



LAUC Executive Board Meeting Minutes

Monday, December 11, 2023

10:00 AM – 12:00 PM

Attendees: Danielle Kane (President); Mary-Michelle Moore (Past President); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); José Adrián Barragán-Álvarez (UCB Chair); Megan Van Noord (UCD Chair); Hector Perez-Gilbe (UCI Chair); Renee Romero (UCLA Chair); Jessica Kruppa (UCR Chair); Elizabeth McMunn-Tetangco (UCM Chair); Stephanie Labou (UCSD Chair); Edith Escobedo (UCSF Chair); Marti Kallal (UCSB Chair); Annette Marines (UCSC Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Matt Conner (CPG Chair); Marcia Barrett (Diversity Chair); Becky Imamoto (DOC); Michelle Polchow (SLASIAC); Teresa Mora (SLFB); Lisa Spagnolo (SCLG)

Absent: Jennifer Nelson (President-Elect; R&PD Chair); Abigail Pennington (Co-Web Manager)

The meeting was called to order by D. Kane at 10:05 AM

1. Recording Reminder
 - a. Meetings are recorded for use when creating minutes. The meeting recording is kept until the minutes have been approved, and then the recording is deleted.
2. Roll Call (C. Busselen)
3. Secretary's Report (C. Busselen)
 - a. Minutes of November 13, 2023 were adopted.
4. Old/Continuing Business
 - a. Call for volunteers
 - i. Continuation of parliamentarian discussion to decide if an alternate is needed. The bylaws do not require an alternate. Our current alternate parliamentarian has left the UC. There seems to be consensus that having an alternate would be beneficial.
 - ii. D. Kane appointed Ming Liu as alternate parliamentarian.
 - iii. Discussions about term lengths will be tabled until the January meeting.
 - b. Task Force on Academic Status Update (D. Kane)
 - i. The Task Force has met and is getting themselves organized for the year.
 - c. Assembly Planning (R. Romero and D. Kane)
 - i. First meeting this Wed 12/13; Katherine Kapsidelis (UCLA) is chairing the planning committee.
 - ii. Will likely be held mid- or late March at UCLA.
 - iii. D. Kane is working on a budget for the Assembly.
5. Committee Reports
 - a. Committee on Research & Professional Development (J. Nelson)
 - i. The Statewide R&PD Committee received 14 grant applications: 9 Research Grants, 1 Mini-Grant and 4 Presentation Grants.

- ii. Grant applications reflect 8 campuses
 - b. Committee on Professional Governance (M. Conner)
 - i. Committee is working on a final complete version of the governance draft and determining how best to present the draft at Assembly.
 - ii. Has compiled a spreadsheet about the review procedures across campuses that will be distributed to the entire LAUC membership.
 - c. Committee on Diversity, Equity, and Inclusion (M. Barrett)
 - i. A question was raised regarding the proposed APM changes with regards to DEI. The comment period ended in July and the site still shows that it is under review. The Committee has discussed what they might do but with it still showing as under review, it is unclear when it might get adopted.
 - ii. Committee has reviewed past surveys (2011, 2013, and 2019) plus the 1992 report of the Ad Hoc Committee on LAUC Regional Workshops on Cultural Diversity in Libraries. They will be meeting December 13 to discuss data points to collect for a survey to surface any racial, ethnic, and/or gender disparities among UC librarians, including hiring, peer review, advancement, and retention.
 - d. Nominating Committee (M.-M. Moore)
 - i. Met on November 20, 2023 to begin discussing talking points to use when reaching out to potential candidates for President Elect and Secretary positions.
 - ii. Have begun drafting and outreach email message
 - iii. Have a few thoughts on potential candidates and would also like to hear from any of the Executive Board members if they are interested or have thoughts about who might be good to add to the slate of candidates.
 - e. Communications Committee (R. Otsuji)
 - i. Fivepaths payment confirmation made
 - 1. No price increase for 2023-2024, \$9000 for maintenance and support.
 - 2. Site upgrade work is recommended from Drupal 7 to the current version Drupal 10, which requires additional cost.
 - a. Meeting will be scheduled with Fivepaths to discuss upgrade/rebuild timeline and fees
 - b. R. Otsuji does not believe there will be an extra cost to move the site from Drupal 7 to the latest version. But the cost for the upgrade seems expensive, which could possibly include additional “version upgrade” fees. We’ll report back once we have a chance to talk to Fivepaths.
 - 3. Question was raised regarding the significant price increase. It will be necessary to look at alternative options that are more feasible in terms of costs that meet our needs.
6. Reports from Committee Representatives

