LAUC Executive Board Meeting Minutes
Monday, July 10, 2023
10:00 AM – 12:00 PM

Attendees: Mary-Michelle Moore, UCSB (President); Rachel Green, UCLA (Past President); Marlayna Christensen, UCSD (Secretary); Dean Rowan, UCB (Parliamentarian); Amy Roberts (Parliamentarian); Jesse Silva, UCB (Chair); Michelle Polchow, UCD (Chair); Stacy Brinkman, UCI (Chair); David Cappoli, UCLA (Chair); Jim Dooley, UCM (Chair); Rachel Starry, UCR (Chair); Xi Chen, UCSD (Chair); Anneliese Taylor, UCSF (Chair); Chizu Morihara, UCSB (Chair); Martha Stuit, UCSC (Chair); Sylvia Page, UCLA (Co-Web Manager; Chair, Communication); Reid Otsuji, UCSD (Co-Web Manager); Cynthia Johnson, UCI (DOC); TBD (SLASIAC); Lisa Spagnolo, UCD (SCLG)

Absent: Danielle Kane, UCI (President Elect & R&PD); Sarah Buck Kachaluba, UCSD (CPG); Xaviera Flores, UCLA (Diversity); Catherine Busselen, UCSB (SLFB)

Guests: Caitlin Hunter (LA); Jessica Kruppa (R)

1. Called to order by M. Moore at 10:02 am

2. Roll Call (M. Christensen)

3. Secretary's Report (M. Christensen)
   A. June 12, 2023 minutes are approved.

   B. Election Results
      i. Results are due today. I have received from most campuses. Still awaiting results from Los Angeles and San Diego. Please also send results for local vice-chair and secretary election so I can add them to the 2023-24 roster.

4. Old/Continuing Business

   A. Task Force on Academic Status Update (M. Moore)
      i. Work is going well and making steady progress in collecting information and investigating what LAUC can do to propose changes to the APM, and how to do it.
      ii. Also there is interest in working with R&PD in the coming year to reinforce training on how to get into research and seek PI status, and how it is done on each campus.
      iii. The task force will be sending an email asking for feedback about library grants, who was involved in the projects, and the workload distribution.

   B. Comment period for changes to the APM regarding DEI Status (M. Moore)
      i. Rough draft letter—addressed to Douglas Haynes, Vice Provost for Academic Personnel and Programs (UCOP)—was shared with the Board, and available for anonymous comments. It includes a paragraph describing what LAUC is.
      ii. Some comments were incorporated into draft message, specifically regarding how DEI work is being added into the review process without information about how ULs and AULs will incorporate it into the larger procedures and try to affect change.
      iii. Please add or send any additional comments. Deadline for submission is July 31st.

C. LAUC's role in suggesting changes to the APM and the wider review process (M. Moore)
   i. Not addressed directly during this meeting.

   ACTION: Discuss at a future meeting.

5. Committee Reports

   A. Committee on Research & Professional Development (D. Kane–absent, updates shared prior to meeting)
      i. Awaiting several reports that should be coming in the next week or two and will then prepare an update for Sylvia and Reid to the LAUC Web Grants table.

   B. Committee on Professional Governance (S. Buck-Kachaluba)
      i. Finishing up the Guide to Governance—finishing touches and proof-reading were delegated to a committee member.
      ii. A google doc/sheet was created where each CPG member will add information about their campus's academic review process (thanks to Michelle Potter).

   C. Committee on Diversity, Equity, and Inclusion (X. Flores – absent)
      i. No report.

   D. Nominating (R. Green)
      i. No updates.

   E. Communications Committee (S. Page)
      i. No updates.

6. Reports from Committee Representatives

   A. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (tbd)
      i. No updates from committee.
      ii. LAUC representative candidates were submitted to committee. No word yet on selection.

   B. UCOLASC - University Committee on Library and Scholarly Communication (M. Moore)
      i. No updates. Last meeting was held in May. Next meeting will be in November.

   C. SCLG – Shared Content Leadership Group (L. Spagnolo)
      i. Since the last LAUC Executive Board Meeting, SCLG met one time on June 23rd. Upcoming meetings will be in July on the 14th and 28th.
      ii. Official minutes from SCLG meetings through April 14th are posted on the SCLG Meetings page (note that some are not yet posted).
      iii. Strategies for an upcoming negotiation were discussed, including how to maximize high-use content while containing costs.
      iv. CDL presented on end-of-year activity including resources acquired from both augmentation and CDL funds.
      v. CDL will be preparing background for discussion of the GOBI/OCLC cataloging service renewal, which became a Tier 1 during SILS Phase 4.

