LAUC Executive Board Meeting Minutes
Monday, November 13, 2023
10:00 AM – 12:00 PM

Attendees: Danielle Kane (President); Jennifer Nelson (President-Elect; R&PD Chair); Mary-Michelle Moore (Past President); Catherine Busselen (Secretary); Rachel Green (Parliamentarian); Hector Perez-Gilbe (UCI Chair); Renee Romero (UCLA Chair); Jessica Kruppa (UCR Chair); Elizabeth McMunn-Tetangco (UCM Chair); Stephanie Labou (UCSD Chair); Edith Escobedo (UCSF Chair); Marti Kallal (UCSB Chair); Annette Marines (UCSC Chair); Reid Otsuji (Co-Web Manager; Communication Chair); Matt Conner (CPG Chair); Marcia Barrett (Diversity Chair); Teresa Mora (SLFB); Lisa Spagnolo (SCLG)

Absent: José Adrián Barragán-Álvarez (UCB Chair); Megan Van Noord (UCD Chair); Abigail Pennington (Co-Web Manager); Becky Imamoto (DOC); Michelle Polchow (SLASIAC)

Called to order by D. Kane at 10:05 AM

1. Recording Reminder
    a. Meetings are recorded for use when creating minutes. The meeting recording is kept until the minutes have been approved, and then the recording is deleted.
2. Roll Call (C. Busselen)
3. Secretary's Report (C. Busselen)
    a. Minutes of October 9, 2023 were adopted.
    b. Catherine sent messages to a few division chairs via the laucsecretary google email to send in their census for September 1, 2023.
4. Old/Continuing Business
    a. Task Force on Academic Status Update
        i. The updated charge for the 2023-2024 year includes:
            1. Preparing a presentation to be delivered to the UC Academic Senate Committee
            2. Requesting revisions to the UC Contracts and Grants Manual, acknowledging that the process could take quite some time. They will need to identify a person to take this to the committee and keep it moving forward.
            3. Investigating and documenting the PI exception process and developing a knowledge base to help librarians navigate the PI expectations process.
        ii. A question about whether there is a chance for someone else to be added to the group at this point. Answer: a call went out, all interested parties have been contacted and appointments have been made so it is a little late to add someone else at this point.
    b. ALA Annual Social (S. Labou & D. Kane)
        i. Have had about 40 responses to form, primarily from UCSD librarians. 25 "yes", 13 "maybe".
        ii. Campus numbers, if known, reported in meeting: UCB ?, UCD (shared form), UCI (on agenda for meeting this week), UCLA ~10, UCM (shared form out several times; no one has indicated to chair that they are attending), UCR (shared form out; no one has indicated to chair that they are attending), UCSF (shared form), UCSB (shared form), UCSC (announced at meeting, got no response). Campuses will all resend.
        iii. Based on today's estimate, they will likely start with 60-65 attendees for planning.
5. Committee Reports

a. Committee on Research & Professional Development (J. Nelson)
    i. Kickoff meeting held October 23rd.
    ii. Proposals from Fall call due to statewide committee on November 27.
    iii. Decision letters are due to applicants on January 31.
    iv. Regarding speaker for the topic of IRB for Spring Assembly, D. Mizrachi will approach someone at UCLA; as a backup J. Nelson will approach someone at Berkeley.
    v. Regarding the updates to the LAUC website as stated in our charge, J. Nelson has reached out to R. Otsuji to begin discussing how to proceed.
b. Committee on Professional Governance (M. Conner)
    i. Had an initial meeting and reviewed the charge, including:
        1. How to complete and present the report on governance structures that was largely done last year.
        2. Continue the study of review procedures at campuses.
        3. Looking at professional issues cropping up at the different campuses, seeing which might be worth pursuing as a group.
c. Committee on Diversity, Equity, and Inclusion (M. Barrett)
    i. Kickoff meeting November 9, with regularly scheduled monthly meetings.
    ii. Reviewed charges, identified specific questions to explore, discussed collaborating with CPG to make sure peer review committees are prepared to take the APM 210 Proposed Changes into the review process, and librarian concerns about the impact of this change on review outcomes.
d. Nominating Committee (M.-M. Moore)
    i. Our initial meeting is set for Monday, November 20 to establish talking points, check ins, and establish goals of the number people to reach out to by points in the calendar.
e. Communications Committee (R. Otsuji)
    i. Kickoff meeting will be scheduled.
    ii. Social Medial Coordinator appointed– Steph Layton (UCSC)