- a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)
 - i. First meeting of the term will be Tuesday, December 19, 2023. To date, M. Polchow has not received an agenda. Also, no meeting updates exist on the website since 2020.
- b. UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)
 - i. Next meeting is in March.
- c. SCLG – Shared Content Leadership Group (L. Spagnolo)
 - i. Since the November LAUC Executive Board meeting, SCLG met on November 17th and December 8th. Official minutes from SCLG meetings are posted on [the SCLG Meetings page](#) (note that several are not yet posted).
 - 1. Highlights from the recent meetings include:
 - a. [JSC](#) Survey updates: input from the survey is being analyzed to determine priorities based on JSC principles - improve access; reflect current resource needs; support DEI goals; mix of one-time and ongoing funding.
 - b. SCLG DEI Subgroup: working on recommended changes to survey questions. Met with EDI CKG group and continuing to work with that group.
 - c. CDL updates on various renewals and negotiations – typically closed agenda items.
 - d. Noting: SCLG In-Person retreat being planned for January-February. Working on admin items (redacted minutes, wiki update, work plan).
- d. SLFB – Shared Library Facilities Board (T. Mora)
 - i. RLF Directors presented on timeline/ planning for Annual Priority to Consider and implement new/revised service and operational models for when SRLF reaches its storage capacity in 2-3 years.
- e. DOC – Direction and Oversight Committee (B. Imamoto)
 - i. December 5, 2023 meeting: [All DOC Meeting Notes](#)
 - 1. There was no CoUL Update as they next meet on December 8, 2023.
 - 2. Palace Project – DOC decision is to support any campus interested in pursuing the Palace Project.
 - 3. Tipasa Update – heard about the ongoing concerns and issues with Tipasa, it is unclear if we will be able to implement this summer yet.
 - 4. Role transitions:
 - a. In January John Renaud (UCI) will become DOC Chair. There's a call for nominations for Vice Chair/Chair Elect.
 - b. There are two openings in the Shared Print Strategy Team for the DOC Liaison and the AUL for Collections.

- f. CoUL (D. Kane)
 - i. D. Kane met with C. Shaffer (CoUL Chair) where D. Kane gave an R & PD update and discussed how busy the libraries are currently, and the librarians.
 - ii. Next CoUL meeting will be in March.
- 7. New Business (D. Kane)
 - a. January meeting is canceled.
- 8. Round Robin: Highlights and issues from the campuses
 - a. UCB (J. Barragán-Álvarez)
 - i. Search for new UL has been completed.
 - ii. Have also completed two librarian searches, one for Pictorial Curator and one for Literature and Digital Humanities
 - iii. Held fall assembly on November 22, primarily focused on their statement on librarian values
 - b. UCD (M. Van Noord)
 - i. LAUC-D sessions for University Archivist candidates and Arts, Humanities, and Social Sciences Librarian for Researcher Services candidates
 - ii. Two successful candidates for Arts, Humanities, and Social Sciences Librarians for Student Services
 - iii. Working on charge to review bylaws
 - c. UCI (H. Perez-Gilbe)
 - i. UCI Libraries Strategic Plan – UCI Libraries' administration made an invitation to LAUC-I to actively review and discuss the draft of the UCI Libraries' strategic planning draft and to give feedback on any areas of the document.
 - ii. Potential new activities
 - 1. Special Collections and Archives to discuss community-based archiving; someone to discuss indigenous knowledge practices.
 - 2. A series on what individual librarians or library departments are working on that they would like to share in the form of a presentation.
 - iii. Updates to bylaws
 - 1. Vote passed to change Library Review Committee (LRC) to Committee on Appointment, Promotion and Advancement (CAPA)
 - 2. LAUC-I Research and Professional Development Committee supplemental charge "Celebrating achievements" is now a regular charge of the committee.
 - iv. Several recruitments are in the works, including the Research Librarian for BioSci and DEIA Strategist Librarian.

