



LAUC Executive Board Meeting Minutes
Monday, February 12, 2024
10:00 AM – 12:00 PM

Attendees: Danielle Kane (President); Jennifer Nelson (President-Elect; R&PD Chair); Mary-Michelle Moore (Past President); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); José Adrián Barragán-Álvarez (UCB Chair); Megan Van Noord (UCD Chair); Hector Perez-Gilbe (UCI Chair); Renee Romero (UCLA Chair); Jessica Kruppa (UCR Chair); Elizabeth McMunn-Tetangco (UCM Chair); Stephanie Labou (UCSD Chair); Edith Escobedo (UCSF Chair); Marti Kallal (UCSB Chair); Annette Marines (UCSC Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Matt Conner (CPG Chair); Marcia Barrett (Diversity Chair); Becky Imamoto (DOC); Michelle Polchow (SLASIAC); Lisa Spagnolo (SCLG)

Absent: Abigail Pennington (Co-Web Manager); Teresa Mora (SLFB)

Guest: Angela Chikowero (UCSB)

The meeting was called to order by D. Kane at 10:06 AM

- 1) Recording Reminder
 - a) Meetings are recorded for use when creating minutes. The meeting recording is kept until the minutes have been approved, and then the recording is deleted.
- 2) Roll Call (C. Busselen)
- 3) Secretary's Report (C. Busselen)
 - a) Minutes of December 11, 2023 were adopted.
 - b) Messages were sent to all Divisional chairs and secretaries noting the number of delegates that the campus gets for Assembly. Follow-up messages requesting names of the delegates were also sent out. Several campuses have already responded. If you have not yet responded, please be sure to let us know who your delegates will be. Knowing early on in the planning how many are attending will help with budgeting.
 - c) The number of delegates that each campus gets is determined by the September 1 census. Delegates are voting members of the Assembly. The delegates may attend in person or virtually. The divisional chair of each campus is also a voting member of assembly. Campuses choose

their delegates in various ways so you want to review your own bylaws and campus guidelines to see how your campus selects their delegate(s).

ACTION item: Let C. Busselen and D. Kane know who your delegates will be and make sure they register for the Assembly ASAP.

4) Old/Continuing Business

- a) Task Force on Academic Status Update (D. Kane)
 - i) Nothing to report.
- b) Assembly Planning (D. Kane & R. Romero)
 - i) March Executive Board meeting date has changed due to Assembly. The March meeting will be held March 18, 2024 (instead of March 11, 2024). Calendar invitations will be updated.
 - ii) There is an Assembly website:
<https://guides.library.ucla.edu/laucassembly2024>
 - iii) Registration closes February 21st. Please, remind your membership to register if they plan to attend.
 - iv) Emails have been sent out to local LAUC secretaries to determine delegates, please send your delegate lists ASAP.
 - v) As of Friday we had 85 people registered, 48 of them plan to attend in person.
 - vi) Reminder that Mid-year reports are due for Assembly.

ACTION item: All chairs and representatives, place you Mid-year reports in the Reports 2023-2024 – Mid-year reports folder on Box prior to Assembly.

5) Committee Reports

- a) Committee on Research & Professional Development (J. Nelson)
 - i) Committee met on January 8, 2024 to review first-round grant applications.
 - ii) Committee received the following types of proposals: 9 Research Grants (reflecting 5 campuses), 1 Mini Grant, and 4 Presentation Grants (from 3 campuses).

- iii) Committee funded 6 Research Grants (4 represented, 2 non-represented), 1 Mini Grant (represented), and 4 Presentation Grants (2 represented, 2 non-represented)
- iv) Grant allocation total for the Fall Call for Proposals: \$30,058. More details can be found in the [Mid-Year Report](#).
- v) Update on two [2023-24 R&PD Charge](#) items:
 - (1) J. Nelson met with the Web Team and former Web Manager and Secretary Marlayna Christensen to draft a workflow for keeping the Grant Recipients Table updated (workflow currently under review by LAUC Officers)
 - (2) J. Nelson has confirmed that UCLA IRB Administrator Paul Lillig will present at the Spring Assembly about the IRB process. Many thanks to Diane Mizrachi for suggesting him and making initial contact.
- b) Committee on Professional Governance (M. Conner)
 - i) Next monthly meeting will be **focused** mostly on the presentation they'll be giving at Assembly regarding the document on an advisory structure.
 - ii) Sent spreadsheet on review procedures at the various campuses out to divisional chairs for feedback. Have not gotten a large response.
- c) Committee on Diversity, Equity, and Inclusion (M. Barrett)
 - i) The committee has spent the last 3 meetings reviewing LAUC surveys from 2011, 2013, and 2019 and discussing whether there is a current need for a survey, and in the last meeting, we agreed to recommend a demographic survey to the Executive Board so LAUC will have longitudinal data to present to CoUL. Members at the January meeting acknowledged the limitations and challenges of a demographic survey and agreed on categories of data to collect.
 - ii) Upon sharing a draft to review and discuss, a member who has been absent from committee meetings objected to conducting a demographic survey due to potential to cause harm. I asked for more specific feedback, offered to meet to discuss, and suggested using UCPATH self-identification categories for gender identification,