D. SLFB – Shared Library Facilities Board (C. Busselen – absent, update shared prior to meeting)
   i. The Board endorsed Steven Mandeville-Gamble (UCR) as the Vice-Chair/Chair-Elect of SLFB for 2023/2024.
   ii. New directors of SRLF and NRLF have been named! Carlos Medina started as the SRLF Director on June 22, 2023. Salwa Ismail started as NRLF Director on July 1, 2023.
   iii. The Phase 1 of the RLF Operations Funding Project report was presented to SLASIAC, UCOLASC and CoVC and was well-received. The transition to Phase 2 of the RLF Operations Funding Project has begun.
   iv. Phase 2 is scheduled for June through November and is charged to consider shared benefits, cost savings and cost avoidances made possible through the RLFs (including campus space reclamation); to seek a fair/equitable model that maintains mission-aligned services in a difficult financial climate; and to consider governance and mechanisms to support ongoing sustainability and accountability. Members of the Phase 2 team are: Douglas Haynes, Vice Provost Academic Personnel & Programs, UCOP (Chair); Allison Baird-James, Interim VC and CFO, UCLA; Gerry Bomotti, VC and CFO UCR; Ted Huang, Director Financial Planning & Analysis, UCOP; Haipeng Li, UL and SLFB Chair, UCM; Jeff MacKie-Mason, UL and RLF host campus, UCB; Erik Mitchell, UL, UCSD; Kurt Schmier, Interim VC and CFO, UCM; Ginny Steel, UL and RLF host campus, UCLA; Lorelei Tanji, UL, SLFB Past Chair and phase 1 chair, UCI; Guenter Waibel, AVP/ED, CDL, UCOP; UC Berkeley VC and CFO (TBD); Danielle Watters Westbrook, CDL, UCOP; and Morgan Bernstein, SPMO, UCOP.
   v. Endorsed two exceptional deposits at the NRLF. UCB will deposit 113,000 volumes and UCD will deposit 87,000 volumes over the next 2-3 years. In both cases, the need for deposit stems from the closure of several branch/specialty libraries. Due to the size of both deposits, a moratorium on large (greater than 10,000 volumes) exceptional deposit requests for the next two years would be put in place.
   vi. Endorsed one exceptional deposit at the SRLF. UCR Center for Bibliographical Studies and Research will deposit unique master negative newspaper microfilm and related items.
   vii. Endorsed Regional Library Facility (RLF) Long-Range Goals, Mid-Range Goals and Annual Priorities (2023/24) with some additions for clarification and minor changes. I will share these once they become public. These goals have all been discussed and captured in meetings throughout the year, however, this will be a new mechanism for carrying the goals forward over time. A parking lot of future goals is also incorporated in the document. One topic that had not been previously discussed but was added to the parking lot focuses on better positioning the RLFs in Alma.
   viii. Committee is reviewing LAUC representative candidates. No response yet.

E. DOC – Direction and Oversight Committee (C. Johnson)
   i. The current chair of DOC, Alan Grosenheider (UCSB), reviewed the DOC governing documents which state that the LAUC representative term ends at the end of the fiscal year rather than at the end of August (following the LAUC year of September-August).
   ACTION: Looking into what is specified in the LAUC Bylaws or Procedures regarding the term parameters for representatives (Parliamentarians)
   ii. June 20, 2023 meeting:
      a. Roger Smith (UCSD) will step down from DOC. Dani Cook will be new UCSD representative on DOC as of July.
      b. Bill Garrett will be interim UL for UCD, so will temporarily step down from DOC. Nicole Capdarest-Arest will join DOC for UCD until Bill is able to return. Bill was the incoming

DOC Chair. Alan Grosenheider, John Renaud (incoming Vice-Chair), and Miquel Little all agreed to make some changes to their terms: Alan will continue as Chair for the next 6 months, then hand role over to John if necessary; Miquel Little remains in role of Past-Chair for the next 6 months.

    c. Discussion continued about the UC Shared Couriers Team because there had been no nominations. DOC agreed to do one more call, then move a rotational model by campus as previously suggested.

    d. DOC discussed the Alma Annual Statistics Analytics Project Team Report, but delayed endorsing it until everyone had a chance to read more thoroughly. DOC members agreed to endorse via email within one week to avoid slowing down the process.

   iii. Committee is reviewing LAUC representative candidates. No response yet.

