

**LAUC Executive Board Meeting Minutes**  
**Monday, March 13, 2023**  
**10:00 AM – 12:00 PM**

**Attendees:** Mary-Michelle Moore, UCSB (President); Danielle Kane, UCI (President Elect & R&PD); Rachel Green, UCLA (Past President); Marlayna Christensen, UCSD (Secretary); Dean Rowan, UCB (Parliamentarian); Amy Roberts (Parliamentarian); Jesse Silva, UCB (Chair); Michelle Polchow, UCD (Chair); Stacy Brinkman, UCI (Chair); David Cappoli, UCLA (Chair); Jim Dooley, UCM (Chair); Rachel Starry, UCR (Chair); Stephanie Labou (Vice-Chair) for Xi Chen, UCSD (Chair); Marti Kallal (Vice-Chair) for Chizu Morihara, UCSB (Chair); Anneliese Taylor, UCSF (Chair); Martha Stuit, UCSC (Chair); Sylvia Page, UCLA (Co-Webmaster, Communication); Xaviera Flores, UCLA (Diversity); Cynthia Johnson, UCI (DOC); Allegra Swift, UCSD (SLASAC); Catherine Busselen, UCSB (SLFB)

**Absent:** Xi Chen, UCSD (Chair); Chizu Morihara, UCSB (Chair); Reid Otsuji, UCSD (Co-Webmaster); Sarah Buck Kachaluba, UCSD (CPG); Lisa Spagnolo, UCD (SCLG)

**Guests:** Caitlin Hunter (LA); Katherine Kapsidelis (LA); Jessica Kruppa (UCR)

**Called to order by M. Moore at 10:03 am**

1. Roll Call (M. Christensen)
2. Old/Continuing Business
  - A. Call for volunteers
    - i. Social Media Coordinator, Angela Chikowero (UCSB) has been appointed effective immediately.
  - B. Task Force on Academic Status Update (M. Moore)
    - i. Will be having a presence on the LAUC website.
    - ii. M. Moore asked for the Board's feedback on a follow-up email to Lourdes DeMatto.
  - C. Nominating Committee (R. Green)
    - i. A second candidate for secretary has volunteered. Vice-President position still needs a candidate.
  - D. Assembly Planning (M. Stuit)
    - i. Date: Monday, April 17, 2023  
**NOTE:** This takes the place of the April 10 meeting.
    - ii. [Rough agenda](#) is available.
    - iii. Assembly website: <https://guides.library.ucsc.edu/lauc-assembly-2023>
    - iv. Registrations form: <https://forms.gle/WFSCbPCd2BjmqKh47> (register by March 30)
    - v. Travel: if delegates are planning to attend virtually, please let M. Moore know so the spots could be allocated to additional people who would like to attend in-person.

### 3. Committee Reports

#### A. Committee on Research & Professional Development (D. Kane)

- i. We have a total of 7 submitted grant proposals for the Spring Call, 5 travel and 2 mini grants. The committee is currently reviewing the grants and we are meeting on 3/21. I will send out acceptances as soon as possible for the those who attend ACRL.
- ii. Currently working on another update for the Grants table – We have some more reports that are now available.
- iii. Sylvia and Reid updated the Grants table with the grant awardees from the Fall call.
- iv. Joe and I reviewed the past 3 years of grant awardees to determine which grants were for research and which were related to publishing costs. I plan to draft a suggestion for how we can possibly allocate funds in the future based on the data.

#### B. Committee on Professional Governance (S. Buck-Kachaluba) – absent

- i. No report.

#### C. Committee on Diversity, Equity, and Inclusion (X. Flores)

- i. Committee is trying to meet before the Assembly to flesh out survey on rank and equity. Survey will be presented as a brainstorming activity during Assembly.

#### D. Nominating (R. Green)

- i. Update reported under Old/Continuing Business.

#### E. Communications Committee (S. Page)

- i. Met with FivePaths (website host) to discuss services and support for website. Site needs to be updated from current version. Current subscription is only to host the website. FivePaths is drafting on a proposal estimating costs of updates and ongoing maintenance. Budget request will go to M. Moore for consideration/approval.
- ii. We have a News and Social Media Coordinator volunteer, Angela Chikowero (UCSB).