- v. Artificial Intelligence (AI) discussions in the library: how to preserve healthy boundaries when using AI in academic writing; how to incorporate AI into search strategies. UCI resources discussed.
 - vi. Faculty Senate Committee - Graduate Council has been discussing the increased cost of grad students and how it's affecting teaching. Enrollment is down. The library currently has a partnership to teach library instruction to W30 courses that are taught by grad students. Because grad students can't prepare courses before their academic session starts, the librarians are finding out that grad students aren't fully prepared to start teaching, creating an extra effort from librarians to implement their instruction content and coordinate with instructors.
- d. UCLA (R. Romero)
- i. Held Fall Membership Meeting on November 28, 2023.
 - ii. Virginia Steel will be staying on as UL until the new UL starts.
 - iii. Peer Review Ad Hoc Committee Updates
 - 1. Previous ad hoc committee made recommendations that were both shorter and longer term to improve the peer review process; some recommendations have been implemented but a new ad hoc committee is being created to implement some of the more difficult changes
 - iv. Recruitments
 - 1. 2 failed searches: Latin American and Iberian Studies Librarian, Curator of Rare Books and Global Print Culture
 - 2. 10 searches in process: Digital Access Librarian for Library Special Collections, Lead for the Center for Primary Research and Training, Lead for Description and Discovery, 2 Open Science and Collections Librarians, Digital Archivist, Digital Projects Librarian, Head of International Area Studies, and Digital Collections Librarian
- e. UCM (E. McMunn-Tetangco)
- i. Session on review packet will be held
 - ii. Budget has been cut – have cut several medical databases; may have impacts on professional development
- f. UCR (J. Kruppa)
- i. Have had 2 librarian interviews recently, STEM Librarian and Assessment Librarian
 - ii. Recently got approval for a Digital Scholarship hiring cluster
 - iii. Have 2 searches opened for a second time: Director of Research Services and Digital Scholarship Librarian
- g. UCSD (S. Labou)
- i. Planning for a local event to be held during ALA; UCSD will be able to contribute some funds and would like to see if LAUC can also contribute

- ii. Updating LAUC-SD website
- iii. Had a question about updating our APM to explicitly include union work as 1B. Decided not to request making changes, but wanted to share with the LAUC Executive that the question came up.

ACTION ITEM: S. Labou will send email to D. Kane when ready to request a specific amount from LAUC for the ALA local event.

- h. UCSF (E. Escobedo)
 - i. Wrapping up Project Archivist recruitment.
- i. UCSB (M. Kallal)
 - i. Same nine recruitments still ongoing. An offer has been extended for one and the dual search which failed has been rebooted.
 - ii. UCSB's strategic plan is moving forward. The project list has been finalized (21 projects) and project teams are being proposed.
 - iii. LAUC-SB membership meeting and social hour both taking place this Wednesday, December 13, 2023.
- j. UCSC (A. Marines)
 - i. CAPA series of workshops to support librarians under review as well as RIs completed
 - ii. LAUC-SC is hosting our membership this week; we're planning a program/discussion on current events
 - iii. One new hire: Instruction & Exhibitions Librarian starts in January (replaces a vacated position)
 - iv. We received a report on general findings from a study led by the consultant for the Year of Open Science/Scholarship campaign, which is a collaboration between the Library, ITS, and the Office of Research.

The meeting was adjourned by D. Kane at 11:28 AM