F. CoUL (M. Moore)
   i. LAUC and CoUL leadership agreed that the joint leadership meetings (LAUC President, Vice-President, CoUL Chair) are a net good and not too much work so they will be continuing with the 23/24 presidency.
   ii. CoUL is still drafting their charter, and it should be the topic on their next agenda. It will be posted shortly.
   iii. CoUL and SLASIAC minutes are wildly behind because Danielle Waters-Westbrook is managing many responsibilities without adequate support and will likely remain so until she can hire her replacement, but the hope is that things will be remedied "soon." She will remain the CoUL point of contact for now.
   iv. The next CoUL chair is Chris Shaffer (UCSF); his assistant will work with Kristin's assistant to set up LAUC/CoUL Leadership meetings.
   v. Kristin shared the UCOP Out of State Work Policy, posted on June 19 (https://link.ucop.edu/2023/06/19/the-final-ucop-out-of-state-work-policy-and-faqs-are-available/). Currently, it's for those working at CDL, but since it's a legislative push and an HR issue, it is expected that it may become a necessary or enforced practice across the system; she believed with current employees grandfathered in but there's no way to tell right now.
   vi. Mary-Michelle mentioned that the library faculty seem to refer to CoUL as the association of librarians, rather than an association of the library deans. Kristin said she would mention the confusion to the CoVC group (Council of Vice Chancellors) to address in his start of the year remarks.
   vii. Mary-Michelle asked Kristin to clarify her remarks in SLASIAC. Kristin agreed that she said what she said and that it was her opinion. She said that she's fairly confident she stated it was her opinion and not the opinion of CoUL. She expressed that she firmly believes librarians should remain under the VP of Academic Affairs and Projects (or each campus's equivalent). Additionally, she stated that there's no chance the Academic Senate would confirm tenure track for librarians. Lecturers and others have tried and the Academic Senate are very possessive of that space. [It was mentioned that UCD has an Academic Federation for non-senate academic staff, which could serve as a model, if there is interest at or across other campuses. This UCD body also participates in their Academic Review process.]
   viii. Mary-Michelle also asked for more clarification on the UC Center in Sacramento. It's a place to interface with the legislature and CoUL is discussing how they may want to use that platform—possibly AI or OA-related issues or OER.

7. New Business (M. Moore)

   A. Transition meeting in September (D. Kane & M. Moore)
      i. Meeting will be held at Irvine. Danielle is looking for volunteers to help organize the day.
      ii. It will be held in-person and likely remotely available.
      iii. Dates are yet to be determined.

8. Round Robin: Highlights and issues from the campuses

   A. UCB (J. Silva)
      i. Local Executive Committee sent a letter to the Executive Vice Provost asking for increased library representation on the search committee for our new UL. In the previous search, representation was very limited. This letter followed a letter sent by library administration asking for the same thing. The current UL was not involved in either letter.
      ii. Local election results were shared with membership and we are starting our transition process.
      iii. UL co-chaired a working group to look at the library budget issues in 3 areas: collections, staffing, and space. Report is due to be released soon and will update the recommendations from a report in 2013.

   B. UCD (M. Polchow)
      i. Bill Garrity has been named interim University Librarian, following MacKenzie Smith's retirement on June 30. No additional update regarding UL search.
      ii. Daniel Goldstein retired as of June 30, 2023.
      iii. Recruitments
         a. [University Archivist position](#) posted taking applications through August 6, 2023 for first consideration.
         b. [Arts, Humanities, and Social Sciences Librarian for Student Services](#). The library hosted a Webinar event for interested applicants.
      iv. Celebration of life for Buzz Haughton, who recently passed, will be held on Saturday, July 22, from 5-8 PM. It will be an opportunity to remember Buzz's legacy and to honor him by gathering as family, friends, and colleagues.
      v. LAUC-D has started moving website from WordPress to LibGuides with the goal to have CAPA documentation migrated before the July 26 professional review orientation.