### 4. Reports from Committee Representatives

#### A. SLASIAC - Systemwide Library and Scholarly Information Advisory Committee (A. Swift)

- i. [Feb 27, 2023 Rep report \(A. Swift\)](#)
- ii. [UC OER Task Force report and proposal recommendations](#)

#### B. UCOLASC - University Committee on Library and Scholarly Communication (M. Moore)

- i. Met on February 15. Spring meeting on May 31 will be virtual.
- ii. Strike and its fallout have left members of the committee and other faculty concerned about the fiscal strain the university may be under and the libraries may be a potential target for cuts.
- iii. Discussion of research data policies and infrastructure: Data backup solutions are important for campuses. There was a bit of confusion between discussions and needs coming from UCOP for backing up data for individuals' works and research data. Ultimately, the conclusion was that library deals with the latter, not the former.

- iv. Discussion about how to share the importance of open scholarship and how it may make its way into review/tenure packets. **An initiative that a few UC campuses participate in, HELIOS (<https://www.heliosopen.org/>), aims to incentivize open practices.** No decisions or action items to date, just keeping an eye on the information.
- v. Discussion about preprints and eScholarship and the role of preprints in the scholarship ecosystem.
- vi. Discussion about CC BY licenses: publishers are taking advantage of **the more restrictive CC BY-NC-ND licenses by requiring an exclusive license which limits both the copyright owner (author)'s and end user's rights.**
- vii. Discussion about strategic plans and how to include libraries in campus-wide strategic plans.
- viii. Maria DePrano (Merced) and others are writing a white paper that is attempting to explain the various activities the library does and arguing for secure long-term funding using a tbd funding model. They are also trying to articulate how those activities could be further developed if the library had additional funding.

**ACTION: Executive Board Members, looking for examples of what funding models look like, how the library fits into campus strategic plans, or what this type of white paper looks like. Please send the information to Maria directly or Mary-Michelle to pass along.**

C. SCLG – Shared Content Leadership Group (L. Spagnolo) – absent, submitted in advance.

i. March 10 Meeting

- a. Lisa was away for the March 10 SCLG meeting, as well as the LAUC Executive Board meeting.
- b. Since the last LAUC Executive Board meeting, SCLG met on February 24. Those minutes should have been approved at the March 10 meeting and items will be included in the April report. Please see official [SCLG meetings minutes](#) from through February 10 (missing January 13).

ii. February 10 Meeting

- a. JSC Annual Survey responses were due, as well as SILS governance feedback.
- b. Presentation about DOAB/OAPEN on February 15.
- c. Review of document of UC Libraries Shared Services Opportunities from 2020 to provide feedback on priorities.
- d. CDL licensing update on trials, title transfers, UC eBook Strategies team reports.
- e. Additional licensing updates on a 2023 journal publisher bridge agreement; the CDL Q3 recharge reports with a revision; a 2023 transformative agreement approved by CoUL with announcement forthcoming, and continued negotiations regarding augmentation fund use.

D. SLFB – Shared Library Facilities Board (C. Busselen)

- i. Met on Friday, March 10, 2023.
- ii. Board endorsed a proposal by the SLFB Steering Committee to develop and implement (pending SLFB review and endorsement) a process for establishing and documenting annual and long-term SLFB priorities.

- iii. Next meeting (ad hoc) will be held March 27, 2023 where we will review and provide feedback on a “near final” report from Phase 1 of the Project to Analyze RLF Operations Budgets.
- iv. Danielle Watters Westbrook responded to my inquiry regarding updating our publicly accessible SLFB page. She is updating, as possible, but is aware that there is quite a large backlog due to staffing issues that started during the pandemic. UCOP is seeking to address the root cause of the issue with a staffing/capacity change, but that is likely still some months away.