Commented [Dk1]: focused

sexual orientation, and ethnicity as an alternative to the language in the draft. Other than stating the campus will not participate, the representative has stopped communicating with me.

- iii) M. Barrett strongly recommends that discussions of a demographic survey be set aside at this point. To move forward with the 1st charge to the committee, M. Barrett will ask members to gather information on campus efforts to advance diversity, equity, and inclusion (which will include any assessment efforts)."
- iv) The [UC Principles of Community](#) state that every faculty and staff member is expected to behave in ways that support the principles which include fostering "an atmosphere of respect and empathy" and promoting "transparency in community dealings." To prevent such situations in the future, I ask that the Board discuss creating a set of standards and values for LAUC.
- v) Discussion ensued among the Executive Board but a broader discussion will be tabled until the March meeting.

ACTION item: D. Kane will include a starting discussion of this to the March agenda, including a discussion around LAUC enforcement of such a policy and possible creation of an onboarding process for committee service expectations.

d) Nominating Committee (M.-M. Moore)

- i) Met in January and made some decisions about who was going to reach out to which campuses to start soliciting nominations.
- ii) Date TBD for a drop in opportunity for people to ask questions about the different positions to be filled.
- iii) If anyone on your campus is interested in learning more about the position of Vice-President/President or Secretary, please refer them to Past President Mary-Michelle Moore, or the committee.

e) Communications Committee (R. Otsuji)

- i) Met with R&PD chair J.Nelson to discuss Grant table update processes.

- ii) Met with Erik Leland at Fivepaths to discuss website migration to updated Drupal version and accessibility updates. Presented Website upgrade proposal migration from Drupal 7 to 10. Proposal is currently under review.
 - iii) Current Drupal website version 7 security updates have been patched. Fivepaths mentioned Drupal 7 will reach end-of-life support in 2025.
 - iv) D. Kane recommended that they may want to look at Sharepoint as one potential alternative.
- 6) Reports from Committee Representatives
- a) SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)
 - i) December 19 meeting (10 am to 2:30) - David Marshall, Executive Vice Chancellor UCSB appointed to chair SLASIAC (full roster: <https://libraries.universityofcalifornia.edu/slasiac/slasiac-roster/>)
 - ii) SLASIAC reviewed recent strategic contributions and key actions: journal agreements; UC Open Educational Resources; [Study Group report 2020](#); and supports two standing committees on copyright and budget.
 - iii) California Digital Library (CDL) - presented current services, budget and limitations to keep up with rising cost of software services which impacts bandwidth to grow new shared services.
 - iv) Project proposal to unify regional library facility under UCOP was endorsed.
 - v) Artificial Intelligence at UC statewide level – CIO Van Williams: invitation only [UC AI Congress- 2/28-29/2024](#); enterprise AI for non-academic areas: HR; Finance; Procurement; Marketing; Health (prevent unintentional violations in privacy, confidentiality, HIPPA, etc).
 - (1) Committee activity at systemwide level (completed and in progress): AI Congress; Microsoft License Agreement for OpenAI; Microsoft Office 365 copilot; ChatGPT Enterprise License; AI Terms and Conditions; AI Council Proposal on

an AI Risk Assessment Framework; establishing formal UC AI Governance; AI Council producing training content; UC System AI Admin Workshop.

(2) UC AI risk framework (resource similar to state government) contract with Deloitte to develop framework encompass legal, technology, scholarship. Equivalent to NIST cyber security framework tool implementation. Survey is going out to gather activities across organization, identify opportunities for collaboration. Survey to be shared with SLASIAC.

(3) UC is a huge producer of data, so intersection with AI, in a period of struggle to preserve research data, creates opportunity/motivation for sizeable data pool from the academy output which can be used for AI.

