



LAUC Executive Board Meeting Minutes

Monday, April 8, 2024

10:00 AM – 12:00 PM

Attendees: Danielle Kane (President); Jennifer Nelson (President-Elect; R&PD Chair); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); José Adrián Barragán-Álvarez (UCB Chair); Bronwen Maxson (UCM Secretary); Stephanie Labou (UCSD Chair); Edith Escobedo (UCSF Chair); Annette Marines (UCSC Chair); Matt Conner (CPG Chair); Michelle Polchow (SLASIAC); Lisa Spagnolo (SCLG)

Absent: Mary-Michelle Moore (Past President); Abigail Pennington (Co-Web Manager); Megan Van Noord (UCD Chair); Hector Perez-Gilbe (UCI Chair); Renee Romero (UCLA Chair); Jessica Kruppa (UCR Chair); Elizabeth McMunn-Tetangco (UCM Chair); Marti Kallal (UCSB Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Marcia Barrett (Diversity Chair); Becky Imamoto (DOC); Teresa Mora (SLFB)

The meeting was called to order by D. Kane at 10:14 AM

- 1) Recording Reminder
 - a) Meetings are recorded for use when creating minutes. The meeting recording is kept until the minutes have been approved, and then the recording is deleted.
- 2) Roll Call (C. Busselen)
- 3) Secretary's Report (C. Busselen)
 - a) Minutes of March 18, 2024 will be reviewed further and adopted at the May meeting.
 - b) Mid-Year reports were due in March, if you have not submitted your Mid-Year report, please do so ASAP.
 - c) **ACTION item:** D. Kane will look into whether Mid-Year reports get put up on the website, as well.
- 4) Old/Continuing Business
 - a) Task Force on Academic Status Update (D. Kane)
 - i) In the process of collecting information about the PI exceptions process across the campuses.
 - ii) Determining a system for identifying how well each campus is doing with their process.
 - b) Community Principles (D. Kane)

- i) LAUC's Community Principles were established in 1996. At Assembly, D. Kane was tasked with reviewing and recommending any edits needed to the LAUC Officers.
 - ii) D. Kane and the Officers agree that the document is very well-written as it is.
 - iii) Recommendation is to have the Diversity Committee take a look at the Community Principles, as well, and give any recommendations for edits from a DEI perspective.
 - iv) Additionally, it is possible that D. Kane could create an internal document that would be for all committee members, including the Executive Board, to review when joining that would clarify the role or responsibilities of a committee member, a chair, etc.
 - c) Letter re: proposed elimination of IPEDS Academic Libraries Survey (D. Kane)
 - i) D. Kane will be working on a draft this week and sharing with the Officers for feedback.
 - d) LAUC Grant application eligibility proposed change
 - i) Tabled to May meeting.
- 5) Committee Reports
 - a) Committee on Research & Professional Development (J. Nelson)
 - i) The R&PD Committee met on March 19 to review second (Spring) call grant applications. Of the 11 applications we received (3 Mini- and 8 Presentation Grants) we funded 2 Mini- and 5 Presentation grants.
 - ii) A detailed list of grants awarded in the 2023-24 FY cycle can be found in the [Spring Executive Summary](#).
 - b) Committee on Professional Governance (M. Conner)
 - i) Next meeting will be April 9, 2024 (tomorrow) where they will be talking about finalizing their draft document about the Advisory Council and also embarking on their new charge to examine names of LAUC committees and compare them to University committees.
 - c) Committee on Diversity, Equity, and Inclusion (M. Barrett)
 - i) Discussed our charge to "Summarize some of what each campus is doing around DEI work and retention, highlighting needs and recent accomplishments related to DEI endeavors." We are considering gathering information on campus needs through informal conversations with campus members. This information could

possibly inform a request to CoUL to create a DEI goal for next year's annual plan to support their stated long-term goal.