E. DOC – Direction and Oversight Committee (C. Johnson)

i. February 21, 2023 Meeting:

- a. CoUL Liaison is starting practice of emailing CoUL agenda (except for confidential items) plus CoUL decisions to DOC prior to DOC meeting. This may allow more discussion if DOC has questions, rather than a recitation of what the CoUL liaison thought DOC might want to hear.
- b. A new charge for the Shared Print Strategy Task Force was reviewed, and nominees for the SPSTF also discussed. Question raised about how nominations occur to teams like this.

ii. March 3, 2023 Meeting:

- a. Approved the Shared Print Strategy Team and the nominees. Agreed (follow up on last meeting) that clarification of nomination process needs to occur in DOC.
- b. Palace Project: DOC will be sending an ask to CoUL regarding the funding request from the Palace Project team. DOC is still discussing if they are endorsing the request from the Palace Team to fund the renewal of the software, but CoUL would fund, or if DOC needs to ask CoUL for an exception to the training funds DOC controls and if they can use those training funds for this request. Also, a part of the discussion in DOC was whether the use of the Training funds be expanded so that DOC could fund requests that are not related to training?

F. CoUL (M. Moore)

- i. Upcoming meetings scheduled: LAUC Pres/VP w/CoUL chair: March 21. Next meeting is scheduled for June 27, send proposed agenda items before June 20.

**ACTION: Please send proposed agenda items for March meeting by March 14.**

5. New Business (M. Moore)

- i. None

6. Round Robin: Highlights and issues from the campuses

A. UCB (J. Silva)

- i. Four members of our local executive committee (myself included) have begun drafting a research librarian values statement, which will be discussed and refined at our spring assembly.
- ii. Our spring assembly will look different—we are planning three, 1-hour meetings instead of a single 2-hour meeting. Our hope is this will ease some of the over-extendedness of our colleagues.

- iii. The library has been in the media due to a new [space plan](#) and planned closure of the Anthropology Library.

B. UCD (M. Polchow)

- i. Recruitment underway for AUL Research & Learning, STEM librarian and Clinical Education & Research Librarian.
- ii. Letter to vice provost of academic affairs and chair of academic federation to review the change in delegation of authority made in 2017, particularly given this period with change in UL position. The prior decision included the following statement, “Following the change in DOA, we will closely monitor and track the decisions made by the University Librarian and Dean of the School of Law. We hope that by collecting and analyzing the data we can determine what, if any, impact the change has on Librarian advancement. If we find that there has been a negative impact on the career advancement of Librarians we will meet with the AFT to discuss potential solutions.”
- iii. LAUC-D Presents: *Building Bridges Through Community Driven Librarianship*, March 23, 2023 at noon. Speaker T-Kay Sangwand, Librarian for Digital Collection Development at UCLA. All LAUC members are invited.  
Registration: [https://ucdavis.zoom.us/webinar/register/WN\\_QGawKrf9RDSMZ7jiNQ36EQ](https://ucdavis.zoom.us/webinar/register/WN_QGawKrf9RDSMZ7jiNQ36EQ)
- iv. Jason Sarmiento, Head of Archival Processing organized and leading tour on April 27, 12 pm - 12:45 pm at California Museum. The exhibit underlines the critical role of Filipino Americans in California history.

C. UCI (S. Brinkman)

- i. Held their Winter Quarter membership meeting February 21 in hybrid format.
- ii. Hoping for an announcement soon about Digital Humanities position. Open positions under recruitment: Research Librarian for Biological Sciences, Research Librarian for Health Sciences, Access & Student Services Law Librarian (UCI Law), Scholarly Resources & Metadata Law Librarian (UCI Law), Research & Instruction Law Librarian (2 positions, UCI Law)
- iii. LAUC-I Program Committee is organizing a tour on March 30 of the Jack & Shanaz Langson Institute & Museum of California Art to view their spring exhibition, [The Bruton Sisters: Modernism in the Making](#). This will be the first in-person program since 2020.

D. UCLA (D. Cappoli)

- i. Formed Ad Hoc Committee on the Peer Review Process to gather feedback from candidates and Review Initiators who have gone through the most recent peer review process.
- ii. Survey launched to gather and compile data on the research activity of UCLA Librarians.
- iii. Upcoming programs
  - a. Lunch and Mentoring Committee-sponsored tour of campus libraries, March 28.
  - b. Spring membership meeting will be held on April 25.
  - c. Clark Library seed talk and planting program will be April 27.