- vi) Project Lend – update on first of two-year Mellon grant with goal to study how can academia advance legal access to e-books given new practices in scholarship (download and read only a chapter; bibliographies from 10,000 books; body of data for text and data mining).
- vii) Standing committee and office updates: **Academic Senate** investigating educational modalities for undergraduate degrees that incorporate an online instructional component; [HELIOS](#) recognize faculty for their OA work in tenure and advancement; **Copyright** – no report; UCOLASC –partner to increase OA publishing in under represented domains such as arts and social sciences; **COUL** – long-range goals: enrich systemwide library collections; maximize discovery of and access to information resources; optimize and develop shared services for operational efficiency and statewide impact; expand engagement in scholarly communication; and strengthen and reflect diversity, equity, inclusion and belonging in library services, resources and operations; **Office of Scholarly Communication** – Project Transform reach out to long-tail of

journals and renew focus on monograph OA publishing in humanities and social science.

- viii) [AUPresses](#) and [Ithaka S+R study](#) discussed survey and national investigative study into methods where the academy has potential for a new market for print sales from open access books.
 - ix) Update on licensing with T&F, Wiley and IEEE
 - x) Closing and reflection on topics for coming year: AI (AI, AI, AI...); open access impact on contracts, press publishing and assessment of faculty output
 - xi) Next meeting March 8, 2024
- b) UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)
- i) Next meeting will be held, Friday, February 16.
 - ii) Nothing else to report.
- c) SCLG – Shared Content Leadership Group (L. Spagnolo)
- i) Since the December LAUC Executive Board meeting, SCLG met three times: January 12th and 26th, and February 9th. Official minutes from SCLG meetings are posted on [the SCLG Meetings page](#) (note that several are not yet posted).
 - ii) SCLG is having an in-person planning retreat on February 23rd at UCSD. Topics to include Open Access and related projects; Tier 2 management and resource liaisons; AI in cataloging, acquisitions, collection development work; digital preservation (Portico, LOCKSS, CLOCKSS); SCLG/PTWG directions; additional strategic priorities. An opportunity to meet with CDL staff at UCSD (CDL Acq; SCP) will also be included.
 - iii) Highlights from recent meetings include:
 - (1) AI in licensor standard agreements - this is an emerging issue for electronic resources, and a unified UC approach is developing. Rachael Samberg, Scholarly Communications Officer at UCB, will be joining SCLG on March 8th to discuss AI and copyright/licensing issues.

- (2) Shared Print update: Alison Wohlers provided an overview of the highlights and recommendations from the Journal Archiving Campaign (JACS) Assessment final report. Alison also presented on the WEST Cycles 14/15 (call for location review is slated to be sent today, 1/12/24), JACS 9 (title list slated for spring 2024), and on the Rosemont Alliance - Partnership for Shared Book Collections Merger (project website now available: <https://sharedprint.org/shared-print-merger/>).
- (3) CDL updates on various renewals and negotiations – typically closed agenda items. The JSC survey items are being worked on, with announcements going out as items are finalized.
- d) SLFB – Shared Library Facilities Board (T. Mora)
 - i) Next meeting will be held March 15.
 - ii) Nothing else to report.
- e) DOC – Direction and Oversight Committee (B. Imamoto)
 - i) Jan 16, 2024 meeting update
 - (1) John Renaud (UCI) new DOC Chair. Todd Grappone (UCLA) is the new Vice Chair.
 - (2) CoUL charged a group to write a charge for an OA monograph publishing group.
 - (3) Collaborative Work Tools Project Team. Shared Phase 2 draft document – recommend to DOC tools with 1) funding 2) cost share models and 3) administrative management. Will be consulting with library technology managers.
 - (4) UCLAS Structure discussion continued. Where does the former DPLG fit? John Renaud to draft a response and take it to DOCSC. They are coming to DOC meeting on 2/6/2024.
 - (5) Report to DOC from UCR. Students want to be on campus all the time / Faculty & Staff more hesitant. Hiring: 2 data positions (non-librarians) + 4 new info lit positions. Going to

take back a GIS space to expand Teaching & Learning in collaboration w/ grad students. First time having a conservator. Sci Library roof failure issues.

Commented [Dk2]: Should be moved to UCR update.

Commented [CB3R2]: So, I checked back in the transcript and this was given as part of the DOC updated from Becky. I updated the wording to show that this was a report given by UCR at DOC.

