights:
    - 1. JACS discussion with guest Alison Wohlers. We reviewed the recommendations of the 2023 Assessment Report. DOC will continue discussion about a systemwide courier service.
    - 2. Continue planning for the UC Libraries Forum.
    - 3. Discussed the membership of the SILS Patron Privacy and Data Security Team.
  - ii. May 21, 2024 meeting highlights:
    - 1. Discussed who will take over as the DOC analyst in July. UCI can appoint someone to help out July-September. Hoping CDL will be hiring someone after that.
    - 2. Discussed the Statement on Email as a University Record from the UC Archivists CKG. Still working through a response.
- f. CoUL (D. Kane)
  - i. Meeting held with CoUL chair, E. Mitchell, on June 3, 2024, provided updates on progress of updating Principles of Community, website update & new hosting solutions. D. Kane emailed the E. Mitchell prior to the meeting re: update to the Librarians Academic Personnel Manual (APM) section 360-4. He recommended

sending a letter to Vice-Provost Haynes about the importance of LAUC participating in the revision. Letter sent by D. Kane on July 10, 2024.

9. New Business

- i. No new business.

10. Round Robin: Highlights and issues from the campuses (not read during meeting)

a. UCB (J. Barragán-Álvarez)

- i. No report.

b. UCD (M. Van Noord)

- i. Rebecca Hernández has been appointed Diversity Resident Librarian for Student Services, effective Monday, July 22, 2024
- ii. Recruiting a Health Sciences Librarian for Blaisdell Medical Library
- iii. Working with library administration to revise library listservs (personnel, lauc-d, emeriti, etc.)
- iv. LAUC-D Spring reception was held on June 4th
- v. LAUC-D business meeting regarding nominations & elections was held on June 6th; slate of candidates was approved
- vi. UC Davis Library has launched Aggie Experts, a system to provide a single point of discovery for research and scholarship expertise and professional information about UC Davis faculty and scholars (currently behind UC Davis' CAS authentication until late September 2024 to provide faculty with time to review their profiles).
- vii. Initial preparations for 2025 LAUC Assembly, which will be held at UC Davis

c. UCI (H. Perez-Gilbe)

- i. UCI LAUC-I Nominating Committee started the voting process for the 2024/2025 LAUC-I Officers elections.
- ii. Librarians positions
  - 1. UCI Human Resources is currently holding in person interviews of the final candidates for the DEI Librarian position.
  - 2. Interviews for the DSS Librarian position final candidates have been scheduled.

- iii. UCI Libraries started a new pilot program called "UCI Libraries Student Displays". The program shares the work and creativity of UCI students with the UCI community. Temporary displays in the Langson and Science Libraries, created by students, can include original student art, writing, research, and more in both physical and digital formats.

d. UCLA (R. Romero)

- i. Second Ad Hoc Committee to revise the peer review process is assembled and had its first meeting.
  - ii. Flexwork schedules will continue as they have been for the next year, although they will now be filled out in DocuSign.
  - iii. 5 active recruitments: Head of International and Areas Studies (working on closing out), Director of Arts, Music, and Powell Libraries (application period closed 6/6), Ethnomusicology Archive Librarian (Search Committee reviewing apps), Digital Collections Librarian for the Clark Library (Search Committee reviewing apps), Access Services Librarian for the Law Library (Search Committee reviewing apps).
- e. UCM (E. McMunn-Tetangco)
- i. Hired a GSR to work over the summer compiling a reading list for a proposed reading room (in partnership with UCM Community & Labor Center)
  - ii. Plans in progress to hire a Learning Services Specialist to fill position vacated in January
  - iii. Budget still looks very tight – multiple cuts over multiple years. Does not look good unless there is more enrollment next year.
- f. UCR (J. Kruppa)
- i. Nominating committee is behind locally. Need to fill entire divisional executive board (Chair, Vice, Secretary, 2 “delegates”) (...What do we do if we literally cannot get anyone to volunteer?)
  - ii. Recruitments: <https://library.ucr.edu/about/jobs> ; Director of Special Collections, Assessment Librarian; Many interviews lately: Metadata Librarian, Digital Scholarship, Director of Research Services.
- g. UCSD (S. Labou)
- i. For FY 24-25 Library has 8% budget cut (\$3.3 million). Follows prior cut of 4% during covid, and expecting another cut for FY 25-26. All open recruitments expect for 2 cancelled. With upcoming retirements, many Librarian positions will be vacant for who knows how long, potentially permanent. Impact on collections and operating hours TBD.
- h. UCSF (E. Escobedo)
- i. No report.
- i. UCSB (M. Kallal)
- i. New East Asian Studies Librarian started in April.
  - ii. Two offers accepted for dual recruitment for Teaching & Learning Librarians.

- iii. Multiple recruitments still in various stages.
- iv. LAUC-SB Happy Hour on Wednesday, June 12th
- b. UCSC (A. Marines)
  - i. Two cancelled recruitments related to budget cuts.
  - ii. Expect cuts to the collection but no specifics on amount.
  - iii. Local elections are going well (have candidates for all positions); keep track of who have served and are able to do some more targeted outreach.
  - iv. Held spring meeting on June 6, 2024 with a topic of inclusivity; pre-watched ACRL webinar and discussed.
  - v. Recruiting for Dolores Foundation Archivist; 3-year position, will work at Foundation but be on UCSC payroll.

**The meeting was adjourned by D. Kane at 12:00 PM.**