- d. Research and Professional Development Committee will host a Research Forum highlighting the work of librarians, library staff, and, possibly, students working in the library, week of June 12.

- iv. Open positions:

- a. University Archivist
- b. Director of Sciences User Engagement

- E. UCM (J. Dooley)

- i. Holding in-person interviews for Research & Learning Services at the end of March / early April.

- F. UCR (R. Starry)

- i. Continuing to discuss revising the format of LAUC-R candidate sessions for equity and clarity, and at Spring membership meeting will discuss our division committee organization (see February minutes for further details).

- ii. Open positions:

- a. [Metadata Librarian](#)
- b. [Instructional Design Librarian](#)
- c. [Director of Research Services](#)
- d. [Director of Metadata and Technical Services](#)
- e. [Assistant/Associate University Librarian for Research and Technology](#)

- G. UCSD (S. Labou for X. Chen)

- i. UCSD librarians' hiring is undergoing. The new collection's strategist and liaison for Life and Health Sciences, Zem Lee will start on April 10.
  - a. [Electronic Resources and Serials Librarian](#) – Apply by February 27<sup>th</sup>, 2023 (closed): applicants have been chosen to screen.
  - b. [World History and Cultures Librarian](#) – Apply by March 20<sup>th</sup>, 2023
  - c. Arts and Humanities Strategist and Visual Arts Liaison - two are recommended for the next round.
  - d. Music/Media Liaison Librarian and Music/Media Metadata unit head are underway
- ii. Xi Chen (chair) represents LAUC-SD on the Library's Inclusive Recruitment Steering Committee. The Library is embarking on a year-long library-wide staff training on EDI offered and facilitated by DeEtta Jones. Right now, the steering committee is reviewing the training programs and options.
- iii. Laura Schwartz (past chair) is chairing the local nominating committee and starting to identify candidates.
- iv. Stephanie Labou (incoming chair) is leading the LAUC-SD research initiative working group to track changes in librarian positions (in job descriptions, duties converted to staff, etc.). The group had a few meetings including a meeting with admins to seek assistance with accessing historical files.
- v. LAUC-SD will have its social gathering on May 2 (organized by members-at-large). It is a traditional spring social event for SD librarians.

- vi. The Mentoring Committee launched a [Librarian Profile Project](#). Librarians volunteered to post their professional experience and advice to new librarians/MLS students on the LAUC-SD websites. We are hoping to have librarians join this initiative.
- vii. The R&PD Committee is preparing the PI training and expects to offer it in spring.
- viii. LDIC completed a successful Black History Month Fireside Chat with Dr Raquel Martin and put together a book display that quickly circulated and will work on a 2<sup>nd</sup> round of books.

H. UCSF (A. Taylor)

- i. Digital Archivist [Charlie Macquarie](#)'s last day at UCSF was February 28.
- ii. Restructuring is underway for library workers in several areas of the library, including some LAUC members and non-librarians. A new Director for the Education & Research librarians will be posted soon.
- iii. A new digital collection, [Leona Mayer Bayer correspondence](#), is available as part of the grant-funded project, *Pioneering Child Studies: Digitizing and Providing Access to Collection of Women Physicians who Spearheaded Behavioral and Developmental Pediatrics*. Project Archivist Edith Escobedo is partnering with UC Merced's Digital Assets Unit to digitize and publish 68K pages from the collections of five women physicians.

I. UCSB (M. Kallal on behalf of C. Morihara)

- i. Strategic plan is now approved and moving into implementation phase. An "I-Team" has been established of program directors and a non-director LAUC-SB representative. It is a three-year plan.
- ii. Recruitments: Concluded interviews for Special Research Collections Director last week. Beginning to review of applications for Director of Collection Strategies.

J. UCSC (M. Stuit)

- i. Assembly Planning Committee is continuing to plan the Spring Assembly, to be held on April 17. Registration is now open, along with travel details on the website: <https://guides.library.ucsc.edu/lauc-assembly-2023>
- ii. We are actively working to fill our CPG representative vacancy.

7. Secretary's Report – revisited (M. Christensen)

- A. February 13, 2023 minutes approved.

**Adjourned at 11:35 am**