6. Reports from Committee Representatives
    a. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (M. Polchow)
        i. Meeting has been rescheduled from Dec 1 to Dec 19, as of the Exec Board Meeting, no SLASIAC meeting has been held to date.
    b. UCOLASC - University Committee on Library and Scholarly Communication (D. Kane)
        i. 6 hour meeting held quarterly; reports from various groups.
        ii. CDL update—discussed the memo from the White House OSTP and the federal implementation plan for federally funded research; plan to create a toolkit on how to collect and share older research that is open via Open Access.
        iii. Project Transform—90 repository based OA journals, 15 transformative agreements and discounts with other publishers; 30% of faculty are paying their portion and about 70% are fully funded by the library.
        iv. Senate Leadership—consultation about online education, whether UCI would consider fully online graduate degrees; a resolution was passed moving from campus residency to a campus experience requirement; faculty compensation/remuneration study/goal to increase faculty salaries
        v. Presentation about interacting with books through data mining or controlled digital lending and mediated data mining
        vi. CoUL–plans and priorities, which were shared system wide, include exploring how to advance open scholarship more broadly, focusing on access to digital books, better ebook platforms, shared services and to advance system wide discussions and exploration of AI machine learning as it relates to library work and opportunities to collaborate
        vii. SLFB—project to analyze funding models for RLFs
    c. SCLG – Shared Content Leadership Group (L. Spagnolo)
        i. Since the October LAUC Executive Board meeting, SCLG met on October 13th and 27th.

Official minutes from SCLG meetings are posted on the SCLG Meetings page (note that several are not yet posted).

ii. Highlights from the recent meetings include:
   1. Planning for an in-depth SCLG Retreat in January/February, to be hosted at UCSD. Review of the workplan and year-in-review. Possible topics: OA; DEI; Tier 2 liaisons and overall management; AI in cataloging, collection development, acquisitions work; digital preservation, etc.
   2. CDL Updates:
      a. FY24 Cost Shares being adjusted. UCOP Institutional Research has changed the process for Health Sciences FTE.
      b. Working on the augmentation spending list.
      c. OCLC renewal.
   3. PTWG updates including: IEEE follow-up on UC ending the open access publishing portion of its agreement with IEEE: https://osc.universityofcalifornia.edu/for-authors/publishing-discounts/ieee-transformative-open-access-agreement/ There are follow-up communications efforts and plans to incorporate feedback for refining information on transformative agreements.

d. SLFB – Shared Library Facilities Board (T. Mora)
   i. Approved RLF Long-Range Goals, Mid-Range Goals and Annual Priorities (23/24)
   ii. Next meeting is scheduled for December 8.

e. DOC – Direction and Oversight Committee (B. Imamoto)
   i. 10.17.2023 meeting notes.
      1. Update from the CoUL meeting on 10/13.
      2. A draft of DOC Liaison Roles & Responsibilities was shared. The plan is to discuss more and then share with CoUL.
      3. Discussion about the Green Book Binding Memo from Preservation CKG. No plan for systemwide response at this time as each campus has unique collections / different methods for handling.
      4. UC Palace Project (ebooks) - tabled to next meeting.
      5. Announcement that UC Libraries Forum will be Spring 2024.

f. CoUL (D. Kane)
   i. Nothing to report.

7. New Business (D. Kane)
   a. Spring Assembly Planning @ UCLA (R. Romero)
      i. If anyone is interested in helping with the planning of the Assembly outside of UCLA, please let Renee know.
      ii. Can add Danielle Kane; Annette Marines (UCSC) is also interested; Jenny Nelson would like to attend planning in the New Year.
      iii. A call for additional members will be sent out.
   b. Parliamentarian appointments (non-voting)
      i. Amy Roberts will be leaving the UC system.
      ii. A call was sent out for an alternate parliamentarian.
      iii. We have one volunteer to date.

ACTION: D. Kane will discuss the position with the volunteer and see if others volunteer before making a final appointment.