   C. UCI (S. Brinkman)
      i. RPDC for LAUC-I hosted a virtual librarian showcase event where librarians could share a short presentation on publications, presentations, or other professional activities from the past year.
      ii. Current recruitment: Curator for the Southeast Asian Archive.
      iii. Recent hires:
         a. Digital Humanities Librarian (starts July 10)
         b. Access and Student Services Law Librarian (June 12)
         c. Research and Instruction Law Librarian (July 1)
         d. Scholarly Resources and Metadata Law Librarian (June 26)
         e. Health Sciences Librarian (August 21)

   D. UCLA (D. Cappoli)
      i. UL will continue her practice of not considering union work when reviewing peer review documentation.

      ii. UL search committee will meet later this month. A draft leadership profile was circulated among committee members with the opportunity to edit.

     iii. Instructional Media Collections & Services, formerly part of the Center for the Advancement of Teaching, has been brought under the management of the library, specifically the Film & TV Archive.

     iv. Open positions:
   a. Reference Librarian, Law Library
   b. Digital Access Librarian, Library Special Collections

     v. Held an All-Library End of Year party for staff, including affiliated librarians and student staff, with about 200 in attendance.

E. UCM (J. Dooley)
     i. Completed recruitment for two open positions:
   a. Archivist for Outreach and Community Collections
   b. Head of Research & Learning Services

F. UCR (R. Starry)
     i. Zhiwu Xie joined UCR Library as the AUL for Research and Technology on June 26, 2023.

     ii. LAUC-R held a special membership meeting in June to discuss our committee structure. The outcome of this discussion will be to propose some bylaws amendments, focused on reducing the number of existing committees.

     iii. LAUC-I Programs Committee has continued to host colleague check-in events.

     iv. A special election for Vice-Chair/Chair-Elect will be held as there were no nominees for the regular election ballot.

     v. This summer, the Exec Board and our Webmaster are revising our division website based on recommendations of an ad hoc committee, who reviewed LAUC-R's documentation processes and platforms.

     vi. Rachel will be leaving UCR Library prior to the end of the LAUC year (last day in office August 4). Jessica Kruppa is our incoming Chair and will assume the Chair responsibilities.

G. UCSD (X. Chen)
     i. Open positions:
   a. Two failed recruitments:
      a) Electronic Resources and Serials Librarian
      b) Arts & Humanities Collection Coordinator in the Visual Arts and Film Studies Librarian.
   b. Three upcoming interviews:
      a) Engineering Librarian
      b) Music/Media Liaison Librarian
      c) Head of Music/Media Metadata Librarian

     ii. Local election results – strong response, better than past two years.

     iii. Currently selecting chairs for local committees.

     iv. Annual librarian recognition coming up in September, which recognizes people's UCSD work anniversaries, based in 5-year increments. Rather than holding an in-person event, the division has switched to providing recipients with a $25 gift card

     v. Xi also provided feedback to Mary-Michelle, gathered from 6 members re: APM DEI changes and process.

      vi. The Library will start a virtual library exchange program with Fudan University Library (China) in fall 2023. The info and call for interest was shared with LAUC-SD membership and has gotten a great response. Several librarians are interested in participating.

H. UCSF (A. Taylor)
  i. We have two open positions:
      a. University Records Archivist
      b. Digital Archivist
  ii. Publishing for Equity: A Panel Discussion on Anti-Oppressive Publishing – online event Thursday, July 13, 1-2:30 pm (open to all; will be recorded).
  iii. LAUC-SF librarian Nora Franco recently concluded her mentoring role in the SF Unified School District Mission Bay Hub Scholars pilot program.
  iv. Through an NIH/Network of the National Library of Medicine (NNLM) award received by librarian Sarah McClung, the library doubled its graphic medicine collection.

I. UCSB (C. Morihara)
  i. Open positions:
      a. Collection Strategist (July 14)
      b. Teaching & Learning (2!) (August 4)
  ii. Other position updates:
      a. East Asian Studies Librarian- on campus interviews
      b. Director of Collection Strategies, Chizu Morihara, started July 1.
      c. Assistant Director of ReADS position has failed.
  iii. Local elections were shared out to the membership.
  iv. The Library announced the Arts Library project to move Music branch library into the current A&A collection space, in the Main Library. This project is being funded by a private donor and construction is expected to start January 2024 with completion by June 2024.

J. UCSC (M. Stuit)
  i. The local election wrapped up and results will be shared with LAUC-SC this week.
  ii. On June 22, LAUC-SC held a session to discuss the APM 210 change and are considering how to share the feedback that we heard.

Adjourned at 11:10 am