- ii) There is great interest in determining how ULs will evaluate DEI activities in librarian reviews. Perhaps this is something this committee, along with CPG, could request of CoUL? Or, is this a question that should come from LAUC? Discussion was tabled to next meeting when there is more attendance.

d) Nominating Committee (M.-M. Moore)

- i) The committee has a few likely candidates that have reached out or have been identified for the Secretary position, but are still looking for candidates for Vice President, if you know of someone who would be a good candidate or would like to nominate yourself for this position, please contact Mary-Michelle

e) Communications Committee (R. Otsuji)

- i) Communicating with Fivepaths, requesting any possible lower cost options for Drupal migration and website update.
- ii) A. Pennington is scheduling an upcoming appointment time to meet with Wild Apricot to discuss their services and fees and our requirements for the LAUC website.

6) Reports from Committee Representatives

a) SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)

- i) Next meeting is May 8.
- ii) Nothing else to report.

b) UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)

- i) Next meeting is May 10.
- ii) Nothing else to report at this time.

c) SCLG – Shared Content Leadership Group (L. Spagnolo)

- i) Since the LAUC Assembly in March, SCLG has met once, on March 22nd. Official minutes from SCLG meetings are posted on [the SCLG Meetings page](#) (note that several are not yet posted).
- ii) Highlights:

- (1) As follow-up from February retreat, refreshed membership of the UC License Reviewers list, a discussion forum for licensing terms and related topics (campus and CDL).

- (2) On-going licensing discussions, including renewals/licensing for year-end.
 - (3) AI clauses from vendors being discussed and worked on at CDL.
 - (4) Request from CDL for SCLG to support proposal to CoUL that UC Libraries endorse the ICOLC [Joint Statement on the Metadata Rights of Libraries](#).
 - d) SLFB – Shared Library Facilities Board (T. Mora)
 - i) Next meeting is June 18.
 - ii) Nothing else to report.
 - e) DOC – Direction and Oversight Committee (B. Imamoto)
 - i) B. Inamoto missed the March 19, 2024 meeting. [Minutes](#) have yet to be posted but based on the agenda the topics were:
 - (1) Reviewed DOC Liaison roles and responsibilities. Endorsed by DOC.
 - (2) Reviewed UC ETAS & Lending TF Final Report. Endorsed by DOC.
 - (3) Initial discussion on organizing a UC Libraries Forum (end of Winter 2024 or Spring 2025).
 - (4) UCSC provided campus update.
 - ii) April 2, 2024 meeting updates:
 - (1) UC Libraries Forum discussion. Decided on how to organize a group. DOC reps will send out call for volunteers, if anyone is interested in helping plan.
 - (2) Reviewed DOC Framework to Support Innovation. Went over comments in the document. DOC will vote later to endorse, if agreement, will send to CoUL.
 - (3) UCSD provided campus update.
 - f) CoUL – Council of University Librarians (D. Kane)
 - i) J. Nelson and D. Kane met with the chair of CoUL on March 19, 2024 where they talked about community standards, budgetary issues for LAUC, grants and the nomination process..
 - ii) Next CoUL meeting will be held in June.
- 7) New Business (D. Kane)
 - a) No new business.
- 8) Round Robin: Highlights and issues from the campuses
 - a) UCB (J. Barragán-Álvarez)
 - i) UCB is currently interviewing for a Discovery Librarian.
 - ii) Christina Velázquez Fidler has been named Head of Bancroft Digital Collections.
 - b) UCD (M. Van Noord) New Hires

- i) No report.
- c) UCI (H. Perez-Gilbe)
 - i) No report.
- d) UCLA (R. Romero)
 - i) No report.
- e) UCM (E. McMunn-Tetangco)
 - i) No report.
- f) UCR (J. Kruppa)
 - i) No report.
- g) UCSD (S. Labou)
 - i) Will be posting soon for Earth & Marine Sciences Librarian (filling retirement vacancy), pilot for in person interviews again (up to now have been virtual only since 2020).
 - ii) Holding ongoing Library-wide discussions about “audacious goals” to align with campus plan refresh.
 - iii) Local Mentoring Committee is planning an event for library school students already employed in the Library & other staff interested in a career in librarianship.
- h) UCSF (E. Escobedo)
 - i) Two new librarians, Emma James and Eileen Chen, have been hired.
- i) UCSB (M. Kallal)
 - i) No report.
- j) UCSC (A. Marines)
 - i) The campus announced that they will be looking at the budget, which will be tight.

The meeting was adjourned by D. Kane at 10:52 AM.