- f) CoUL (D. Kane)
 - (1) Next meeting is Monday, February 19.
 - (2) Nothing else to report.
- 7) New Business (D. Kane)
 - a) No new business.
- 8) Round Robin: Highlights and issues from the campuses
 - a) UCB (J. Barragán-Álvarez)
 - i) New UL: Suzanne Wones (Harvard). Start date: July 1, 2024.
 - ii) New Literatures & Digital Humanities Librarian: Brittany (Bee) Lehman (Boston College). Start date: May, 2024
 - iii) Our chapter will begin a discussion on unused professional development funds. There have been a few proposals submitted about what to do with the money allocated at the end of the two-year cycle.
 - b) UCD (M. Van Noord) New Hires
 - i) New Hires:
 - (1) Lynn Kysh, Head of the Blaisdell Medical Library (1/2/24)
 - (2) William Cuthbertson, Arts, Humanities, and Social Sciences Librarian for Student Services (2/1/24)
 - (3) Ignacio Sanchez-Alonso, University Archivist (3/1/24)
 - (4) Kate Villa, Arts, Humanities, and Social Sciences Librarian for Researcher Services (3/1/24)
 - (5) Qian Liu, Arts, Humanities, and Social Sciences Librarian for Researcher Services (4/1/24)
 - ii) Candidate for University Librarian and Vice Provost of Digital Scholarship interview took place Feb 5-6, 2024. LAUC-D session with candidate on Feb 6th.
 - iii) LAUC-D Programming Committee has scheduled Lightning Talks for March 6th
 - c) UCI (H. Perez-Gilbe)

- i) The UCI Strategic Planning Team has released the draft of the strategic planning and it's open for discussion.and give feedback from all UCI Libraries staff.
 - ii) UCI Libraries HR is working on continuing the recruitment of the librarians positions. The DEIA, DSS and BioSci. The DEI is currently advertised. For more information please visit <https://recruit.ap.uci.edu/JPF08843>. The Digital Scholarship Services position will be open for applications soon and then followed by the Research Librarian for the Biological Sciences.
 - iii) An initiative by our AUL for Public Services is currently being explored regarding documentation to leave as a general guide to those taking liaison interim positions from the regular liaison librarian.
- d) UCLA (R. Romero)
 - i) New UL – Athena Jackson - starting March 1, 2024
 - ii) Associate University Librarian for Teaching, Learning, and Research Recruitment - Interviews are Scheduled for the next 2 weeks
 - iii) Number of other recruitments underway. Will report back once receive further information. Had one unsuccessful recruitment, the Lead for Description and Discovery.
 - iv) Assembly planning continues
- e) UCM (E. McMunn-Tetangco)
 - i) Review packets are turned in from people being reviewed (first time with updated procedures)
 - ii) Funding is very low
 - iii) Will be hiring 2 staff members to replace folks who have moved to new positions
- f) UCR (J. Kruppa)
 - i) Open librarian positions can be found on the UCR jobs page. <https://library.ucr.edu/about/jobs>
 - ii) LAUC-R Research and Professional Development committee was asked to provide input on a new draft of the local policy to provide a pathway for Librarians to request Exceptional PI Status.

- g) UCSD (S. Labou)
 - i) New hire: Christina Mayberry, Engineering Librarian
 - ii) Interviewing for Social Sciences Librarian, and Electronic Resources and Licensing Librarian
 - iii) ALA-aligned LAUC event scheduled for Friday, June 28, 3-5pm
 - iv) Finished [LAUC-SD initiative](#) documenting evolution of Librarian positions and duties in past decade
- h) UCSF (E. Escobedo)
 - i) Two librarian positions will be filled soon. The hiring committees for these positions completed the selection process and are waiting for HR to complete the hiring process.
 - ii) LAUC-SF Social was held in January.
- i) UCSB (M. Kallal)
 - i) UCSB Library Strategic Plan (three year) is at the project charter phase. Charters for all 21 identified projects are due to Project Sponsors this week, and will be finalized by February 28, 2024.
 - ii) Several librarian recruitments in various stages
 - (1) Successful Collection Strategist recruitment with offer accepted.
 - (2) Four live recruitments.
 - (3) Four potential recruitments in Request to Fill stage.
- j) UCSC (A. Marines)
 - i) University Library is launching strategic planning. Are making use of a consulting team to assist.
 - ii) Plans for Programs: R&PD, Disability Resource Center.
 - iii) Implementing a newish R&PD model for redistributing roll over funds.

The meeting was adjourned by D. Kane at 11:56 AM.