8. Round Robin: Highlights and issues from the campuses
   a. UCB (J. Barragán-Álvarez)
      i. No report.
   b. b. UCD (M. Van Noord)
      i. A few open positions and upcoming interviews for archivists.
      ii. No update on UL recruitment at this time.

iii. UCD will likely be looking at their bylaws in the spring.

c. c. UCI (H. Perez-Gilbe)
   i. Julia Huỳnh has accepted the position of Curator for the Southeast Asian Archive and Research Librarian for Asian American Studies in Special Collections & Archives.
   ii. Recruitment for Rare Books and Special Collections Librarian, currently reviewing applications.
d. d. UCLA (R. Romero)
   i. Fall Membership Meeting Nov 28th
   ii. UL Search interviews over the past 2 weeks
   iii. Open Science and Collections Librarian interviews over past 2 weeks
   iv. Special Collection Digital Access Librarian this week interviews this/next week
   v. Asked a question about ex-officio role on COLASC: What role do LAUC chairs at other divisions have on COLASC?
      1. UCSC, chair sits on committee or can appoint someone, not voting members; school comm librarian also sits on it; UL is member
      2. UCSD, can dig into it and get back to Renee - I don't actually know! Our UL attends and a LAUC-SD rep but I don't know how formal membership works -- https://senate.ucsd.edu/committees/standing/library/committee-details
      3. UCD: current chair wants to look into membership here. UL is ex officio but no other librarian attends (including their Scholarly Communications officer - who is not in the librarian series).
   vi. Volunteers for Spring Assembly Planning (conducted in New Business)
e. UCM (E. McMunn-Tetangco)
   i. Met with interim chair of the Non-Senate Council at our last meeting to discuss issues that we see around our representation on campus / on campus committees
   ii. Shared and looked at new template for librarian reviews created to match our actual practices / update everything
f. UCR (J. Kruppa)
   i. Have 3 interviews coming up this month and early December for two open positions: Assessment Librarian and Stem Teaching Librarian
   ii. Membership has accepted that their executive board and two standing committees will have vacancies this year. UCR Executive Chair is temporarily (hopefully) taking on those responsibilities, but it's mostly just to keep everything afloat.
   iii. Experiencing delays around membership, parliamentary procedure, and bylaws for the special election to fill their peer review committee alternates.
g. UCSD (S. Labou)
   i. 3 open postings: Social Sciences Librarian, Electronic Resources and Licensing Librarian (3rd attempt, 2 prior failed searches); Head of Music and Media Metadata Librarian (2nd attempt)
   b. Evaluating their internship program – turned down 8 or so interns over last 2 years (1 intern currently in metadata services); looking to develop a better experience for mentors and mentees
   c. Project to clean up LAUC-SD section on Library website; move content to internal Confluence for now and meet with University Archivist to discuss long term archive
   d. In Academic Senate, focus on transformative agreements. Frustration over faculty not "checking the box" to make their articles OA when it's already covered by Library. Annual

goal of official statement on OA from Academic Senate & TA education/outreach.

e. Have tracked the number of failed searches in the past several years. Notes that this is an issue across many campuses, is happy to share their data with others.

h. UCSF (E. Escobedo)
   i. In beginning phase of hiring a Project Archivist.
   ii. Held LAUC-SF transition meeting last month, set goals and will be holding some social hours with the members.

i. UCSB (M. Kallal)
   i. Seven librarian recruitments are in various stages of process. Two additional librarian positions tied to a dual recruitment have failed and are awaiting next steps.
   ii. LAUC-SB Secretary has completed a review of local pages and updated broken links, updated info.
   iii. Reviewing a proposal to update our local document storage mechanisms.
   iv. Fall meeting being scheduled for early December, in person social planned for early December.

j. UCSC (A. Marines)
   i. CAPA launched a new series of workshops to support librarians and review initiators in the review process. These have been taking place through the fall quarter
   ii. The LAUC Executive board will start planning the fall assembly without our usual CAPA workshop, and instead offer a program that might spark discussion/conversation/community.
   iii. LAUC Exec appointed the local RPD committee, which will take a first pass at proposals form our campus.
   iv. Shout out to colleague Wynn Tranfield who launched a once-a-week study space for STEM Graduate students in the Science & Engineering library called the Grad Sluggery; it's meant to support these students with community and space.

The meeting was adjourned by D. Kane at 11:31 AM